



MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN,
McHENRY & KANE COUNTIES, ILLINOIS HELD IN THE VILLAGE BOARD ROOM ON
JANUARY 16, 2018

CALL TO ORDER: President Schmitt called tonight's meeting to order at 7:30 PM.

Village Clerk Jerry Kautz called the roll with the following trustees present; Janis Jasper, Jerrold Glogowski, Laura Brehmer, Jim Steigert, Debby Sosine, John Spella.

(Quorum was established)

Staff in attendance: Village Manager, Tim Schloneger; Assistant Village Manager, Mike Kumbera; Community Development Director, Russ Farnum; Public Works Director, Bob Mitchard; Police Chief, John Bucci; Ian Irizarry, Intern; also present Village Attorney Kelly Cahill.

PLEDGE TO FLAG: Clerk Kautz led all present in the Pledge of Allegiance.

ADOPT AGENDA: Moved by Sosine, seconded by Glogowski, to adopt tonight's agenda moving item 11A-1 Community Development Pass Ordinance to under 5A Audience Participation for discussion, and deleting item 16, Executive Session.

Voice vote carried.

AUDIENCE PARTICIPATION:

(1) Keith Kmilek, 2046 Waverly Lane, Algonquin, voiced concern about crime deterrence in his neighborhood due to vandalism and break in. His townhome group is situated at the end of Stonegate Drive, across from the park in Willoughby Farms subdivision. He says he leaves for work early at 2:00 am and finds cars with occupants parked in the park parking lot. It is very dark in that spot, and he asks if a LED street light could be installed to deter any late night vandalism. This matter was referred to Chief Bucci and Bob Mitchard.

Item moved to this point for discussion:

COMMUNITY DEVELOPMENT: Russ Farnum

In attendance Joe Pecoy, UCF Funding, and their attorney Jeffrey Friedman

(1) Riverside Plaza: The current owners of Riverside Plaza have petitioned to amend the 2012 PUD (Ordinance 2012-O-38), in order to remove the requirement that the building be converted to condominiums within 5 years of the PUD approval. The petitioner desires to amend other related terms of that PUD as well, such as a restriction that no lease extends beyond July, 2018, and similar requirements related to the condominium conversion. UCF Riverside Fee Owner LLC, accepted deed to the property in lieu of foreclosure, and now owns the building as UCF Riverside Fee Owner LLC. The investor has hired professional property management (Pinnacle Living), successfully (and fully) re-tenanted the residential portion of the building, and is actively marketing the retail portion of the building. Once stabilized, the UCF Riverside would like to sell the property as an investment property.

The following lengthy discussion ensued regarding a couple of points, extra parking and the placing of cable TV antennas on the outside of building. Trustee Sosine questioned where would extra parking for the proposed retail shops and residents be located. She is concerned that the Village might end up paying for this in the long run. It was stated in the Ordinance that the Owner shall provide off-site parking spaces at a location approved by the Village, or shall pay the Village a fee in lieu of the required parking, in an amount of \$250,000 or the actual cost to acquire and clear land and construct sufficient parking. If the Owner fails to pay the Village, the Village may levy against the Special Service Area to collect any outstanding fees and/or to pay for acquisition and construction of replacement parking, as may be determined by the Village. Ms. Sosine just wants to be sure the Village does not end up paying the tab. Attorney Cahill said, the verbiage in the ordinance protects the Village of any costs related to the parking lot including any amenities like landscaping. There is a parcel of land just north of the building that UCF has a contract to purchase and build a parking facility for retail and extra residential parking, including Port Edward Restaurant if needed.

The next concern was possible installation of cable TV dishes (antennas/satellite dishes) on the balconies by residents. There seems to be confusion on Federal FTC rulings regarding this matter. The Village and the owner UCF does not want to allow individuals to be able to install dishes on the building as there is a contract with Comcast to provide TV reception. As understood the building is wired for Comcast. Trustee Spella was also concerned about this issue. Village Attorney Cahill will research this issue and report back with Staff having to meet again with UCF officials to work out arrangements.

Village Manager Schloneger said at this point, the Village Board has worked diligently over the years to see that this project comes to fruition and what is best for the Village as a whole. He recommends passing this ordinance with a caveat that the cable TV issue be researched by legal

staff so that some kind of final agreement can be reached. Following discussion, the following motion was brought to the table.

Moved by Jasper, seconded by Glogowski, to pass **Ordinance 2018-O-01**, approving the Amendment of Ordinance 2012-O-38 for Riverside Plaza Planned Development subject to the Village Attorney’s review of the FTC rulings in regard to cable TV antenna placements.
Roll call vote; Voting Aye – Jasper, Glogowski, Brehmer, Steigert. Voting No; Sosine, Spella.
Motion carried; 4-ayes, 2-nays.

PRESENTATION: 2017 Community Survey Results

Messrs. Kumbera and Irizarry reporting:
In fall, staff began work on the sixth annual Algonquin Community Survey to residents of the Village. The survey is scientific in design and results are statistically-significant. This statement signifies that results can be used to make inferences about the entire population within a certain degree of accuracy.
Exactly 1,500 residents were randomly selected to complete the survey, which was delivered via mail in late September. The overall response rate was 18.1%, with 272 residents responding anonymously. The survey asked questions about quality of life measures, perceptions of safety, quality and importance of Village programs and services, performance of Village employees, and general demographic information. The Board thanked Staff for their efforts. The entire survey results can be viewed on the Village Website.

CONSENT AGENDA: The following items are considered routine in nature and are approved/accepted by one motion with a voice vote:

- A. APPROVE MEETING MINUTES:
 - (1) Village Board Meeting Held January 2, 2018
 - B. VILLAGE MANAGER’S REPORT FOR DECEMBER 2017
- Moved by Spella, seconded by Glogowski, to approve the Consent Agenda of January 16, 2018.
Voice vote; ayes carried.

OMNIBUS AGENDA: The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.
(Following approval, the Village Clerk will number all Ordinances and Resolutions in order)

NO ITEMS

APPROVAL OF BILLS: Moved by Glogowski, seconded by Sosine, to approve the List of Bills for payment for 01/16/2018 in the amount of \$946,979.95 including payroll expenses, and insurance premiums as recommended for approval.
Roll call vote; voting aye – Sosine, Jasper, Glogowski, Brehmer, Steigert, Spella.
Motion carried; 6-ayes, 0-nays.

PAYMENT OF BILLS:

General	\$ 43,245.00
Cemetery	1,550.00
MFT	6,397.23
Swimming Pool	240.30
Street Improvement	96,396.25
Park Improvement	37,564.00
Water & Sewer	107,999.86
Water & Sewer Improvement	136,159.99
Development Fund	7,150.00
Building Maintenance	1,794.31
Vehicle Maintenance Service	<u>9,479.03</u>
Total	\$ 447,975.97

COMMITTEE & CLERK'S REPORTS:

COMMITTEE OF THE WHOLE (Moved to Audience Participation)

GENERAL ADMINISTRATION None

PUBLIC WORKS & SAFETY None

VILLAGE CLERK’S REPORT

Clerk Kautz reported the future Village meeting schedule.

STAFF REPORTS:

ADMINISTRATION: Mike Kumbera

1- The budget processing season has begun.

COMMUNITY DEVELOPMENT: Russ Farnum

1- A Public Kick-off meeting, to present information about plans for the Downtown Streetscape Project, has been scheduled for 3:00-5:00pm on Friday, January 26 at St. John’s Lutheran Church (300 Jefferson Street). The format of the meeting will consist of an open house with display boards, information on 2018 construction scope and timing, and representatives from Village Staff, Christopher Burke Engineering, and Metro Strategies available to answer questions and introduce themselves. Over the next couple of weeks, Metro Strategies will be leading the communications outreach and notifying downtown businesses and property owners about the upcoming meeting. Village Trustees are invited to attend this public open house which will take place inside the Church’s gymnasium.

2- The most recent Village maps were distributed to Board members.

PUBLIC WORKS: Bob Mitchard

1- He reported on several construction projects throughout the Village and when bid letting takes place. The Downtown rehabilitation project bid process is ongoing. There will be a Public Open House held in regard to the Downtown project on January 26, from 3 to 6 pm. Everyone is invited.

2- New snow and ice removal plans are now in place.

POLICE DEPARTMENT: Chief Bucci

1- Staff is working on the new budget.

2- Statistics were shared indicating how many police service calls were made in 2017 compared to 2016. Although service calls were just up a bit various crime statistics have been lower the previous year.

VILLAGE ATTORNEY: Ms. Cahill

1- Her Office has been working on contract reviews and community development matters.

CORRESPONDENCE & MISCELLANEOUS: None

OLD BUSINESS: None

EXECUTIVE SESSION: None

NEW BUSINESS: None

ADJOURNMENT: There being no further business, it was moved by Glogowski, seconded by Sosine, to adjourn. Voice vote; ayes carried.

The meeting was adjourned at 9:15 pm.

Submitted:

Approved this 6th day of February 2017

Village Clerk, Jerry Kautz

Village President, John Schmitt