

**Village of Algonquin
Public Arts Commission
Meeting Minutes
William J. Ganek Municipal Center
Administration Conference Room
November 16, 2017 7:00 p.m.**

AGENDA ITEM 1: Roll Call and Establish a Quorum

Mr. Mason called the meeting to order at 7pm. Members present were Chairperson Miller and Commissioners Foster, Knapp, Kukreja, Laubenstein, Pelke, Sapeta. Members absent were none. A quorum was present.

AGENDA ITEM 2: Approval of Minutes

Foster made a motion to approve the minutes of the November 16, 2017 meeting, seconded by Sapeta, motion was approved by voice vote.

AGENDA ITEM 3: Public Comment

None

AGENDA ITEM 4: New Commission Members

New commission members that were recently appointed introduced themselves, specifically Knapp, Laubenstein and Pelke.

AGENDA ITEM 5: 2018 Meeting Calendar

Mr. Mason distributed a calendar of the commission's meeting dates / events for 2018.

AGENDA ITEM 6: Art on the Fox

The event coordinator Julie Farris, JMF Events participated via video conference call, to discuss plans for the art fair in 2018. Ms. Farris will be posting the Call for Artists soon and in an effort to attract more artists will be immediately notifying applicants of acceptance on a rolling 10-day basis. Village Staff will update the event website www.artonthefox.com with the artist registration link / information once it goes live.

Event tasks were assigned to various commission members as follows: Sapeta - volunteer recruitment; Kukreja and Knapp – kids art; Miller and Foster – business sponsorship; Laubenstein and Pelke – marketing. Ms. Farris will coordinate entertainment for the gazebo stage. Ms. Farris has setup Google Doc tracking forms that all commission members are encouraged to use to post progress updates for their respective tasks.

Short-term goals are for the kids art team to come up with two new ideas to share with the commission at the next meeting. Additionally, each commission member was asked to approach one local business and provide them with a copy of the new sponsorship packet that Ms. Farris updated for 2018. The commission's overall goal for 2018 is to attract \$2,000 in additional sponsorship revenue over the previous year.

Village Staff will contact Handmade on Main to discuss possible terms and changes to the ceramic art contest; the commission suggested either a fox or car as possible design molds. Staff will also work to setup a dedicated email address / account for the sponsorship team.

AGENDA ITEM 7: Student Art Exhibit

Village Staff will coordinate with Sapeta just after the New Year, to send out the annual student art application forms and exhibit information to the local middle schools. The Algonquin Public Library will be unable to host the exhibit in 2018 due to ongoing construction and the commission suggested the Village consider purchasing portable display walls.

AGENDA ITEM 8: Other Business

The next commission meeting will be January 18, 2018 to continue to plan for Art on the Fox in June and the Student Art Exhibit in April.

AGENDA ITEM 9: Adjournment

The meeting was adjourned at 9:05pm.

Respectfully Submitted,

Benjamin A. Mason, Senior Planner