

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
October 13, 2009

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee John Spella; Trustees Jim Steigert, Jerrold Glogowski, Debby Sosine, Brian Dianis, Bob Smith, and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Jenna Kollings, Assistant Village Manager; Jack Walde, Finance Director; Russ Farnum, Community Development Director; Bob Mitchard, Public Works Director; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Spella called the meeting to order at 7:30 P.M. and established a quorum with all Committee members.

AGENDA ITEM 2: Community Development

- A. Oakridge Court PUD/JP Morgan Chase Bank, Case No. 2009-02, SW Corner Randall Road at Harnish, Existing Zoning B2 PUD
 1. Amendment to an Annexation Agreement
 2. Final Plat of Second Subdivision
 3. Approval of the Final PUD for Lot 1 of Said Subdivision
 4. Approval of a Special Use Permit for a Drive-Through Facility

Representing the development was Jason Golub, project manager, Jeff Mechlin, Chase Bank, and Tim Schwartz, Oakridge Properties.

Mr. Farnum reported this project had been before the Committee previously. At that time, Chase was told to redesign the building, consider other aspects of the project, and to again present to Staff. The new design incorporates the following changes: the setback waivers are eliminated; any parking along the Randall Road side has been removed; the drive-through will not be facing Harnish Road or Randall Road; and one lane has been eliminated. The architecture has been revised to be more upscale with a distinct tower and gabled dormers. A provision to make payments of \$20,000 annually to the Village for 20 years in place of sales tax would be incorporated. Also, Staff recommends a cupola (center tower) be added to mid-building for aesthetic reasons. During the discussion, all trustees except for Mr. Steigert liked the cupola design. Mr. Mechlin stated this structure will be classified a “green” building, with all high-efficiency appliances and components. Mr. Farnum also requested Chase add brick pillars to the drive-through lanes for a better look. When the discussion ended, it was the consensus of the Committee of the Whole to move the project forward to the Board for approval only if Chase agrees to add the cupola to the building and the additional brick center pillars in the drive-through lanes.

AGENDA ITEM 3: General Administration

- A. Presentation of the Financial Audit for Fiscal Year Ending April 30, 2009—Auditors McGladry and Pullen

Treasurer Walde reported the Village is required to file an audit each fiscal year. Ms. Linda Abernethy, McGladry & Pullen Certified Public Accountants, explained the audit process and

gave an overview of the Village's financial position. One question from Mr. Dianis was regarding asset decline. Ms. Abernethy replied the Village appropriately determines the estimated useful life of capital assets such as roads and depreciates accordingly. Following the presentation and discussion, it was determined the Board will acknowledge receipt of the audit at the next Village Board meeting.

B. Consider Ordinance for Designated Depositories of Municipal Funds for the Village of Algonquin

Mr. Walde reported that, as a housecleaning measure, the Village is required to pass an ordinance to signify where funds are deposited and any declare changes that have been made. Administratively, Charter One bought GreatBank Algonquin, and other additions reflect the current economy and the potential for using more banks for the purchase of Certificates of Deposit. The consensus of the Committee of the Whole was to pass this on for Board approval.

C. Consider a Request from School District #158 for Release of School Impact Fees

Mr. Ganek reported there is \$4,880.46 in the 158 School Donation Account, and District #158 has requested that the Village release this amount. Consensus is to move this item on to the Board for authorization to release the money.

AGENDA ITEM 4: Public Works & Safety

A. Consider Waiver of the Bid Process to Construct a Landscape Berm Along Hanson Road Next to the Golf Club of Illinois

Mr. Mitchard reported there is a need for a berm along the Hanson Road bike/walk path adjacent to the Golf Club of Illinois to prevent possible stray golf balls from hitting bikers or pedestrians. The golf course is donating the land for the berm and will maintain it, but the Village will pay for the construction. Curran Construction Company is currently working on Phase 2 of the Hanson Road rebuilding project that is separate from the berm project. They will use material taken from the road project and use it for the berms. Any new projects over \$20,000, and this one qualifies as new, require the bid process. No other outside bidder could come close since they would have to come up with a material source and trucking costs. Funding is available in the capital improvement budget, so Staff recommends the Board take action next week to waive the bid process and award the \$67,000 project to Curran Construction. Consensus of the Committee of the Whole was to move this matter on to the Board for action.

AGENDA ITEM 5: Executive Session

No items to discuss.

AGENDA ITEM 6: Other business

No items to discuss

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Spella adjourned the meeting of the Committee of the Whole at 8:17 pm.

Submitted: Jerry Kautz, Village Clerk