

VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
September 22, 2009

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chairperson – Trustee John Spella; Trustees Brian Dianis, Jerry Glogowski, Robert Smith, Debby Sosine, Jim Steigert, and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Jenna Kollings, Assistant Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Katie Parkhurst and Ben Mason, Senior Planners; Michael Kumbera, Administrative Analyst; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Spella called the meeting to order at 7:30 P.M. and established a quorum with all Committee members present.

**AGENDA ITEM 2:** Community Development

A. Consider Acceptance of Woods Creek Corridor Open Space Land Donation

Ms. Kollings reported staff is pursuing the acquisition of four parcels of land adjacent to the Woods Creek Corridor that had been set aside for dedication to the Village as part of two different developments. After examinations of all documents by staff, it is recommended that the Village Board accept the dedications of three parcels in the Creekside Subdivision and one parcel in the Fairway View Estates Subdivision at the next Board meeting. It was the consensus of the Committee of the Whole to move forward to the Board for acceptance.

B. Consider Granting Two-Year Extensions on Final PUD Approvals

1. Kennedy Homes, Prairie Path Subdivision, Approved by Ordinance 2005-O-56 and Extended by Ordinance 2007-O-52. Mr. Mason reported the developer requests another two-year extension due to the bad economy. One extension was granted in 2007. Mr. Smith asked if a bike path along Highland Avenue to Presidential Park can be included in the extension request. Mr. Bob Shank, representing the developer, stated installing a walk/bike path would be an extreme financial hardship. Mr. Ganek said the land is donated, but the project would have to be covered by a State grant, and the State has been taking their time in issuing the grant. The consensus was to move on to the Board for approval.

2. Rothbart Construction, Rothbart Building 3, Approved by Ordinance 2007-O-50. Ms. Parkhurst reported, as with the previous item, the developer is requesting a two-year extension due to the difficult economy. This commercial development was approved in 2007. After discussion, it was the consensus of the Committee to move forward to the Board for extension approval.

C. Review and Accept the Public Art Display Selections for 2009/2010

Mr. Mason presented the public art display selections including the artists, types of art, and the public site locations, including schools and libraries, throughout the Village. Several pieces are being carried over from this year's showing. A slide show presentation of the program will be

available to the public on the Village's website. Consensus of the Committee is to accept the program for 2009/10.

**AGENDA ITEM 3: General Administration**

A. Consider Annual Support Agreement for MUNIS Financial Management Software

Ms. Kollings reported the annual agreement needs approval by the Board since it is over \$30,000. The MUNIS software is an integral part of the Village's system for just about every aspect of business, including the billing process. Ms. Kollings said staff is having no major issues with the national company because it offers customized support. The consensus of the Committee is to move forward for approval.

B. Presentation of the Draft Environmental Action Plan for the Village of Algonquin

Ms. Kollings, Ms. Parkhurst, and Mr. Kumbera presented the draft of the Village's Environmental Action Plan (EAP). Staff formed a committee to "Engage, Conserve, and Optimize" (ECO) environmental issues facing us in the present and future. It is an extensive action plan, and all members of the Board were very impressed with all of the ECO Committee members' efforts. Chairman Spella asked if the ECO could consider a way for Village residents to dispose of unused medicines in a safe manner. Ms. Kollings replied this is an item for the Committee to study and come up with a possible solution in the future. All Board members complimented staff for their dedication to environmental issues. The consensus of the Committee was to forward to the Board for official endorsement of the EAP.

**AGENDA ITEM 4: Public Works & Safety**

A. Consider Ratt Creek Stream Bank Stabilization Bids (Phase 2)

Mr. Mitchard reported the bids for the above project were reviewed by staff, and the firm of Martam Construction of Elgin came in as the low bidder at \$249,000. This firm had done the previous work on Phase 1. The bid is quite a bit under budget as this project will not be as labor intensive as first thought. Staff recommends accepting the bid. The consensus of the Committee was to move on to the Board for approval.

B. Consider MFT Resolutions

1. Supplemental to 2009 Resolution for Purchase of Asphalt
2. Supplemental to the Resolution for Engineering Services for Spring Creek Subdivision Section 2
3. Resolution and Engineering Services for Spring Creek Subdivision Section 3

Since all three resolution items concerned MFT funding and were housecleaning measures, Chairman Spella said the Committee will discuss them together. The Spring Creek engineering was previously approved by the Village Board. Following discussion, it was the consensus of the Committee to move forward to the Board for formal action.

C. Consider Ordinance Declaring Certain Property and Vehicles as Surplus

Mr. Ganek reported a list of equipment that has served its life is presented for the Committee to deem as surplus. The list includes the following: 1999 Ford Crown Victoria; 2000 Ford Explorer; 2004 Ford Crown Victoria; Manelek Century Pump; and a Marathon Pump. The consensus of the Committee was to pass this item on to the Board for ordinance approval.

**AGENDA ITEM 5: Executive Session**

No items to discuss.

**AGENDA ITEM 6: Other business****A. Discuss Proposed Randall Road Retail Overlay District**

First, Mr. Ganek stated this is not a final document and that, when completed, would have to go before the Planning and Zoning Commission and hearing before coming to the Board for any approval. This presentation is just a start and is up for discussion by the Committee. Mr. Farnum then gave a comprehensive overview of what staff has studied and some of the ideas for helping control what type of growth should be planned for the Randall Road Retail Corridor. Proposed might be a three-tier plan: Tier 1--the back buildings of the Corridor on a restricted retail and commercial list; Tier 2 (parking lot building)--a bit more restrictive; and Tier 3--outlet parcels the most restrictive as this is closest to Randall Road. The entire corridor would be predominantly B-2, I-1, R3 & R4. During discussion, President Schmitt said this document will be the most critical for the future as it needs to maximize what is best for future retail growth. One example would be possibly restricting the number of businesses, such as dry cleaners or other service business, in a strip mall. Mr. Smith said the plan is good in general but he does not favor restricting competition. Mr. Schmitt responded competition is fine, but we would not want to fill up a retail strip mall with just service businesses. Retail sales are best for Village revenues. Other Committee comments were as follows: Mr. Steigert likes the idea of the three-tier concept; Ms. Sosine, Mr. Glogowski, Mr. Dianis, and Chairman Spella also agree with the three-tier concept, and staff should continue to study this type of planning. Following discussion, the unanimous consensus of the Committee was to allow staff to move forward with further planning to be presented to the Planning and Zoning Commission and report back to the Committee.

**AGENDA ITEM 7: Adjournment**

There being no further business, Chairperson Spella adjourned the meeting of the Committee of the Whole at 9:23 pm.

Submitted: Jerry Kautz, Village Clerk