

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
July 28, 2009

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Bob Smith; Trustees Brian Dianis, Jerry Glogowski, Robert Smith, Debby Sosine, John Spella, Jim Steigert and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Jenna Kollings, Assistant Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Katie Parkhurst, Senior Planner; Sarah Stefan, Recreation Superintendent; Michael Kumbera, Administrative Analyst; Ryan Farrell, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Smith called the meeting to order at 7:30 P.M. and established a quorum with all Committee members present.

AGENDA ITEM 2: Presentations

A. Three top prize winners in the “2009 Water Conservation Poster Contest” were announced by Ms Katie Parkhurst as follows: 1st place - Michael Wardach, 2nd place – Kylie Musslewhite, 3rd place – Autumn Washington. All are in the Fourth Grade. Besides certificates, each winner was presented with prizes from the Brunswick Zone XL and Sonic Restaurant. President Schmitt handed the awards to the children who were present.

B. The Battle of the Bands (BOB) for the Algonquin area was held on June 20 and was one of 110 such events throughout the state. Ms. Sarah Stefan announced that the winning band will be advancing to the regional finals on August 30. Eventually the winner will play at the Illinois State Fair. The Algonquin winning band was “Copper Harbor” from South Elgin that is a two-member acoustic band.

C. A Dodgeball Camp & National Championship was recently attended by ten Algonquin/LITH area children who won the event. Ms. Stefan recognized and announced the winners as follows: AJ & Nicholas Albanese, Darlen Chverchko, Tommy Devita, Max Grzelak, Jerod Ludwig, Peter Madrawski, Tyler Novak, Jameson & Jordon Waugh.

AGENDA ITEM 2: Community Development

- A. Millbrook Marketplace Second Resubdivision, Case No. 2009-03, NW Corner Randall Road and County Line Road (Wal-Mart), Existing Zoning B-2 PUD SU
(1) Final Plat of Second Resubdivision of Millbrook Marketplace

Ms. Parkhurst stated this is a housecleaning measure as Wal-Mart Stores is asking for a replat of subdivision to redivide lines due to the recent Wal-Mart building expansion. This will allow for future development. The Planning & Zoning Commission unanimously recommended approval. At this time there is no pending development planned.

The consensus was to move this forward to the Village Board for approval.

- B. Children of America Day Care, Case No. 2009-04, 2470 Harnish Drive, Existing Zoning B-2 PUD
 - (1) Approval of the Final PUD for a 10,000-Square Foot Commercial Building
 - (2) Approval of a Special Use Permit for a Day Care Facility

Ms. Parkhurst reported that the day care center wishes to place a Building (B) on the vacant land across from the current structure, Building (A), which is now vacant. The building would be very similar in design to Building (A), and it would also contain a fenced in playground.

Operating hours will be between 6:00 A.M. to 6:30 P.M. There is a stipulation in the agreement that the developer would clean up the site if the project does not begin by the end of this year. Mr. Schmitt wants to add that the area in question should be seeded by April 15 if the project does not go forward as planned. Mr. Dianis voiced concern about the morning traffic and asked if this will be a problem for the drop-off of children. Ms. Parkhurst replied that the children must be walked to the door by their parents. Ms. Sosine asked about landscaping and was told that a variety of shrubs will be used. Mr. Smith inquired that if a restaurant occupies Building (A), liquor can be served due to the closeness of the day care center. The answer was affirmative, as long as liquor is not the primary product being retailed. Staff and the Planning & Zoning Commission recommend approval.

Consensus of the Committee will move this matter on to the Village Board for approval.

- C. Algonquin Smiles Dental, Case No. 2009-05, 785 Randall Road, Existing Zoning B-2 PUD
 - (1) Approval of a Special Use Permit for a 4,500-Square Foot Dental Office

This project will be in the existing Building (A) of the Rosen Commercial Center Lot 2. The building is currently unoccupied and this use would be appropriate. The Planning & Zoning Commission has recommended that we proceed with the permit.

The consensus of the Committee was to move this on to the Village Board for approval.

AGENDA ITEM 4: General Administration

- A. Consider Affiliate Organization Agreement for Established Athletic Organizations Using Municipal Facilities

Ms. Stefan reported that this agreement addresses use of Village parks and fields by local athletic organizations, and it will include a "Code of Conduct" stipulation. She and Michelle Weber will be the points of contact for the Village for administration and scheduling. The Parks and Forestry Division will handle all field maintenance issues. Mr. Glogowski asked about the cost of "port-o-potties" that would be installed for the events. Mr. Mitchard replied that they would be about \$250 per unit per season, with the cost covered by the affiliates. Mr. Dianis questioned if the public could use the same facilities, with Ms. Stefan replying that the organizations would have priority if they are scheduled at a specific time. User fees are currently \$5 but will be reviewed in the future.

The consensus of the Committee was to move this on to the Village Board for approval.

- B. Consider Franchise Agreement with Comcast of Northern Illinois, Inc.

Mr. Kumbera reported that this is a housecleaning measure, with Comcast to renew the agreement.

With no discussion, it was the consensus to forward on to the Village Board for approval.

AGENDA ITEM 5: Public Works & Safety

- A. Consider MFT Supplemental Resolution for Engineering Services for Design and Development of the Old Oak Subdivision Section 2 Road Construction Project

Mr. Mitchard reported that this resolution is required to obtain MFT funding for Section 2. The bidding will be in January 2010, with work to start in April.

Consensus of the Committee of the Whole was to move forward to the Village Board for approval.

- B. Consider Engineering Services Agreements
 - (1) With Graef, Inc. for Construction Management Services for Hanson Road Reconstruction (between Edgewood and Huntington)

Mr. Mitchard reported that project management costs are to be paid by Village funding and that Graef has the experience and qualifications. The Village share of the overall Hanson Road project is under budget. The recent grinding and paving on Hanson will connect to the future construction. The timing of the entire project is not determined as yet; meetings with IDOT are to be scheduled.

Committee consensus is to move forward for approval

- (2) With Christopher Burke Engineering for Phase I Design Engineering for Edgewood Drive (between Hanson and Illinois Route 31)

Mr. Mitchard again reported that Burke Engineering is best suited for this project. Mr. Steigert asked if plans include a walk/bike path along Edgewood. Mr. Mitchard replied that the preliminary design work would examine an off-road path. All issues will be examined as this project could cost \$3,000,000 dollars, with the Village receiving 80% funding from other sources. Timing of the entire project could be two to three years.

The Committee gave its consent to move the agreement forward to the Board for full approval.

AGENDA ITEM 6: Executive Session

No items to discuss.

AGENDA ITEM 7: Other business

- A. Mr. Glogowski extended his thanks to the Founders' Days Committee, Village Staff, and all volunteers for a great job during this year's event.

AGENDA ITEM 8: Adjournment

There being no further business, Chairperson Smith adjourned the meeting of the Committee of the Whole at 8:20 P.M.

Submitted: Jerry Kautz, Village Clerk