

**ALGONQUIN HISTORIC COMMISSION  
MINUTES OF SPECIAL MEETING  
MAY 20, 2017  
9:00 A.M.**

**CALL TO ORDER – ESTABLISH QUORUM**

Present: Chairman Jolitz  
Members Himes, Lewis, Purn, Thompson, and Zange.

**APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 12, 2017 AND  
WORKSHOP MINUTES OF APRIL 15 AND 22, 2017**

Moved: Member Purn; Seconded: Member Lewis.

Voice Vote: All Ayes. Minutes Approved.

**AUDIENCE PARTICIPATION – PUBLIC COMMENT**

None.

**PUBLIC HEARING FOR CONSIDERATION OF A MAJOR IMPROVEMENT IN THE  
OLD TOWN DISTRICT – Case No. PC-17-03, 420 S. RIVER RD.**

**VILLAGE STAFF PRESENTATION:**

Chairman Jolitz presented the case on behalf of the Village based on the materials provided by Ben Mason of the Village Staff, as Mr. Mason was unable to attend the rescheduled hearing. Chairman Jolitz explained that Sterling Exteriors, on behalf of the property owner at 420 S. River Road, has applied for a Certificate of Appropriateness for re-siding the house located on the property in question. The property is located on the west side of S. River Road, a few lots south of the intersection with Clay Street. The property owner is proposing to replace the existing 6" aluminum siding currently on the sides and rear of the home with new double 4" horizontal vinyl siding. Village Staff noted that the narrower width would be more compatible with the narrow vertical wood siding on the front of the home, which will remain, and that Petitioner has indicated an intention to repaint the siding on the front of the home to match the new siding on the sides and rear of the house.

Village Staff believe that the proposed re-siding is compatible with the ranch design of the home and consistent with the Preservation Code. Village Staff therefore recommends approval of the Certificate of Appropriateness with the condition that the owner submit a spec sheet of the siding material to be included with the building permit application.

**ADDITIONAL COMMENTS FROM PETITIONER:**

Petitioner advised that the new siding material will actually be twice the thickness (of better quality) than siding currently on the house, and all materials and work will be up to code.

## **PUBLIC COMMENTS:**

None.

## **COMMISSION DISCUSSION:**

Member Purn inquired whether any other work was contemplated, and Petitioner confirmed that no other work was contemplated at the same time as the current siding project, but some work on the roof and downspouts may be considered at a later time.

## **MOTION:**

Motion by Member Lewis to recommend that the Building Commissioner issue a Certificate of Appropriateness for Case No. PC-17-03 for re-siding at 420 S. River Rd., consistent with the Petitioner's submittal and the conditions in the Village Staff's May 10, 2017 Memorandum. Seconded by Member Himes. Chairman Jolitz repeated the motion and asked for any additional questions or comments on the project. Being none, he asked for a roll call vote to be taken on the motion - Vote: All Ayes, Motion approved.

## **CORRESPONDENCE, COMMENTS, AND OTHER BUSINESS:**

Annual Report: Chairman Jolitz confirmed that the Commission's Annual Report has been distributed to Village Board and Staff the week of 05/22.

Interview Project – Status Report: No new interviews are currently scheduled, but several are being contemplated, while work continues on bringing the Commission's interview files up to date and preserving the interview summaries, photos, scans, etc. included therein.

Software for Voice Recognition/Transcription of Interviews: Member Purn reported on efforts to investigate the possible use of voice recognition software to preserve the Commission's audio interview files. He and Member Lewis reported that commercially available software is not suitable for that use due to its inability to distinguish between multiple voices, as heard on the Commission's interview tapes.

Future Hearing: Chairman Jolitz reported on a potential upcoming application for Certificates of Appropriateness, in connection with a possible revised renovation project at 214 N. Main street to restore some of the original features on the home at that location, as the property owner, Carrie Sypherd requested and received a photo showing the original exterior design of the home including two matching front porches on either side of the front gable and the original front windows with decorative trim stained glass transom above.

Commission Annual Budget: Chairman Jolitz reported that the Village Board approved the Commission's proposed Budget for the next fiscal year as submitted, including its request for initial funding for reestablishing the signage/placard program for historic homes in the Old Town District. Efforts will now begin at upcoming workshops to locate vendors for the signage and means for spreading word about the project.

Historic Smokehouse:

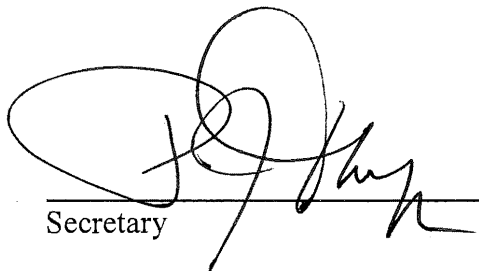
Chairman Jolitz reported that Village Staff removed and changed the lock on the Historic Smokehouse, and relocated its contents to a Village storage area.

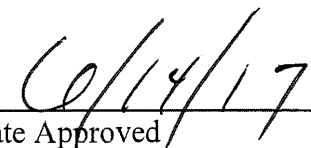
Historic Mineral Springs: Chairman Jolitz and Member Purn reported on a request from local Eagle Scout Drew DePalma for additional information and photos of historic Mineral Springs for his Eagle Scout project renovating the site.

Village Facebook Page: Chairman Jolitz and Member Purn reported on Member Purn's inquiry regarding the criteria for posting some of the Commission's historic photos on the Village Facebook page. Work on the photo collection will continue at the workshops .

**ADJOURNMENT:**

Member Himes moved, and Member Zange seconded, that the meeting be adjourned.  
Voice Vote: All Ayes. Meeting adjourned at 9:30 a.m.

  
Secretary

  
Date Approved