

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
July 14, 2009

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Bob Smith; Trustees Brian Dianis, Jerry Glogowski, Debby Sosine, Jim Steigert and President John Schmitt

Absent: Trustee John Spella (absent at roll call, seated at 7:35 P.M.)

Staff Members Present: William Ganek, Village Manager; Jenna Kollings, Assistant Village Manager; Bob Mitchard, Public Works Director; Steve Kuzynowski, Deputy Police Chief; Michael Kumbera, Administrative Analyst. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Smith called the meeting to order at 7:30 P.M. and established a quorum with all Committee members present except for Mr. Spella.

AGENDA ITEM 2: Community Development
No items to discuss.

AGENDA ITEM 3: General Administration

- A. Consider Public Event License for the Algonquin Area Public Library District Outdoor Petting Zoo – August 15, 2009

Mr. Ganek reported the Algonquin Area Public Library District is asking the Board to approve a Public Event License for August 15, 2009 from 10:00 A.M. to 12:00 P.M. All paperwork and fees are in order. Alicia Parmele representing the District was present to answer any questions. The event will be held on the grass area of the Library.

With no discussion, there was consensus to forward to the Village Board for approval.

- B. Consider Public Event License for “Taste of Saint Margaret Mary” - August 23, 2009

Mr. Ganek reported St. Margaret Mary Church is conducting its annual event on church grounds from 11:00 A.M to 10:00 P.M. It will include live music and a pony ride area. All paperwork and fees are in order. Brenda Tuttle representing the church was present to answer questions. When asked by Mr. Dianis about where the band will be located, she replied they would be under the main tent.

- C. Consider Ordinances for Cable and Video Service Regulations
 - (1) Chapter 19, Cable/Video Service Provider Fee
 - (2) Chapter 20, Cable & Video Customer Protection Law

Mr. Kumbera reported these are housecleaning measures to update these particular ordinances and keep them in line with State of Illinois codes. Mr. Dianis asked for clarification on the

amount of fee imposed on the holder. Ms. Kollings responded that five percent of the gross revenues would be quarterly.

It was the consensus to forward on to the Village Board for approval.

D. Consider Amendment to Chapter 39, Standards for Construction of Facilities in the Rights of Way

Ms. Kollings outlined an ordinance that would update the right-of-way regulations in the Algonquin Municipal Code to be in accordance with State of Illinois codes and best practices as recommended by our Village attorney. Mr. Dianis wanted clarification of penalties and asked that if projects in rights of way are not done to code, a fee would be charged in addition to fixing the problem. Ms. Kollings replied that a fee would be assessed according to our general fines in the Municipal Code. Mr. Smith asked if utility companies would sod or seed any property on rights of way that was dug up. Mr. Mitchard stated that seeding would have the best effect in most cases but that he has the final decision on what is best for that particular location based on the situation.

Consensus was to move this matter on to the Board.

E. Consider Renewal of the Franchise Agreement with NICOR

Mr. Ganek said this agreement allows NICOR to use public rights of way. This is a model agreement discussed throughout northern Illinois as the best available. It is for thirty-five years in duration.

Consensus was to forward to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

A. Consider Engineering Services Agreement with Graef, Inc. for Phase I Design of the Indian Shores Roadway Improvements

Mr. Ganek reported the Village has used this firm in the past with good success. Phase one is part of the five-year capital plan. Mr. Mitchard added this firm has done similar projects in the older areas of town and always did a very solid job, with good construction management. This project was passed as part of the 2009-10 fiscal year budget in the amount of \$53,500, which is within budget and a good bid.

With no discussion, there was consensus to forward on to the Village Board for approval.

AGENDA ITEM 5: Executive Session

No items to discuss.

AGENDA ITEM 6: Other business

A. Diana Torres, representing the Chicago Metropolitan Agency for Planning, distributed flyers inviting all to attend regional meetings called "Go To 2040." They are looking for public input as part of their comprehensive planning process. The Elgin meeting will be July 21; future meetings will also be held. She left brochures to that effect.

B. President Schmitt announced the State Capital Plan was signed by the governor today, which includes funding for the Western Bypass. State and County officials will address this in the coming months.

C. Mr. Glogowski asked if the sidewalks on Wintergreen at Square Barn Road can be tapered so it would be easier for pedestrians to cross. Both Messers Ganek and Mitchard replied that it is a safety issue since Square Barn is a major thoroughfare and that encouraging people to cross at that point would be too much of a liability issue.

D. Chairman Smith said he has a problem with the Village plan to remove trash containers from selected parks. He foresees a bigger problem with people leaving their litter in the parks. He feels that certain areas are being discriminated against since large parks are not included. Mr. Mitchard explained that Forestry Superintendent Steve Ludwig wanted to temporarily try the plan to save money in the budget and get people acclimated to cleaning up litter and taking it with them. Mr. Mitchard strongly advocates listening to his staff members and to look for new ideas. The reason certain parks are not included in the plan is that they have a number of public events, and trash containers would definitely be needed. He also said if the plan does not work, and it will be reviewed, he will be the first to reinstate pickups. Signage will be placed in those parks affected reminding visitors to take their litter with them. Smith replied he commends Mr. Ludwig for the ideas but still strongly opposes them. President Schmitt said he agrees with Mr. Smith on this issue. Messers Steigert, Dianis, and Glogowski spoke up in favor of the idea and to let staff see if it will work. Mr. Ganek suggests the department review in six months. A list of the parks affected will be distributed to the Board.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Smith adjourned the meeting of the Committee of the Whole at 8:15 P.M.

Submitted: Jerry Kautz, Village Clerk