



**Village of Algonquin
Committee of the Whole Meeting Minutes
Held in Village Board Room
April 25, 2017**

Clerk's Note: *Before the start of this meeting, President Schmitt and the Trustees thanked departing Members Brian Dianis and Bob Smith for their many years of service to the Village of Algonquin, and presented each with a memento honoring their dedication to the Village residents.*

AGENDA ITEM 1: Roll Call – Establish Quorum

Chairman Jerrold Glogowski called the Committee of the Whole meeting to order at 7:30 p.m. Present: Trustees Debby Sosine, Brian Dianis, Robert Smith, Jim Steigert, John Spella, and President Schmitt. A quorum was established.

Staff Members Present: Tim Schloneger, Russ Farnum, Katie Parhurst, Bob Mitchard, Police Chief, John Bucci, and Attorney, Kelly Cahill. Village Clerk Jerry Kautz was also in attendance.

AGENDA ITEM 2: Public Comment – Audience Participation
No comments pertaining to agenda items

AGENDA ITEM 3: Community Development

A. Consider a Resolution Endorsing the Fox River Water Trail Initiative

Ms. Parkhurst reporting:

An exciting initiative is underway to develop the Wisconsin-Illinois Fox River Water Trail with eventual designation as an official National Water Trail by the National Park Service. This initiative is being undertaken by several partners representing Wisconsin and Illinois watershed groups, municipalities, counties, and recreation enthusiasts. The desire is to bring national recognition to our region by highlighting what a tremendous asset the Fox River is for our residents and visitors. The Village of Algonquin is connected to this effort as the Fox River makes Algonquin the "Gem of the Fox River Valley." The recently completed and adopted Fox River Corridor Plan highlights the need to reconnect to the River and calls for supporting the Water Trail Initiative. The Village has been a long standing member of the Fox River Ecosystem Partnership, which is one agency spearheading the Water Trail Initiative designation.

Designation as a National Water Trail is granted by the National Park Service as part of their Water Trails System. It is a network of water trails that the public can explore and enjoy. The network is overseen by a community of water resource managers who benefit from ongoing information sharing and collaboration. The Core Development Team working on the initiative has been awarded technical assistance from the National Park Service to create the Water Trail Plan. Once this plan is complete, then the Core Development Team can apply for Federal designation.

Consensus of the Committee of the Whole was to pass this on to the Board for resolution adoption.

B. Consider a Special Use Permit for Meijer Pharmacy Drive Through

Ms. Parkhurst reporting:

Mr. Craig Van Doeselaar, Newco Design Build, has submitted development plans on behalf of Meijer for a proposed drive-through lane to service the existing pharmacy in the Meijer store. The proposal changes some sidewalk at the front of the store to create a separated drive-through lane. Meijer was approved by the Village Board in 1999 and opened in 2000. The Village granted a PUD Amendment / Special Use to allow for a drive-through for the pharmacy on the north end of the building in 2001. The curb work was constructed for the drive-through; however, this location was never used for the pharmacy drive-through. The Meijer store is located at 400 South Randall Road. The site is zoned B-2 PUD, SU, Business, General Retail, Planned Unit Development, Special Use and designated as Planned Mixed Use predominately commercial on the Future Land Use Map.

Findings of Fact

1. The proposed pharmacy drive-through is appropriate and desirable on this property, and will be compatible both with the Comprehensive Plan designation and surrounding uses. The subject property is zoned commercial. The site is surrounded by commercial zoning and uses and will be compatible with existing uses.
2. The proposed use of this site will not be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity, or injurious to the property values.
3. The proposed use will comply with all zoning requirements of the Village and conditions stipulated as part of the approval. The subject property is zoned B-2 PUD and a drive through is allowed with a Special Use Permit in this zoning district. Following presentation there were several concerns of trustees. Mainly the drive thru lane in the front of the store and the narrow exit lane proposed in which a driver would have to make a hard right u-turn to get to Bunker Hill. Mr. Van Doeselaar responded with answers.
4. At the end of discussion the consensus of the Committee was to allow this to move on for approval providing Meijer works with staff to best correct the exit lane concerns.

C. Consider a Special Event Permit for Art on the Fox

Mr. Farnum reported:

The Village of Algonquin's Public Art Commission (co-sponsored with the Village of Algonquin) has applied for a Public Event License for Saturday June 18, 2017 and Sunday June 19, 2017. The event would be the tenth annual "Art on the Fox" fine art show taking place at Riverfront Park from the hours of 10:00 a.m. to 5:00 p.m. and will be open to the public. Revenue from the event will be used to cover expenses to host the event and the remained will be added to the Village's Public Art's Fund. The event has taken place in the same manner for the past nine years without any issues. This year there is a request for amplified music at the gazebo thus requiring the Board's approval. The organizer is also requesting assistance from the Algonquin Police and the Police Explorers to patrol the park overnight. Finally, the organizer is requesting the assistance of one Public Works staff member on Sunday at 6 p.m. to assist with the packing up and storage of the event supplies. Following discussion it was the consensus of the Committee of the Whole to move on for approval.

D. Consider a Special Event Permit for the Algonquin Area Public Library District (AAPLD) Library Loop 5K

Mr. Schloneger reported:

Ms. Theresa Therens, on behalf of the AAPLD, has submitted a Public Event/Entertainment License Application proposing to hold a 5K Run on Sunday, October 22, 2017 from the hours of 8:00 a.m. to 10:00 a.m. The event would include a 5K run leaving from and ending at AAPLD location at 2600 Harnish Drive with the route going into the residential area north of the library and upon the Woods Creek walking path. Proceeds from the \$35.00 entry fee to participate in the event will benefit the library district's general operating fund to enhance their community programming. Due to the need for the use of public streets and the use of enhanced police service (one officer will be contracted for the event), the event is in need of Village Board approval. The Algonquin Police Department and the Public Works Department have reviewed and approved the proposed route and event. Parking for participants will be available within the library's and the adjacent School District 300's parking lots. The event coordinator has indicated they wish for one ambulance to be on site for the event for which they will need to coordinate such with the Alg/LITH Fire Protection District.

The library will be open for participants so there will be no need for portable toilets on site. All debris will be cleared by volunteers and all such debris will be disposed at the library. No alcohol will be permitted. The AAPLD has provided the necessary Certificate of Insurance naming the Village of Algonquin as additional insured as well as the required Hold Harmless Agreement.

Following discussion it was the consensus of the Committee of the Whole to move on for approval.

E. Consider a Special Event Permit for the Rotary Club of Algonquin, Algonquin Harvest Market

Mr. Farnum reported:

Ms. Virginia Donahue from the Rotary Club of Algonquin has applied for a Public Event License for Saturday, September 30, 2017. The event would be their first "Algonquin Harvest Market" taking place at Riverfront Park from the hours of 9:00 a.m. to 4:00 p.m. and will be open to the public with no entry fee. The event would include a variety of craft fair vendors and a farmer's market. In addition, some students from local school groups may provide unamplified music (violin, harp, acoustic guitar type music). The necessary Certificate of Insurance along with the required Hold Harmless has been provided.

Consensus was to pass onto the Board for approval.

F. Consider a Special Event Permit for the Algonquin Rotary Club Spring Carnival

Mr. Schloneger reported:

Ms. Virginia Donahue from the Algonquin Rotary Club has applied for a Public Event/Entertainment License for May 18th thru May 21th. Set-up would begin on Monday, May 15th. The event which is being called "Spring Carnival" will take place within the parking lot area of the Algonquin Town Center from the hours of noon to 10:00 p.m. and will be open to the public. They are expecting approximately 1000 people to attend. Due to this event including a family, friendly carnival, the Village Board's approval is required. The event is a fundraiser to help the organization fund the Interact Club, assist the local food pantry and international projects. Parking will be provided within the development's parking lot. A site plan has been provided. Temporary signs are being requested to be displayed. Proof of ownership approval has been granted as has the necessary Certificate of Insurance and Hold Harmless Agreement. The organization is still working on fees required for carnival staff review with the Algonquin Police Department. The organization is also requesting Police Dept. presence though they were not specific to the extent of such. Mr. Schloneger and the Committee were adamant about having carnival employee background checks done by our Algonquin Police Department.

Following discussion it was the consensus of the Committee of the Whole to move this item on for approval provided the background checks were completed by the Algonquin Police.

AGENDA ITEM 4: General Administration

A. Consider an Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing, Amending the Number of Available Liquor Licenses in Certain Classes

Mr. Schloneger Reported a housekeeping item.

In accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time. Please consider a proposed ordinance changing the following:

The following liquor license holders chose to not renew their liquor license. As a cleanup measure, amend the number of available liquor licenses in the following classes:

- Class A Decrease by 1 (Armanetti's changed to B) now 3
- Class A-1 Decrease by 1 (Yoshi Sushi) now 27
- Class B-1 Decrease by 1 (Butera on East Algonquin Road) now 8
- Class F Decrease by 3 (Starbucks #18024, Starbucks #2626, and Fradillio's) now 9

The Committee of the Whole consensus was to move the ordinance on to the Board for approval.

AGENDA ITEM 5: Public Works & Safety

A. Consider an Agreement with H&H Electric for Traffic Signal Maintenance

Mr. Mitchard reported:

Discussion of a bid recommendation from Christopher Burke Engineering for traffic signal maintenance. This is for the performance of routine maintenance and repair on the one traffic signal the Village owns at the intersection of Countyline Road and the Wal-Mart entrance. As part of their development agreement, Wal-Mart established an escrow account that would allow the Village to pay for this routine maintenance for 15 years. To date, there is still \$16,814 left in this fund. In past years, the Village has simply contracted this service. However, this year we participated in a joint bid with the City of Crystal Lake and the Village of Cary. This resulted in a decreased price for both routine maintenance items as well as any major repairs that must be done on a unit cost basis. The total low bid for the three communities was from H&H Electric Company came in at \$113,394.99. The Village's routine maintenance portion of this is for \$5,089.38. This company has performed work within the Village and we have found this to be satisfactory. It is the Public Works Departments recommendation that the Committee of the Whole authorize action by the Board of Trustees to approve the joint community bid of \$113,394.99 and enter into an agreement with H&H Electric Company for the Village's cost portion of the contract.

The Committee of the Whole consensus was to move the ordinance on to the Board for approval.

AGENDA ITEM 6: Executive Session

None

AGENDA ITEM 7: Other Business

- (1) Trustee Smith requested the village modify the Liquor Ordinance to make mandatory of repeat offenders of selling to minors to attend Basset training including all employees that handle liquor for that retailer.
- (2) Jack Bavaro, 2231 Barrett Drive, Algonquin, read a prepared statement. He said he was speaking on behalf of many of the people in the audience and others who could not make the meeting. He was upset with President Schmitt for what Mr. Bravaro said, "was making fun of the bumblebee controversy" regarding the temporary court injunction halting construction of the Longmeadow project. He then demanded that President Schmitt resign or have the trustees vote to force a resignation.
- (3) Roz Strapko, 2249 Moser Lane, Algonquin, read a letter from Andrew Gasser, Algonquin Township Highway Commissioner –Elect, stating he strongly urges the Algonquin Village Board to not support the Longmeadow Project any longer.
- (4) Eagle Scout Drew DePalma, 11978 Devonshire, Algonquin, presented a detailed proposal to allow an Eagle Scout project (Troop 151) to rehab the Mineral Springs in Towne Park. The Committee thought it was a great idea and President Schmitt suggested that Drew get in touch with Public Works Director Mitchard to work on details.
- (5) Don Brewer, Algonquin, thanked the Board for allowing the Mineral Springs project, and also addressed the Rotary Club carnival. He asked if the village could waive the Algonquin Police background checks of the carnival workers as the carnival company has provided a national background check. President Schmitt stood firm on this issue saying the Board will not waive the ordinance since it was enacted after some bad experiences occurred in the past and the Village does not want not take any chances with our children.

AGENDA ITEM 8: Adjournment

There being no further business, the Committee of the Whole meeting was adjourned by Chairman Glogowski at 8:41 p.m.

Submitted: Jerry Kautz, Village Clerk