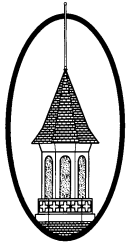


AGENDA
COMMITTEE OF THE WHOLE
April 11, 2017
2200 Harnish Drive
Village Board Room
- AGENDA -
7:30 P.M.

Trustee Glogowski – Chairperson
Trustee Steigert
Trustee Smith
Trustee Spella
Trustee Sosine
Trustee Dianis
President Schmitt

1. **Roll Call – Establish Quorum**
2. **Public Comment – Audience Participation** (*Persons wishing to address the Committee on an item on this agenda must register with the Chairperson prior to roll call.*)
3. **Community Development**
 - A. Consider a Special Event Liquor Permit for Scorched Earth Brewing Company, 203 Berg Street, Algonquin
 - B. Consider an Amendment to Chapter 39 to add Small Cell Antenna/Tower Siting Regulations and Amendment to Appendix B to Add Permit Fee for Small Cell Antenna
4. **General Administration**
 - A. Consider an Ordinance Amending the 2017/2018 Merit Compensation Plan
 - B. Consider an Ordinance Amending Special Service Area #1 Tax Abatement
 - C. Consider an Appropriation of Funds in the 2017/2018 Budget for Overhead Utility Relocation as Part of the Downtown Redevelopment Project.
 - D. Consider and Ordinance Amending Chapter 6A, Water and Sewer Department, of the Algonquin Municipal Code
 - E. Consider a Resolution Transferring Funds from General Fund to Street Improvement Fund in Fiscal Year 2016-2017
5. **Public Works & Safety**
 - A. Consider an Agreement with Geske & Son's for Asphalt Material in the Amount of \$107,400.00
 - B. Consider an Agreement with Engineering Enterprises for the Glenmoor Subdivision Roadway Rehabilitation in the Amount of \$125,004.00
 - C. Consider an Agreement with CAM Inc. for Reclamite Services for 2017, 2018, and 2019.
6. **Executive Session**
7. **Other Business**
8. **Adjournment**



VILLAGE OF ALGONQUIN
COMMUNITY DEVELOPMENT DEPARTMENT

– M E M O R A N D U M –

TO: Tim Schloneger, Village Manager

FROM: Diane LaCalamita, Building Inspector

DATE: March 22, 2017

RE: Application for Public Event License
Scorched Earth Brewing Co. Earth Day – June 10, 2017

Mr. Michael Dallas from Scorched Earth Brewing Co. (203 Berg Street) has applied for a Public Event/Entertainment License for Saturday, June 10, 2017. The event which is being called “Scorched Earth Day” would take place within the parking lot area of the business from the hours of 3:00 p.m. to 10:00 p.m. and will be open to the public. An admission fee will be charged but the fee has yet to be determined. The admission fee will help offset the costs of insurance, the live entertainment, food, necessary equipment and activity fees.

Due to this event including outdoor amplified live musical performances by various Folk and other Americana/Rock bands and recorded amplified music throughout the day and the request for the closing of Berg Street, the Village Board’s approval is required. A Special Event Liquor Permit has been applied for.

Mr. Dallas is hiring a private security firm to monitor the event. Parking will be available on the public street areas as well as within the adjacent parking lot areas of the two adjacent buildings; the event location and the two adjacent buildings are all owned by the same owner. Property owner permission has been granted for the event.

A site plan for the event is attached for your review; the only changes from last year are the event expanding with the closure of Berg St south of Armstrong Street. And additional temporary signs are being requested to be displayed one week prior of the event at the corner of Berg Street and W. Algonquin Road and within the Old Town District at Jefferson and Washington Streets, N. Harrison and Washington Streets and within the Towne Park parking lot.

I would like to request that this public event request be scheduled on the April 11, 2017 Committee of the Whole meeting agenda for review. Mr. Dallas is available to attend such meeting should there be any questions.

APPLICATION FOR "EVENT" LIQUOR PERMIT

TO: The Liquor Commissioner of the Village of Algonquin, Illinois

(PLEASE TYPE OR PRINT ALL INFORMATION)

The undersigned applicant, being duly sworn on oath, makes application for a Liquor Permit in the Village of Algonquin, as follows:

1. The name of the applicant to appear on the permit is: SCORCHED EARTH BREWING COMPANY

2. The address of the applicant is: 203 BERG STREET, ALGONQUIN, IL 60102

3. The name and address of officer or agent for the applicant is: MICHAEL DALLAS, 5706 CHRIS LANE, CRYSTAL LAKE, IL 60014

4. A. The applicant is presently: (Complete all applicable parts)
 - (1) Class A-4B Licensee in the Village; License No. 2016/2017-A4B-01
 - (2) Nonprofit organization, registered with the State of Illinois
 - (3) Other type of organization: Please specify _____
(i.e., Fraternal, Educational, Civic, Political, Religious)
 - (4) Provide Illinois Department of Revenue Tax Exempt Number and/or Illinois Business Tax Number assigned to your organization _____

B. The description and location of premises or place of business which is to be operated under the proposed permit: THE PARKING LOT IMMEDIATELY ADJACENT TO 201-209 BERG STREET, AND BERG STREET (SOUTH OF ARMSTRONG).

C. The date(s) and hours of operation requested under the proposed permit are: FROM 2-10 PM ON SATURDAY, APRIL 23, 2016, WITH TIME FOR SETUP ON THURSDAY, APRIL 21 AND FRIDAY, APRIL 22. TAKEDOWN AND CLEANUP SCHEDULED FOR SUNDAY, APRIL 24, AND MONDAY, APRIL 25.
5. BASSET Training Required: Successful completion of a BASSET program, or other similar program as approved by the Chief of Police, is required for at least one person coordinating and responsible for the responsible sale of alcoholic liquor during the event. Such person

shall be present at the point of liquor sales at all times for the duration of the event.
Person holding the BASSETT Certificate: MICHAEL DALLAS

Photocopies of a valid certificate of completion of a BASSET program shall be included with the application.

6. The applicant hereby files Certificates of Insurance, certifying that the applicant has in force and effect insurance as follows:
- Liquor Liability Insurance of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate and;
 - General Liability Insurance in an amount not less than \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate.

The Insurance Certificates must name the Village of Algonquin as Additional Insured.

"Host Insurance" shall not satisfy the requester defined above.

7. The applicant herewith submits the appropriate permit fee, in the amount of: \$ 25.00, as set forth in the Liquor Control and Liquor Licensing Ordinance of the Village of Algonquin.

The applicant agrees to comply with all ordinances of the Village of Algonquin and the Laws of the State of Illinois.

Applicant: SCORCHED EARTH BREWING
Signed By: [Signature]
Officer or Agent: MICHAEL DALLAS
Daytime Phone: 815-451-0777
Extension: _____

Subscribed and Sworn to before me this 21 day of March, 20 17

[Signature]
(Notary/Public)

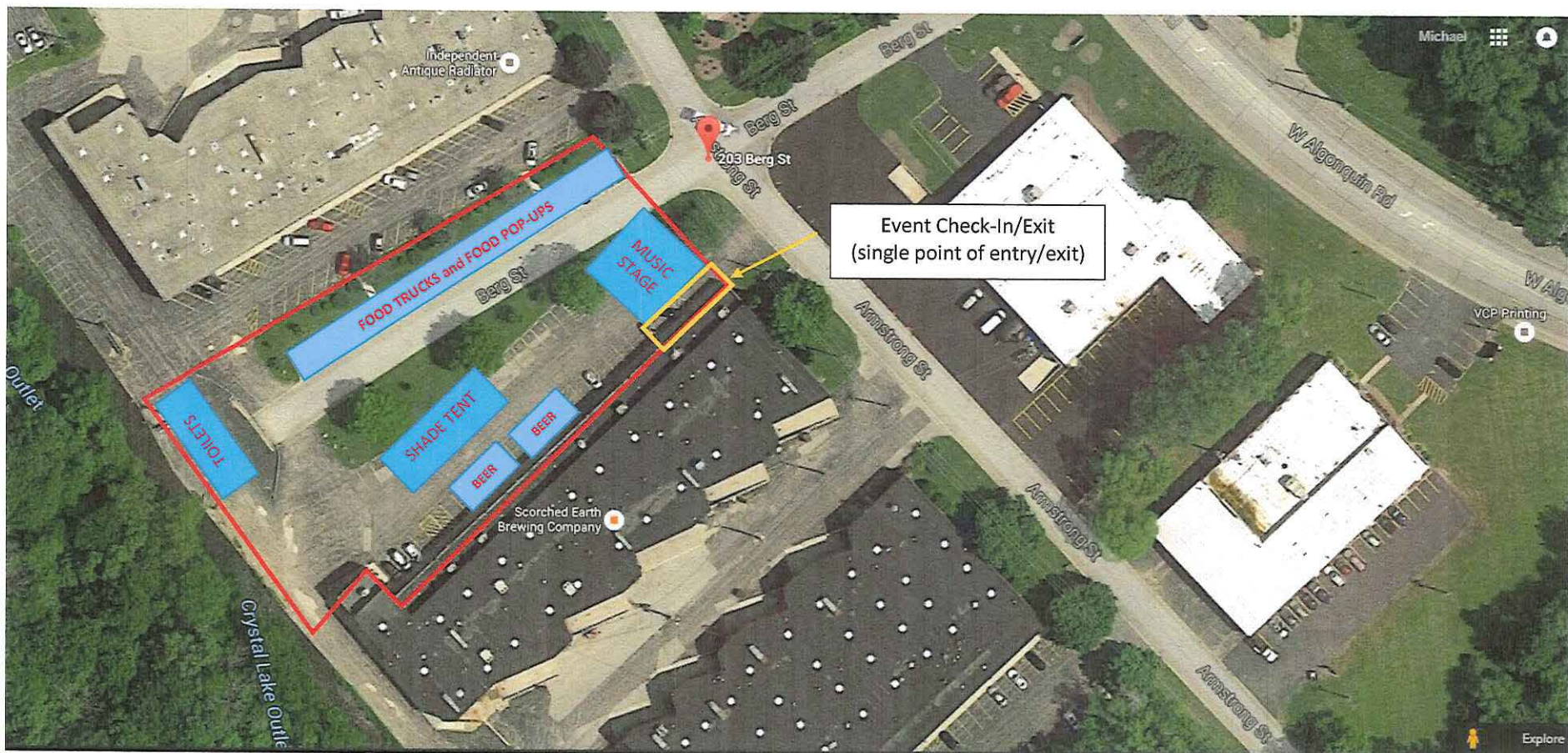
My Commission expires December 9, 20 17

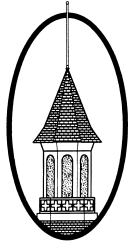
SEAL



2017 SCORCHED EARTH DAY EVENT

LOCATION AND SETUP





VILLAGE OF ALGONQUIN
COMMUNITY DEVELOPMENT DEPARTMENT

– M E M O R A N D U M –

DATE: April 06, 2017

TO: Committee of the Whole

FROM: Katie Parkhurst, AICP, Senior Planner

SUBJECT: *Amendment to Chapter 39 to add Small Cell Antenna/Tower Siting Regulations
and amendment to Appendix B to add Permit Fee for Small Cell Antenna*

Small cell antennae are the newest trend in technology to provide faster and more reliable wireless service to customers. Small cell antennae are designed to be placed on utility poles. The Village Attorney's office has advised staff to update the Right-of-Way Chapter of the Municipal Code to address this issue.

There is currently legislation being considered at the State level to allow for the technology to be installed with little regard to local ordinances. The Village wishes to enact regulations to govern any requests from providers now before the State makes any rulings or in case the State does not pass the regulations.

The attached ordinance outlines the permit fee, siting requirements, Village review process and required screening of any equipment located on the ground.

Village staff recommends the ordinance as presented and requests the ordinance move to the Village Board for approval.

ORDINANCE NO. 2017 - O -

An Ordinance Amending Chapter 39, Construction of Utility Facilities in the Rights-of-Way of the Algonquin Municipal Code to Add Small Cell Antenna/Tower Siting Regulations and Amending Appendix B, Penalty, Salary, Bonds and Fees of the Algonquin Municipal Code to Add Fees Related to Small Cell Antenna/Tower Siting Regulations

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and,

WHEREAS, the Village is further authorized under the Illinois Municipal Code, 65 ILCS 5/1-1-1 et seq., and Illinois law to adopt ordinances pertaining to the public health, safety and welfare; and,

WHEREAS, the Village is further authorized to adopt the amendments contained herein pursuant to its authority to regulate the public right-of-way under section 11-80-1 et seq., of the Illinois Municipal Code; and

WHEREAS, the Village uses the public right-of-way within its Village limits to provide essential public services to its residents and businesses. The public right-of-way within the Village is a limited public resource held by the Village for the benefit of its citizens and the Village has a custodial duty to ensure that the public right-of-way is used, repaired, and maintained in a manner that best serves the public interest; and

WHEREAS, growing demand for personal wireless telecommunications services has resulted in increasing requests nationwide and locally from the wireless industry to place small cell facilities, distributed antenna systems, and other personal wireless telecommunication facilities on utility and street light poles and other structures in the public right-of-way. While State and Federal law limit the authority of local governments to enact laws that unreasonably discriminate among providers of functionally equivalent services, prohibit, or have the effect of prohibiting the provision of telecommunications services by wireless service providers, the Village is authorized, under existing State and Federal law, to enact appropriate regulations and restrictions relative to small cell facilities, distributed antenna systems, and other personal wireless telecommunication facility installations in the public right-of-way; and

WHEREAS, in anticipation of continued increased demand for placement of small cell facilities, distributed antenna systems, and other personal wireless telecommunication facility installations within the public right-of-way, the Village Board finds that it is in the best interests of the public health, safety and general welfare of the Village to adopt the ordinance below in order to establish generally applicable standards for construction, installation, use, maintenance and repair of such facilities, systems and installations within the public right-of-way in the Village so as to, among other things: (i) prevent interference with the facilities and operations of the Village's utilities and of other utilities lawfully located in public right-of-way or property, (ii) provide

specific regulations and standards for the placement and siting of personal wireless telecommunication facilities within public right-of-way in the Village, (iii) preserve the character of the neighborhoods in which facilities are installed and to protect the Village's long-term efforts to encourage undergrounding of utility structures, (iv) minimize any adverse visual impact of personal wireless telecommunication facilities and prevent visual blight in the neighborhoods in which facilities are installed, (v) facilitate the location of personal wireless telecommunication facilities in permitted locations within the public right-of-way in the Village, and (vi) assure the continued safe use and enjoyment of private properties adjacent to personal wireless telecommunication facilities.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: Chapter 39, Construction of Utility Facilities in the Rights-of-Way, of the Algonquin Municipal Code shall be amended to add a new Section 39.24 entitled "Small Cell Antenna/Tower Siting Provisions" which shall read as follows:

39.24 Small Cell Antenna/Tower Siting Provisions

A. Definitions.

For purposes of this Section 39.24, in addition to any other definitions contained in this Chapter 39, the following terms will have the following meanings:

ALTERNATIVE ANTENNA STRUCTURE	An existing pole or other structure within the public right-of-way that can be used to support an antenna and is not a utility pole or a Village-owned infrastructure.
ANTENNA	Communications equipment that transmits or receives electromagnetic radio signals used in the provision of any type of wireless communications services.
APPLICANT	Any person or entity submitting an application to install personal wireless telecommunication facilities or structures to support the facilities within a public right-of-way.
VILLAGE-OWNED INFRASTRUCTURE	Infrastructure in public right-of-way within the boundaries of the Village, including, but not limited to, streetlights, traffic signals, towers, structures, or buildings owned, operated or maintained by the Village.
DISTRIBUTED ANTENNA SYSTEM (DAS)	A type of personal wireless telecommunication facility consisting of a network of spatially separated antenna nodes connected to a common source via a transport medium that provides wireless service within a geographic area. Generally serves multiple carriers.

LANDSCAPE SCREENING	The installation at grade of plantings, shrubbery, bushes or other foliage intended to screen the base of a personal wireless telecommunication facility from public view.
MONOPOLE	A structure composed of a single spire, pole or tower designed and used to support antennas or related equipment and that is not a utility pole, an alternative antenna structure, or a Village-owned infrastructure.
PERSONAL WIRELESS TELECOMMUNICATION ANTENNA	An antenna that is part of a personal wireless telecommunications facility.
PERSONAL WIRELESS TELECOMMUNICATION EQUIPMENT	Equipment, exclusive of an antenna, that is part of a personal wireless telecommunications facility.
PERSONAL WIRELESS TELECOMMUNICATIONS FACILITY	An antenna, equipment, and related improvements used, or designed to be used, to provide wireless transmission of voice, data video streams, images, or other information including, but not limited to, cellular phone service, personal communication service, paging, and Wi-Fi antenna service.
SMALL CELL FACILITIES	A Personal Wireless Telecommunications Facility consisting of an antenna and related equipment either installed singly or as part of a network to provide coverage or enhance capacity in a limited defined area. Generally single-service provider installation.
TOWER	Any structure that is designed and constructed primarily for the purpose of supporting one or more antennas, including self-supporting lattice towers, guy towers, or monopole towers, and that is not a utility pole, an alternative antenna structure, or a Village-owned infrastructure. Except as otherwise provided for by this Ordinance, the requirements for a tower and associated antenna facilities shall be those required in this Ordinance.
UTILITY POLE	An upright pole designed and used to support electric cables, telephone cables, telecommunication cables, cable service cables, which are used to provide lighting, traffic control, signage, or a similar function.
VARIANCE or VARIATION	A grant of relief by the Village Manager or his/her designee.
WI-FI ANTENNA	An antenna used to support Wi-Fi broadband Internet access service based on the IEEE 802.11 standard that typically uses unlicensed spectrum to enable communication between devices.

B. Standards and Regulations.

Personal wireless telecommunication facilities will be permitted to be placed in right-of-way within the jurisdiction of the Village as attachments to existing utility poles, alternative antenna structures, or Village-owned infrastructure subject to the following regulations:

1. *Number Limitation and Co-Location.* The Village Manager or his/her designee may regulate the number of personal wireless telecommunications facilities allowed on each utility pole or unit of Village-owned infrastructure. No more than two (2) personal wireless telecommunications facilities will be permitted on utility poles or Alternative Antenna Structure. This Ordinance does not preclude or prohibit co-location of personal wireless telecommunication facilities on towers or monopoles that meet the requirements as set forth elsewhere in this section or as required by federal law.
2. *Separation and Clearance Requirements.* Personal wireless telecommunication facilities may be attached to a utility pole, alternative antenna structure, monopole, or Village-owned infrastructure only where such pole, structure or infrastructure is located no closer than twenty-five (25) feet to any residential building and no closer than three hundred (300) feet from any other personal wireless telecommunication facility. A separation or lesser clearance may be allowed by the Village Manager or his/her designee as an administrative variance to this Ordinance when the Applicant establishes that the lesser separation or clearance is necessary to close a significant coverage or capacity gap in the Applicant's services or to otherwise provide adequate services to customers, and the proposed antenna or facility is the least intrusive means to do so within the right-of-way.
3. *Village-Owned Infrastructure.* Personal wireless telecommunication facilities can only be mounted to Village-owned infrastructure including, but not limited to, streetlights, traffic signal, towers or buildings, if authorized by a license or other agreement between the owner and the Village. Installing facilities within ground space in the right-of-way will also require a license or other agreement between the owner and the Village.
4. *New Towers.* No new monopole or other tower to support personal wireless telecommunication facilities is permitted to be installed on right-of-way within the jurisdiction of the Village unless the Village Board finds, based on clear and convincing evidence provided by the applicant, that locating the personal wireless telecommunications facilities on the right-of-way is necessary to close a significant coverage or capacity gap in the Applicant's services or to otherwise provide adequate services to customers, and the proposed new monopole or other tower within the right-of-way is the least intrusive means to do so.
5. *Attachment Limitations.* No personal wireless telecommunication antenna or facility within the right-of-way will be allowed, unless all of the following conditions are satisfied:

- a) **Size of Antenna:** The personal wireless telecommunication antenna, including antenna panels, whip antennas or dish-shaped antennas, cannot have an area of more than seven (7) cubic feet in volume.
- b) **Size of Above-Ground Personal Wireless Telecommunication Facility:** The total combined volume of all above-ground equipment and appurtenances comprising a personal wireless telecommunication facility, exclusive of the antenna itself, cannot exceed thirty-two (32) cubic feet.
- c) **Personal Wireless Telecommunication Equipment:** The operator of a personal wireless telecommunication facility must locate the base of the equipment or appurtenances at a height of no lower than eight (8) feet above grade.
- d) **Personal Wireless Telecommunication Services Equipment Mounted at Grade:** In the event that the operator of a personal wireless telecommunication facility proposes to install a facility where equipment or appurtenances are to be installed at grade, screening must be installed to minimize the visibility of the facility. Screening must be installed at least three (3) feet from the equipment installed at-grade.
- e) **Height:** The top of the highest point of the antenna cannot extend more than seven (7) feet above the highest point of the utility pole, alternative antenna support structure, tower or Village-owned infrastructure. If necessary, the replacement or new utility pole, alternative support structure or Village-owned infrastructure located within the public right-of-way may be no more than seven (7) feet higher than existing poles adjacent to the replacement or new pole or structure, or no more than fifty (50) feet in height overall, whichever is less.
- f) **Color:** A personal wireless telecommunication facility, including all related equipment and appurtenances, must be a color that blends with the surroundings of the pole, structure tower or infrastructure on which it is mounted and use non-reflective materials which blend with the materials and colors of the surrounding area and structures. Any wiring must be covered with an appropriate cover.
- g) **Antenna Panel Covering:** A personal wireless telecommunication antenna may include a radome, cap or other antenna panel covering or shield, to the extent such covering would not result in a larger or more noticeable facility and, if proposed, such covering must be of a color that blends with the color of the pole, structure, tower or infrastructure on which it is mounted.
- h) **Wiring and Cabling:** Wires and cables connecting the antenna to the remainder of the facility must be installed in accordance with the electrical code currently in effect. No wiring and cabling serving the facility will be allowed to interfere with any wiring or cabling installed by a cable television or video service operator, electric utility or telephone utility or any Village services.
- i) **Grounding:** The personal wireless telecommunication facility must be grounded in accordance with the requirements of the electrical code currently in effect in the Village.

- j) **Guy Wires:** No guy or other support wires will be used in connection with a personal wireless telecommunication facility unless the facility is to be attached to an existing utility pole, alternative antenna support structure, tower or Village-owned infrastructure that incorporated guy wires prior to the date that an applicant has applied for a permit.
 - k) **Structural Integrity:** The personal wireless telecommunication facility, including the antenna, and all related equipment must be designed to withstand a wind force and ice loads in accordance with applicable standards established in Chapter 25 of the National Electric Safety Code for utility poles, Rule 250-B and 250-C standards governing wind, ice, and loading forces on utility poles, in the American National Standards Institute (ANSI) in TIA/EIA Section 222-G established by the Telecommunications Industry Association (TIA) and the Electronics Industry Association (EIA) for steel wireless support structures and the applicable industry standard for other existing structures. For any facility attached to Village-owned infrastructure or, in the discretion of the Village, for a utility pole, tower, or alternative antenna structure, the operator of the facility must provide the Village with a structural evaluation of each specific location containing a recommendation that the proposed installation passes the standards described above. The evaluation must be prepared by a professional structural engineer licensed in the State of Illinois.
6. *Signage.* Other than signs required by federal law or regulations or identification and location markings, installation of signs on a personal wireless telecommunication facility is prohibited.
7. *Screening Requirements.*
- a) If screening is required under Section 5. d above, it must be natural landscaping material or a fence subject to the approval of the Village and must comply with all regulations of the Village.
 - b) Appropriate landscaping must be located and maintained and must provide the maximum achievable screening, as determined by the Village, from view of adjoining properties and public or private streets.
 - i. A 1-year guarantee must be placed on all plant stock (including turf seed) to be installed as part of the landscape screening requirements.
 - ii. Funds for maintenance of any screening landscaping must be provided to the Public Works Department prior to the issuance of the final permit. The maintenance amount due, per site, shall be \$2,500.
8. *Screening.* The color of housing for ground-mounted equipment must blend with the surroundings. For a covered structure, the maximum reasonably achievable screening must be provided between such facility and the view from adjoining properties and public or private streets. In lieu of the operator installing the screening, the Village, at its sole discretion, may accept a fee from the operator of the facility for the acquisition, installation, or maintenance of landscaping material by the Village.

9. *Permission to Use Utility Pole or Alternative Antenna Structure.* The operator of a personal wireless telecommunication facility must submit to the Village written copies of the approval from the owner of a utility pole, monopole, or an alternative antenna structure, to mount the personal wireless telecommunication facility on that specific pole, tower, or structure, prior to issuance of the Village permit. Installing facilities within ground space in the right-of-way will also require a license or other agreement between the owner and the Village.
10. *Licenses and Permits.* The operator of a personal wireless telecommunication facility must verify to the Village that it has received all concurrent licenses and permits required by other agencies and governments with jurisdiction over the design, construction, location and operation of said facility and that these will be maintained for all such facilities within the corporate limits of the Village.
11. *Variance Requirements.* Each location of a personal wireless telecommunication facility within a right-of-way must meet all of the requirements of this Ordinance, unless a variance has been obtained in accordance with Chapter 39 “Construction of Utility Facilities in the Rights of Way” of the Municipal Code.
12. *Abandonment and Removal.* Any personal wireless telecommunication facility located within the corporate limits of the Village that is not operated for a continuous period of twelve (12) months, shall be considered abandoned and the owner of the facility must remove same within ninety (90) days of receipt of written notice from the Village notifying the owner of such abandonment. Such notice shall be sent by certified or registered mail, return-receipt-requested, by the Village to such owner at the last known address of such owner. In the case of personal wireless telecommunication facilities attached to Village owned infrastructure, if such facility is not removed within ninety (90) days of such notice, the Village may remove or cause the removal of such facility through the terms of the applicable license agreement or through whatever actions are provided by law for removal and cost recovery.

C. Permits and Application Fees and Procedures.

Permits for placement of personal wireless telecommunication facilities in right-of-way within the Village are required. Except as otherwise provided for in this Section, the procedures for the application for, approval of, and revocation of such a permit must be in compliance with the Village permit application requirements in this Chapter 39 “Construction of Utility Facilities in the Rights of Way” of the Municipal Code. Any applications must demonstrate compliance with the requirements of this Section. Unless otherwise provided by franchise, license, or similar agreement, or Federal, State or local law, all applications for permits pursuant to this section must be accompanied by a fee as listed in Appendix B of the Municipal Code. The application fee will reimburse the Village for regulatory and administrative costs with respect to the work being performed.

D. Conflict of Laws.

Where the conditions imposed by any provisions of this Chapter regarding the siting and installation of personal wireless telecommunication facilities are more restrictive than comparable conditions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Ordinance will govern.

SECTION 2: Appendix B of the Village of Algonquin Municipal Code shall be amended to add the following additional fees:

Small cell antenna permit review fee: \$100 per site (not per permit, as several sites may be on one permit)

SECTION 3: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Aye:

Nay:

Absent:

Abstain:

APPROVED:

Village President John C. Schmitt

(SEAL)

ATTEST: _____
Village Clerk Gerald S. Kautz

Passed: _____

Approved: _____

Published: _____

Prepared by: Village Staff
Reviewed by: Kelly Cahill, Village Attorney
Zukowski, Rogers, Flood & McArdle
50 Virginia Street
Crystal Lake, Illinois 60014



VILLAGE OF ALGONQUIN
MEMORANDUM

DATE: April 7, 2017

TO: Tim Schloneger, Village Manager

FROM: Todd A. Walker, SPHR, IPMA-CP, PDS
Human Resources Director

SUBJECT: *PROPOSED ANNUAL UPDATE TO THE VILLAGE OF ALGONQUIN
EMPLOYEE MERIT COMPENSATION PLAN*

According to Section 2.3.2 of the Village Policy Manual, on an annual basis in the early spring staff provides the Village Board our recommendations for the upcoming fiscal year Merit Compensation Plan (2017/2018). Once again I am seeking the Board's consideration and approval on amending this document.

After reviewing internal and external equity and salary data of comparable communities, this year we left the titles and grades the same, but increased the ranges by 2%.

2.3.2. *Salary and Wage Ranges*

As part of the Village's merit compensation program, the Human Resources Director shall establish salary and wage ranges for all positions based on knowledge, skills, and abilities required for each position. Salary and wage ranges may be adjusted from time to time based on compensation surveys, labor market conditions, cost of living conditions, or other relevant factors.

Please note that the ranges are shown as monthly salaries in the ordinances.

I would recommend that the Village adopt this proposed annual Merit Compensation Plan and ordinance for the 2017-2018 fiscal year.

As usual, please let me know if you have any questions on the attached document.

Attachment



Village of Algonquin

The Gem of the Fox River Valley

Fiscal Year 2017 - 2018 **MERIT COMPENSATION PROGRAM**

GRADE	JOB CLASSIFICATION	MONTHLY COMPENSATION		
		MINIMUM	CONTROL POINT	MAXIMUM
1	Office Clerk I / Receptionist I	\$3,045.79	\$3,514.98	\$3,984.18
2	Secretary I / Receptionist II / Account Clerk	\$3,238.77	\$3,738.16	\$4,237.54
3	Secretary II / Account Clerk I / Permit Clerk	\$3,456.15	\$3,988.88	\$4,521.61
4	Account Clerk II	\$3,683.53	\$4,251.22	\$4,818.91
5	Principal Secretary / Account Clerk III	\$3,896.00	\$4,496.23	\$5,096.45
6	Property Maintenance Inspector / Principal Assistant / Utility Billing Coordinator	\$4,131.90	\$4,767.77	\$5,403.64
7	Human Resources Generalist	\$4,382.53	\$5,057.08	\$5,731.63
8	Planner / Management Assistant / Innovation Analyst / Executive Secretary / Innovation and Technology Officer I	\$4,716.79	\$5,443.10	\$6,169.41
9	Building Inspector / Senior Accountant / Recreation Superintendent	\$5,123.93	\$6,016.78	\$6,909.64
10	Plumbing Inspector / Electrical Inspector / Senior Planner / Innovation Coordinator	\$5,525.23	\$6,376.03	\$7,226.83
11	Asst. to the Village Manager / Asst. Bldg. Comm. / Technical Services Manager / PW Supervisor	\$6,178.79	\$7,098.20	\$8,017.61
12	Project Manager / Chief Utility Operator	\$6,609.35	\$7,698.62	\$8,787.89
13	PW Superintendent / Police Sergeant / Comptroller	\$7,127.21	\$8,395.92	\$9,664.63
14	Assistant PW Director / Building Commissioner	\$7,551.29	\$8,778.38	\$10,005.46
15	Human Resources Director / Deputy Police Chief / Assistant Village Manager / Community Development Director	\$8,106.51	\$9,480.14	\$10,853.77
16	Chief Innovation Officer / Finance Director	\$8,726.15	\$10,114.77	\$11,503.39
17	Police Chief / Public Works Director	\$9,313.27	\$11,024.16	\$12,735.05

ORDINANCE NO. 2017-O-

AN ORDINANCE AMENDING ORDINANCE 2016-O-15
REGARDING THE MERIT COMPENSATION PLAN
FOR VILLAGE EMPLOYEES

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane counties, Illinois, as follows:

SECTION 1: That Section G of Ordinance 93-O-24 passed on April 20, 1993, and as amended by Ordinance No. 2016-O-15, which was passed on April 20, 2016, shall be amended to read as follows:

- G. The grades, job classifications and monthly compensation ranges to the Village Merit Compensation Plan shall be as shown on Exhibit A attached.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect as of May 1, 2017, subsequent to its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:

Voting Nay:

Abstain:

Absent:

John C. Schmitt, Village President

(Seal)

ATTEST: _____
Gerald S. Kautz, Village Clerk

PASSED:

APPROVED:

PUBLISHED:

Prepared by: Tim Schloneger, Village Manager
Village of Algonquin
2200 Harnish Drive
Algonquin, Illinois 60102



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: April 6, 2017

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager

SUBJECT: *Special Service Area #1 Tax Abatement*

As requested, attached is an ordinance for a partial property tax abatement for Special Service Area #1. This ordinance is in response to review of the McHenry County preliminary tax computation report for the 2016 tax year.

Background

In 2013, the Village Board approved Ordinance 2013-O-10 which established a Special Service Area (SSA) for the property located at 1 N. Main Street in Algonquin. The ordinance provides for a special tax levy to reimburse the Village for a total sum of \$350,000 for improvements made to adjacent sidewalks and right-of-way. This ordinance allows for up to \$70,000 annually to be levied for this purpose. The subject property is also within the Downtown TIF District in which any growth in assessed valuation produces incremental tax revenue for eligible expenses in the district.

Recommended Action

Upon receipt of the 2016 preliminary tax computation report, it was discovered that the levy for SSA #1 is being assigned a tax rate, which in turn, is also applied to the calculation for the tax increment. This conflicts with the policy intent of the establishment of the SSA. Accordingly, the Village Board must abate a portion of the SSA #1 levy in order to be extended the appropriate amount in aggregate. The following chart describes the intended, preliminary and corrected scenarios.

	Intended @ 11.5%	Preliminary	Corrected
Total EAV	\$ 1,841,246.00	\$ 1,841,246.00	\$ 1,841,246.00
Base EAV	\$ 303,214.00	\$ 303,214.00	\$ 303,214.00
Incremental EAV	\$ 1,538,032.00	\$ 1,538,032.00	\$ 1,538,032.00
TIF Increment Estimate	\$ 177,000.00	\$ 532,000.00	\$ 235,500.00
SSA Levy	\$ 70,000.00	\$ 70,000.00	\$ 11,500.00
TIF + SSA Total	\$ 247,000.00	\$ 602,000.00	\$ 247,000.00
Normal Rate	11.50%	11.50%	11.50%
SSA	0.00%	23.09%	3.79%
Total Rate	11.50%	34.59%	15.29%

The abatement of \$58,500 ($\$70,000 - \$11,500 = \$58,500$) must be approved by the Village Board and filed with the McHenry County Clerk's office no later than April 12, 2017 to be reflected on the upcoming tax bills in 2017.

In order to appropriately track the progress toward the reimbursement of the \$350,000 balance to the Village, staff will annually calculate the additional TIF increment revenue received due to the SSA rate and credit the balance.

Staff will be available at and prior to the Committee of the Whole meeting to answer any questions.

ORDINANCE NUMBER 2017 -O-

ORDINANCE ABATING SPECIAL SERVICE AREA TAXES FOR VILLAGE OF ALGONQUIN, ILLINOIS SPECIAL SERVICE AREA NUMBER ONE

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, passed Ordinance 2013-O-10 on March 5, 2013 entitled *An Ordinance Establishing Special Service Area Number 1 Within the Village of Algonquin for the Property Commonly Known as Riverside Square or Plaza*; and

WHEREAS, this Special Service Area Ordinance provided that the Village could levy a tax not to exceed \$70,000 annually from the date of the establishment of Special Service Area Number 1, for five consecutive or more years until the Village is fully reimbursed \$350,000; and

WHEREAS, Ordinance 2013-O-10 was passed after the deadline for property owners to submit petitions, signed by at least 51 percent of the electors residing within the Special Service Area and by at least 51 percent of the owners of record of land included within the boundaries of the Special Service Area, objecting to the formation of the Special Service Area, and Ordinance 2013-O-10 became effective 10 days after its passage; and

WHEREAS, Ordinance 2016-O-36 was passed on November 15, 2016 entitled *An Ordinance Levying Taxes for Special Service Area Number 1 in the Village of Algonquin for the 2016 Tax Year (Riverside Square or Plaza)* in the total sum of \$70,000.

NOW, THEREFORE, Be It Ordained by the President and Board of Trustees of the Village of Algonquin, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: Abatement of Tax. The Taxes heretofore levied in Ordinance 2016-O-36 for 2016 shall be abated as follows:

Year	Amount Levied	Amount to be Abated	Remainder of Tax to be Extended
2016	\$70,000.00	\$58,500.00	\$11,500.00

SECTION 2: The Clerk of the aforesaid Village is hereby directed to file with the Clerk of McHenry County a duly certified copy of this Ordinance.

SECTION 3: It is the duty of the Clerk of McHenry County to further abate those taxes for levy year 2016 as provided in Section 1 of this Ordinance.

SECTION 4: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:

Voting Nay:

Abstain:

Absent:

John C. Schmitt, Village President

(Seal)

ATTEST: _____
Gerald S. Kautz, Village Clerk

PASSED:

APPROVED:

PUBLISHED:



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: April 6, 2017

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager

SUBJECT: *Committing Street Improvement Fund Balance - FYE18*

As requested at the Village Board meeting on April 4, 2017, the attached resolution authorizes and commits \$2,150,000 already appropriated in the FY 17/18 budget for the construction costs for Stage 1 overhead utility relocation as part of the Downtown Redevelopment project.

The engineer's estimate of probable costs for the entire project is attached. To date, the following expenditures have been incurred for this project:

- AT&T: \$246,291.74
- Christopher Burke Engineering: \$17,084.91
- ComEd: \$100,000.00

To proceed with this component of the project, the Village Board should approve the attached resolution by simple majority.

Attachments

RESOLUTION NO. 2017 – R -

A RESOLUTION COMMITTING APPROPRIATED FUNDS IN THE FISCAL YEAR 2017 – 2018 BUDGET FOR OVERHEAD UTILITY RELOCATION AS PART OF THE DOWNTOWN REDEVELOPMENT PROJECT

WHEREAS, the Village of Algonquin (“Village”) is a home rule unit of local government under and pursuant to Section 6 of Article VII of the Constitution of the State of Illinois; and

WHEREAS, on April 4, 2017, the Village Board approved Ordinance 2017-O-09 *An Ordinance Approving the Village of Algonquin Annual Budget for Fiscal Year 2017-2018*; and

WHEREAS, the Fiscal Year 2017-2018 Annual Budget includes expenditures related to the Downtown Redevelopment Project; and

WHEREAS, the President and Board of Trustees have determined that it is in the best interests of the Village to commit certain funds for this project.

NOW THEREFORE BE IT RESOLVED BY THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES, ILLINOIS AS FOLLOWS:

SECTION 1: The sum of \$2,150,000.00 in the Street Improvement Fund in the Capital Improvements line-item (04900300-45593) is hereby committed to the expenditures related to overhead utility relocation as part of the Downtown Redevelopment Project.

SECTION 2: The recitals set forth above are incorporated as part of this Resolution by reference.

SECTION 3: If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION 4: This resolution shall become effective upon passage, approval, and publication as provided by law.

DATED this _____ day of _____, 2017.

(SEAL)

APPROVED:

ATTEST:

John C. Schmitt
Village President

Gerald Kautz
Village Clerk

PRELIMINARY ENGINEERS OPINION OF PROBABLE CONSTRUCTION COST

VILLAGE OF ALGONQUIN
MAIN STREET DRY UTILITIES REPLACEMENT PROJECT
ALGONQUIN, IL
CBBEL PROJECT NO. 070273.00099
MARCH 30,2017

		SOUTH MAIN STREET				WASHINGTON STREET				NORTH MAIN STREET				HARRISON STREET								
CODE NUMBER	DESCRIPTION	QUANTITY	UNIT	UNIT COST	COST	QUANTITY	UNIT	UNIT COST	COST	QUANTITY	UNIT	UNIT COST	COST	QUANTITY	UNIT	UNIT COST	COST	TOTAL ESTIMATE				
20800150	TRENCH BACKFILL	50	CU YD.	\$ 45.00	\$ 2,250.00	50	CU YD.	\$ 45.00	\$ 2,250.00	50	CU YD.	\$ 45.00	\$ 2,250.00	50	CU YD.	\$ 45.00	\$ 2,250.00	\$ 9,000.00				
21301084	EXPLORATION TRENCH, 48" DEPTH	30	FOOT	\$ 30.00	\$ 900.00	30		\$ 30.00	\$ 900.00	30	FOOT	\$ 30.00	\$ 900.00	30	FOOT	\$ 30.00	\$ 900.00	\$ 3,600.00				
44000100	PAVEMENT REMOVAL	50	SQ YD	\$ 15.00	\$ 750.00	50	SQ YD	\$ 15.00	\$ 750.00	50	SQ YD	\$ 15.00	\$ 750.00	50	SQ YD	\$ 15.00	\$ 750.00	\$ 3,000.00				
44000600	SIDEWALK REMOVAL	200	SQ FT	\$ 15.00	\$ 3,000.00	200	SQ FT	\$ 15.00	\$ 3,000.00	200	SQ FT	\$ 15.00	\$ 3,000.00	200	SQ FT	\$ 15.00	\$ 3,000.00	\$ 12,000.00				
7010216	TRAFFIC CONTROL AND PROTECTION, SPECIAL	1	L SUM	\$ 2,000.00	\$ 2,000.00	1	L SUM	\$ 2,000.00	\$ 2,000.00	1	L SUM	\$ 2,000.00	\$ 2,000.00	1	L SUM	\$ 2,000.00	\$ 2,000.00	\$ 8,000.00				
81028790	UNDERGROUND CONDUIT, COILABLE NONMETALLIC CONDUIT HDPE SDR 13.5, 4" DIA. (COM ED)	1000	FOOT	\$ 30.00	\$ 30,000.00	410	FOOT	\$ 30.00	\$ 12,300.00	1720	FOOT	\$ 30.00	\$ 51,600.00	1350	FOOT	\$ 30.00	\$ 40,500.00	\$ 134,400.00				
81028800	UNDERGROUND CONDUIT, COILABLE NONMETALLIC CONDUIT HDPE SDR13.5, 6" DIA. (COM ED)	2000	FOOT	\$ 35.00	\$ 70,000.00	820	FOOT	\$ 35.00	\$ 28,700.00	3440	FOOT	\$ 35.00	\$ 120,400.00	2700	FOOT	\$ 35.00	\$ 94,500.00	\$ 313,600.00				
81028200	UNDERGROUND CONDUIT, GALVANIZED STEEL, 2" DIA.	1200	FOOT	\$ 20.00	\$ 24,000.00	1300	FOOT	\$ 20.00	\$ 26,000.00	1800	FOOT	\$ 20.00	\$ 36,000.00	400	FOOT	\$ 20.00	\$ 8,000.00	\$ 94,000.00				
81028210	UNDERGROUND CONDUIT, GALVANIZED STEEL, 2 1/2" DIA.	200	FOOT	\$ 30.00	\$ 6,000.00	100	FOOT	\$ 30.00	\$ 3,000.00	200	FOOT	\$ 30.00	\$ 6,000.00	100	FOOT	\$ 30.00	\$ 3,000.00	\$ 18,000.00				
81028220	UNDERGROUND CONDUIT, GALVANIZED STEEL, 3" DIA.	200	FOOT	\$ 35.00	\$ 7,000.00	100	FOOT	\$ 35.00	\$ 3,500.00	200	FOOT	\$ 35.00	\$ 7,000.00	100	FOOT	\$ 35.00	\$ 3,500.00	\$ 21,000.00				
81028750	UNDERGROUND CONDUIT, COILABLE NONMETALLIC CONDUIT HDPE SCH 40, 2" DIA. (LIGHTING)	1420	FOOT	\$ 10.00	\$ 14,200.00	0	FOOT	\$ 10.00	\$ -	1130	FOOT	\$ 10.00	\$ 11,300.00	0	FOOT	\$ 10.00	\$ -	\$ 25,500.00				
81028750	UNDERGROUND CONDUIT, COILABLE NONMETALLIC CONDUIT HDPE SCH 40, 2" DIA. (COMCAST)	1600	FOOT	\$ 10.00	\$ 16,000.00	1500	FOOT	\$ 10.00	\$ 15,000.00	2200	FOOT	\$ 10.00	\$ 22,000.00	600	FOOT	\$ 10.00	\$ 6,000.00	\$ 59,000.00				
81028750	UNDERGROUND CONDUIT, COILABLE NONMETALLIC CONDUIT HDPE SCH 40, 2" DIA. ORANGE (ATT)	1600	FOOT	\$ 10.00	\$ 16,000.00	1500	FOOT	\$ 10.00	\$ 15,000.00	2200	FOOT	\$ 10.00	\$ 22,000.00	600	FOOT	\$ 10.00	\$ 6,000.00	\$ 59,000.00				
81028790	UNDERGROUND CONDUIT, COILABLE NONMETALLIC CONDUIT HDPE SCH 40, 4" DIA. (COMCAST)	1000	FOOT	\$ 20.00	\$ 20,000.00	410	FOOT	\$ 20.00	\$ 8,200.00	1720	FOOT	\$ 20.00	\$ 34,400.00	1350	FOOT	\$ 20.00	\$ 27,000.00	\$ 89,600.00				
81028790	UNDERGROUND CONDUIT, COILABLE NONMETALLIC CONDUIT HDPE SCH 40, 4" DIA. ORANGE (ATT)	1000	FOOT	\$ 20.00	\$ 20,000.00	410	FOOT	\$ 20.00	\$ 8,200.00	1720	FOOT	\$ 20.00	\$ 34,400.00	1350	FOOT	\$ 20.00	\$ 27,000.00	\$ 89,600.00				
81702150	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 2	3600	FOOT	\$ 2.50	\$ 9,000.00	3900		\$ 2.50	\$ 9,750.00	5400	FOOT	\$ 2.50	\$ 13,500.00	1200	FOOT	\$ 2.50	\$ 3,000.00	\$ 35,250.00				
81702180	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 3/0	600	FOOT	\$ 5.00	\$ 3,000.00	300	FOOT	\$ 5.00	\$ 1,500.00	800	FOOT	\$ 5.00	\$ 4,000.00	300	FOOT	\$ 5.00	\$ 1,500.00	\$ 10,000.00				
81702190	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 4/0	600	FOOT	\$ 5.50	\$ 3,300.00	300	FOOT	\$ 5.50	\$ 1,650.00	800	FOOT	\$ 5.50	\$ 4,400.00	300	FOOT	\$ 5.50	\$ 1,650.00	\$ 11,000.00				
X0326364	MESSENGER WIRE	150	FOOT	\$ 4.00	\$ 600.00	150	FOOT	\$ 4.00	\$ 600.00	150	FOOT	\$ 4.00	\$ 600.00	150	FOOT	\$ 4.00	\$ 600.00	\$ 2,400.00				
*	SWITCH GEAR PAD	2	EACH	\$ 3,500.00	\$ 7,000.00	0	EACH	\$ 3,500.00	\$ -	2	EACH	\$ 3,500.00	\$ 7,000.00	1	EACH	\$ 3,500.00	\$ 3,500.00	\$ 17,500.00				
*	TRANSFORMER PAD	2	EACH	\$ 2,000.00	\$ 4,000.00	0	EACH	\$ 2,000.00	\$ -	9	EACH	\$ 2,000.00	\$ 18,000.00	2	EACH	\$ 2,000.00	\$ 4,000.00	\$ 26,000.00				
*	SECONDARY ELECTRIC SERVICE CONNECTIONS TO EXISTING BUILDING SERVICES	16	EACH	\$ 3,000.00	\$ 48,000.00	15	EACH	\$ 3,000.00	\$ 45,000.00	22	EACH	\$ 3,000.00	\$ 66,000.00	6	EACH	\$ 3,000.00	\$ 18,000.00	\$ 177,000.00				
*	SUPPLY AND OPERATE 60 KW GENERATOR FOR TEMPORARY POWER TO BUILDINGS	1	L SUM	\$ 2,500.00	\$ 2,500.00	1	L SUM	\$ 2,500.00	\$ 2,500.00	1	L SUM	\$ 2,500.00	\$ 2,500.00	1	L SUM	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00				
*	CLASS D PATCH, 3 INCH, SPECIAL	25	SQ YD	\$ 75.00	\$ 1,875.00	25	SQ YD	\$ 75.00	\$ 1,875.00	25	SQ YD	\$ 75.00	\$ 1,875.00	25	SQ YD	\$ 75.00	\$ 1,875.00	\$ 7,500.00				
*	CLASS D PATCH, 8 INCH, SPECIAL	25	SQ YD	\$ 100.00	\$ 2,500.00	25	SQ YD	\$ 100.00	\$ 2,500.00	25	SQ YD	\$ 100.00	\$ 2,500.00	25	SQ YD	\$ 100.00	\$ 2,500.00	\$ 10,000.00				
*	TEMPORARY PATCHING	25	SQ YD	\$ 60.00	\$ 1,500.00	25	SQ YD	\$ 60.00	\$ 1,500.00	25	SQ YD	\$ 60.00	\$ 1,500.00	25	SQ YD	\$ 60.00	\$ 1,500.00	\$ 6,000.00				
					CONTINGENCY (15%)	\$ 47,306.25						CONTINGENCY (15%)	\$ 71,381.25						CONTINGENCY (15%)	\$ 187,792.50		
					VILLAGE BID SUBTOTAL	\$ 362,681.25						VILLAGE BID SUBTOTAL	\$ 547,256.25						VILLAGE BID SUBTOTAL	\$ 304,778.75	VILLAGE BID TOTAL	\$ 1,439,742.50
					COM ED TOTAL	\$ 361,072.80						COM ED TOTAL	\$ 640,083.60						COM ED TOTAL	\$ 492,372.00	COM ED TOTAL	\$ 1,641,240.00
					AT&T TOTAL	\$ 13,200.00						AT&T TOTAL	\$ 23,400.00						AT&T TOTAL	\$ 18,000.00	AT&T TOTAL	\$ 60,000.00
					COMCAST TOTAL	\$ 13,200.00						COMCAST TOTAL	\$ 23,400.00						COMCAST TOTAL	\$ 18,000.00	COMCAST TOTAL	\$ 60,000.00
					VILLAGE TOTAL	\$ 750,154.05						VILLAGE TOTAL	\$ 383,537.85						VILLAGE TOTAL	\$ 833,150.75	VILLAGE GRAND TOTAL	\$ 3,200,982.50











VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: April 7, 2017

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager

SUBJECT: *Municipal Code Amendment: Chapter 6A*

As a general housekeeping measure, the attached ordinance amends *Chapter 6A, Water and Sewer Department*, of the Algonquin Municipal Code to add clarifying language pertaining to utility service liability.

The proposed language clarifies service liability in the event of conveyance of property, providing an avenue for settlement of charges, fees, and penalties related to water and sewer utility service.

To proceed with this amendment, the Village Board should approve the attached ordinance by simple majority.

Attachment

ORDINANCE NO. 2017 - O - __

An Ordinance Amending Chapter 6A, Water and Sewer Department, of the Algonquin Municipal Code Regarding Utility Service Liability

WHEREAS, the Village of Algonquin, McHenry and Kane counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane counties, Illinois, as follows:

SECTION 1: Section 6A.06-D, Liability for Service, of the Algonquin Municipal Code shall be amended to read as follows:

D. Liability for Service: The owner of the premises, the occupant thereof and the user of the service shall be jointly and severally liable to pay for the service on such premises and the service is furnished to the premises by the Village only upon the condition that the owner of the premises, occupant and user of the service are jointly and severally liable therefor to the Village. All bills shall be mailed to the owner of record. The Village shall not be responsible for forwarding bills to tenants or other persons.

Except as provided herein, the joint and several liability of any owner, occupant or users of the premises shall include all charges due and owed pertaining to such premises regardless of the date that person became a user pursuant to this Chapter or any preceding ordinance of the Village. In the event any premises are sold, transferred or assigned to another (hereinafter referred to as the transferee) by any person or entity theretofore responsible for payment of charges (hereinafter referred to as the transferor), it shall be the responsibility of both the transferor and the transferee to notify, in writing, the Village of the intended transfer no less than five working days prior to the date of the intended transfer of the premises. Upon notification, the Village shall render a final prorated bill for such service, and upon full payment thereof, the transferor shall thereafter be relieved of any further responsibility for such service. In the event the Village is not so notified of such transfer, the transferee shall be deemed jointly and severally liable with the transferor for all unpaid charges for the premises incurred up to and including the date of the transfer, as well as thereafter.

SECTION 2: Section 6A-10, Delinquent Charges, of the Algonquin Municipal Code shall be amended to read as follows:

In the event the charges for service are not fully paid within 21 days after the rendering of the bill for such service, such charges shall be deemed and are hereby declared to be delinquent, and

thereafter such delinquencies shall constitute liens upon the real estate for which such service is supplied. The Clerk is hereby authorized and directed to file sworn statements showing such delinquencies in the office of the Recorder of Deeds of McHenry and Kane counties, Illinois. The filing of such statements shall be deemed notice for the payment of such service charges. The recording of the lien itself shall be sufficient to include all additional accruing charges to be included in such lien until the date such lien is released. The Village may cause notice of its claim for lien to be sent to any or all known users or other person with an interested in the premises. In addition, the Village may charge \$35 for any returned “NSF” check or rejected automatic debit. If a delinquent account is sent to an agency or attorney for collection, the Village shall be entitled to costs of collection including attorneys’ fees and/or agency fees.

SECTION 3: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:

Voting Nay:

Abstain:

Absent:

APPROVED:

Village President John C. Schmitt

(SEAL)

ATTEST: _____

Village Clerk Gerald S. Kautz

Passed: _____

Approved: _____

Published: _____

Z:\A\AlgonquinVillageof\Ordinances\Utility Service Liability.ord.docx



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: April 7, 2017

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Assistant Village Manager

SUBJECT: *Proposed Fund Balance Transfer - FYE17*

As requested, attached is a resolution authorizing the transfer of funds totaling \$1,000,000 from the General Fund to the Street Improvement Fund before Fiscal Year Ending 2017.

The Village's Reserve Policy, as presented in the annual budget document, calls for an operating cash reserve minimum of 25 percent of budgeted expenditures with a target of 50 percent.

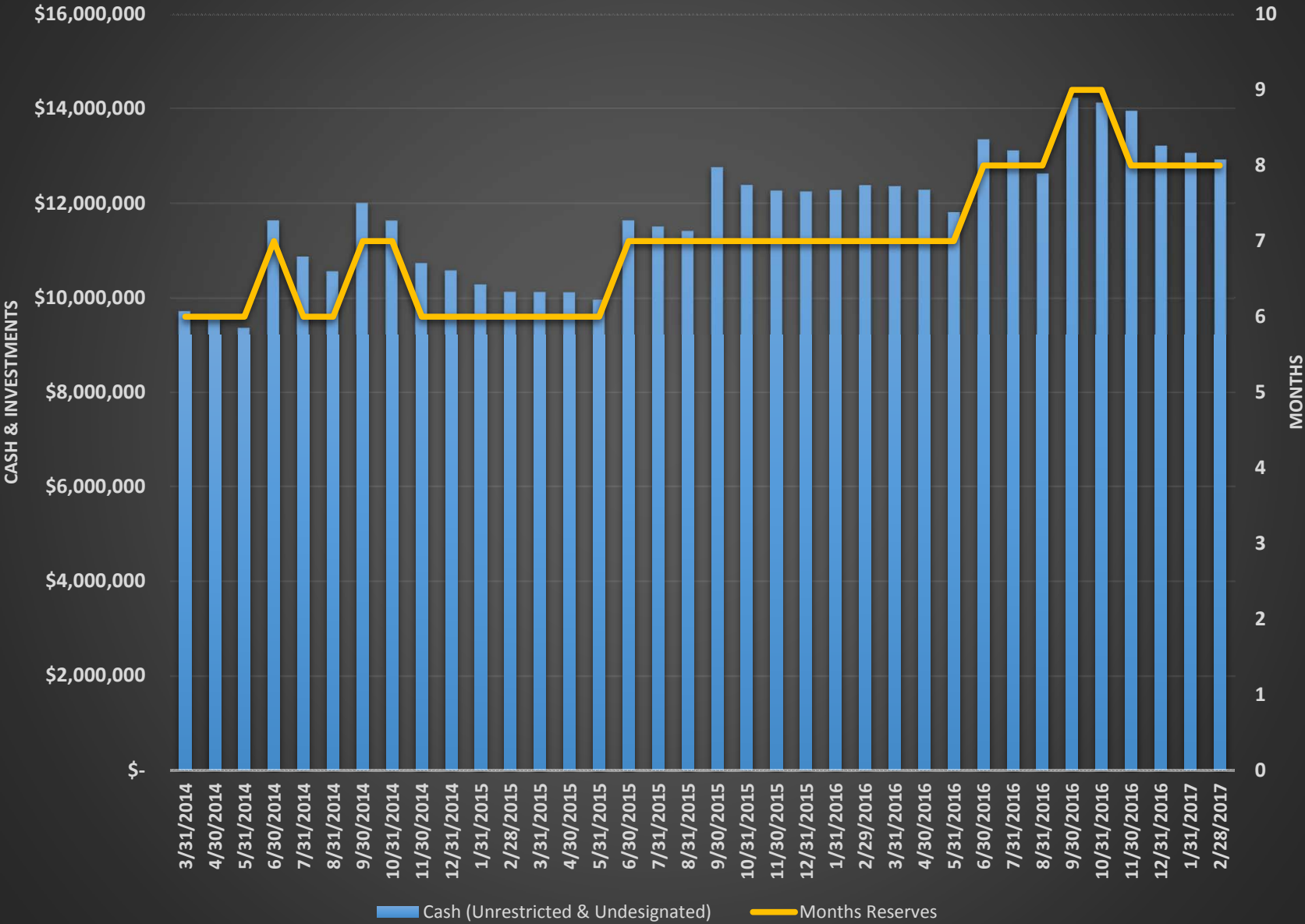
As of February 28, 2017, the unassigned General Fund cash balance is \$12,924,789 or 65 percent. Historically, operating cash reaches its low balance in April and May of each year and the proposed transfer will adjust cash reserves to better align with the policy target.

To proceed with this transfer, the Village Board should approve the attached resolution by simple majority.

Attachments

General Fund Cash Balance

(Unaudited)



RESOLUTION NO. 2017 – R -

**A RESOLUTION TRANSFERRING FUNDS FROM
GENERAL FUND TO STREET IMPROVEMENT FUND
IN FISCAL YEAR 2016 - 2017**

WHEREAS, the Village of Algonquin (“Village”) is a home rule unit of local government under and pursuant to Section 6 of Article VII of the Constitution of the State of Illinois; and transferring

WHEREAS, the Village’s Reserve Policy calls for maintenance of an operating cash reserve of a target rate of 50 percent of total General Corporate Fund annual budget expenditures; and

WHEREAS, the General Corporate Fund cash reserves are in excess of the target rate as of February 28, 2017; and

WHEREAS, the President and Board of Trustees have determined that it is in the best interests of the Village to transfer funds as provided herein.

NOW THEREFORE BE IT RESOLVED BY THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES, ILLINOIS AS FOLLOWS:

SECTION 1: The sum of \$1,000,000.00 of unassigned and unencumbered funds in the General Fund shall be transferred to the Street Improvement Fund no later than April 30, 2017.

SECTION 2: The recitals set forth above are incorporated as part of this Resolution by reference.

SECTION 3: If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION 4: This resolution shall become effective upon passage, approval, and publication as provided by law.

DATED this _____ day of _____, 2017.

(SEAL)

APPROVED:

ATTEST:

John C. Schmitt
Village President

Gerald Kautz
Village Clerk



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: April 6, 2017

TO: Tim Schloneger, Village Manager

FROM: Michele Zimmerman, Assistant Public Works Director

SUBJECT: *Asphalt Materials Bid Opening*

Bids were opened for asphalt material purchase April 5, 2017. Two bids were received for the project. Geske & Sons, Inc. was the low bid for the material at \$107,400.05

The amount was budgeted in the MFT Fund under the Materials line items. This is asphalt the Village will purchase in order to do in house repairs to various streets. Eligible repairs are pothole filling, patching, surface course, and edge repairs. We use a combination of both surface course and binder course material to complete this type of work, both of which are shown in the bid documents.

Geske's asphalt mix has been used on several jobs for the Village of Algonquin, all of which have been satisfactory. Therefore, I recommend approving Geske & Sons, Inc. as the supplier for this material at a bid price of \$107,400.05.



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

April 6, 2017

Village of Algonquin
220 Harnish Drive
Algonquin, Illinois 60102

Attention: Michele Zimmerman

Subject: 2017 MFT Purchasing – Asphalt Material Letting
Bid Results

Dear Ms. Zimmerman:

On Thursday, April 6, 2017 at 10:15 a.m. bids were received and opened for the aforementioned project. Two bids were received and have been summarized below.

<u>COMPANY</u>	<u>BID AMOUNT (INCLUDING HAUL RATE)</u>
Geske and Sons, Inc.	\$107,400.05
Arrow Road Construction Co.	\$108,850.03

Geske and Sons, Inc. is the low bidder with a bid amount, including the hauling rate, of \$107,400.05. The haul rate is based on the cost per mile for a one-way trip from the Contactor's asphalt plan to Algonquin Public Works. Our office recommends accepting Geske and Sons, Inc.'s bid for the amount of \$107,400.05. Attached please find a copy of the bid tabulation for your review and files.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Lee Fell, PE
Senior Project Manager

Enclosure as Noted

cc: Michelle Weber – Village of Algonquin (w/ enclosed)
Gerardo Fierro – IDOT (w/ enclosed)

Christopher B. Burke Engineering, Ltd.
 9575 West Higgins Road, Suite 600
 Rosemont, IL 60018

VILLAGE OF ALGONQUIN
 2017 MFT PURCHASING
 ASPHALT MATERIAL LETTING

BID TABULATION
 DATE: April 6, 2017

				GESKE AND SONS, INC.		ARROW ROAD CONSTRUCTION CO.	
GROUP NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	COST	UNIT PRICE	COST
I	HMA Surface Course, Mix "D", N50	TON	2500	\$ 40.00	\$ 100,000.00	\$ 40.50	\$ 101,250.00
II	HMA Binder Course, IL-19.0, N50	TON	200	\$ 37.00	\$ 7,400.00	\$ 38.00	\$ 7,600.00
TOTAL =				\$	107,400.00	TOTAL =	\$ 108,850.00

HAUL DISTANCE (miles):	HAUL RATE	5.0		3.4	
HAUL RATE FOR MILES 0-5:	\$ 0.01	5	\$ 0.05	3.4	\$ 0.03
HAUL RATE FOR MILES 5-10:	\$ 0.02	0	\$ -	0	\$ -
HAUL RATE FOR MILES 10-15:	\$ 0.03	0	\$ -	0	\$ -
HAUL RATE FOR MILES BEYOND 15:	\$ 1.00	0	\$ -	0	\$ -

TOTAL WITH HAULING = \$ 107,400.05 \$ 108,850.03

NOTE: HAUL RATES ARE BASED ON MAPQUEST FROM THE VILLAGE PUBLIC WORKS TO CONTRACTOR'S LOCATION OF ASPHALT PLANT.



Tabulation of Bids

Local Public Agency: Village of Algonquin
 County: McHenry & Kane
 Section: 17-00000-00-GM
 Estimate: 108,000.00

Date: 4/6/2017
 Time: 10:00am

Appropriation: _____

Name of Bidder: Address of Bidder:		Geske and Sons, Inc.		Arrow Road Construction	
		400 E. Terra Cotta Ave.		3401 South Busse Road	
		Crystal Lake, IL 60014		P.O Box 334, Mount Prospect, IL 60056	
Proposal Guarantee:					
Terms:					
Approved Engineer's Estimate					
Unit Price	Total	Unit Price	Total	Unit Price	Total
40.0000	\$ 100,000.00	40.0000	\$ 100,000.00	40.5000	\$ 101,250.00
40.0000	\$ 8,000.00	37.0000	\$ 7,400.00	38.0000	\$ 7,600.00
Total Bid:	As Read:	107,400.00		108,850.00	
	As Calculated:	107,400.00		108,850.00	

Attended By: _____

Item No.	Item	Delivery	Unit	Quantity
I	HMA Surface Course, Mix "D", N50	FOB City	Tons	2,500
II	HMA Binder Course, IL-19.0, N50	FOB City	Tons	200



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: Friday, April 07, 2017
TO: Mr. Robert Mitchard, II
FROM: Mr. Shawn M. Hurtig
SUBJECT: *Letter of Recommendation –Inspectional Services
Glenmoor Subdivision Roadway Rehabilitation*

I have reviewed the received proposal for the **Glenmoor Subdivision Roadway Rehabilitation** project in the Village of Algonquin. Please recall that you only requested a proposal directly from Engineering Enterprises, Inc. The proposal was reviewed with an emphasis on each firm's qualifications, expertise, work load, team makeup, and value. With that I have the following comments and recommendation.

Proposal Analysis:

EEI listed Mr. Todd Wells as the inspector, whom is in the Villages 2nd grouping of inspectors on the modified roster. Mr. Wells has worked in the Village previously on the Copper Oaks Ph. 1 Roadway Project as sufficiently handled his duties. The scope also included some material testing, however the scope was not complete and the Village has determined that our on-call material firm (MSET) will be awarded a separate contract for the projects material testing.

Budget Analysis:

The Village budgeted an amount of \$150,000.00 in 04900300-42232 for the 2017/18 fiscal year. The estimated cost of services of the recommended firm is in the Not To Exceed amount of **\$125,004.00.**

Recommendation:

Based on all the above mentioned information it is my recommendation that you consider **Engineering Enterprises, Inc.** for this project.

Schedule Analysis:

Inspectional Services Proposal Recommendation to COTW = 4-11-17

Inspectional Service proposal to Full Board = 4-18-17

Notice of Award = 4-20-17

Start of Construction = 5-1-17

End of Construction = 60 Working Days (estimated Sept. 1st, 2017)

Please confirm this recommendation so that I may prepare the award and contract. Should you have any questions, comments, or concerns, please do not hesitate to contact me.



Engineering Enterprises, Inc.

April 4, 2017

Mr. Robert G. Mitchard II
Public Works Director
Village of Algonquin
110 Meyer Drive
Algonquin, IL 60102

**Re: *Glenmoor Subdivision Roadway Rehabilitation Phase I
Phase III Construction Engineering***

Dear Mr. Mitchard:

Thank you for the opportunity to submit this proposal for professional engineering services regarding the Glenmoor Subdivision Roadway Rehabilitation Phase I.

Our proposal presents in more detail below the following items: Project Description, Scope of Services, Fees and Conditions, Qualifications and Acceptance.

PROJECT DESCRIPTION

The Village of Algonquin has requested a proposal from our firm to provide professional Construction Engineering services related to the Glenmoor Subdivision Roadway Rehabilitation Phase I improvements. The project consists of hot-mix asphalt surface removal, base stabilization with cement added, hot-mix asphalt binder and surface courses, structures to be adjusted, rehabilitated, or replaced, curb and gutter removal and replacement, sidewalk removal and replacement, driveway removal and replacement, pavement markings, tree root pruning, restoration and all other appurtenant work required to complete the project in accordance with the plans, specifications, and other applicable standards in Algonquin, Illinois, as further described in the contract documents.

SCOPE OF SERVICES

Our firm proposes to furnish the necessary personnel, materials, equipment, and office investigations to complete the construction observation services for this project. Below are the elements of the observation services:

Level 1 Services – Local Agency Funded

Task 1A – Contract Management

The consultant shall be responsible for managing the work outlined in this scope of services to ensure efficient and effective use of Consultant's and Village's time and resources. The consultant shall also provide all contract management and quality control services throughout the duration of the project. The consultant shall manage change, communicate effectively, coordinate internally, and externally as needed, and proactively address issues with the Village Project Manager and others as necessary to deliver a high quality product within budget and on schedule.

- i. Attend a pre-construction meeting with Village staff to confirm and clarify scope, understand Village objectives, and review project scope & design.

Task 1A Deliverable(s)

- **Pre-Construction Meeting Minutes**
- **Invoicing on a monthly basis, indicating billable hours per week (ending on Saturdays)**

Task 1B – Observation

Provide an on-site competent and qualified field organization to assure that the construction is performed according to the requirements of the contract documents. Identify, document, and attempt to resolve errors, omissions, and oversights found in the Plans and Specifications by direct action if within delegated authority, or by requesting action of the Village of Algonquin Project Manager. Observer shall neither direct the contractor on means and methods of construction nor instruct the contractor on safety procedure and process.

- i. Full Time onsite presence of a Village approved Inspector

Task 1B Deliverable(s)

- **None**

Task 1C – Documentation

The documentation of the events within the construction activities shall act as a record of the project. This documentation will also provide verification of hours worked on the project. All documentation shall be kept in electronic format of which the template is supplied by the Village (Excel Workbooks).

- i. Inspector shall keep a detailed record of the construction events on the assigned project. Fill out and submit the Village of Algonquin Daily Inspection report on a weekly basis on Monday's no later than 12PM. (Attachment E)
- ii. Inspect traffic control devices weekly, with a night inspection bi-weekly. Fill out and submit the Village of Algonquin Traffic Control Device report within 24 hours of inspection. (Attachment F)

- iii. Inspect erosion control measures weekly or after rainfalls of ½" or greater. Fill out and submit the Village of Algonquin Erosion Control report within 24 hours of inspection. (Attachment G)
- iv. Inspect and report, using appropriate Village of Algonquin electronic form(s), on any of the following performance tests within 24 hours of inspection:
 - c. Sanitary Manhole Vacuum Test
 - e. Sub-base Proof Roll Test
 - i. Parking Lot
 - ii. Roadway
 - iii. Bike Path
 - f. Base Proof Roll Test
 - i. Parking Lot
 - ii. Roadway
 - iii. Bike Path
- v. Inspect and report the final condition of the installed assets. When instructed by the Village of Algonquin Project Manager, inspector shall perform an inspection on the project areas that may include:
 - a. Utility Walk Through
 - b. Hardscape Walk Through
 - i. Pavements (Roads, Parking Lots, Bike Paths)
 - ii. Walkways & Aprons
 - iii. Curb & Gutter
 - iv. Signage & Pavement Markings
 - c. Softscape Walk Through
 - i. Turf
 - ii. Planter Beds (including perennial plants)
 - iii. Woody Plants (shrubs, evergreens, trees)
- vi. Upon request of the Village of Algonquin, the inspector shall review and provide comment on contractor pay application submittals (max 6).
- vii. When Level 3 (Material Testing) scope of services are required, perform the following duties
 - a. Ensure all QC/QA plan requirements are being performed
 - b. Schedule material testing contractor to be onsite as needed

Task 1C Deliverable(s)

- **Daily Inspection Reports**
- **Traffic Control Reports**
- **Erosion Control Reports**
- **Performance Test Report(s)**
- **Punchlist Report**
- **Pay Application Verification**

Level 3 Services - Materials Inspection

NOT TO BE
INCLUDED

Task 3A – Mix Design Review

The consultants shall review mix designs to ensure that all project criteria are being met.

- i. Asphalt Mix Designs (Stabilized Asphalt Binder, Binder, Level Binder, Surface, etc..) Max 5 asphalt mix designs per project

Task 3A Deliverable(s)

- **Mix Design Recommendation Report**

Task 3B – Field & Laboratory Testing

The consultants shall provide sufficient personnel to perform the field testing of the materials during installation. All field inspection reports shall be emailed to Village Project Manager within 24 hours of test. Laboratory reports shall be emailed to Village Project Manager as soon as available, but no later than 5 working days after test has been conducted.

Penetrometer

- ii. Sub-Grade / Soils / Modified Soil
 - a. Field Density (1 per 200 feet, per lane) – Cone Penetrometer
- iv. IDOT QA Requirements - Concrete Items
- vi. IDOT QA Requirements – Asphalt Items

Task 3B Deliverable(s)

- **Field Report(s) – Soil Stability/Strength, Concrete (Air%, Temp, Slump), Asphalt (Mix Verify, Temp, Rolling Pattern, Density)**
- **Lab Reports(s) – Aggregate Gradation, Concrete Strength, Asphalt (Air Voids, AC Content, Strength)**

FEES AND CONDITIONS

The proposed methods and amounts of payment for this scope of services will be hourly with a **\$125,004.00** Not to Exceed Maximum (based on hourly rates of assigned staff). An itemized breakdown of the level of effort to complete this work is summarized on the attachments.

Payment for all work will be based on invoices submitted periodically by our firm, but not more frequently than monthly as the work progresses. Invoices will be payable by the Village within 30 days of the date of the invoice. In the event that payment is not made by the Village within 30 days, interest will be charged at the rate of 1.5 percent per month on the unpaid balance. Furthermore, we reserve the right to stop work on the project if our invoices are overdue by more than 15 days and we will not be liable for damages arising out of any such stop of work, nor deemed to be in default of this agreement as a result thereof.

This proposal shall be in effect for a period of thirty (30) days from the date of this proposal. If this proposal is not accepted within that period of time, our firm reserves the right to withdraw or revise this proposal.

QUALIFICATIONS

Engineering Enterprises, Inc. is actively engaged in the planning, design and construction of both public and private improvement projects requiring civil engineering and land surveying services in Northern Illinois. Our staff has the experience and commitment to provide the required services in a reliable, timely and cost effective manner.

Engineering Enterprises, Inc. has provided similar services in the past to the Village of Algonquin, including Phase III services associated with the Copper Oaks Subdivision Roadway Rehabilitation as well as the preparation of Phase I and II design for the Glenmoor Subdivision Stage One Roadway Rehabilitation (subject project). Our construction phase engineering services and our familiarity with Village staff and guidelines will be a great benefit to the Village for this assignment.

While various members of our firm will perform the work on this project, the principal contact person with our firm will be Thomas W. Talsma, Vice President. Also involved in this project are Project Manager Timothy V. Weidner, P.E. and Resident Engineer Todd A. Wells, P.E., CPII. Todd Wells is prequalified for construction observation by the Village of Algonquin and has previously served as Resident Engineer for the Copper Oaks Subdivision Roadway Rehabilitation. All EEI team members have been involved in many similar projects and will have the ability to move this project forward to ensure completion in a timely manner, while also maintaining the highest levels of quality and client communication.

ACCEPTANCE

We will give our full attention to the project so that construction may commence as scheduled, consistent with performance of our services, and other considerations.

If the Project Description, Scope of Services, and Fees and Conditions, as cited above are satisfactory, please indicate your acceptance by signing both of the enclosed proposals and returning one of them to us for our records.

We welcome the opportunity to submit this proposal for professional services to you for your consideration. We look forward to working with and for you on this project.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.



Thomas W. Talsma
Vice President

pc: TVW, DMT, EEI

AGREEMENT

All terms and conditions to this Agreement for Professional Services

Accepted this _____ day of _____, 2017.

By _____

By _____

Village of Algonquin
Organization

110 Meyer Drive
Address

Algonquin IL 60102
City State Zip

Accepted this 4th. day of April, 2017.

ENGINEERING ENTERPRISES, INC.
Organization

52 Wheeler Road
Address

(corporate seal)

Sugar Grove IL 60554
City State Zip

By Thomas W. Valma
Vice President

By Deborah Anderson
Administrative Assistant





EXHIBIT A

ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST
PROFESSIONAL ENGINEERING SERVICES

GLENMOOR SUBDIVISION ROADWAY REHABILITATION PHASE I - PHASE III CONSTRUCTION ENGINEERING
VILLAGE OF ALGONQUIN, ILLINOIS



WORK ITEM NO.	WORK ITEM	ENTITY:	ENGINEERING				SURVEYING			DRAFTING		ADMIN.	WORK ITEM HOUR SUMM.	COST PER ITEM
		PROJECT ROLE:	PRINCIPAL IN CHARGE	PROJECT MANAGER	SENIOR PROJECT ENGINEER II	PROJECT ENGINEER	PROJECT MANAGER	SENIOR PROJECT SURVEYOR II	SENIOR PROJECT TECHNICIAN II	CAD MANAGER	SENIOR PROJECT TECHNICIAN I	ADMIN.		
		HOURLY RATE:	\$191	\$168	\$155	\$133	\$168	\$155	\$145	\$168	\$133	\$80		
CONSTRUCTION ENGINEERING														
1A	CONTRACT MANAGEMENT		8	12	4								24	\$ 4,164
1B	OBSERVATION			16	600								616	\$ 95,688
1C	DOCUMENTATION			6	45								51	\$ 7,983
3A	MIX DESIGN REVIEW				2								2	\$ 310
3B	FIELD AND LABORATORY TESTING				2								2	\$ 310
													-	\$ -
													-	\$ -
													-	\$ -
PROJECT TOTAL:			8	34	653	-	-	-	-	-	-	-	695	108,455

DIRECT EXPENSES	
Printing =	\$ -
Material Testing (Rubino) =	\$ 16,549
DIRECT EXPENSES =	\$ 16,549

LABOR SUMMARY	
Engineering Expenses =	\$ 108,455
Surveying Expenses =	\$ -
Drafting Expenses =	\$ -
Administrative Expenses =	\$ -
TOTAL LABOR EXPENSES =	\$ 108,455

TOTAL EXPENSES =	\$ 125,004
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Standard Schedule of Charges

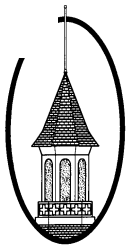
January 1, 2017

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$196.00
Principal	E-3	\$191.00
Senior Project Manager	E-2	\$185.00
Project Manager	E-1	\$168.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$155.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$145.00
Project Engineer/Planner/Surveyor	P-4	\$133.00
Senior Engineer/Planner/Surveyor	P-3	\$121.00
Engineer/Planner/Surveyor	P-2	\$111.00
Associate Engineer/Planner/Surveyor	P-1	\$100.00
Senior Project Technician II	T-6	\$145.00
Senior Project Technician I	T-5	\$133.00
Project Technician	T-4	\$121.00
Senior Technician	T-3	\$111.00
Technician	T-2	\$100.00
Associate Technician	T-1	\$ 87.00
Engineering/Land Surveying Intern	I-1	\$ 82.00
GIS Technician	G-1	\$ 67.00
Administrative Assistant	A-3	\$ 80.00

CREW RATES, VEHICLES AND REPROGRAPHICS

1 Man Field Crew with Standard Survey Equipment	\$158.00
2 Man Field Crew with Standard Survey Equipment	\$247.00
1 Man Field Crew with RTS or GPS *	\$196.00
2 Man Field Crew with RTS or GPS *	\$284.00
Vehicle for Construction Observation	\$15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White) \$1.00/Sq. Ft. (Color)
Reimbursable Direct Costs & Services by Others	Cost + 10%

*RTS = Robotic Total Station / GPS = Global Positioning System



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: April 6, 2017

TO: Tim Schloneger, Village Manager

FROM: Robert Mitchard, Public Works Director

SUBJECT: Reclamite for Pavement Preservation

Several years ago, as part of our streets maintenance program, we began to implement the use of Reclamite® pavement application to our new pavement surfaces.

This product has been used successfully for over 40 years, providing communities throughout the United States and Canada with improved durability of asphalt roadways, (durability being the interdependence between composition and aging) by re-balancing the chemistry of the oxidized pavement and improving the ability to delay the aging process and reverse premature aging.

Reclamite® Preservative Seal provides a simple, one step method for sealing and waterproofing the asphalt. It is effective for extending the life of newly constructed pavement. The product delays the aging process by replenishing the maltenes and re-constituting the binder. Aged asphalt can be restored to a new and highly durable mix, virtually equal to or better than the original consistency.

Asphalt consists of five basic components: asphaltenes, polar compounds, first acidaffins, second acidaffins and saturated hydrocarbons. The later four are referred to as maltene fractions. These components in asphalt are subject to weathering and oxidation.

Reclamite® is spray applied and takes about 30 minutes for it to set up. Once the product is set up, it is lightly sanded with limestone screenings to provide traction and allow traffic to immediately travel the roadway without tracking too much product on the tires. The screenings are swept up the next day. The emulsion is diluted 2:1 (product to water) or 1:1 with water. Application rates are measured in square yards and vary according to pavement absorption and application needs. Normal treatment can provide 5-7 years additional service life. A second application can be considered at that time.

This year we did a joint proposal with the McHenry County Municipal Purchasing Initiative. Woodstock, Huntley, McHenry, Lake in the Hills and Cary were the other agencies participating in the proposal. This proposal is for a three-year contract, with the option to participate in the program based on available work. I have attached a proposal from CAM, Inc. for the work.

It is the Public Works Departments recommendation that the Committee of the Whole authorize action by the Board of Trustees to enter into an agreement with CAM, Inc. of South Roxana, IL for three-year contract pricing as follows: \$0.79 Sq.Yd. for 2017, \$0.82 SqYd for 2018, and \$0.84 SqYd for 2019. CAM, Inc. will be responsible for providing sweeping service and public notification as part of this contract.

Reclaimite Locations

