



THE VILLAGE OF
ALGONQUIN
ILLINOIS

Annual Budget

May 1, 2017 - April 30, 2018
DRAFT BUDGET

General Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Budget
Sales Tax								
01000500	31010	Sales Tax	\$ 7,026,334.24	\$ 7,423,642.33	\$ 7,635,489.68	\$ 3,724,209.00	\$ 7,600,000.00	\$ 7,700,000.00
Subtotal			\$ 7,026,334.24	\$ 7,423,642.33	\$ 7,635,489.68	\$ 3,724,209.00	\$ 7,600,000.00	\$ 7,700,000.00
Income Tax								
01000500	31020	Income Tax	\$ 3,389,969.12	\$ 3,688,589.93	\$ 3,899,246.37	\$ 1,872,219.00	\$ 3,800,000.00	\$ 3,300,000.00
01000500	31590	State Replacement Tax – Twp.	6,128.21	6,788.94	7,494.03	1,492.09	6,000.00	6,000.00
01000500	31591	State Replacement Tax – State	56,394.40	55,023.16	49,004.17	28,108.21	54,000.00	54,000.00
Subtotal			\$ 3,452,491.73	\$ 3,750,402.03	\$ 3,955,744.57	\$ 1,901,819.30	\$ 3,860,000.00	\$ 3,360,000.00
Community Development Fees								
01000100	32070	Planning/Zoning/Annex.	\$ 8,201.00	\$ 7,055.00	\$ 10,363.40	\$ 3,680.00	\$ 7,000.00	\$ 8,000.00
01000100	32100	Building Permits	235,782.75	420,517.64	646,197.26	258,794.84	400,000.00	360,000.00
01000100	32101	Site Development Fee	2,475.00	1,100.00	2,000.00	990.00	1,000.00	1,000.00
01000100	32102	Public Art Impact Fee	-	1,898.00	5,615.85	895.00	1,000.00	1,000.00
01000100	34105	Platting Fees	2,080.00	9,680.00	9,326.00	-	2,000.00	5,000.00
01000100	32110	Outsourced Services Fees	-	-	36,825.90	18,243.65	20,000.00	25,000.00
01000100	35012	Building Permit Fines	10,733.00	29,672.75	28,600.60	13,710.00	15,000.00	20,000.00
Subtotal			\$ 259,271.75	\$ 469,923.39	\$ 738,929.01	\$ 296,313.49	\$ 446,000.00	\$ 420,000.00
Police/Court Fines								
01000200	34020	Police Accident Reports	\$ 4,504.00	\$ 5,032.00	\$ 4,297.00	\$ 1,690.00	\$ 4,500.00	\$ 4,000.00
01000200	34022	Alarm Lines	103,096.15	85,411.15	-	-	-	-
01000200	34025	Police Training Reimbursement	2,378.00	2,639.00	589.86	-	1,000.00	1,000.00
01000200	34018	Truck Weight Permit	6,475.00	5,975.00	3,850.00	4,475.00	6,000.00	5,500.00
01000200	35050	Police Fines	9,032.47	14,750.22	5,835.95	2,697.50	10,000.00	10,000.00
01000200	35053	Municipal Court - Police Fines	84,820.25	87,626.37	71,717.34	34,544.62	80,000.00	75,000.00
01000200	35060	County-DUI Fines	10,317.00	11,425.00	10,694.60	4,135.00	9,000.00	10,000.00
01000200	35062	County Court Fines	202,639.84	186,740.55	175,114.43	79,294.04	175,000.00	160,000.00
01000200	35063	County Drug Fines	570.50	3,106.25	2,221.25	606.25	1,000.00	1,000.00
01000200	35064	County Prosecution Fees	17,451.00	18,991.00	15,014.00	7,853.61	17,000.00	17,000.00
01000200	35065	County Vehicle Fines	8,821.00	10,608.22	9,847.89	5,058.99	10,000.00	10,000.00
01000200	35066	County Electronic Citation Fee	1,593.60	1,658.77	1,328.00	686.00	1,500.00	1,500.00
01000200	35067	County Warrant Execution	793.00	1,190.00	1,190.00	560.00	1,000.00	1,000.00
01000200	35085	Towing & Storage	38,720.00	34,733.60	38,677.00	22,972.00	30,000.00	35,000.00
01000200	35090	Traffic Light Enforcement	339,299.69	262,612.13	150,398.18	34,620.81	-	-
01000100	35095	Municipal Court	7,235.00	15,050.00	11,937.00	4,405.00	10,000.00	10,000.00
Subtotal			\$ 837,746.50	\$ 747,549.26	\$ 502,712.50	\$ 203,598.82	\$ 356,000.00	\$ 341,000.00
Franchise & Telecommunication Fees								
01000500	31180	Cable Franchise	\$ 475,276.24	\$ 511,685.68	\$ 546,473.59	\$ 305,516.58	\$ 520,000.00	\$ 530,000.00
01000500	31190	Telecommunications Tax	146,062.99	147,410.77	127,844.18	63,501.33	130,000.00	125,000.00
Subtotal			\$ 621,339.23	\$ 659,096.45	\$ 674,317.77	\$ 369,017.91	\$ 650,000.00	\$ 655,000.00
Real Estate Taxes								
01000500	31500	Real Estate Tax General	\$ 1,001,783.67	\$ 1,027,418.73	\$ 1,068,578.37	\$ 775,998.73	\$ 664,000.00	\$ -
01000500	31510	Real Estate Tax Police	1,698,020.83	1,685,843.91	1,753,027.71	1,751,568.74	1,757,000.00	2,430,000.00
01000500	31520	Real Estate Tax IMRF	420,750.76	417,731.09	434,016.95	408,569.08	400,000.00	400,000.00
01000500	31530	Real Estate Tax R&B	384,059.20	392,652.82	395,264.87	389,540.26	390,000.00	390,000.00
01000500	31550	Real Estate School Crossing	19,036.61	18,895.64	18,958.79	18,222.66	18,000.00	15,000.00
01000500	31560	Real Estate Tax - Insurance	691,231.81	497,299.78	299,322.79	442,407.66	500,000.00	300,000.00
01000500	31570	Real Estate Tax FICA	631,124.96	626,597.64	651,525.78	577,164.00	550,000.00	550,000.00
01000500	31575	Real Estate Tax ESDA	5,011.81	4,972.13	5,983.28	5,266.42	5,000.00	5,000.00
01000500	31580	Real Estate Tax Police Pension	1,023,823.86	1,172,634.97	1,237,199.60	1,664,030.25	1,837,000.00	1,900,000.00
Subtotal			\$ 5,874,843.51	\$ 5,844,046.71	\$ 5,863,878.14	\$ 6,032,767.80	\$ 6,121,000.00	\$ 5,990,000.00
Donations								
01001100	33025	Donations - Recreation	\$ 2,702.34	\$ 2,856.41	\$ 2,099.80	\$ 1,724.30	\$ 3,000.00	\$ 3,000.00
01000100	33030	Donations-Operating-General Govt.	46,319.69	196,626.15	61,310.87	29,202.58	25,000.00	30,000.00
01000200	33031	Donations-Operating-Public Safety	30,122.90	26,962.78	21,326.94	9,820.47	17,000.00	20,000.00
01000300	33032	Donations-Operating-Public Works	20,594.68	7,950.70	7,365.23	8,387.83	25,000.00	10,000.00
01000100	33100	Donation-Makeup Tax	62,634.11	54,606.10	49,043.65	28,753.26	55,000.00	55,000.00
Subtotal			\$ 162,373.72	\$ 289,002.14	\$ 141,146.49	\$ 77,888.44	\$ 125,000.00	\$ 118,000.00
Grants								
01000100	33230	Grants-Operating Gen. Gov.	\$ 3,718.72	\$ 2,261.73	\$ -	\$ -	\$ -	\$ -
01000200	33231	Grants-Operating Public Safety	37,243.65	23,842.35	3,333.78	16,712.52	-	-
01000300	33232	Grants-Operating Public Works	65,626.99	-	-	-	-	-
Subtotal			\$ 106,589.36	\$ 26,104.08	\$ 3,333.78	\$ 16,712.52	\$ -	\$ -
Interest								
01000500	36001	Interest	\$ 7,562.98	\$ 7,820.77	\$ 178.30	\$ 229.24	\$ 500.00	\$ 500.00
01000500	36002	Interest - Insurance	93.61	25.22	44.42	52.90	500.00	100.00
01000500	36020	Interest - LGIP	17,783.03	16,581.22	21,029.55	17,797.05	15,000.00	25,000.00
01000500	36050	Investment Income - Fixed Income	31,857.02	21,837.53	64,736.91	38,797.05	70,000.00	75,000.00
Subtotal			\$ 57,296.64	\$ 46,264.74	\$ 85,989.18	\$ 56,876.24	\$ 86,000.00	\$ 100,600.00

General Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Budget
Other								
01000100	32080	Liquor Licenses	\$ 113,968.50	\$ 119,079.25	\$ 117,894.50	\$ 126,440.00	\$ 115,000.00	\$ 116,000.00
01000100	32085	Licenses	58,047.96	50,359.94	59,322.00	7,634.37	50,000.00	55,000.00
01000100	33008	Intergovernmental - General Government	42,048.52	8,675.00	22,906.00	8,932.00	7,500.00	15,000.00
01000200	33010	Intergovernmental - Police	107,940.31	102,737.33	105,540.71	49,130.85	105,000.00	105,000.00
01000100	34010	Historical Commission	200.00	225.00	360.37	750.00	400.00	400.00
01000100	34012	Reports/Maps/Ordinances	3,110.90	631.00	595.50	354.00	1,500.00	500.00
01000100	34100	Rental Income	91,357.49	123,248.84	86,457.79	51,974.76	53,000.00	38,000.00
01000100	34101	Maintenance Fee	2,842.00	1,404.00	2,181.00	2,332.00	1,500.00	2,500.00
01000300	34102	Park Usage	16,424.50	4,745.75	11,738.25	7,082.75	12,500.00	12,000.00
01000300	34108	Snow Plowing Fees	-	-	-	-	-	-
01000300	34230	Signage Billings	5,449.04	248.50	264.00	252.00	500.00	400.00
01000100	34410	Recreation Programs	85,898.60	95,048.18	96,105.34	65,087.56	100,000.00	190,000.00
01000100	34720	Administrative Fees	39.90	80.00	40.00	-	-	-
01000200	35080	Forfeited Funds	19,502.83	5,200.52	5,243.20	339.97	5,000.00	5,000.00
01000100	37100	Restitution - General Government	-	-	-	-	-	-
01000200	37100	Restitution - Public Safety	1,000.00	422.80	3,439.56	105.00	4,000.00	500.00
01000300	37100	Restitution - Public Works	5,763.47	2,161.92	18,308.59	14,909.43	-	5,000.00
01000500	37110	Insurance Claims	4,500.55	6,855.50	260,524.48	36,767.89	-	-
01000500	37900	Miscellaneous Revenue	125.98	225.25	461.26	75.00	100.00	100.00
01000501	37901	Miscellaneous Revenue - Insurance	-	-	-	-	-	-
01000500	37902	IPBC - Change in Term	-	-	8,077.00	-	-	-
01000100	37905	Sale of Surplus Property	87,657.00	71,126.36	24,919.68	25,550.49	20,000.00	25,000.00
01000500	38016	Transfer from Special Revenue-Hotel	45,000.00	45,000.00	35,000.00	35,000.00	35,000.00	35,000.00
Subtotal			\$ 690,877.55	\$ 637,475.14	\$ 859,379.23	\$ 432,718.07	\$ 511,000.00	\$ 605,400.00
General Fund Total			\$ 19,089,164.23	\$ 19,893,506.27	\$ 20,460,920.35	\$ 13,111,921.59	\$ 19,755,000.00	\$ 19,290,000.00
Restricted Fund Account Reductions								
Vehicle Replacement Fund							\$ 229,000.00	\$ 117,000.00
Insurance								\$ 213,000.00
FY 17/18 Total							\$ 19,984,000.00	\$ 19,620,000.00

General Services Administration Department

Service Area Description

The General Services Administration Department (GSA) administers several functions of Village operations including the Village Manager's Office, Finance, Human Resources, Information Systems, Geographic Information Systems (GIS), Recreation, and Office of Adjudication.

The Village Manager's Office provides management services, budgeting, legislative support, and communications to elected officials, staff, and the general public in order to carry out the policy direction as set by the Village Board.



The General Services Administration Department performs its operations at the Ganek Municipal Center.

The Finance Division provides water billing, accounts payable, payroll, and financial reporting services to residents, staff, and the general public in order to provide financial services and fiscal responsibility.

The Human Resources Division provides recruitment, benefits administration, and risk management services to Village staff in order to attract, retain, and develop a high quality public workforce.

The Innovation and Technology Division provides technology services to Village staff in order to streamline department services with the use of technology to aid in the deliverance of better services to residents.

The Geographic Information Systems Division provides data collection and maintenance, map production, and system development and support to Village staff and the general public in order to support the planning and management of Village resources and enhance decision-making processes.

The Recreation Division provides recreation and leisure opportunities to the community in order to promote a spirit of community and to enhance quality of life for Village residents.

The Office of Adjudication provides for the adjudication of municipal ordinance violations to the general public in order to expedite prosecutions, reduce expenses, and allow the circuit court to focus on the more serious offenses.

The General Services Administration Department supports the Village of Algonquin's mission by:

- Enhancing Customer Service and Citizen Satisfaction.
- Promoting Economic Development.
- Maintaining the Village's Infrastructure and Upholding a High Quality of Life for Residents.
- Maintaining the Village's Revenue Base.
- Maintaining the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff.
- Promoting Programs with a Conservation Focus.

Personnel Summary

One (1) vacant Principal Secretary position will not be filled in FY 17/18. The Information Systems Division has been reclassified to Innovation and Technology Division to reflect a wider range of responsibilities within Village operations and technology. Accordingly, the following positions have been reclassified: Information Systems Director to Chief Innovation Officer; GIS Coordinator to Innovation Coordinator; GIS Analyst to Innovation Analyst; and Information Systems Technician to Innovation and Technology Officer I. The Recreation Coordinator has been promoted to Recreation Superintendent to reflect additional responsibilities in this service area. A Principal Assistant has been promoted to Human Resources Generalist to reflect additional responsibilities in this service area.

Personnel Schedule	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Change
Village Manager	1.0	1.0	1.0	1.0	1.0	-
Assistant Village Manager	-	1.0	1.0	1.0	1.0	-
Finance Director	1.0	1.0	-	-	-	-
Human Resources Director	1.0	1.0	1.0	1.0	1.0	-
Information Systems Director	1.0	1.0	1.0	1.0	-	▼ 1.0
Chief Innovation Officer	-	-	-	-	1.0	▲ 1.0
Assistant to the Village Manager	1.0	-	-	-	-	-
Comptroller	-	-	1.0	1.0	1.0	-
Assistant Finance Director	1.0	1.0	-	-	-	-
Senior Accountant	-	-	1.0	1.0	1.0	-
Accountant	1.0	1.0	-	-	-	-
Executive Secretary	1.0	1.0	1.0	1.0	1.0	-
Recreation Superintendent	-	-	-	-	1.0	▲ 1.0
Recreation Coordinator	1.0	1.0	1.0	1.0	-	▼ 1.0
GIS Coordinator	1.0	1.0	1.0	1.0	-	▼ 1.0
Innovation Coordinator	-	-	-	-	1.0	▲ 1.0
GIS Analyst	-	-	1.0	1.0	-	▼ 1.0
Innovation Analyst	-	-	-	-	1.0	▲ 1.0
Principal Assistant	3.0	3.0	3.0	2.0	1.0	▼ 1.0
Human Resources Generalist	-	-	-	-	1.0	▲ 1.0
Principal Secretary	-	-	-	1.0	-	▼ 1.0
Utility Billing Coordinator	1.0	1.0	1.0	1.0	1.0	-
Information Systems Technician	1.0	1.0	1.0	1.0	-	▼ 1.0
Innovation and Technology Officer I	-	-	-	-	1.0	▲ 1.0
Account Clerk/Receptionist	3.0	3.0	2.0	2.0	2.0	-
Recreation Assistant	-	-	0.5	0.5	0.5	-
Intern	0.5	0.75	0.5	0.5	0.5	-
Total Full-Time Equivalent Positions	18.5	18.75	18.0	18.0	17.0	▼ 1.0
<i>Full-Time Employees</i>	<i>18</i>	<i>18</i>	<i>17</i>	<i>17</i>	<i>16</i>	▼ 1
<i>Part-Time Employees</i>	<i>1</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>2</i>	-

FY 16/17 Accomplishments

The following list provides a status update for departmental objectives outlined in the FY 16/17 budget document and other tasks completed during the fiscal year. The status list is current as of the date this document was published.



Complete

- Develop and distribute 2016 Annual Report and Calendar to all Village residents.

- Administer the 2016 Algonquin Community Survey.
- Distribute 12 Algonquin e-News e-mail newsletters to subscribers on a monthly basis.
- Distribute four (4) newsletters (The Algonquin Citizen) to residents along with their water bills.
- Hold nine (9) summer concerts at Riverfront Park to attract visitors to the downtown area.
- Hold the third annual Harvest Hustle 5K event.
- Digitize liquor license records and provide for online submittal for 2017 process.
- Launch upgraded website (www.algonquin.org) with responsive web design to accommodate growing mobile sessions.
- Install LTE/4G Verizon expansion at the Ganek Municipal Center (upper and lower level).
- Implement a File Transfer Protocol (FTP) site for vendors to streamline purchasing by January 2017.
- Maintain Village's Standard and Poor's bond rating of AAA.
- Obtain Government Finance Officers Association (GFOA) awards for annual budget and comprehensive annual financial report.
- Obtain the International City/County Management Association's (ICMA) Center for Performance Measurement Certificate of Achievement.
- Continue working regionally on cooperative purchasing agreements for commodities and materials.
- Continue development of various employee wellness initiatives.
- Implement Governmental Accounting Standards Board statements No. 68.
- Implement recommendations of the Comprehensive Water and Sewer Rate and Fee Study in November 2016.
- Hold one (1) recycling and document shredding event.
- Revise internal control procedures in accordance with recommendations from Village Auditor.
- Complete conversion of microwave mobile communication system for Police Department.
- Represent Village on McHenry County Solid Waste Advisory Committee.
- Formalize Petty Cash Policy with adoption by Village Board.
- Receive FAA approval for use of drone technology and license staff to operate.



Near Completion

- Continue to work with Kane County for the construction of the Longmeadow Parkway corridor.
- Continue dialogue with McHenry County regarding the Randall Road Improvements Study.
- Upgrade and refine payroll and time keeping software for Police Department.
- Upgrade utility billing software to MUNIS UBCIS, which provides for future payment integration.
- Implement and integrate Kronos Leave Module to improve timekeeping management.
- Implement a new purchasing card program with cash back rewards.
- Outsource collections activities including components of Local Debt Recovery Program.



Not Complete

- Integrate MUNIS ERP modules (Maplink and Tyler Content Management System) into daily workflow processes.
- Complete Long Range Financial Plan for a five-year period.

FY 17/18 Objectives

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction

- Develop and distribute 2017 Annual Report and Calendar to all Village residents.
- Administer the 2017 Algonquin Community Survey.
- Integrate MUNIS ERP modules (Maplink and Tyler Content Management System) into daily workflow processes.
- Distribute 12 Algonquin e-News e-mail newsletters to subscribers on a monthly basis.
- Distribute four (4) newsletters (The Algonquin Citizen) to residents along with their water bills.

- Complete scheduling, time keeping, and payroll software integration and implementation for Police Department.
- Complete on-site assessment and implementation of Human Resources module in MUNIS ERP system.

Guiding Principle #2: Continue to Promote and Foster Economic Development

- Hold nine (9) summer concerts at Riverfront Park to attract visitors to the downtown area.
- Hold the third annual Harvest Hustle 5K event.
- Continue to develop, distribute, and market new brand/tag for Algonquin Recreation.
- Redevelop spring special events to revitalize and draw more residents.
- Continue working with schools in Algonquin to expand recreation offerings throughout the year.
- Work with businesses in the downtown area to help provide new events or program space for Village activities.

Guiding Principle #3: Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents

- Continue to work with Kane County for the construction of the Longmeadow Parkway corridor.
- Continue dialogue with McHenry County regarding the Randall Road Improvements Study.

Guiding Principle #4: Assess All Viable Options to Increase/Maintain the Village's Revenue Base

- Maintain Village's Standard and Poor's bond rating of AAA.
- Obtain Government Finance Officers Association (GFOA) awards for annual budget and comprehensive annual financial report.
- Obtain the International City/County Management Association's (ICMA) Center for Performance Measurement Certificate of Achievement.
- Continue working regionally on cooperative purchasing agreements for commodities and materials.
- Continue development of various employee wellness initiatives.
- Upgrade utility billing software to MUNIS UBCIS, which provides for future payment integration.
- Implementation of MUNIS Citizen Self-Service online customer portal.
- Evaluate existing merchant service providers and select vendor to consolidate and provide online payment services.

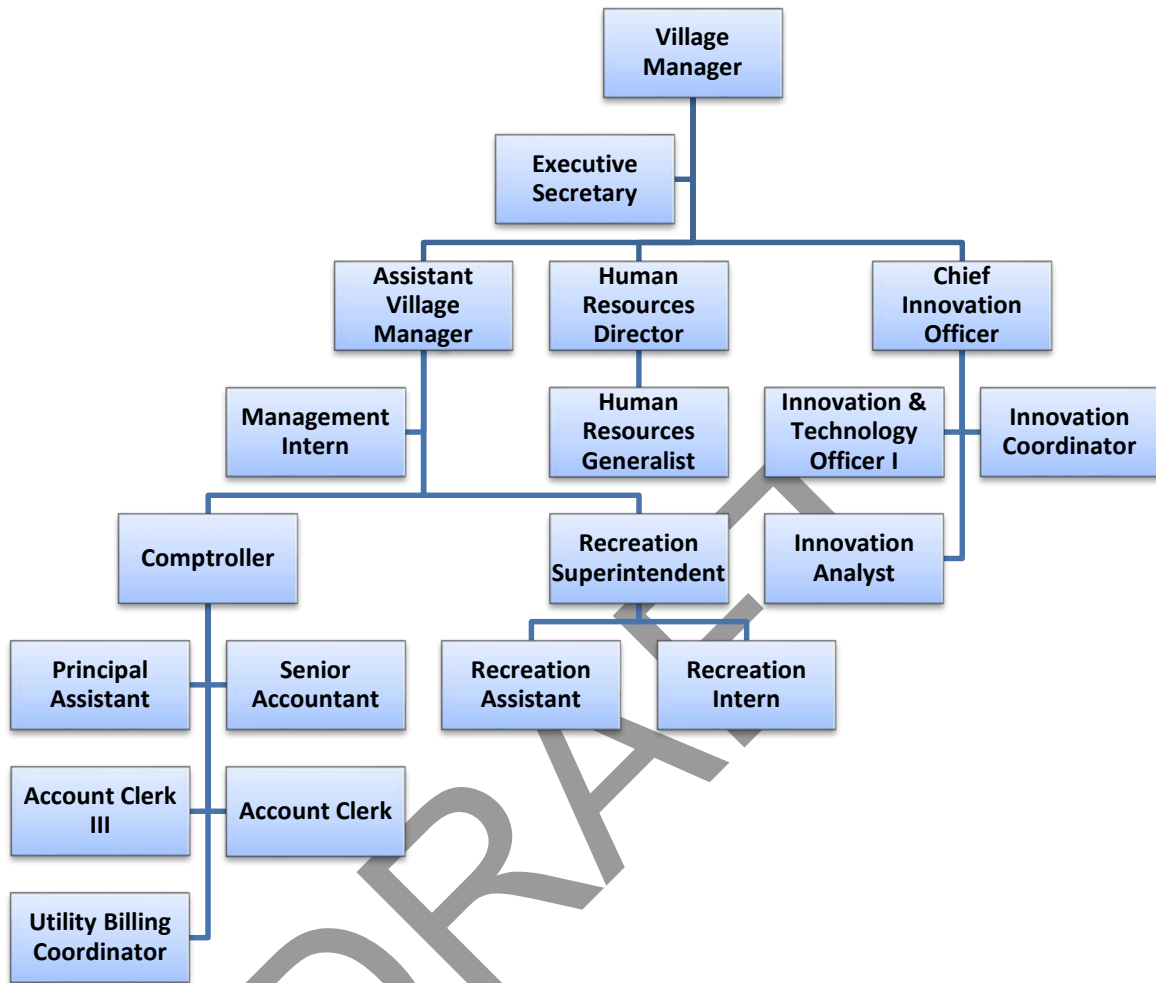
Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff

- Complete employee engagement survey.

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus

- Hold one (1) recycling and document shredding event.
- Represent Village on McHenry County Solid Waste Advisory Committee.

Department Organizational Chart



Performance Measures

The FY 17/18 budget document features performance measures related to the Village's Guiding Principles to assist linking budgetary decisions to the intended outcomes determined by the Village Board. Output, efficiency, and outcome measures are used to provide a tangible link from Village services and strategies to the Guiding Principles. Aggressive targets are set during the budget process, not to determine success or failure, but to continuously improve service delivery and provide core services in the most cost-effective manner possible. Additional measures and strategies will be featured in subsequent budgets.

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Implement mechanisms for promoting effective internal/external communication.	Increase the number of <i>Algonquin e-News</i> subscribers	844	1,231	1,500	1,459	1,650
	Increase the number of unique visitors/users per day to www.algonquin.org	N/A ²	339	350	321	325
	Increase the number of visits/sessions per day to www.algonquin.org	N/A ²	551	575	535	550
	Maximize Excellent to Good rating for website (www.algonquin.org) ¹	81.2%	78.9%	80%	81.9%	82%
Evaluate operations to provide the most efficient and effective customer service.	Meet or exceed number of days to respond to a FOIA request	1.93	TBD	2	TBD	TBD
	Resolve Information Systems Help Desk tickets within 8 hours	85.1%	79.1%	80%	TBD	TBD
	Resolve Information Systems Help Desk tickets within 3 days	95.1%	92.7%	95%	TBD	TBD

Notes: ¹ – Rating is based on the Annual Community Survey. Survey was first administered in 2012.
² – Due to web server upgrade in 2013-2014, complete year statistics are unavailable.

Guiding Principle #4: Assess All Viable Options to Increase/Maintain the Village's Revenue Base						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Maintain high standard of fiscal reporting and accuracy.	Maintain and/or increase S&P Bond Rating	AAA	AAA	AAA	AAA	AAA
	Obtain GFOA Distinguished Budget Presentation Award	Yes	Yes	Yes	Yes	Yes
	Obtain GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
Ensure prudent financial management of Village operations.	Administrative Adjudication fine collection rate ¹	38%	TBD	50%	TBD	TBD
	Minimize costs per water billing transaction	\$0.34	\$0.38	\$0.36	\$0.38	\$0.38
Operate Village in most cost-effective manner.	Maximize percentage of payments made using ACH	27.0%	26.6%	28%	29.2%	30%

Notes: ¹ – This rate is continuously changing due to referral to collections and payments received directly by the Village. The figure will be adjusted for the next reporting period.

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Promote Village recycling program to encourage recycling.	Increase Waste Diversion Rate (Diversion by recycling)	45%	45.4%	45%	42.5%	43%
	Maximize Excellent to Good rating for recycling ¹	87.7%	86.1%	85%	87.2%	89%
Notes: ¹ – Rating is based on the Annual Community Survey. Survey was first administered in 2012.						

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General Services Administration Department

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2 YTD	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Personnel										
01100100	41103	IMRF	\$ 112,318.57	\$ 118,977.09	\$ 102,834.70	\$ 51,942.77	\$ 117,000.00	\$ 115,500.00	\$ 115,500.00	\$ -
01100100	41104	FICA	80,609.07	81,634.42	70,838.52	36,542.10	80,200.00	80,300.00	80,500.00	-
01100100	41105	Unemployment Tax	1,053.46	1,478.79	1,461.38	217.87	2,400.00	2,600.00	3,000.00	-
01100100	41106	Health Insurance	160,307.37	169,753.94	147,370.57	76,296.65	156,600.00	158,500.00	158,500.00	-
01100100	41110	Salaries	1,047,186.21	1,078,293.45	915,365.68	475,324.81	970,000.00	971,000.00	971,000.00	-
01100100	41113	Salary - Recreation Instructors	7,738.36	9,100.73	13,390.02	5,924.90	12,000.00	15,000.00	15,000.00	-
01100100	41130	Salary - Elected Officials	57,000.00	57,000.00	57,000.00	28,500.00	57,000.00	57,000.00	57,000.00	-
01100100	41140	Overtime	971.47	586.64	1,181.22	540.25	6,000.00	5,100.00	5,500.00	-
Subtotal			\$ 1,467,184.51	\$ 1,516,825.06	\$ 1,309,442.09	\$ 675,289.35	\$ 1,401,200.00	\$ 1,405,000.00	\$ 1,406,000.00	\$ -
Contractual Services										
01100100	42210	Telephone	\$ 24,081.96	\$ 16,595.75	\$ 17,946.29	\$ 7,556.65	\$ 16,100.00	\$ 16,700.00	\$ 16,700.00	\$ -
01100100	42211	Natural Gas	1,444.40	1,875.01	640.12	-	1,800.00	1,500.00	1,500.00	-
01100100	42228	Investment Management	9,087.06	12,652.74	6,201.98	2,052.00	10,000.00	5,000.00	5,000.00	-
01100100	42230	Legal Services	97,010.48	150,792.62	81,783.15	17,452.08	100,000.00	80,000.00	80,000.00	-
01100100	42231	Audit Services	25,926.00	41,608.25	31,234.12	18,476.00	44,700.00	29,000.00	29,000.00	-
01100100	42234	Professional Services	27,475.77	21,167.37	24,415.51	17,942.53	58,500.00	66,000.00	66,000.00	-
01100100	42242	Publications	3,318.04	1,864.70	2,458.80	948.94	2,700.00	2,600.00	2,600.00	-
01100100	42243	Printing & Advertising	4,872.93	3,785.72	5,590.14	3,056.63	6,500.00	6,500.00	6,500.00	-
01100100	42245	Village Communications	12,192.18	12,216.17	12,247.57	3,237.77	16,000.00	16,000.00	16,000.00	-
01100100	42260	Physicals & Screenings	-	-	-	60.00	-	-	500.00	-
01100100	42272	Lease Payments	5,671.00	5,964.00	6,030.69	2,820.80	6,200.00	6,200.00	6,200.00	-
01100100	42305	Municipal Court	7,950.00	8,079.27	6,169.50	2,440.00	8,500.00	8,500.00	8,500.00	-
Subtotal			\$ 219,029.82	\$ 276,601.60	\$ 194,717.87	\$ 76,043.40	\$ 271,000.00	\$ 238,000.00	\$ 238,500.00	\$ -
Supplies & Materials										
01100100	43308	Office Supplies	\$ 7,595.59	\$ 5,959.31	\$ 5,932.74	\$ 2,369.78	\$ 9,500.00	\$ 8,500.00	\$ 8,500.00	\$ -
01100100	43317	Postage	8,739.02	7,872.55	7,585.01	5,156.44	10,000.00	10,000.00	10,000.00	-
01100100	43320	Tools, Equipment & Supplies	4,496.25	407.18	18.43	-	500.00	500.00	500.00	-
01100100	43332	Office Furniture & Equipment	8,375.06	10,074.71	18,510.48	-	1,100.00	-	-	-
01100100	43333	IT Equipment	-	-	-	3,878.00	11,000.00	8,000.00	8,000.00	-
01100100	43340	Fuel	964.09	689.54	462.54	322.21	1,000.00	500.00	500.00	-
Subtotal			\$ 30,170.01	\$ 25,003.29	\$ 32,509.20	\$ 11,726.43	\$ 33,100.00	\$ 27,500.00	\$ 27,500.00	\$ -
Maintenance										
01100100	44420	Vehicle Maintenance (S)	\$ 2,697.54	\$ 3,088.78	\$ 2,146.89	\$ 3,032.71	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ -
01100100	44423	Building Services (S)	107,247.57	139,438.98	132,175.17	74,726.03	137,000.00	150,000.00	150,000.00	-
01100100	44426	Office Equipment Maintenance	4,190.93	3,689.15	3,753.13	1,985.80	4,900.00	4,500.00	4,500.00	-
Subtotal			\$ 114,136.04	\$ 146,216.91	\$ 138,075.19	\$ 79,744.54	\$ 146,900.00	\$ 158,500.00	\$ 158,500.00	\$ -
Capital Expenditures										
01100100	45595	Land Acquisition	\$ 64,447.68	\$ 27,313.08	\$ -	\$ 29,200.00	\$ -	\$ -	\$ -	\$ -
01100100	45593	Capital Improvements	-	-	24,051.79	-	75,000.00	-	-	-
Subtotal			\$ 64,447.68	\$ 27,313.08	\$ 24,051.79	\$ 29,200.00	\$ 75,000.00	\$ -	\$ -	\$ -
Other Charges										
01101100	47701	Recreation Programs	\$ 106,810.02	\$ 104,453.70	\$ 116,456.64	\$ 58,704.34	\$ 254,200.00	\$ 249,950.00	\$ 250,000.00	\$ -
01100100	47740	Travel/Training/Dues	29,443.64	24,246.76	19,813.96	9,999.30	34,000.00	37,500.00	37,500.00	-
01100100	47741	Elected Officials - Expenses	390.00	416.03	573.29	493.95	500.00	500.00	500.00	-
01100100	47743	Environmental Programs	335.59	-	-	394.00	600.00	500.00	500.00	-
01100100	47745	President's Expenses	590.74	382.21	259.50	228.88	1,000.00	1,000.00	1,000.00	-
01100100	47750	Historic Commission	1,623.50	4,402.70	1,463.89	404.21	2,700.00	2,500.00	2,500.00	-
01100100	47760	Uniforms & Safety Items	-	-	-	-	2,000.00	2,000.00	2,000.00	-
01100100	47765	Sales Tax Rebate Expense	-	-	97,988.16	-	-	-	-	-
01100100	47790	Interest Expense	-	-	-	213.90	-	250.00	500.00	-
Subtotal			\$ 139,193.49	\$ 133,901.40	\$ 236,555.44	\$ 70,438.58	\$ 295,000.00	\$ 294,200.00	\$ 294,500.00	\$ -
General Services Administration Total			\$ 2,034,161.55	\$ 2,125,861.34	\$ 1,935,351.58	\$ 942,442.30	\$ 2,222,200.00	\$ 2,123,200.00	\$ 2,125,000.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds. Grounds Maintenance is now covered under Building Services.										

Police Department

Service Area Description

The Algonquin Police Department provides professional and ethical law enforcement to our residents, businesses, and visitors, promoting a proactive approach to reducing crime, improving quality of life, and making our community safe.

The Police Department supports the Village of Algonquin's mission by:

- Maintain and/or Enhance Customer Service and Citizen Satisfaction.
- Maintaining the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff.



*The Algonquin Police Department had
17,663 service calls in 2016*

Personnel Summary

No new personnel are proposed for the FY 17/18 budget. A vacant Crossing Guard position will not be filled with budgeted hours being added to existing staff.

Personnel Schedule	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Change
Chief	1.0	1.0	1.0	1.0	1.0	-
Deputy Chief	2.0	2.0	2.0	2.0	2.0	-
Technical Services Manager	1.0	1.0	1.0	1.0	1.0	-
Sergeant	7.0	7.0	6.0	5.0	5.0	-
Detective Sergeant	1.0	1.0	1.0	1.0	1.0	-
Officer	38.0	38.0	36.0	35.0	35.0	-
Secretary	2.0	2.0	2.0	1.0	1.0	-
Records Clerk	3.0	3.0	3.0	3.0	3.0	-
Community Service Officer	4.0	4.0	4.0	3.0	3.0	-
Crossing Guard	1.0	1.0	1.0	1.0	1.0	-
Total Full-Time Equivalent Positions	60.0	60.0	57.0	53.0	53.0	-
<i>Full-Time Employees</i>	<i>59</i>	<i>59</i>	<i>56</i>	<i>52</i>	<i>52</i>	<i>-</i>
<i>Part-Time Employees</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>3</i>	▼ 1

FY 16/17 Accomplishments

The following list provides a status update for departmental objectives outlined in the FY 16/17 budget document and other tasks completed during the fiscal year. The status list is current as of the date this document was published.



Complete

- Expand our social networking to include daily updates and real time notification.
- Increase foot and bike patrol in commercial, park and community events.
- Held National Night Out event in partnership with several local agencies.



Near Completion

- Implement STARCOM radios for supervisors to enhance connectivity and communication beyond our current capabilities.



Not Complete

- Create a career development plan for all employees.
- Utilize community-policing standard of assigning individual officers to village parks.
- Utilize the community-policing standard of assigning officer to dedicated areas/businesses

FY 17/18 Objectives

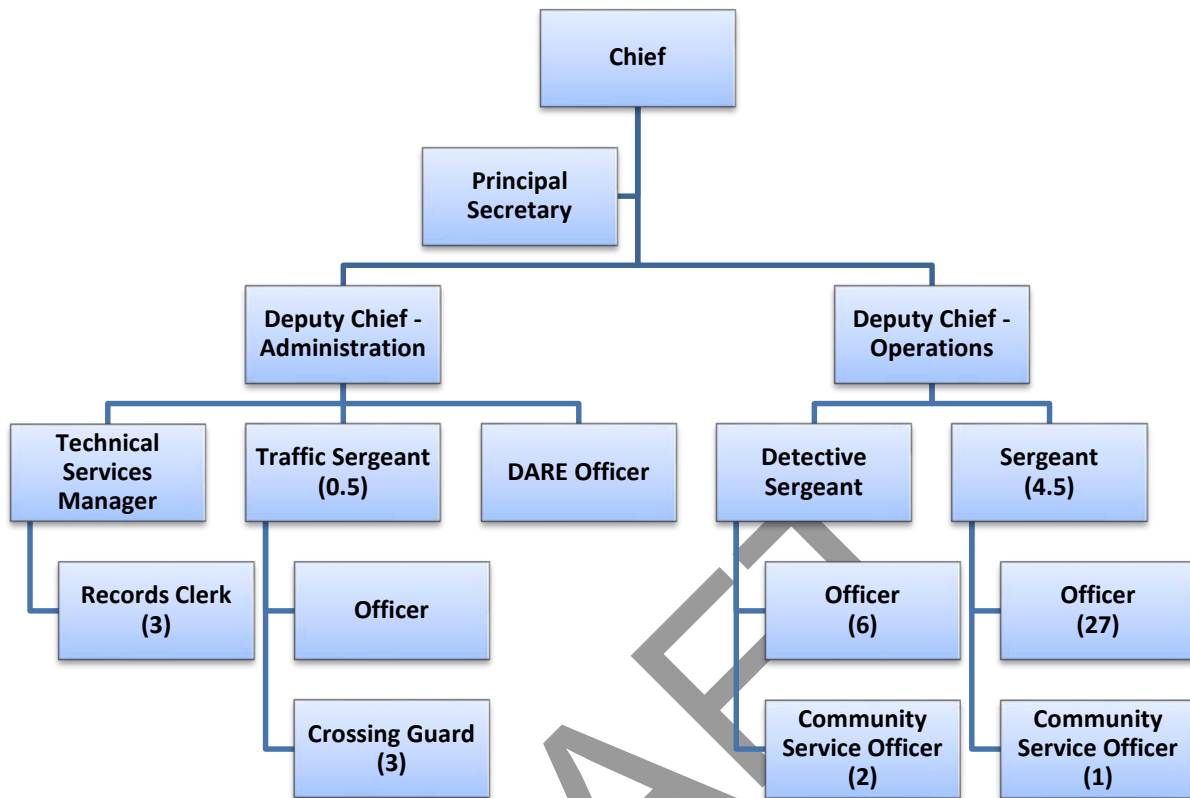
Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction

- Build on community relations with educational programs offered to residents.
- Utilize community-policing standard of assigning individual officers to village parks.
- Utilize community-policing standard of assigning officers to dedicated areas/businesses.
- Actively participate in 2017 National Night Out by holding local event.

Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff

- Create a policy manual that is legally defensible and is based on best policing practices (Lexipol).
- Provide ongoing training to current employees regarding policies.
- Increased involvement with McHenry County Mental Health program.
- Increase involvement with local schools regarding emergency response.
- Create career development plans for all employees.

Department Organizational Chart



Performance Measures

The FY 17/18 budget document features performance measures related to the Village's Guiding Principles to assist linking budgetary decisions to the intended outcomes determined by the Village Board. Output, efficiency, and outcome measures are used to provide a tangible link from Village services and strategies to the Guiding Principles. Aggressive targets are set during the budget process, not to determine success or failure, but to continuously improve service delivery and provide core services in the most cost-effective manner possible. Additional measures and strategies will be featured in subsequent budgets.

Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare Through a Well-Trained and Dedicated Staff

Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Change driving behavior of motorists who disobey traffic control devices at all controlled intersections.	Crashes at controlled intersections	40	67	50	75	50
	Crashes at red light camera-enforced intersections	12	24	15	21	15
Promote a community oriented policing philosophy working in partnership with the community.	Algonquin Police Facebook Page Likes	N/A	901	1,800	2,080	3,000
	Maximize the Excellent to Good rating for overall Police services	85.2%	88.5%	90.0%	90.5%	90.0%
Enforce traffic regulations to facilitate the smooth flow of vehicular and pedestrian traffic throughout the Village.	Traffic Accident Fatalities	3	0	0	2	0
	Hit and Run Traffic Accidents: Property Damage	55	60	Output	55	Output
	Hit and Run Traffic Accidents: Personal Injury	2	4	Output	5	Output
	Traffic Accidents: Property Damage	515	501	Output	443	Output
	Traffic Accidents: Personal Injury	102	89	Output	119	Output
	Traffic Accidents: Occurring on Private Property	161	142	Output	115	Output
Protect the safety and welfare of the public.	Part I Crimes ¹	462	539	Output	365	Output
	Part II Crimes ²	2,151	1,128	Output	1,250	Output
	Service and Activity Calls	14,647	15,185	Output	17,663	Output

Notes:

¹ – Includes homicide, rape/sexual assault, robbery, aggravated battery, burglary, motor vehicle theft, theft, and arson.

² – Includes battery, assault, deceptive practices, criminal damage/trespass, sex offenses, offenses involving children, liquor/drug offenses, serious motor vehicle offenses, and disorderly conduct.

Police Department

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2 YTD	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Personnel										
01200200	41103	IMRF	\$ 60,009.72	\$ 62,579.45	\$ 52,791.11	\$ 27,386.83	\$ 60,000.00	\$ 63,000.00	\$ 63,000.00	\$ -
01200200	41104	FICA	377,294.14	378,574.04	357,630.72	181,592.29	388,000.00	396,000.00	392,000.00	-
01200200	41105	Unemployment Tax	4,084.93	5,452.70	5,839.48	165.93	6,500.00	6,500.00	6,500.00	-
01200200	41106	Health Insurance	639,149.02	631,224.48	610,211.71	307,232.74	630,000.00	612,000.00	645,000.00	-
01200200	41110	Salaries	551,335.72	570,207.26	471,049.65	247,614.03	504,000.00	530,000.00	530,000.00	-
01200200	41120	Salary-Sworn Officers	4,234,524.18	4,339,049.91	4,166,839.83	2,107,346.06	4,220,000.00	4,292,000.00	4,292,000.00	-
01200200	41122	Salary - Crossing Guards	16,850.00	17,203.13	10,992.27	7,706.25	17,500.00	17,500.00	17,500.00	-
01200200	41140	Overtime	283,549.78	247,939.63	198,248.62	101,553.77	305,000.00	250,000.00	250,000.00	-
01200200	41102	Pension Contribution Expense	1,025,000.00	1,179,000.00	1,240,000.00	1,664,030.25	1,837,000.00	1,900,000.00	1,900,000.00	-
Subtotal			\$ 7,191,797.49	\$ 7,431,230.60	\$ 7,113,603.39	\$ 4,644,628.15	\$ 7,968,000.00	\$ 8,067,000.00	\$ 8,096,000.00	\$ -
Contractual Services										
01200200	42210	Telephone	\$ 51,740.82	\$ 28,677.31	\$ 28,272.03	\$ 13,024.27	\$ 26,600.00	\$ 27,745.00	\$ 27,775.00	\$ -
01200200	42211	Natural Gas	1,300.23	2,001.26	617.32	-	2,000.00	2,000.00	2,000.00	-
01200200	42212	Electric	473.51	155.47	463.78	158.13	500.00	600.00	600.00	-
01200200	42215	Repeater Lines	61,961.35	113,547.58	75,469.83	27,199.82	61,000.00	53,000.00	53,000.00	-
01200201	42225	Bank Processing Fee	-	-	10.52	60.17	-	200.00	200.00	-
01200200	42230	Legal Services	77,083.16	85,070.53	77,606.19	28,283.84	80,000.00	81,500.00	81,500.00	-
01200200	42234	Professional Services	7,474.79	3,511.31	13,022.01	13,330.51	28,400.00	18,650.00	18,650.00	-
01200200	42242	Publications	1,532.92	1,793.24	986.94	86.06	1,200.00	1,350.00	1,350.00	-
01200200	42243	Printing & Advertising	2,228.94	1,910.47	2,881.78	723.85	7,000.00	5,500.00	5,500.00	-
01200200	42250	SEECOM	573,358.84	559,926.84	558,906.84	289,775.50	580,000.00	600,000.00	600,000.00	-
01200200	42260	Physical Exams	-	-	30.00	-	-	-	-	-
01200200	42270	Equipment Rental	7,382.83	5,452.77	6,755.54	1,556.50	7,200.00	7,215.00	7,225.00	-
01200201	42272	Lease Payments	1,854.00	1,854.00	3,817.73	2,136.00	4,500.00	4,500.00	4,200.00	-
01200200	42300	Traffic Light Enforcement	171,228.53	199,731.13	184,856.31	918.36	-	-	-	-
Subtotal			\$ 957,619.92	\$ 1,003,631.91	\$ 953,696.82	\$ 377,253.01	\$ 798,400.00	\$ 802,260.00	\$ 802,000.00	\$ -
Supplies & Materials										
01200200	43308	Office Supplies	\$ 8,151.49	\$ 10,255.56	\$ 9,037.17	\$ 3,300.67	\$ 11,400.00	\$ 10,500.00	\$ 10,500.00	\$ -
01200200	43309	Materials	20,291.28	23,567.14	31,407.02	3,528.24	42,300.00	31,800.00	32,000.00	-
01200200	43317	Postage	2,692.64	3,024.59	3,096.30	1,411.83	3,200.00	3,200.00	3,200.00	-
01200200	43320	Tools, Equipment & Supplies	17,486.50	4,298.46	34,874.39	2,439.19	30,400.00	12,650.00	12,800.00	-
01200200	43332	Office Furniture & Equipment	51,442.33	10,660.86	11,565.38	-	38,000.00	2,000.00	12,000.00	-
01200200	43333	IT Equipment	-	-	-	46,332.15	65,200.00	34,900.00	35,000.00	-
01200200	43340	Fuel	102,613.56	85,535.33	62,751.54	37,560.38	103,000.00	80,000.00	80,000.00	-
01200200	43364	D.A.R.E./Community Programs	14.38	1,332.18	8,349.50	1,454.11	12,000.00	8,500.00	8,500.00	-
Subtotal			\$ 202,662.18	\$ 138,674.12	\$ 161,081.30	\$ 96,026.57	\$ 305,500.00	\$ 183,550.00	\$ 194,000.00	\$ -
Maintenance										
01200200	44420	Vehicle Maintenance(S)	\$ 152,896.56	\$ 163,002.25	\$ 137,618.91	\$ 59,344.85	\$ 150,000.00	\$ 167,000.00	\$ 167,000.00	\$ -
01200200	44421	Equipment Maintenance (S)	17,059.34	12,540.14	12,538.74	11,502.55	16,000.00	16,000.00	16,000.00	-
01200200	44422	Radio Maintenance	3,438.95	3,265.00	3,227.72	81.07	7,600.00	5,000.00	5,000.00	-
01200200	44423	Building Services(S)	139,052.56	131,278.21	182,831.07	82,242.07	154,000.00	172,000.00	172,000.00	-
01200200	44426	Office Equipment Maintenance	10,928.81	7,493.01	9,535.00	6,310.85	10,200.00	10,275.00	10,300.00	-
Subtotal			\$ 323,376.22	\$ 315,578.61	\$ 345,751.44	\$ 159,481.39	\$ 337,800.00	\$ 370,275.00	\$ 370,300.00	\$ -
Capital Expenditures										
01200200	43335	Vehicles & Equipment	\$ 49,594.00	\$ 137,950.20	\$ 206,256.45	\$ -	\$ -	\$ -	\$ 79,300.00	\$ -
01200200	45590	Capital Purchase	106,264.87	-	-	-	-	-	-	-
01200200	45593	Capital Improvements	-	-	41,896.67	-	125,000.00	-	-	-
01200200	45597	Capital Lease Payments	14,615.18	19,757.11	20,825.25	10,831.00	22,000.00	23,200.00	23,200.00	-
Subtotal			\$ 170,474.05	\$ 157,707.31	\$ 268,978.37	\$ 10,831.00	\$ 147,000.00	\$ 23,200.00	\$ 102,500.00	\$ -
Other Charges										
01200200	47720	Board of Police Commissioners	\$ -	\$ 9,893.50	\$ 1,246.73	\$ 326.89	\$ 2,200.00	\$ 3,900.00	\$ 3,900.00	\$ -
01200200	47730	Emergency Service Disaster	7,512.88	7,553.78	7,112.16	3,501.65	8,000.00	8,000.00	8,000.00	-
01200200	47740	Travel/Training/Dues	21,652.04	24,261.56	28,741.29	12,552.01	40,000.00	40,000.00	40,000.00	-
01200200	47760	Uniforms & Safety Items	32,908.73	45,308.48	46,467.14	13,120.70	52,300.00	50,000.00	50,000.00	-
01200200	47770	Investigations	624.29	754.88	684.11	-	2,000.00	2,000.00	2,000.00	-
01200600	47790	Interest Expense	3,474.82	4,362.89	3,294.75	1,228.90	2,600.00	1,000.00	1,300.00	-
Subtotal			\$ 66,172.76	\$ 92,135.09	\$ 87,546.18	\$ 30,730.15	\$ 107,100.00	\$ 104,900.00	\$ 105,200.00	\$ -
Police Total			\$ 8,912,102.62	\$ 9,138,957.64	\$ 8,930,657.50	\$ 5,318,950.27	\$ 9,663,800.00	\$ 9,551,185.00	\$ 9,670,000.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds. Grounds Maintenance is now covered under Building Services.										

Community Development Department

Service Area Description

The Community Development Department provides Planning, Zoning, Development, Plan Review, Inspections and Code Enforcement services to citizens in order to develop and maintain a safe, secure, and attractive community.

The Community Development Department supports the Village of Algonquin's mission by:

- Enhancing Customer Service and Citizen Satisfaction.
- Promoting Economic Development.
- Maintaining the Village's Infrastructure and Upholding a High Quality of Life for Residents.
- Maintaining the Village's Revenue Base.
- Maintaining the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff.
- Promoting Programs with a Conservation Focus.



The Community Development Department strives to provide and maintain high quality development that enhances the quality of life in our village.

Personnel Summary

No new personnel are budgeted for FY 17/18. A vacant Permit Clerk position will not be filled.

Personnel Summary	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Change
Community Development Director	1.0	1.0	1.0	1.0	1.0	-
Building Commissioner	1.0	1.0	1.0	1.0	1.0	-
Assistant Building Commissioner	1.0	1.0	1.0	1.0	1.0	-
Building Inspector	2.0	2.0	2.0	2.0	2.0	-
Plumbing Inspector	1.0	1.0	1.0	1.0	1.0	-
Electrical Inspector	1.0	1.0	1.0	1.0	1.0	-
Senior Planner	2.0	2.0	2.0	2.0	2.0	-
Property Maintenance Inspector	1.0	1.0	1.0	1.0	1.0	-
Secretary II/Permit Clerk	2.0	2.0	2.0	2.0	1.0	▼ 1
Total Full-Time Equivalent Positions	12.0	12.0	12.0	12.0	11.0	▼ 1
Full-Time Employees	12	12	12	12	11	▼ 1
Part-Time Employees	0	0	0	0	0	-

FY 16/17 Accomplishments

The following list provides a status update for departmental objectives outlined in the FY 16/17 budget document and other tasks completed during the fiscal year. The status list is current as of the date this document was published.



Complete

- Maintain inspector and planner certifications
- Complete 5 days of thorough training and implementation to take full advantage of the power of MUNIS



Near Completion

Complete implementing payment options via credit cards and other alternatives; consider effecting online permit applications Consider online permit applications and inspection scheduling
 Implement taking permit applications online
 Implement next step of East Algonquin Road Corridor Plan
 Continue to implement the Downtown Study Recommendations including creating an SSA and a Main Street style business strategy
 Work closely with Public Works on timing and implementation of the Downtown Streetscaping
 Continue to market the Algonquin Corporate Campus
 Market the Block 1 redevelopment site (southeast corner of Algonquin Rd and Main St)
 Work with relevant property owners to develop 3 or 4 scenarios on key redevelopment sites in the East Algonquin Road Corridor
 Continue to implement the Downtown Study, East Algonquin Road and Fox River Study recommendations
 Expand development and carefully consider infrastructure investments that will lead to improved tax base
 Continue to expand services that generate alternate revenues
 Train a broader number of staff in counter service and permit intake, processing, and issuance
 Implement the Fox River Plan, continue to implement code requirements that support the Woods Creek Watershed and various other conservation plans



Not Complete

Begin implementing the Economic Development Strategy

FY 17/18 Objectives

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction

- Complete on-line permitting implementation
- Complete online cash register and credit card payment options
- Consider online inspection scheduling and begin learning how to accomplish that goal
- Continue maintaining high responsiveness to citizen requests

Guiding Principle #2: Continue to Promote and Foster Economic Development

- Market the Algonquin Corporate Campus with the goal of attracting at least 1 large new user in FYE2018
- Begin strategically marketing retail sites, particularly at ICSC conferences
- Begin implementing the Economic Development Strategy
- Market Main Street redevelopment projects and sites
- Implement next step of East Algonquin Road Corridor Plan, after working with relevant property owners to develop 3 or 4 scenarios on key redevelopment sites, strategize developing sites

Guiding Principle #3: Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents

- Work closely with Public Works on timing and implementation of the Downtown Streetscaping

Guiding Principle #4: Assess All Viable Options to Increase/Maintain the Village's Revenue Base

- Continue to implement the Downtown Study Recommendations including creating an SSA and a Main Street style business strategy

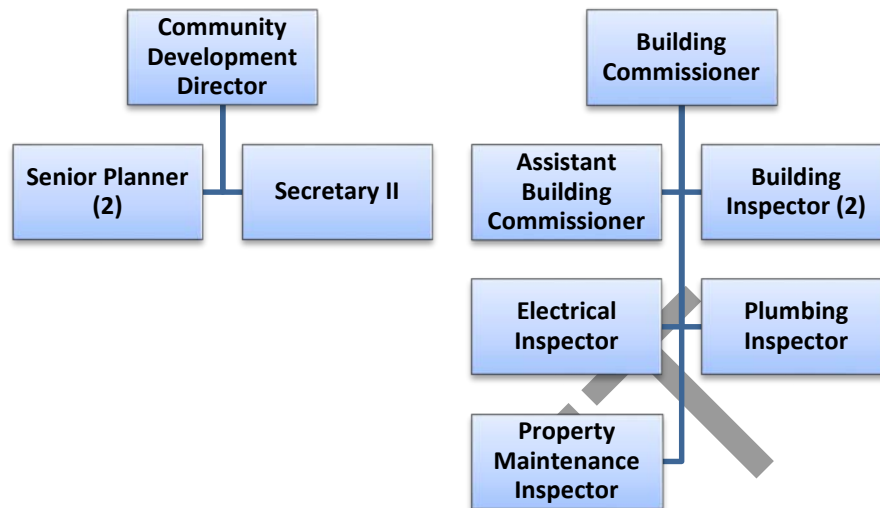
Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff

- Continue fully funding Staff travel, training and dues line item. Adopt and implement updated building codes.

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus

- Implement the Fox River Plan, continue to implement code requirements that support the Woods Creek Watershed and various other conservation plans

Department Organizational Chart



Performance Measures

The FY 17/18 budget document features performance measures related to the Village's Guiding Principles to assist linking budgetary decisions to the intended outcomes determined by the Village Board. Output, efficiency, and outcome measures are used to provide a tangible link from Village services and strategies to the Guiding Principles. Aggressive targets are set during the budget process, not to determine success or failure, but to continuously improve service delivery and provide core services in the most cost-effective manner possible. Additional measures and strategies will be featured in subsequent budgets.

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Implement mechanisms for promoting effective internal and external communication.	Maximize the % of property maintenance violations resolved without court action	94.8%	96.8%	95%	97.0%	TBD
	<i>Business Connection</i> Newsletters Sent	4	3	4	TBD	TBD
	Perform monthly staff visits with businesses	5.58	4.42	Output	TBD	Output
Maintain a high level of quality, consistency, and reliability in building and property maintenance inspections.	Maximize the Excellent to Good rating for ease and efficiency of obtaining permits	74.9%	73.9%	80%	75.6%	TBD

Guiding Principle #2: Continue to Promote and Foster Economic Development						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Create jobs and bring visitors to our community.	Maximize the amount of new commercial space opened (square feet)	69,754	26,994	Output	TBD	Output
	Commercial Occupancy Permits Issued	75	24	Output	TBD	Output
	Maintain Employment Rate above Kane and McHenry Counties ¹	95.5	95.2%	95.0%	94.7%	TBD
Notes: ¹ – Data provided by the Illinois Department of Employment Security, Local Area Unemployment Statistics. Target for 2014 is based on the actual employment rates for Kane and McHenry Counties in 2014.						

Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare Through a Well-Trained and Dedicated Staff						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Maintain a high level of quality, consistency, and reliability in building and property maintenance inspections.	Building Inspections	5,661	6,340	Output	TBD	Output
	Property Maintenance Inspections	4,401	4,543	Output	TBD	Output
	Residential Occupancy Permits Issued	52	23	Output	TBD	Output

Community Development Department

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2 YTD	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Personnel										
01300100	41103	IMRF	\$ 96,124.00	\$ 100,800.57	\$ 104,002.03	\$ 52,814.89	\$ 111,000.00	\$ 108,000.00	\$ 108,000.00	\$ -
01300100	41104	FICA	64,658.90	67,487.29	68,678.22	35,185.14	73,000.00	71,000.00	71,000.00	-
01300100	41105	Unemployment Tax	920.95	1,171.76	1,321.92	-	1,500.00	1,500.00	1,500.00	-
01300100	41106	Health Insurance	124,200.42	112,251.30	106,598.96	53,099.56	111,000.00	108,000.00	108,000.00	-
01300100	41110	Salaries	861,085.93	899,000.15	917,160.34	468,162.60	944,000.00	918,000.00	918,000.00	-
01300100	41132	Salary - Planning/Zoning	1,760.00	1,510.00	1,290.00	325.00	2,000.00	2,000.00	2,000.00	-
01300100	41140	Overtime	5.33	11.67	822.37	2,180.04	3,000.00	3,000.00	3,000.00	-
Subtotal			\$ 1,148,755.53	\$ 1,182,232.74	\$ 1,199,873.84	\$ 611,767.23	\$ 1,245,500.00	\$ 1,211,500.00	\$ 1,211,500.00	\$ -
Contractual Services										
01300100	42210	Telephone	\$ 11,667.51	\$ 10,112.02	\$ 10,795.17	\$ 4,880.51	\$ 9,950.00	\$ 10,300.00	\$ 10,400.00	\$ -
01300100	42211	Natural Gas	468.08	569.67	175.73	-	1,000.00	1,000.00	1,000.00	-
01300100	42230	Legal Services	40,677.24	(66,804.13)	(6,253.45)	3,362.50	23,000.00	20,000.00	20,000.00	-
01300100	42234	Professional Services	26,284.93	34,216.04	66,747.17	17,483.89	66,000.00	60,000.00	110,000.00	-
01300100	42242	Publications	636.40	1,818.17	207.05	-	2,400.00	1,200.00	1,200.00	-
01300100	42243	Printing & Advertising	1,932.83	2,343.46	1,147.91	804.99	2,000.00	1,000.00	1,000.00	-
01300100	42272	Lease Payments	-	1,533.53	2,129.42	1,106.41	2,250.00	2,400.00	2,400.00	-
Subtotal			\$ 81,666.99	\$ (16,211.24)	\$ 74,949.00	\$ 27,638.30	\$ 106,600.00	\$ 95,900.00	\$ 146,000.00	\$ -
Supplies & Materials										
01300100	43308	Office Supplies	\$ 1,826.70	\$ 2,303.36	\$ 2,203.19	\$ 481.97	\$ 3,200.00	\$ 3,200.00	\$ 3,300.00	\$ -
01300100	43317	Postage	1,884.72	2,130.54	1,819.27	809.26	3,000.00	1,500.00	1,500.00	-
01300100	43320	Tools, Equipment & Supplies	324.18	212.71	55.04	-	500.00	300.00	300.00	-
01300100	43332	Office Furniture & Equipment	3,697.55	6,999.05	4,827.98	2,653.00	3,500.00	-	-	-
01300100	43333	IT Equipment	-	-	-	3,944.73	8,900.00	2,900.00	2,900.00	-
01300100	43340	Fuel	10,683.08	10,010.19	7,496.55	4,405.02	11,000.00	8,000.00	8,000.00	-
01300100	43362	Public Art	4,188.96	16,930.95	5,742.96	5,273.23	6,000.00	5,000.00	5,000.00	-
Subtotal			\$ 22,605.19	\$ 38,586.80	\$ 22,144.99	\$ 17,567.21	\$ 36,100.00	\$ 20,900.00	\$ 21,000.00	\$ -
Maintenance										
01300100	44420	Vehicle Maintenance (S)	\$ 12,521.51	\$ 18,565.77	\$ 17,488.75	\$ 14,736.07	\$ 16,000.00	\$ 19,000.00	\$ 19,000.00	\$ -
01300100	44423	Building Services (S)	25,982.37	23,064.88	36,114.43	17,010.93	31,000.00	35,000.00	35,000.00	-
01300100	44426	Office Equipment Maintenance	1,828.03	700.00	2,345.57	1,426.04	2,900.00	2,900.00	3,000.00	-
Subtotal			\$ 40,331.91	\$ 42,330.65	\$ 55,948.75	\$ 33,173.04	\$ 49,900.00	\$ 56,900.00	\$ 57,000.00	\$ -
Capital Expenditure										
01300100	43335	Vehicles & Equipment	\$ -	\$ -	-	\$ 15,771.00	\$ 22,000.00	\$ -	\$ -	\$ -
01300100	45593	Capital Improvements	-	-	11,637.96	-	50,000.00	-	-	-
Subtotal			\$ -	\$ -	\$ 11,637.96	\$ 15,771.00	\$ 72,000.00	\$ -	\$ -	\$ -
Other Charges										
01300100	47710	Economic Development	\$ 31,450.88	\$ (11,179.20)	\$ 1,009.25	\$ 136.69	\$ 9,000.00	\$ 2,330.00	\$ 52,430.00	\$ -
01300100	47740	Travel/Training/Dues	9,788.28	9,540.78	10,199.05	2,685.00	10,090.00	7,260.00	7,260.00	-
01300100	47760	Uniforms & Safety Items	-	1,022.00	166.62	192.00	3,600.00	600.00	600.00	-
01300600	47790	Interest Expense	-	301.58	317.39	117.03	210.00	210.00	210.00	-
Subtotal			\$ 41,239.16	\$ (314.84)	\$ 11,692.31	\$ 3,130.72	\$ 22,900.00	\$ 10,400.00	\$ 60,500.00	\$ -
Community Development Total			\$ 1,334,598.78	\$ 1,246,624.11	\$ 1,376,246.85	\$ 709,047.50	\$ 1,533,000.00	\$ 1,395,600.00	\$ 1,496,000.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds.										

Public Works Department - Administration Division

Service Area Description

The Administration Division of the Public Works Department provides overall direction to the department and management of the operating divisions to ensure that residents and customers are receiving adequate and reliable Public Works services.



The Public Works Department performs its operations at the Public Works Facility

The Administration Division of the Public Works Department supports the Village of Algonquin's mission by:

- Enhancing Customer Service and Citizen Satisfaction.
- Maintaining the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff.
- Promoting Programs with a Conservation Focus.

Personnel Summary

No new personnel are budgeted for FY 17/18.

Personnel Schedule	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Change
Public Works Director	1.0	1.0	1.0	1.0	1.0	-
Assistant Public Works Director	1.0	1.0	1.0	1.0	1.0	-
Project Manager	1.0	1.0	1.0	1.0	1.0	-
GIS Analyst	1.0	1.0	-	-	-	-
Maintenance Worker I	1.0	1.0	-	-	-	-
Secretary I	1.0	1.0	1.0	1.0	1.0	-
Total Full-Time Equivalent Positions	6.0	6.0	4.0	4.0	4.0	-
Full-Time Employees	6	6	4	4	4	-
Part-Time Employees	0	0	0	0	0	-

FY 16/17 Accomplishments

The following list provides a status update for departmental objectives outlined in the FY 16/17 budget document and other tasks completed during the fiscal year. The status list is current as of the date this document was published.




Complete

- Continue to manage and provide guidance to all operating divisions of the Public Works Department to ensure citizen satisfaction.
 - Continue to key in on core services and make those better while holding the line on budgets.
 - Implement CityWorks and use data to guide management decisions
 - Mandatory OSHA and safety training will continue to be provided.
- Continue Stormwater public education and provide yearly reports to the IEPA on our NPDES Phase 2 permit
- Public Works Director to attend APWA International Congress and MAPSI Management Training



Near Completion

- N/A

 **Not Complete**
- N/A

FY 17/18 Objectives

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction

- Continue to manage and provide guidance to all operating divisions of the Public Works Department to ensure citizen satisfaction.
- Continue to key in on core services and make those better while holding the line on budgets.
- Continue to use CityWorks data to analyze costs and make efficiency improvements in the Department.

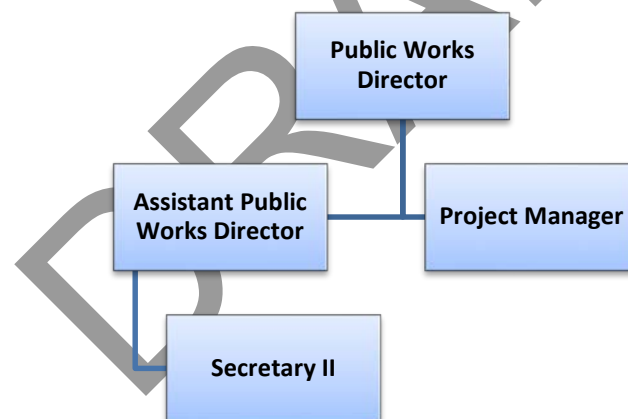
Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff

- Public Works Director to attend APWA International Congress

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus

- Continue to promote stormwater awareness and establish guidelines for maintenance of natural areas.

Department Organizational Chart



Performance Measures

The FY 17/18 budget document features performance measures related to the Village's Guiding Principles to assist linking budgetary decisions to the intended outcomes determined by the Village Board. Output, efficiency, and outcome measures are used to provide a tangible link from Village services and strategies to the Guiding Principles. Aggressive targets are set during the budget process, not to determine success or failure, but to continuously improve service delivery and provide core services in the most cost-effective manner possible. Additional measures and strategies will be featured in subsequent budgets.

Guiding Principle #3: Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents

Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Provide oversight for all major maintenance and construction projects.	Public Works Project Engineering Reviews	8	6	Output	12	Output
	Private Developer Engineering Reviews	6	5	Output	6	Output
	Site Development Permits Issued	5	7	Output	5	Output

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Public Works Administration

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2 YTD	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Personnel										
01400300	41103	IMRF	\$ 45,385.32	\$ 46,637.96	\$ 28,610.99	\$ 11,698.48	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ -
01400300	41104	FICA	29,634.55	30,314.93	18,067.22	7,625.55	17,000.00	18,000.00	18,000.00	-
01400300	41105	Unemployment Tax	350.74	474.22	275.36	-	300.00	300.00	300.00	-
01400300	41106	Health Insurance	42,863.39	48,772.40	29,323.65	11,131.16	28,000.00	18,000.00	18,000.00	-
01400300	41110	Salaries	397,367.64	409,475.77	250,706.01	103,531.42	213,000.00	215,000.00	215,000.00	-
01400300	41140	Overtime	6,062.45	3,989.96	-	-	1,000.00	400.00	400.00	-
Subtotal			\$ 521,664.09	\$ 539,665.24	\$ 326,983.23	\$ 133,986.61	\$ 285,300.00	\$ 277,700.00	\$ 277,700.00	\$ -
Contractual Services										
01400300	42210	Telephone	\$ 9,921.99	\$ 7,122.09	\$ 7,021.90	\$ 2,895.00	\$ 6,300.00	\$ 6,150.00	\$ 6,150.00	\$ -
01400300	42211	Natural Gas	851.75	992.31	258.58	-	1,000.00	500.00	500.00	-
01400300	42230	Legal Services	8,310.00	7,017.92	3,176.25	5,862.50	4,000.00	6,000.00	6,000.00	-
01400300	42234	Professional Services	830.75	846.00	4,200.00	3,600.00	19,800.00	-	-	-
01400300	42242	Publications	478.44	266.20	499.65	297.40	550.00	400.00	400.00	-
01400300	42243	Printing & Advertising	146.53	24.30	86.86	13.95	70.00	50.00	50.00	-
01400300	42260	Physicals & Screenings	-	-	30.00	-	150.00	300.00	300.00	-
01400300	42270	Equipment Rental	-	84.37	210.11	130.93	300.00	500.00	500.00	-
01400300	42272	Lease Payments	-	1,533.52	2,129.41	1,106.37	330.00	2,400.00	2,400.00	-
Subtotal			\$ 20,539.46	\$ 17,886.71	\$ 17,612.76	\$ 13,906.15	\$ 32,500.00	\$ 16,300.00	\$ 16,300.00	\$ -
Supplies & Materials										
01400300	43308	Office Supplies	\$ 1,905.67	\$ 1,622.68	\$ 1,460.98	\$ 534.06	\$ 1,400.00	\$ 1,270.00	\$ 1,300.00	\$ -
01400300	43317	Postage	1,271.59	692.67	1,036.74	522.87	1,000.00	750.00	800.00	-
01400300	43320	Tools, Equipment & Supplies	379.13	67.78	861.41	64.59	300.00	200.00	200.00	-
01400300	43332	Office Furniture & Equipment	2,900.00	1,700.00	19,276.13	-	-	-	-	-
01400300	43333	IT Equipment	-	-	-	5,500.00	9,500.00	12,900.00	12,900.00	-
01400300	43340	Fuel	5,192.96	2,728.18	869.36	684.10	4,000.00	2,500.00	2,500.00	-
Subtotal			\$ 11,649.35	\$ 6,811.31	\$ 23,504.62	\$ 7,305.62	\$ 16,200.00	\$ 17,620.00	\$ 17,700.00	\$ -
Maintenance										
01400300	44420	Vehicle Maintenance (S)	\$ 8,369.77	\$ 12,686.29	\$ 9,313.12	\$ 2,657.50	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00	\$ -
01400300	44423	Building Services (S)	31,400.66	32,456.02	48,772.66	23,306.66	34,000.00	41,000.00	41,000.00	-
01400300	44426	Office Equipment Maintenance	245.94	335.03	175.00	120.27	200.00	2,600.00	2,600.00	-
Subtotal			\$ 40,016.37	\$ 45,477.34	\$ 58,260.78	\$ 26,084.43	\$ 44,200.00	\$ 55,600.00	\$ 55,600.00	\$ -
Capital Expenditures										
01400300	45590	Capital Purchase	\$ -	\$ 17,999.92	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal			\$ -	\$ 17,999.92	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers										
01400500	48099	Transfer/Debt Service Fund	\$ 850,000.00	\$ 596,147.00	\$ 599,829.00	\$ 610,000.00	\$ 610,000.00	\$ 625,000.00	\$ 625,000.00	
Subtotal			\$ 850,000.00	\$ 596,147.00	\$ 599,829.00	\$ 610,000.00	\$ 610,000.00	\$ 625,000.00	\$ 625,000.00	\$ -
Other Charges										
01400300	47740	Travel, Training & Dues	\$ 8,620.64	\$ 8,397.94	\$ 19,933.75	\$ 2,803.09	\$ 11,900.00	\$ 2,980.00	\$ 8,100.00	\$ -
01400300	47760	Uniforms & Safety Items	2,247.74	1,459.16	484.40	356.00	800.00	500.00	500.00	-
01400600	47790	Interest Expense	-	301.57	317.38	116.99	100.00	100.00	100.00	-
Subtotal			\$ 10,868.38	\$ 10,158.67	\$ 20,735.53	\$ 3,276.08	\$ 12,800.00	\$ 3,580.00	\$ 8,700.00	\$ -
Public Works Administration Total			\$ 1,454,737.65	\$ 1,234,146.19	\$ 1,047,825.92	\$ 794,558.89	\$ 1,001,000.00	\$ 995,800.00	\$ 1,001,000.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds. Grounds Maintenance is now covered under Building Services.										

Public Works Department – General Services Division

Service Area Description

The General Services Division provides the development and maintenance of all park and open space parcels within the Village as well as safe and clean roads, and an appealing view of right of ways, open spaces, wetlands, and woodlands.

The General Services Division of Public Works Department supports the Village of Algonquin's mission by:

- Maintaining and/or Enhancing Customer Service and Citizen Satisfaction.
- Maintaining the Village's Infrastructure and Upholding a High Quality of Life for Residents.
- Maintaining the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff
- Continuing to Promote and Develop Programs with a Conservation Focus.



Public Works staff grinds a stump from a parkway tree in a residential area

Personnel Summary

No new personnel are budgeted for this fiscal year. One (1) vacant Maintenance Worker I position will not be filled. One (1) Maintenance Worker II position was transferred from the General Services Division to the Building Services Division.

Personnel Schedule	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Change
General Services Superintendent	1.0	1.0	1.0	1.0	1.0	-
Streets Supervisor	2.0	2.0	1.0	1.0	1.0	-
Parks and Forestry Supervisor	1.0	1.0	1.0	1.0	1.0	
Maintenance Worker II	5.0	5.0	6.0	6.0	5.0	▼ 1.0
Maintenance Worker I ¹	18.0	18.0	18.0	17.0	16.0	▼ 1.0
Seasonal	1.5	1.5	2.0	2.0	2.0	
Total Full-Time Equivalent Positions	29.5	29.5	29.0	28.0	26.0	▼ 2.0
<i>Full-Time Employees</i>	<i>28</i>	<i>28</i>	<i>27</i>	<i>26</i>	<i>24</i>	▼ 2.0
<i>Part-Time Employees</i>	<i>6</i>	<i>6</i>	<i>8</i>	<i>8</i>	<i>8</i>	-

1 – One (1) Maintenance Worker I is assigned to Utilities, but is reflected in the PW-General Services budget.

FY 16/17 Accomplishments

The following list provides a status update for departmental objectives outlined in the FY 16/17 budget document and other tasks completed during the fiscal year. The status list is current as of the date this document was published.



Complete

- Continue to utilize Cityworks and See Click Fix to provide good customer service and assessment of current practices and expenses
- Evolve the melding of roadway, park, and utility long term planning

- Reduce task costs by assessing Cityworks data and making appropriate practical and financial adjustments
- Effectively schedule and utilize the training budget to provide required and desired training to all teams
- Continue to foster the production of the tree nursery
- Continue to provide aggressive maintenance to our storm water natural recharge areas



Near Completion

- Continue to expand the park system recycling program



Not Complete

- N/A

FY 17/18 Objectives

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction

- Continue to find ways to provide excellent service given resource reductions.

Guiding Principle #3: Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents

- Continue to assess and propose projects that alleviate costs associated to infrastructure degradation.

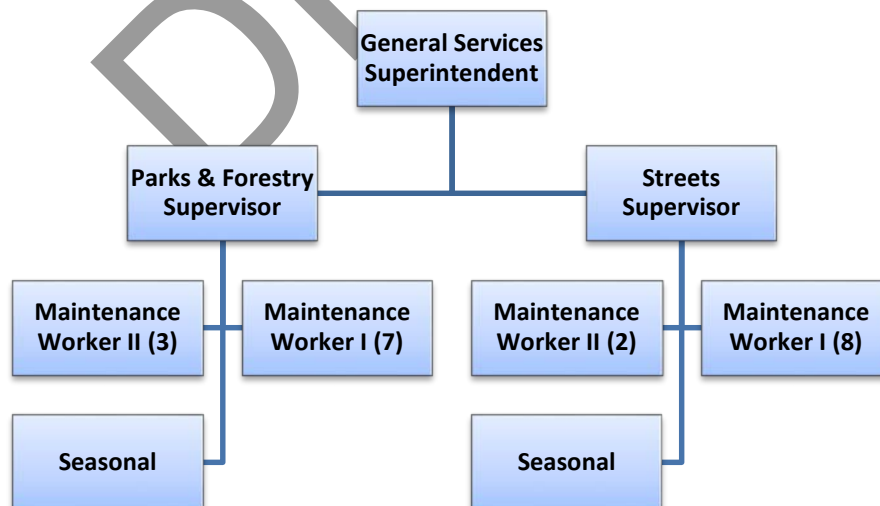
Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff

- Continue to support training opportunities and staff development.

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus

- Continue to evolve a park-wide recycling program.

Department Organizational Chart



*One Maintenance Worker I is assigned to Utilities and is not reflected in organization chart.

Performance Measures

The FY 17/18 budget document features performance measures related to the Village's Guiding Principles to assist linking budgetary decisions to the intended outcomes determined by the Village Board. Output, efficiency, and outcome measures are used to provide a tangible link from Village services and strategies to the Guiding Principles. Aggressive targets are set during the budget process, not to determine success or failure, but to continuously improve service delivery and provide core services in the most cost-effective manner possible. Additional measures and strategies will be featured in subsequent budgets.

Public Works General Services Division – Streets Statistics					
	2012	2013	2014	2015	2016
Sidewalk Concrete Poured (feet ²)	6,180	7,060	N/A*	7,300	8,400
Curb Concrete Poured (linear feet)	417	161	N/A*	260	372
Asphalt Used (tons)	2,210	2,641	N/A*	1,448	1,999
Road Striping Completed (miles)	2	2	N/A*	9.5	9.25
Split-Rail Fence Installed (linear feet)	100	50	N/A*	50	48
Snow Fence Installed (linear feet)	11,000	11,000	N/A*	11,000	11,000

*Data is not accessible due to new asset management software change over.

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Maintain a highly trained and capable staff for operations.	ISA Certified Arborists	8	8	8	7	8

Guiding Principle #3: Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Maintain parkway trees and urban forests as a community resource.	Tree Replacements	0	221	450	373	400
	Trees Pruned	N/A*	4,200	5,000	2,281	5,000
	Parkway Trees Maintained	20,964	21,092	Output	21,424	Output
Maintain high quality Village parks for residents, businesses, and visitors.	Park Sites Maintained	21	21	Output	21	Output
	Open Space/Detention Area Maintained (Acres)	666.5	666.5	Output	666.5	Output
	Developed Park Area Maintained (Acres)	154.5	154.5	Output	154.5	Output
Provide adequate infrastructure throughout the Village.	Street Light Work Orders	N/A*	N/A*	Output	55	Output
	Other Work Orders	N/A*	N/A*	Output	1965	Output
	Potholes Repaired	N/A*	N/A*	Output	N/A	Output

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Preserve and enhance Village's tree resources.	Obtain Tree City USA Award	Yes	Yes	Yes	Yes	Yes

Public Works - General Services Division

Expenditures

			FY 13/14 Actual ¹	FY 14/15 Actual ¹	FY 15/16 Actual	FY 16/17 Q2 YTD	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Personnel										
01500300	41103	IMRF	\$ 196,298.17	\$ 194,081.09	\$ 180,919.78	\$ 89,118.10	\$ 196,000.00	\$ 195,000.00	\$ 189,000.00	\$ -
01500300	41104	FICA	134,460.98	131,684.57	122,333.04	62,004.44	133,000.00	131,000.00	127,000.00	-
01500300	41105	Unemployment Tax	2,195.52	2,751.81	3,003.88	381.04	3,200.00	3,200.00	3,200.00	-
01500300	41106	Health Insurance	317,425.90	302,605.95	296,392.24	144,308.39	300,000.00	298,000.00	289,000.00	-
01500300	41110	Salaries	1,653,604.86	1,679,593.95	1,583,688.81	817,461.80	1,662,000.00	1,635,000.00	1,590,000.00	-
01500300	41140	Overtime	141,688.74	88,082.27	60,134.71	14,100.31	65,000.00	65,000.00	65,000.00	-
Subtotal			\$ 2,445,674.17	\$ 2,398,799.64	\$ 2,246,472.46	\$ 1,127,374.08	\$ 2,359,200.00	\$ 2,327,200.00	\$ 2,263,200.00	\$ -
Contractual Services										
01500300	42210	Telephone	\$ 20,144.58	\$ 16,110.17	\$ 15,812.21	\$ 9,665.82	\$ 21,500.00	\$ 20,330.00	\$ 20,400.00	\$ -
01500300	42211	Natural Gas	1,850.97	3,344.19	891.54	-	3,050.00	1,850.00	1,850.00	-
01500300	42212	Electric	342,631.63	443,822.46	379,477.54	134,414.14	385,200.00	375,200.00	375,200.00	-
01500300	42230	Legal Services	1,076.25	562.08	-	1,006.25	2,000.00	2,000.00	2,000.00	-
01500300	42232	Engineering Services	6,081.54	1,736.62	7,144.75	1,404.00	6,300.00	3,600.00	3,600.00	-
01500300	42234	Professional Services	83,677.90	75,069.48	206,128.20	178,411.02	207,200.00	274,350.00	274,350.00	-
01500300	42243	Printing & Advertising	487.42	309.71	670.52	97.70	700.00	1,300.00	1,300.00	-
01500300	42253	Community Events	1,050.00	1,423.00	1,050.00	-	1,500.00	1,500.00	1,500.00	-
01500300	42260	Physicals & Screenings	185.75	-	1,110.00	420.00	1,900.00	1,800.00	1,800.00	-
01500300	42264	Snow Removal	2,279.84	1,083.00	7,399.24	-	2,000.00	2,000.00	2,000.00	-
01500300	42270	Equipment Rental	3,551.74	5,663.42	1,845.74	1,011.75	4,000.00	4,000.00	19,000.00	-
01500300	42272	Lease Payments	-	-	-	-	650.00	-	-	-
Subtotal			\$ 463,017.62	\$ 549,124.13	\$ 621,529.74	\$ 326,430.68	\$ 636,000.00	\$ 687,930.00	\$ 703,000.00	\$ -
Supplies & Materials										
01500300	43308	Office Supplies	\$ 800.00	\$ 729.27	\$ 406.31	\$ 105.01	\$ 500.00	\$ 380.00	\$ 500.00	\$ -
01500300	43309	Materials	37,691.96	51,858.38	44,117.21	29,927.38	54,500.00	47,750.00	47,750.00	-
01500300	43317	Postage	-	51.19	94.32	-	100.00	100.00	100.00	-
01500300	43320	Tools, Equipment & Supplies	30,796.09	20,751.57	37,355.85	18,632.60	34,900.00	27,600.00	27,600.00	-
01500300	43332	Office Furniture & Equipment	3,872.26	6,497.03	29,641.53	-	-	-	-	-
01500300	43333	IT Equipment	-	-	-	17,225.50	35,100.00	14,250.00	14,300.00	-
01500300	43340	Fuel	152,898.14	93,298.95	62,088.08	27,849.47	115,000.00	68,000.00	68,000.00	-
01500300	43360	Park Upgrades	81,381.62	-	29,010.18	11,568.00	121,300.00	16,750.00	90,250.00	-
01500300	43366	Sign Program	10,206.81	8,564.31	14,846.85	14,061.57	18,600.00	24,500.00	24,500.00	-
Subtotal			\$ 317,646.88	\$ 181,750.70	\$ 217,560.33	\$ 119,369.53	\$ 380,000.00	\$ 199,330.00	\$ 273,000.00	\$ -
Maintenance										
01500300	44402	Tree Planting	\$ 36,644.59	\$ 4,424.21	\$ 77,429.72	\$ 4,627.14	\$ 28,000.00	\$ 37,700.00	\$ 54,300.00	\$ -
01500300	44403	Tree Trimming/Removal	-	-	-	-	1,500.00	-	-	-
01500300	44420	Vehicle Maintenance (S)	323,386.28	278,962.04	215,277.57	82,177.92	255,000.00	287,000.00	287,000.00	-
01500300	44421	Equipment Maintenance (S)	217,206.14	243,996.29	252,142.85	141,020.80	271,500.00	269,000.00	269,000.00	-
01500300	44423	Building Maintenance (S)	142,485.69	108,286.69	166,180.97	79,659.86	153,000.00	180,500.00	180,500.00	-
01500300	44425	Open Space Maintenance	15,000.00	13,920.00	14,900.00	5,215.00	15,000.00	-	-	-
01500300	44426	Office Equipment Maintenance	840.70	1,007.20	699.99	593.54	700.00	1,500.00	1,500.00	-
01500300	44427	Curb & Sidewalk Program	-	3,219.18	11,729.55	49.04	13,000.00	3,200.00	3,200.00	-
01500300	44428	Street Maintenance	3,295.35	-	21,781.10	28,230.78	32,000.00	40,000.00	40,000.00	-
01500300	44429	Street Light Maintenance	6,490.36	1,679.97	5,506.62	2,266.52	18,400.00	12,000.00	12,000.00	-
01500300	44430	Traffic Signal Maintenance	18,970.26	21,153.43	23,671.58	1,204.00	26,700.00	25,500.00	25,500.00	-
01500300	44431	Storm Sewer Maintenance	-	-	8,798.15	1,490.57	35,700.00	11,700.00	11,700.00	-
Subtotal			\$ 764,319.37	\$ 676,649.01	\$ 798,118.10	\$ 346,535.17	\$ 850,500.00	\$ 868,100.00	\$ 884,700.00	\$ -

Public Works - General Services Division

Expenditures

Capital Expenditures											
01500300	43335	Vehicles & Equipment	\$ 86,592.00	\$ 28,821.00	\$ 31,240.33	\$ 19,769.80	\$ 24,500.00	\$ 7,000.00	\$ 42,500.00	\$ -	
01500300	45590	Capital Purchase	152,913.00	374,760.72	251,017.34	-	255,000.00	-	180,000.00	-	
Subtotal			\$ 239,505.00	\$ 403,581.72	\$ 282,257.67	\$ 19,769.80	\$ 279,500.00	\$ 7,000.00	\$ 222,500.00	\$ -	
Transfers											
01500500	48005	Transfer to Pool	\$ 82,900.00	\$ 115,608.63	\$ 87,486.88	\$ 46,142.80	\$ 130,800.00	\$ 100,000.00	\$ 145,000.00		
Subtotal			\$ 82,900.00	\$ 115,608.63	\$ 87,486.88	\$ 46,142.80	\$ 130,800.00	\$ 100,000.00	\$ 145,000.00	\$ -	
Other Charges											
01500300	47740	Travel/Training/Dues	\$ 11,681.86	\$ 11,246.60	\$ 16,004.53	\$ 7,452.53	\$ 23,500.00	\$ 21,085.00	\$ 21,100.00	\$ -	
01500300	47760	Uniforms & Safety Items	14,450.53	13,427.22	14,485.21	5,241.48	15,400.00	19,450.00	19,500.00	-	
01500600	47790	Interest Expense	-	-	-	-	100.00	-	-	-	
Subtotal			\$ 26,132.39	\$ 24,673.82	\$ 30,489.74	\$ 12,694.01	\$ 39,000.00	\$ 40,535.00	\$ 40,600.00	\$ -	
General Services Total			\$ 4,339,195.43	\$ 4,350,187.65	\$ 4,283,914.92	\$ 1,998,316.07	\$ 4,675,000.00	\$ 4,230,095.00	\$ 4,532,000.00	\$ -	
(S) indicates those line items that reimburse the Internal Service Funds. Grounds Maintenance is now covered under Building Services.											
1 - The first year of operation for the General Services Division in FY 15/16, which merged the Streets Division and Parks & Forestry Division. Historical values are shown for illustrative purposes.											

Multidepartmental

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
01900100	42234	Professional Services	\$ 1,811.16	\$ 3,805.40	\$ 8,800.00	\$ 10,076.00	\$ 68,700.00	\$ 12,800.00	\$ 12,800.00	\$ -
01900100	42236	Insurance	524,792.73	500,801.37	479,809.58	477,136.54	500,000.00	513,000.00	513,000.00	
01900100	43333	Computer Network	134,574.35	168,597.56	178,903.65	186,470.75	260,300.00	248,200.00	250,200.00	-
01900100	45590	Capital Purchase	71,512.05	95,622.15	14,418.83	22,288.22	40,000.00	-	-	-
01900300	45593	Capital Improvement	-	-	143,490.00	126,094.00	-	-	-	-
01900100	47740	Travel, Training, & Dues	-	4,347.56	7,551.78	16,859.55	20,000.00	20,000.00	20,000.00	-
Multidepartmental Total			\$ 732,690.29	\$ 773,174.04	\$ 832,973.84	\$ 838,925.06	\$ 889,000.00	\$ 794,000.00	\$ 796,000.00	\$ -
¹ - Includes funding for EAP program and for Hepatitis & Flu Shots. The remaining amounts are budgeted in Fund 07.										

¹ - Includes funding for EAP program and for Hepatitis & Flu Shots. The remaining amounts are budgeted in Fund 07.

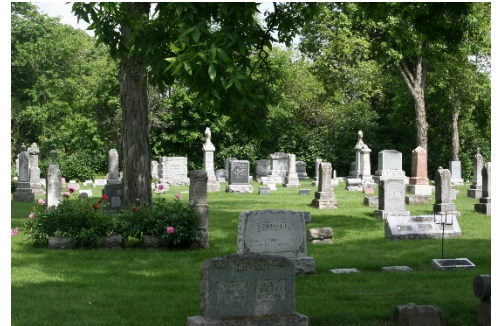
Cemetery Fund

Service Area Description

The Cemetery Fund provides for the maintenance and operation of the Village-owned cemetery to residents and nonresidents in order to provide a place where their relatives are nearby and have a safe and peaceful resting place.

The Cemetery Fund supports the Village of Algonquin's mission by:

- Maintaining the Village's Infrastructure and Upholding a High Quality of Life for Residents.



Algonquin Cemetery in the spring

FY 16/17 Accomplishments

The following list provides a status update for departmental objectives outlined in the FY 16/17 budget document and other tasks completed during the fiscal year. The status list is current as of the date this document was published.



Complete

- Continue ongoing maintenance and seasonal cleanups
- Weed control performed to keep the grounds looking manicured



Near Completion

- N/A



Not Complete

- N/A

FY 17/18 Objectives

Guiding Principle #3: Evaluate, Plan for, and Implement Maintenance of the Village's Infrastructure and Uphold a High Quality of Life for Residents

- Continue ongoing maintenance and seasonal cleanups
- Weed control performed to keep the grounds looking manicured

Statistics

Algonquin Cemetery					
	2012	2013	2014	2015	2016
Interments	18	22	13	12	20
Lots Sold	14	15	5	3	2

Cemetery Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Q2	FY 17/18 Budget
02000100	34100	Rental Income ¹	\$ 20,158.76	\$ 20,763.52	\$ 21,386.43	\$ 22,000.00	\$ 22,028.02	\$ 22,600.00
02000100	34300	Lots & Graves	7,000.00	1,900.00	2,400.00	6,000.00	-	4,000.00
02000100	34310	Grave Opening	14,950.00	9,225.00	6,225.00	10,000.00	5,875.00	10,000.00
02000100	34320	Perpetual Care ²	2,000.00	500.00	500.00	1,500.00	-	1,000.00
02000500	36001	Interest	17.12	4.43	5.89	50.00	3.10	50.00
02000500	36020	Interest - Investment Pools	533.26	624.79	524.52	900.00	506.75	1,300.00
02000500	36026	Interest - Cemetery Trust ²	15.17	15.72	16.04	50.00	8.08	50.00
Cemetery Fund Total			\$ 44,674.31	\$ 33,033.46	\$ 31,057.88	\$ 40,500.00	\$ 28,420.95	\$ 39,000.00
¹ - Rental Income includes the annual rental payment for a ground lease by a wireless service provider at the cemetery.								
² - Restricted Account								

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Cemetery Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
02400100	42234	Professional Services	\$ 20,550.00	\$ 20,800.00	\$ 21,100.00	\$ 11,551.46	\$ 21,300.00	\$ 21,700.00	\$ 27,700.00	\$ -
02400100	42236	Insurance	1,184.87	1,047.08	912.78	1,020.34	1,000.00	1,100.00	1,100.00	-
02400100	42290	Grave Opening	9,275.00	5,900.00	6,000.00	4,450.00	8,000.00	8,000.00	8,000.00	-
02400100	43319	Supplies	-	-	-	-	1,850.00	1,050.00	1,050.00	-
Cemetery Fund Total			\$ 31,009.87	\$ 27,747.08	\$ 28,012.78	\$ 17,021.80	\$ 32,150.00	\$ 31,850.00	\$ 37,850.00	\$ -

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Motor Fuel Tax Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Q2	FY 17/18 Budget
03000300	33015	MFT Allotments	\$ 779,586.81	\$ 774,190.96	\$ 806,435.11	\$ 815,000.00	\$ 370,763.47	\$ 773,000.00
03000300	33016	Capital Program Allotment	132,374.00	264,748.00		-	-	-
03000300	33017	High Growth Allotment	-	-	-	-	37,932.00	37,000.00
03000300	33052	Donations - Capital	-	63,662.84	2,958.79	-	50,339.97	-
03000500	36020	Interest - Investment Pools	321.81	328.87	2,748.35	500.00	4,284.08	3,000.00
03000500	38004	Transfer - Street Improvement	-	-	-	-	-	-
Motor Fuel Tax Fund Total			\$ 912,282.62	\$ 1,102,930.67	\$ 812,142.25	\$ 815,500.00	\$ 463,319.52	\$ 813,000.00

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Motor Fuel Tax Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
03900300	42232	Engineering/Design Services	\$ 114,357.94	\$ 146,518.97	\$ 168,148.95	\$ 142,643.32	\$ 227,000.00	\$ -	\$ -	\$ -
03900300	43309	Materials	363,150.47	582,767.61	302,751.91	78,040.70	428,000.00	482,500.00	482,500.00	-
03900300	43370	Infrastructure Maintenance	-	211,239.37	-	547,578.88	995,000.00	225,000.00	225,000.00	-
03900300	45593	Capital Improvements	-	-	57,924.33	63,984.80	150,000.00	70,000.00	70,000.00	-
Motor Fuel Tax Fund Total			\$ 477,508.41	\$ 940,525.95	\$ 528,825.19	\$ 832,247.70	\$ 1,800,000.00	\$ 777,500.00	\$ 777,500.00	\$ -

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Street Improvement Fund

Revenues

			FY 13/14 Actual	FY 15/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Q2	FY 17/18 Budget
04000500	31011	Home Rule Sales Tax	\$ 3,008,628.14	\$ 4,007,438.92	\$ 4,120,849.21	\$ 4,150,000.00	\$ 2,005,664.67	\$ 4,220,000.00
04000500	31190	Telecommunications Tax	394,911.06	398,555.00	339,046.89	348,000.00	168,091.70	325,000.00
04000500	31495	Utility Tax Receipts	998,361.13	951,723.06	899,377.48	900,000.00	466,623.72	925,000.00
04000500	33012	Intergovernmental Agreement	-	466,672.84	-	-	-	-
04000300	33032	Donations - Operating - PW	357.50	-	-	-	-	-
04000300	33052	Donations - Capital - PW	65,240.77	209,622.20	(15,000.00)	-	2,327.47	-
04000300	33252	Grants - Capital - PW	-	-	-	-	-	-
04000500	36001	Interest	1,445.00	66.02	118.92	50.00	214.07	200.00
04000500	36020	Interest -Investment Pools	10,296.62	11,203.50	16,438.10	8,950.00	18,352.24	9,800.00
04000300	37905	Sale of Surplus Property	-	-	-	-	-	-
04000500	37110	Insurance Claims	-	-	-	-	-	-
04000500	38016	Transfer - Special Reveune Fund	-	-	-	-	299,800.58	-
Street Improvement Fund Total			\$ 4,479,240.22	\$ 6,045,281.54	\$ 5,360,830.60	\$ 5,407,000.00	\$ 2,961,074.45	\$ 5,480,000.00
<p>On March 7, 2006, the Village Board approved two ordinances. The first eliminated the utility tax on natural gas and delivery charges for Village residents and businesses. The 4% utility tax related to natural gas no longer applied as of July 1, 2006. A use tax fee of \$0.0103 was implemented as a charge per therm. The second ordinance established a home rule retailers' occupation tax and service occupation tax of three-quarters percent (0.75%). This tax applies to retail and service sales and was effective on July 1, 2006. It does not apply to sales of food for human consumption off the premises where it is sold (i.e., groceries), prescription and non-prescription medicines, or other medical supplies. In addition, it does not apply to sales of tangible personal property that is titled or registered with an agency of this state's government (e.g., cars, trucks, motorcycles, etc.). No change in home rule sales tax allocations is proposed for FY 16/17 with 100% allocations designated to the Street Improvement Fund.</p> <p>Utility tax receipts are based on use tax charges on energy usage for natural gas (Nicor) and electricity (ComEd). ComEd is based on kilowatt (KW) hours, and Nicor is based on therms.</p>								

Street Improvement Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
04900300	42230	Legal Services	\$ 8,592.50	\$ 9,252.50	\$ 6,917.50	\$ 9,233.00	\$ 6,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
04900300	42232	Engineering/Design Services	629,767.63	775,273.08	861,375.82	622,769.60	3,530,000.00	2,161,000.00	2,161,000.00	-
04900300	43370	Infrastructure Maintenance	1,066,534.62	1,790,162.73	398,480.14	372,567.17	3,410,000.00	2,359,000.00	2,359,000.00	-
04900300	45590	Capital Purchase	-	-	-	-	-	-	-	-
04900300	45593	Capital Improvements	1,719,152.57	2,406,762.36	1,166,126.88	639,842.75	4,430,000.00	4,961,000.00	4,961,000.00	-
04900300	45595	Land Acquisition	-	-	-	94,628.00	-	-	-	-
Street Improvement Fund Total			\$ 3,424,047.32	\$ 4,981,450.67	\$ 2,432,900.34	\$ 1,739,040.52	\$ 11,376,000.00	\$ 9,506,000.00	\$ 9,506,000.00	\$ -

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Swimming Pool Fund

Service Area Description

The Swimming Pool Fund provides leisure/recreation services to residents in the community, as well as to local swim teams and day care businesses in order to provide a safe, educational, and recreational setting for the visitors.

The Swimming Pool Fund supports the Village of Algonquin's Mission by:

- Enhancing Customer Service and Citizen Satisfaction.
- Promoting Economic Development.
- Maintaining the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff.
- Promoting Programs with a Conservation Focus.



The Lions Armstrong Memorial Pool keeps visitors cool during the summer.

Personnel Summary

No new personnel are proposed for FY 17/18.

Personnel Schedule	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Change
Manager	0.35	0.35	0.35	0.3	0.3	-
Swim Lesson Coordinator (2)	0.35	0.30	0.30	0.25	0.25	-
Instructor	0.75	1.0	1.0	1.0	1.0	-
Morning Lifeguard	.05	0.1	0.1	0.1	0.1	-
Lifeguard	2.25	2.0	2.0	1.8	1.8	-
Cashier	1.0	1.0	1.0	0.8	.8	-
Total Full-Time Equivalent Positions	4.75	4.75	4.75	4.25	4.25	-
<i>Full-Time Employees</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>-</i>
<i>Part-Time Employees</i>	<i>35</i>	<i>32</i>	<i>32</i>	<i>29</i>	<i>29</i>	<i>-</i>

FY 16/17 Accomplishments

The following list provides a status update for departmental objectives outlined in the FY 16/17 budget document and other tasks completed during the fiscal year. The status list is current as of the date this document was published.



Complete

- Continue to offer theme nights during the summer (5)
- Continue to work with inter-departments to provide training to all pool staff in working with chemicals and proper cleaning techniques
- Continue to offer discount program to neighboring communities to increase pool membership
- Research cost and replace the funbrella shade in the concession stand area
- Certify/recertify staff in lifeguarding skills/water safety instruction
- Certify/recertify staff in CPR/AED/First Aid
- Certify and train all staff for safe food handling per McHenry County



Near Completion

- Expand the adult aquatic programs
- Effectively promote pool rental opportunities to schools, athletic groups, and businesses
- Continue to work with Public Works for pool deck improvement project



Not Complete

- Use feedback from the energy audit to develop energy efficient practices for the bathhouse

FY 17/18 Objectives

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction

- Research the ability to have WIFI for customers to access while at the facility
- Continue with Theme days at the pool to enhance customer experience
- Look for new adult aquatic programs to offer at pool

Guiding Principle #2: Continue to Promote and Foster Economic Development

- Continue to offer discounted passes to neighboring communities to increase pool memberships
- Research cost and market pool with other media outlets to help increase pool awareness
- Effectively promote pool rental opportunities to schools, athletic groups, daycares, and businesses

Guiding Principle #3: Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents

- Research cost and replace the awning for the concession stand
- Research cost for new deck chairs for newly expanded deck area
- Research cost and replace concession stand tables, including one ADA compliant

Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff

- Certify/recertify staff in lifeguarding skills/water safety instruction
- Certify/recertify staff in CPR/AED/First Aid Skills
- Certify/recertify staff in safe food handling per McHenry County

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus

- Use feedback from the energy audit to develop energy efficient practices for the bathhouse
- Create and promote a recycling program for this facility

Performance Measures

The FY 17/18 budget document features performance measures related to the Village's Guiding Principles to assist linking budgetary decisions to the intended outcomes determined by the Village Board. Output, efficiency, and outcome measures are used to provide a tangible link from Village services and strategies to the Guiding Principles. Aggressive targets are set during the budget process, not to determine success or failure, but to continuously improve service delivery and provide core services in the most cost-effective manner possible. Additional measures and strategies will be featured in subsequent budgets.

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Align programs with community needs.	Total Season Pool Memberships	1,142	1,111	1,150	1,055	1,200
	Season Pool Membership Retention Rate	61.6%	60.5%	60.0%	55.0%	60.0%
	Total Swim Lesson Registrants	359	352	375	376	375
	Total Attendance	10,531	12,078	11,500	12,501	12,000
Continue to develop competent staff.	WSI/LGI Certified Staff	2	1	2	1	1

Statistics

Lions-Armstrong Memorial Pool					
	2012	2013	2014	2015	2016
Average Chlorine Level ¹	1.6	1.2	2.2	2.0	1.9
Average pH Level ²	7.2	7.0	7.2	7.9	7.1
Average Air Temperature	82°	78°	83°	78°	76°
Operating Days	100	103	100	107	90
Pool Closures	11	22	14	13	17
Notes: ¹ Acceptable chlorine levels range between 0.5 and 3.0. ² Acceptable pH levels are between 6.8 – 8.0					
Pool Closures: 2 full day closures (pool did not open) 15 days of partial closures (low bather load, weather, mechanical issues, organic matter)					

Swimming Pool Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Q2	FY 17/18 Budget
05000100	33030	Donations-Operating-Gen. Gov.	\$ -	\$ -	\$ 471.00	\$ -	\$ 268.20	\$ -
05000100	34100	Rental Income ¹	21,884.50	22,931.50	22,440.80	22,500.00	25,906.00	23,000.00
05000100	34500	Swimming Annual Pass	37,715.00	32,095.00	31,225.00	37,500.00	30,275.00	36,000.00
05000100	34510	Swimming Daily Fees ²	25,153.39	25,694.02	30,144.45	27,500.00	25,890.63	26,000.00
05000100	34520	Swimming Lesson Fees	24,808.01	20,448.50	20,301.00	21,000.00	23,010.00	22,000.00
05000100	34560	Concessions	7,562.45	7,364.19	8,657.83	8,000.00	9,139.72	8,500.00
05000500	36001	Interest	0.91	0.39	0.14	-	-	-
05000500	37900	Miscellaneous Revenue	-	45.00	-	-	-	-
05000500	38001	Transfer from General Fund	82,900.00	115,608.63	87,486.88	130,800.00	46,142.80	145,000.00
Swimming Pool Fund Total			\$ 200,024.26	\$ 224,187.23	\$ 200,727.10	\$ 247,300.00	\$ 160,632.35	\$ 260,500.00
Notes:								
¹ - Trails Swim Team contribution.								
² - Includes reduced admission for groups.								

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Swimming Pool Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2 YTD	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Nondepartmental Personnel										
05900100	41104	FICA	\$ 5,739.31	\$ 5,566.86	\$ 5,654.52	\$ 5,397.58	\$ 6,050.00	\$ 6,500.00	\$ 6,500.00	\$ -
05900100	41105	Unemployment Tax	412.59	400.37	554.48	599.81	700.00	750.00	750.00	-
05900100	41110	Salaries	75,022.76	72,768.27	73,916.10	70,557.36	79,000.00	85,000.00	85,000.00	-
Subtotal			\$ 81,174.66	\$ 78,735.50	\$ 80,125.10	\$ 76,554.75	\$ 85,750.00	\$ 92,250.00	\$ 92,250.00	\$ -
Contractual Services										
05900100	42210	Telephone	\$ 0.28	\$ 176.06	\$ 184.80	\$ 163.89	\$ 110.00	\$ 1,950.00	\$ 1,950.00	\$ -
05900100	42211	Natural Gas	2,957.13	3,398.58	2,041.46	1,950.51	4,800.00	4,800.00	4,800.00	-
05900100	42212	Electric	7,126.23	5,067.86	5,923.20	4,320.89	6,240.00	6,850.00	6,850.00	-
05900100	42213	Water	3,232.84	3,349.16	4,067.44	4,505.58	4,300.00	5,000.00	5,000.00	-
05900100	42234	Professional Services	150.00	1,584.00	900.00	930.00	1,200.00	1,200.00	1,200.00	-
05900100	42236	Insurance	6,295.75	5,570.53	6,553.09	6,230.42	7,500.00	7,500.00	7,500.00	-
Subtotal			\$ 19,762.23	\$ 19,146.19	\$ 19,669.99	\$ 18,101.29	\$ 24,150.00	\$ 27,300.00	\$ 27,300.00	\$ -
Supplies & Materials										
05900100	43308	Office Supplies	\$ 923.51	\$ 822.66	\$ 986.67	\$ 197.47	\$ 450.00	\$ 1,250.00	\$ 1,250.00	\$ -
05900100	43320	Tools, Equipment & Supplies	5,653.21	4,039.55	592.41	1,701.05	1,700.00	10,100.00	10,950.00	-
05900100	43333	IT Equipment	-	-	-	-	2,400.00	-	-	-
Subtotal			\$ 6,576.72	\$ 4,862.21	\$ 1,579.08	\$ 1,898.52	\$ 4,550.00	\$ 11,350.00	\$ 12,200.00	\$ -
Maintenance										
05900100	44423	Building Services (S)	\$ 84,547.64	\$ 117,077.82	\$ 91,816.37	\$ 42,712.04	\$ 89,000.00	\$ 99,000.00	\$ 99,000.00	\$ -
05900100	44445	Outsourced Building Maint.	-	-	-	13,500.00	34,000.00	20,000.00	20,000.00	-
Subtotal			\$ 84,547.64	\$ 117,077.82	\$ 91,816.37	\$ 56,212.04	\$ 123,000.00	\$ 119,000.00	\$ 119,000.00	\$ -
Other Charges										
05900100	47701	Recreation Programs	\$ 617.32	\$ 189.99	\$ 947.00	\$ 353.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ -
05900100	47740	Travel/Training/Dues	615.00	415.00	715.00	795.00	1,650.00	1,450.00	1,450.00	-
05900100	47760	Uniforms & Safety Items	1,203.63	1,478.82	1,685.92	1,341.68	1,700.00	1,700.00	1,700.00	-
05900100	47800	Concession Purchases	4,764.53	3,646.43	4,491.03	4,920.59	5,200.00	5,300.00	5,300.00	-
Subtotal			\$ 7,200.48	\$ 5,730.24	\$ 7,838.95	\$ 7,410.27	\$ 9,850.00	\$ 9,750.00	\$ 9,750.00	\$ -
Swimming Pool Fund Total			\$ 199,261.73	\$ 225,551.96	\$ 201,029.49	\$ 160,176.87	\$ 247,300.00	\$ 259,650.00	\$ 260,500.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds.										
Note: Administrative support staff is not accounted for in Personnel line-items.										

Park Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Q2	FY 17/18 Budget
06000500	31175	Video Gaming Terminal Tax	\$ 28,211.45	\$ 60,122.07	\$ 96,068.43	\$ 60,000.00	\$ 73,437.03	\$ 108,000.00
06000500	31190	Telecommunications Tax	-	-	260,678.87	285,000.00	141,944.11	270,000.00
06000300	33013	Intergovernmental - PW	-	-	-	-	-	-
06000300	33032	Donation - Operating - PW	-	-	-	-	-	-
06000300	33052	Donation - Capital - PW	-	-	329,175.00	-	4,070.86	-
06000300	33150	Donation - Ecosystem Maint.	5,448.00	5,662.00	-	-	-	-
06000300	33152	Donation - Reforestation	400.00	150.00	47,100.00	-	3,500.00	-
06000300	33153	Donation - Watershed	-	-	4,539.17	-	4,099.20	-
06000300	33155	Donation - Wetland Mitigation	-	-	38,567.26	-	-	-
06000300	33252	Grants - Capital - PW	-	-	-	-	-	-
06000500	36001	Interest	304.52	79.62	133.26	100.00	1,127.85	2,000.00
Park Fund Total			\$ 34,363.97	\$ 66,013.69	\$ 776,261.99	\$ 345,100.00	\$ 228,179.05	\$ 380,000.00

Park Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
06900300	42232	Engineering Services	\$ -	\$ 3,326.40	\$ -	\$ 15.95	\$ 40,000.00	\$ 95,000.00	\$ 95,000.00	\$ -
06900300	43370	Infrastructure Maintenance	-	-	-	-	-	-	35,000.00	-
06900300	44402	Reforestation ¹	187.24	-	-	-	40,000.00	11,000.00	11,000.00	-
06900300	44408	Wetland Mitigation ¹	100,060.12	7,616.99	17,197.74	4,370.25	21,000.00	6,000.00	6,000.00	-
06900300	44425	Maintenance-Open Space ¹	16,430.60	21,607.60	20,800.00	9,250.00	52,000.00	26,000.00	26,000.00	-
06900300	45593	Park Development	-	-	30,308.40	-	500,000.00	100,000.00	100,000.00	-
06900300	45595	Land Acquisition	-	-	-	-	-	-	-	-
Parks Fund Total			\$ 116,677.96	\$ 32,550.99	\$ 68,306.14	\$ 13,636.20	\$ 653,000.00	\$ 238,000.00	\$ 273,000.00	\$ -
¹ - Restricted Funds										

Public Works Department – Water/Sewer Utilities Operating Division

Service Area Description

The Water and Sewer Utilities Division of the Public Works Department is responsible for the management, maintenance, and distribution of the Village's water and sanitary sewer system. This includes one wastewater treatment facility, three water treatment plants, and the overall distribution and conveyance system within the Village.



The Water and Sewer Utilities Division of the Public Works Department supports the Village of Algonquin's mission by:

- Enhancing Customer Service and Citizen Satisfaction.
- Maintaining the Village's Infrastructure and Upholding a High Quality of Life for Residents.
- Maintaining the Village's Revenue Base.
- Maintaining the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff.
- Promoting Programs with a Conservation Focus.

Algonquin has over 2,200 fire hydrants in need of adoption. By adopting a fire hydrant and keeping it clear of snow, you can help to keep the community safer.

Personnel Summary

No new personnel budgeted for FY 17/18. One (1) vacant Utilities Supervisor position will not be filled. Two (2) Maintenance Worker I positions were promoted to Maintenance Worker II positions. Three (3) seasonal personnel are included. Personnel expenditures in this fund also include administrative employees from General Services Administration and Public Works who perform duties as part of the water and sewer operation.

Personnel Schedule	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Change
Utilities Superintendent ¹	1.0	1.0	1.0	1.0	1.0	-
Chief Wastewater Operator	1.0	1.0	1.0	1.0	1.0	-
Chief Water Operator	1.0	1.0	1.0	1.0	1.0	-
Wastewater Operator	2.0	2.0	2.0	2.0	2.0	-
Water Operator	3.0	3.0	3.0	3.0	3.0	-
Utilities Supervisor ¹	1.0	1.0	1.0	1.0	-	▼ 1.0
Lab Technician ¹	1.0	1.0	1.0	1.0	1.0	-
Maintenance Worker II ¹	2.0	2.0	2.0	2.0	4.0	▲ 2.0
Maintenance Worker I ²	8.0	8.0	8.0	8.0	6.0	▼ 2.0
Seasonal	0.75	0.75	0.75	0.75	0.75	-
Total Full-Time Equivalent Positions	20.75	20.75	20.75	20.75	19.75	▼ 1.0
<i>Full-Time Employees</i>	<i>20</i>	<i>20</i>	<i>20</i>	<i>20</i>	<i>19</i>	<i>▼ 1</i>
<i>Part-Time Employees</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>3</i>	<i>-</i>

¹ Position is funded 50% Water Division, 50% Sewer Division.

² Position breakdown includes 7.0 FTEs funded 50% Water Division, 50% Sewer Division, 1.0 FTE funded 100% Water Division, and 1.0 FTE funded 100% Sewer Division.

FY 16/17 Accomplishments

The following list provides a status update for departmental objectives outlined in the FY 16/17 budget document and other tasks completed during the fiscal year. The status list is current as of the date this document was published.



Complete

- Replaced the electrical service to the Jacobs EWST (Bunker Hill Dr.).
- Replaced bulk chemical tanks and chemical feed pumps, added digital scales, and provided SCADA integration at WTP no. 1 and no. 2.
- The anaerobic digester sludge feed pump used with the Belt Filter Press was replaced.
- The flight drive unit for Primary Clarifiers no. 303 and 304 was replaced.
- The sludge collector mechanism was rehabilitated on Primary Clarifier 303.
- Annual leak audit covers ~160 miles of water main, valves, and hydrants using acoustic technology to locate water leaks.
- Annual valve exercising program focused on ~420 mainline valves within the eastern portion of the distribution system. Year 1 of 5.
- Asphalt single roofs were replaced on Wells no. 5 and 9.
- Aqua Backflow was contracted for our backflow device records management. Working with staff, compliance with recording increased from 46% to 94%.
- Staff attended the AWWA annual conference in Chicago. Staff volunteerism resulted in a full registration to the conference at no cost to the Village, a savings of \$600.
- Ed Brown, Chief Wastewater Operator completed year 3 of 3 graduating from the IPSI management program.



Near Completion

- Cross connection control device survey. Required by IEPA, the Village-wide survey reaches out to businesses and residents to help identify and inventory backflow devices connected to the distribution system.
- Replace of vehicle no. 813, a service truck assigned to the Sewer Team.



Not Complete

- New electrical service to Well no. 13 (Square Barn Rd.). Anticipated completion date April 2017.
- Replacement of MCC (Motor Control Center) at WTP no. 1. The design and construction phase will continue into FY 2017-2018.
- Phosphorous Removal Feasibility Study was dependent upon the renewal of the NPDES discharge permit and the requirements of the IEPA as related to phosphorous discharge parameters.

FY 17/18 Objectives

Guiding Principle #3: *Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents*

- **CMOM.** Develop a Capacity, Management, Operation and Maintenance program to formalize the means and methods to manage our collection system, to address concerns about inflow/infiltration, to undertake basin studies, identify problem areas, and define the mechanism for repair/replacement.
- **SL-RAT.** Employment of the Sewer Line Rapid Assessment Tool, a precursor to camera line inspections. The technology uses acoustics to profile pipe condition, able to produce pipe defects such as grease blockages, failed pipe, and root intrusion. Information gained will better focus resources for flushing and televising on trouble areas and provide a mechanism for repair/replacement. All work is NASSCO certified.

- **Annual Well Evaluations.** Utilizes an industry standard for evaluation of groundwater wells, include measuring pumping rates, comparison to OEM specifications, level measurement, specific gravity testing, and camera inspection of column pipe and screening. Evaluations will help predict well maintenance schedules and identify problems.
- **Annual LS Pump Evaluations.** Evaluates submersible pumps utilized in the lift stations to ensure pumping rates, comparison to manufacturer's pump curves, tolerances on impellers, change of oil, checks of safety sensors. Information obtained will ensure good operation and help predict maintenance schedules and identify problems.
- **Sanitary Sewer Televised – Annually.** Maintain a 12-year schedule of televising the collection system, targeting 62,500 feet per year.
- **Sanitary Sewer Flushed – Annually.** Maintain a 6-year schedule of flushing the collection system, targeting 125,000 feet per year.

Guiding Principle #4: Assess All Viable Options to Increase/Maintain the Village's Revenue Base

- **Water Meter Replacement Program.** Undertake a three (3) replacement program installing the Metron-Farnier brand water meters with Verizon cellular data package. Year 1 will target commercial properties, including meters of 1" through 6"; approximately 500 meters.
- **Internal Evaluation.** Continue with the re-organization of duties and responsibilities of the Water & Sewer Division. Continue to evaluate if outsourcing is more efficient, cost effective, and allows staff to focus on their strengths. Areas of outsourcing will include fire hydrant painting, generator maintenance, landscaping maintenance, valve exercising, leak audit, and utility locating.
- **Ordinance Review.** Undertake a review of Chapter 6 of the Municipal Code to ensure intent of the language is being followed; to revise and/or add as appropriate, language/fees/penalties listed in Appendix B of the Code.
- **Grant Monies and Rebates.** Continue to search for grant monies and rebates in the areas of energy efficiency (lighting), scholarships for conferences and classes, and our participation in programs such as voluntary electrical load reductions.

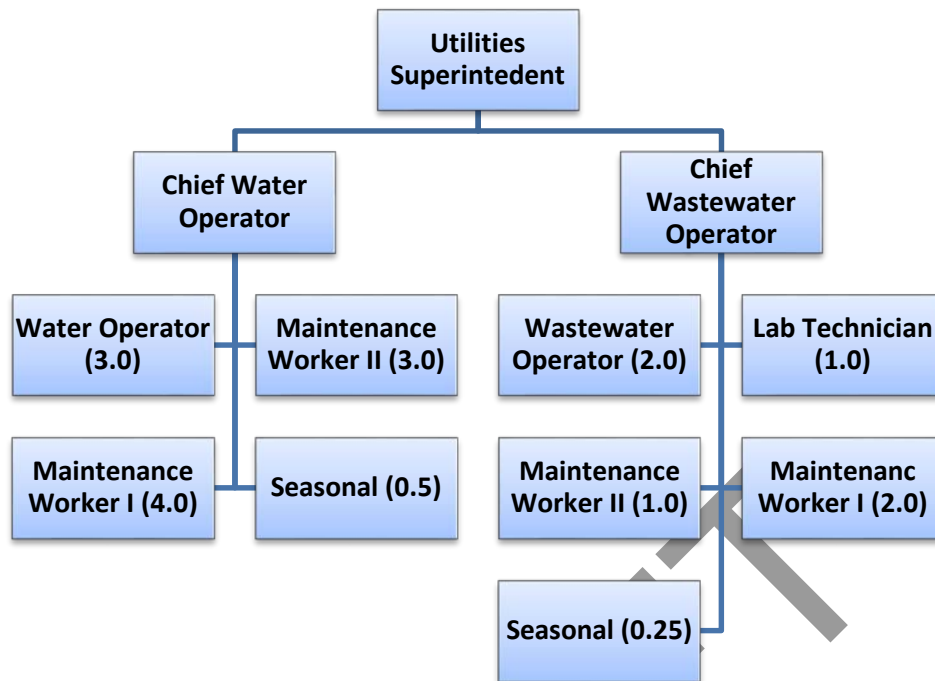
Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff

- **Training/Engagement Programs.** Continue to create opportunities to improve staff skill levels in areas of safety, personal growth, licensing, and management; i.e. IPSI, NASSCO, Pool Operator, water & wastewater operators, manufacturer's and safety training specifically related to one's duties.
- **Illinois Public Service Institute.** Introduction of a water operator and M2 to the 3-year management program, learning from industry leaders in the field of public works.

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus

- **Water Leak Survey.** Continue to participate in an annual leak survey to improve accountability and identify water losses throughout the 160 miles of distribution system.

Department Organizational Chart



Performance Measures

The FY 17/18 budget document features performance measures related to the Village's Guiding Principles to assist linking budgetary decisions to the intended outcomes determined by the Village Board. Output, efficiency, and outcome measures are used to provide a tangible link from Village services and strategies to the Guiding Principles. Aggressive targets are set during the budget process, not to determine success or failure, but to continuously improve service delivery and provide core services in the most cost-effective manner possible. Additional measures and strategies will be featured in subsequent budgets.

Guiding Principle #3: Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Maintain Village's infrastructure providing reliability and minimum interruptions to services.	Televise sanitary sewer system (linear feet)	118,369	7,731	62,500	5,668	62,500
	Flush sanitary sewer system (linear feet)	40,000	42,595	125,000	30,618	125,000

Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff

[illegible]

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus

Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Protect and manage groundwater supplies.	Daily water consumption per capita (gallons) ¹	88	87	Output	80	Output
Notes: ¹ Values are for Fiscal Year Ending						

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Budget
07000400	33035	Donations-Operating-W&S	\$ 86.28	\$ 2,681.08	\$ 26,631.29	\$ 12,801.77	\$ 8,000.00	\$ 12,000.00
07000500	33055	Donations-Capital-W&S	-	252,517.00	-	-	-	-
07000400	34100	Rental Income ¹	80,454.76	59,847.29	64,545.37	4,793.00	90,000.00	75,000.00
07000400	34200	Miscellaneous Billings	-	-	-	-	-	-
07000400	34700	Water Fees	3,003,231.30	2,842,214.95	2,859,680.50	1,551,808.23	3,095,000.00	3,216,000.00
07000400	34710	Sewer Fees	2,857,721.65	2,711,413.93	2,726,441.33	1,479,206.56	3,070,000.00	3,281,000.00
07000400	34715	Infrastructure Fee	-	-	-	-	540,000.00	1,200,000.00
07000400	34720	Administrative Fees	1,256.50	1,319.05	1,308.96	710.00	1,200.00	1,000.00
07000400	34730	Late Charges	65,002.18	65,756.36	66,827.07	33,722.74	65,000.00	65,000.00
07000400	34740	Reinstatement Fees	7,763.84	9,740.41	14,010.99	4,651.86	10,000.00	10,000.00
07000400	34820	Meter Sales	11,375.00	24,961.00	37,966.00	13,238.00	20,000.00	24,000.00
07000400	35010	Fines/Penalties	-	487.36	-	-	500.00	500.00
07000500	36001	Interest	1,431.33	175.00	611.84	703.17	500.00	1,000.00
07000500	36020	Interest - Investment Pools	10,985.07	(12,660.65)	10,282.18	7,744.39	10,000.00	14,000.00
07000500	36030	Interest - Bond (Restricted)	458.41	-	-	-	-	-
07000400	37100	Restitution	556.27	2,221.94	4,809.27	363.72	500.00	500.00
07000500	37110	Insurance Claims	6,031.83	-	-	-	-	-
07000500	37900	Other Revenue	110.92	-	-	-	-	-
07000400	37905	Sale of Surplus Property	19,321.78	19,303.92	9,763.11	3,416.34	10,000.00	10,000.00
Water & Sewer Operating Fund Total			\$ 6,065,787.12	\$ 5,979,978.64	\$ 5,822,877.91	\$ 3,113,159.78	\$ 6,920,700.00	\$ 7,910,000.00
Fund Balance Reductions								
		Debt Service Expense						
FY 16/17 Total								\$ 7,910,000.00
Actual figures have been adjusted, per auditor.								
¹ - Accounts for rental from wireless service providers for tower rental fees.								

Water and Sewer Operating Fund

Total Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
07700400		Water Division Total	\$ 2,423,775.19	\$ 2,884,071.88	\$ 2,742,114.56	\$ 1,272,705.59	\$ 3,317,000.00	\$ 2,953,101.00	\$ 2,957,000.00	\$ -
07800400		Sewer Division Total	2,255,216.41	2,351,421.00	2,606,936.32	1,159,548.07	2,953,300.00	2,869,431.00	2,876,000.00	-
07080400	46680	Bond Principal Payment	525,000.00	570,000.00	590,000.00	-	610,000.00	630,000.00	630,000.00	
07080400	46681	Bond Interest Expense	55,050.01	219,884.91	202,734.91	98,312.50	197,000.00	179,000.00	179,000.00	
07080400	46682	Bond Fees	428.00	428.00	428.00	-	2,000.00	2,000.00	2,000.00	
07080400	46685	Bond Issuance Costs	153,567.15	-	-	-	-	-	-	-
07800400		Transfer to W/S Capital	-	-	-	-	-	1,200,000.00	1,200,000.00	-
Subtotal			\$ 5,413,036.76	\$ 6,025,805.79	\$ 6,142,213.79	\$ 2,530,566.16	\$ 7,079,300.00	\$ 7,833,532.00	\$ 7,844,000.00	\$ -
Non Budgeted Expense										
07700400	47853	Pension Expense W/S	\$ -	\$ -	\$ 97,813.40	\$ -	\$ -	\$ -	\$ -	\$ -
07800400	47853	Pension Expense W/S	-	-	84,320.06	-	-	-	-	-
07800400	47785	Depreciation Expense	3,426,935.00	3,462,804.00	3,513,150.00	-	-	-	-	-
Subtotal			\$ 3,426,935.00	\$ 3,462,804.00	\$ 3,695,283.46	\$ -	\$ -	\$ -	\$ -	\$ -
Water and Sewer Operating Fund Total			\$ 8,839,971.76	\$ 9,488,609.79	\$ 9,837,497.25	\$ 2,530,566.16	\$ 7,079,300.00	\$ 7,833,532.00	\$ 7,844,000.00	\$ -
Depreciation Expense, which is an adjustment made by the auditors each year, has been moved from the Sewer Division budget to this summary budget.										

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Public Works - Water Division

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Personnel										
07700400	41103	IMRF	\$ 104,233.56	\$ 107,808.13	\$ 119,269.87	\$ 58,533.86	\$ 133,000.00	\$ 130,000.00	\$ 130,000.00	\$ -
07700400	41104	FICA	70,686.92	72,220.27	78,508.12	39,192.50	88,000.00	84,000.00	85,000.00	-
07700400	41105	Unemployment Tax	1,036.82	1,422.89	1,628.53	62.56	1,800.00	1,700.00	1,800.00	-
07700400	41106	Health Insurance	194,048.29	188,199.24	195,276.08	90,024.69	206,000.00	185,000.00	180,000.00	-
07700400	41110	Salaries	940,943.50	975,733.03	1,048,704.44	521,987.34	1,110,000.00	1,057,000.00	1,064,000.00	-
07700400	41140	Overtime	41,570.40	27,675.87	29,212.58	12,714.20	30,000.00	26,000.00	26,000.00	-
Subtotal			\$ 1,352,519.49	\$ 1,373,059.43	\$ 1,472,599.62	\$ 722,515.15	\$ 1,568,800.00	\$ 1,483,700.00	\$ 1,486,800.00	\$ -
Contractual Services										
07700400	42210	Telephone	\$ 13,125.22	\$ 12,130.33	\$ 14,580.36	\$ 8,928.25	\$ 17,900.00	\$ 18,546.00	\$ 18,600.00	\$ -
07700400	42211	Natural Gas	27,054.01	23,765.75	15,477.54	3,051.81	25,800.00	24,500.00	24,500.00	-
07700400	42212	Electric	241,926.87	234,158.64	240,950.37	94,109.65	290,100.00	250,000.00	250,000.00	-
07700400	42225	Bank Processing Fees	17,127.29	17,527.47	19,523.96	10,224.65	19,000.00	22,000.00	22,000.00	-
07700400	42230	Legal Services	93.75	742.51	144.38	43.75	4,000.00	4,000.00	4,000.00	-
07700400	42231	Audit Services	4,437.00	7,120.88	5,345.44	3,162.00	7,650.00	5,000.00	5,000.00	-
07700400	42232	Engineering Services	5,115.24	3,254.00	33,319.77	225.00	59,000.00	20,000.00	20,000.00	-
07700400	42234	Professional Services	99,590.88	98,035.42	115,910.80	64,791.68	130,400.00	194,660.00	194,800.00	-
07700400	42236	Insurance	87,276.51	76,316.08	77,100.81	83,567.84	81,000.00	92,000.00	92,000.00	-
07700400	42242	Publications	444.50	965.05	711.82	444.50	1,100.00	1,250.00	1,300.00	-
07700400	42243	Printing & Advertising	3,279.56	3,002.23	2,847.32	3,166.23	3,650.00	3,700.00	3,700.00	-
07700400	42260	Physical Exams	-	-	392.50	120.00	1,500.00	1,600.00	1,600.00	-
07700400	42270	Equipment Rental	1,026.24	1,413.70	201.60	-	1,000.00	1,000.00	1,000.00	-
07700400	42272	Lease Payments	-	-	-	-	350.00	-	-	-
Subtotal			\$ 500,497.07	\$ 478,432.06	\$ 526,506.67	\$ 271,835.36	\$ 642,450.00	\$ 638,256.00	\$ 638,500.00	\$ -
Supplies & Materials										
07700400	43308	Office Supplies	\$ 500.00	\$ 696.54	\$ 482.36	\$ 35.15	\$ 700.00	\$ 550.00	\$ 600.00	\$ -
07700400	43309	Materials	14,248.40	15,249.64	10,263.55	6,121.70	19,150.00	19,150.00	19,300.00	-
07700400	43317	Postage	24,127.68	25,338.27	26,168.65	12,762.84	26,500.00	26,250.00	26,300.00	-
07700400	43320	Tools, Equipment & Supplies	12,748.54	17,211.34	24,924.02	7,917.34	16,150.00	16,950.00	17,000.00	-
07700400	43332	Office Furniture & Equipment	15,792.32	33,431.99	43,822.08	25.00	-	1,400.00	1,400.00	-
07700400	43333	IT Equipment	-	-	-	31,608.71	57,100.00	61,150.00	61,200.00	-
07700400	43340	Fuel	25,051.64	25,269.36	16,447.02	9,813.54	26,000.00	17,000.00	17,000.00	-
07700400	43342	Chemicals	171,598.71	153,525.35	154,462.46	76,122.90	199,100.00	199,080.00	199,100.00	-
07700400	43345	Lab Supplies	9,063.62	10,391.08	11,116.44	-	11,400.00	11,700.00	11,700.00	-
07700400	43348	Meters & Meter Supplies	52,397.24	33,786.91	68,021.05	19,813.69	70,000.00	18,350.00	18,400.00	-
Subtotal			\$ 325,528.15	\$ 314,900.48	\$ 355,707.63	\$ 164,220.87	\$ 426,100.00	\$ 371,580.00	\$ 372,000.00	\$ -
Maintenance										
07700400	44410	Booster Station	\$ 3,983.00	\$ 500.00	\$ 21,058.57	\$ 7,957.61	\$ 16,900.00	\$ 17,825.00	\$ 17,900.00	\$ -
07700400	44411	Storage Facility	3,960.31	10,969.74	15,069.89	2,972.94	10,000.00	17,000.00	17,000.00	-
07700400	44412	Treatment Facility	21,151.66	25,101.36	36,594.20	21,198.54	33,000.00	93,630.00	93,600.00	-
07700400	44415	Distribution System	34,653.91	29,543.05	14,324.55	8,561.64	62,350.00	57,350.00	57,400.00	-
07700400	44418	Wells	42,981.83	54,571.21	82,922.77	13,300.72	72,500.00	92,310.00	92,300.00	-
07700400	44420	Vehicle Maintenance (S)	22,759.35	28,099.30	54,393.23	8,262.58	24,000.00	28,000.00	28,000.00	-
07700400	44421	Equipment Maintenance (S)	33,243.72	42,383.40	(8,144.54)	7,139.36	45,000.00	37,000.00	37,000.00	-
07700400	44423	Building Services (S)	68,975.30	58,608.41	88,616.41	39,226.64	76,000.00	94,000.00	94,000.00	-
07700400	44426	Office Equipment Maintenance	420.35	498.17	350.00	297.27	350.00	800.00	800.00	-
Subtotal			\$ 232,129.43	\$ 250,274.64	\$ 305,185.08	\$ 108,917.30	\$ 340,100.00	\$ 437,915.00	\$ 438,000.00	\$ -
Capital Expenditures										
07700400	43335	Vehicles & Equipment	\$ -	\$ -	\$ 65,660.70	\$ -	\$ -	\$ -	\$ -	\$ -
07700400	45590	Capital Purchase	-	38,245.50	1,406.25	-	320,000.00	-	-	-
07700400	45593	Capital Improvement	-	416,318.00	-	-	-	-	-	-
Subtotal			\$ -	\$ 454,563.50	\$ 67,066.95	\$ -	\$ 320,000.00	\$ -	\$ -	\$ -
Other Charges										
07700400	47740	Travel/Training/Dues	\$ 7,436.40	\$ 5,498.64	\$ 7,691.09	\$ 3,249.22	\$ 12,100.00	\$ 10,450.00	\$ 10,500.00	\$ -
07700400	47760	Uniforms & Safety Items	5,664.65	7,343.13	7,357.52	1,967.69	7,400.00	11,200.00	11,200.00	-
07700400	47790	Interest Expense	-	-	-	-	50.00	-	-	-
Subtotal			\$ 13,101.05	\$ 12,841.77	\$ 15,048.61	\$ 5,216.91	\$ 19,550.00	\$ 21,650.00	\$ 21,700.00	\$ -
Water Total			\$ 2,423,775.19	\$ 2,884,071.88	\$ 2,742,114.56	\$ 1,272,705.59	\$ 3,317,000.00	\$ 2,953,101.00	\$ 2,957,000.00	\$ -
Non Budgeted Expense										
07700400	47853	Pension Expense W/S	\$ -	\$ -	\$ 97,813.40	\$ -	\$ -	\$ -	\$ -	\$ -
Water Total (Audited)			\$ 2,423,775.19	\$ 2,884,071.88	\$ 2,839,927.96	\$ 1,272,705.59	\$ 3,317,000.00	\$ 2,953,101.00	\$ 2,957,000.00	\$ -

(S) indicates those line items that reimburse the Internal Service Funds.

Expenditures

			FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 17/18
			Actual	Actual	Actual	Q2	Budget	Dept.	Manager	Budget
Personnel										
07800400	41103	IMRF	\$ 89,239.86	\$ 92,862.88	\$ 103,504.43	\$ 50,868.68	\$ 114,000.00	\$ 109,000.00	\$ 109,000.00	\$ -
07800400	41104	FICA	60,373.42	62,212.00	68,128.85	34,214.20	77,000.00	73,000.00	73,400.00	-
07800400	41105	Unemployment Tax	874.35	1,227.35	1,411.70	77.50	1,600.00	1,500.00	1,600.00	-
07800400	41106	Health Insurance	135,259.61	142,409.38	153,588.54	70,382.14	166,000.00	143,000.00	143,000.00	-
07800400	41110	Salaries	801,349.37	834,328.61	905,867.38	452,842.05	968,000.00	918,000.00	915,000.00	-
07800400	41140	Overtime	26,891.16	19,640.68	21,694.46	10,606.64	20,000.00	20,000.00	20,000.00	-
Subtotal			\$ 1,113,987.77	\$ 1,152,680.90	\$ 1,254,195.36	\$ 618,991.21	\$ 1,346,600.00	\$ 1,264,500.00	\$ 1,262,000.00	\$ -
Contractual Services										
07800400	42210	Telephone	\$ 11,653.38	\$ 6,557.68	\$ 7,684.86	\$ 4,177.68	\$ 21,600.00	\$ 21,341.00	\$ 21,400.00	\$ -
07800400	42211	Natural Gas	5,226.39	12,165.77	10,007.57	2,057.77	14,550.00	14,050.00	14,000.00	-
07800400	42212	Electric	323,266.60	309,995.46	308,055.88	111,781.27	348,000.00	317,000.00	317,000.00	-
07800400	42225	Bank Processing Fees	17,127.21	17,527.33	19,523.85	10,224.61	19,000.00	22,000.00	22,000.00	-
07800400	42230	Legal Services	93.75	3,794.99	144.37	-	4,000.00	4,000.00	4,000.00	-
07800400	42231	Audit Services	4,437.00	7,120.87	5,345.44	3,162.00	7,650.00	5,000.00	5,000.00	-
07800400	42232	Engineering Services	716.75	8,171.00	19,818.76	-	54,000.00	4,000.00	4,000.00	-
07800400	42234	Professional Services	69,455.51	87,087.02	87,876.28	55,902.74	127,750.00	154,835.00	163,000.00	-
07800400	42236	Insurance	83,213.97	79,667.11	75,789.57	74,404.86	79,000.00	82,000.00	82,000.00	-
07800400	42242	Publications	444.50	755.54	573.00	444.50	1,100.00	1,100.00	1,100.00	-
07800400	42243	Printing & Advertising	518.44	102.22	285.08	378.10	950.00	1,100.00	1,100.00	-
07800400	42260	Physical Exams	-	-	502.50	225.00	1,800.00	1,600.00	1,600.00	-
07800400	42262	Sludge Removal	90,935.58	103,659.20	136,920.30	30,769.50	119,450.00	256,500.00	256,500.00	-
07800400	42270	Equipment Rental	302.40	199.20	-	854.00	1,000.00	1,000.00	1,000.00	-
07800400	42272	Lease Payments	-	-	-	-	350.00	-	1,300.00	-
Subtotal			\$ 607,391.48	\$ 636,803.39	\$ 672,527.46	\$ 294,382.03	\$ 800,200.00	\$ 885,526.00	\$ 895,000.00	\$ -
Supplies & Materials										
07800400	43308	Office Supplies	\$ 500.00	\$ 809.30	\$ 455.58	\$ -	\$ 650.00	\$ 550.00	\$ 550.00	\$ -
07800400	43309	Materials	3,682.47	15,632.57	3,123.26	4,112.19	21,500.00	28,000.00	28,000.00	-
07800400	43317	Postage	24,758.44	25,323.15	26,173.59	12,718.24	25,000.00	26,000.00	26,000.00	-
07800400	43320	Tools, Equipment & Supplies	10,420.79	22,603.27	32,976.86	6,675.82	24,300.00	17,100.00	17,000.00	-
07800400	43332	Office Furniture & Equipment	20,218.82	26,993.44	55,397.05	25.00	-	20,000.00	20,000.00	-
07800400	43333	IT Equipment	-	-	-	47,773.90	73,950.00	70,100.00	70,100.00	-</

Water and Sewer Improvement and Construction Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Q2	FY 17/18 Budget
12000500	31011	Home Rule Sales Tax	\$ 742,925.44	\$ -	\$ -	\$ -	\$ -	\$ -
12000400	33035	Donations - Operating W&S	-	-	-	-	-	-
12000400	33055	Donations - Capital W&S	-	137,660.27	-	-	-	
12000400	34800	Water Tap-On Fees	23,040.00	186,359.00	628,910.00	200,000.00	20,269.00	200,000.00
12000400	34810	Sewer Tap-On Fees	22,927.00	175,413.00	548,686.00	190,000.00	132,186.20	190,000.00
12000500	36001	Interest	63,868.24	69,194.47	100.82	100.00	96.69	200.00
12000500	36020	Interest - Investment Pools	19,634.71	15,395.81	13,555.81	9,900.00	13,035.77	9,800.00
12000500	36050	Interest - PAN Fixed Income	(3,226.42)	-	-	-	-	-
12000500	38007	Transfer from W&S Operating	-	-	-	-	-	1,200,000.00
Water & Sewer Imp. & Const. Fund Total			\$ 869,168.97	\$ 584,022.55	\$ 1,191,252.63	\$ 400,000.00	\$ 165,587.66	\$ 1,600,000.00

An ordinance establishing a home rule retailer's occupation tax and service occupation tax of three-quarters percent (0.75%) was passed by the Village Board on March 7, 2006. This tax applies to retail and service sales and was implemented as of July 1, 2006. It does not apply to sales of food for human consumption off the premises where it is sold (i.e., groceries), prescription and non-prescription medicines, or other medical supplies. In addition, it does not apply to sales of tangible personal property that is titled or registered with an agency of this state's government (e.g., cars, trucks, motorcycles, etc.). No allocation of the home rule sales tax is proposed to be utilized in this fund in FY 15/16.

Water and Sewer Improvement and Construction Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Nondepartmental										
12900400	42228	Investment Management	\$ 1,544.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12900400	42230	Legal Services	2,437.50	4,950.00	1,331.25	568.75	20,000.00	20,000.00	20,000.00	-
12900400	42232	Engineering Services	(85,415.31)	189,227.12	32,534.10	48,551.25	698,200.00	1,932,000.00	1,987,000.00	-
12900400	43370	Infrastructure Maintenance	-	466,672.84	154,988.35	-	300,000.00	300,000.00	965,000.00	-
Subtotal			\$ (81,433.24)	\$ 660,849.96	\$ 188,853.70	\$ 49,120.00	\$ 1,018,200.00	\$ 2,252,000.00	\$ 2,972,000.00	\$ -
Capital Expenditures										
12900400	45520	Water Treatment Plant	\$ -	\$ -		\$ -	\$ 275,000.00	\$ 450,000.00	\$ 850,000.00	\$ -
12900400	45526	Wastewater Collection	-	0.25		-	286,500.00	1,300,000.00	1,300,000.00	-
12900400	45565	Water Main	88,639.73	830.07		-	908,500.00	1,615,000.00	1,500,000.00	-
12900400	45570	Wastewater Treatment Facility	-	-	78,448.07	-	86,000.00	80,000.00	-	-
Subtotal			\$ 88,639.73	\$ 830.32	\$ 78,448.07	\$ -	\$ 1,556,000.00	\$ 3,445,000.00	\$ 3,650,000.00	\$ -
Transfers and Debt Service										
12900400	46680	Bond Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12900400	46681	Bond Interest Expense	164,830.00	-	-	-	-	-	-	-
12900400	46682	Bond Fees	374.50	-	-	-	-	-	-	-
Subtotal			\$ 165,204.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water & Sewer Imp. & Const. Fund Total			\$ 172,410.99	\$ 661,680.28	\$ 267,301.77	\$ 49,120.00	\$ 2,574,200.00	\$ 5,697,000.00	\$ 6,622,000.00	\$ -
Actual figures have been adjusted to reflect capitalization of fixed assets, per auditor.										
Capital expenditures are transferred to and capitalized in the Water & Sewer Operating Fund.										

Development Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 17/18 Q2	FY 17/18 Budget
Taxes								
16000500	31496	Hotel Tax Receipts	\$ 47,153.32	\$ 46,416.07	\$ 45,508.62	\$ 50,000.00	\$ 23,729.92	\$ 50,000.00
Subtotal			\$ 47,153.32	\$ 46,416.07	\$ 45,508.62	\$ 50,000.00	\$ 23,729.92	\$ 50,000.00
Donations and Grants								
16000100	33142	Donations - District 300	\$ -	\$ -	\$ 23,440.00	\$ 40,000.00	\$ (5,860.00)	\$ -
16000100	33143	Donations - District 158	11,538.00	116,184.00	105,879.00	50,000.00	(28,701.00)	-
Subtotal			\$ 11,538.00	\$ 116,184.00	\$ 129,319.00	\$ 90,000.00	\$ (34,561.00)	\$ -
Charges for Services								
16000300	34106	Cul de Sac Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Income								
16000500	36005	Interest - CDAP Block Grant	\$ 119.75	\$ 119.84	\$ 120.08	\$ 150.00	\$ 58.99	\$ -
16000500	36010	Interest - School Donation - 300	32.54	31.91	27.30	50.00	(3.71)	-
16000500	36011	Interest - School Donation - 158	30.81	62.84	90.56	50.00	(24.68)	-
16000500	36015	Interest - Cul de Sac	2,488.11	1,636.48	1,315.56	1,500.00	1,218.92	2,200.00
16000500	36016	Interest - Hotel Tax	805.05	573.99	452.80	750.00	368.27	800.00
Subtotal			\$ 3,476.26	\$ 2,425.06	\$ 2,006.30	\$ 2,500.00	\$ 1,617.79	\$ 3,000.00
Development Fund Total			\$ 62,167.58	\$ 165,025.13	\$ 176,833.92	\$ 142,500.00	\$ (9,213.29)	\$ 53,000.00

Development Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
School Donation										
16180100	47761	School Impact Fees	\$ -	\$ -	\$ 304,276.65	\$ -	\$ 90,000.00	\$ -	\$ -	
Subtotal			\$ -	\$ -	\$ 304,276.65	\$ -	\$ 90,000.00	\$ -	\$ -	\$ -
Cul de Sac										
16230300	42264	Snow Removal	\$ 59,415.00	\$ 32,950.00	\$ 24,251.09	\$ -	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	
Subtotal			\$ 59,415.00	\$ 32,950.00	\$ 24,251.09	\$ -	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -
Hotel Tax										
16260100	42252	Regional/Marketing	\$ 10,819.00	\$ 11,476.67	\$ 11,916.54	\$ 12,211.57	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	
16260500	48001	Transfer to General Fund	45,000.00	45,000.00	35,000.00	-	35,000.00	35,000.00	35,000.00	
16230500	48001	Transfer to Street Improvement	-	-	-	299,800.58	-	-	-	
Subtotal			\$ 55,819.00	\$ 56,476.67	\$ 46,916.54	\$ 312,012.15	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	\$ -
Special Revenue Fund Total			\$ 115,234.00	\$ 89,426.67	\$ 375,444.28	\$ 312,012.15	\$ 178,000.00	\$ 88,000.00	\$ 88,000.00	\$ -

Village Construction Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Budget
24000500	36001	Interest	\$ 4,357.00	\$ 4,843.14	\$ 27.46	\$ 12.18	\$ 25.00	\$ 25.00
24000500	36020	Interest - Investment Pools	78.76	56.82	47.65	46.08	75.00	75.00
24000100	33050	Donations - Capital - Gen. Gov.	5,071.25	109,528.75	6,400.00	5,100.00	4,000.00	8,000.00
Village Construction Fund Total			\$ 9,507.01	\$ 114,428.71	\$ 6,475.11	\$ 5,158.26	\$ 4,100.00	\$ 8,100.00

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Village Construction Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
24900100	42234	Professional Services	\$ -	\$ -		\$ -	\$ 50,000.00	\$ -	\$ -	
24900100	43335	Vehicles & Equipment	-	-	14,772.68	-	-	-	-	
24900100	45593	Capital Improvements	11,803.75	-		-	-	-	-	
Village Construction Fund Total			\$ 11,803.75	\$ -	\$ 14,772.68	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -
Note: Restricted reserves are used for budgeted expenditures.										

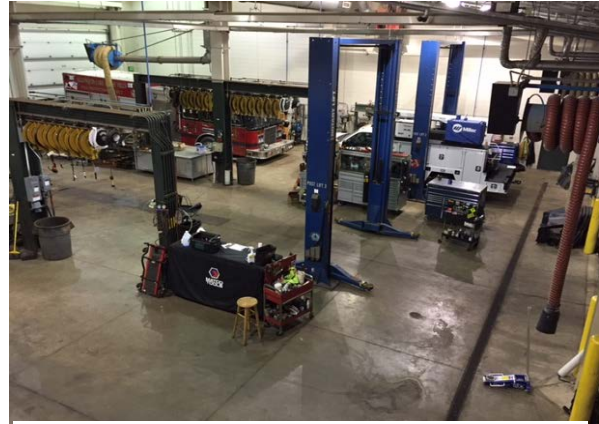
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Public Works Department - Internal Services Division

Service Area Description

The Internal Services Division of the Public Works Department is responsible for the management and maintenance of Village facilities, vehicle fleet, and equipment.

The Building Services Division provides a spectrum of services from keeping facilities stocked with day-to-day supplies, energy use management, service to boilers and HVAC equipment, and general maintenance to Village facilities. These services are necessary to ensure Village employees can meet the needs of the residents of Algonquin.



Internal Services is responsible for the maintenance of municipal buildings, vehicles, and equipment

The Vehicle Maintenance Division provides an extensive range of maintenance from routine through advanced level repairs on fleet assets, generators and equipment that the Village owns. Village departments rely on these assets to deliver services to the residents of Algonquin.

The Internal Services Division of the Public Works Department supports the Village of Algonquin's mission by:

- Enhancing Customer Service and Citizen Satisfaction
- Maintaining the Village's Infrastructure and Upholding a High Quality of Life for Residents
- Maintaining the Village's Revenue Base
- Maintaining the Public's Health, Safety, and Welfare Through a Well-Trained and Dedicated Staff
- Promoting Programs with a Conservation Focus

Personnel Summary

One (1) Maintenance Worker II position was transferred from the General Services Division to the Building Services Division. One (1) part-time Facility Maintenance Worker has been added to Building Services. A Service Technician has been promoted to Fleet Mechanic commensurate with the evolving responsibilities of that role in the Vehicle Maintenance Division. A seasonal position in the Vehicle Maintenance Division will not be filled.

Building Services						
Personnel Schedule	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Change
Internal Services Supervisor	-	-	0.5	0.5	0.5	-
Stock Coordinator	0.5	0.5	0.5	0.5	0.5	-
Maintenance Worker II	1.0	1.0	1.0	1.0	2.0	▲ 1.0
Maintenance Worker I	1.0	1.0	2.0	2.0	2.0	-
Facility Maintenance Worker	-	-	-	-	0.5	▲ 0.5
Seasonal Employees	-	-	-	0.25	0.25	-
Total Full-Time Equivalent Positions	4.0	4.0	5.0	4.25	5.75	▲ 1.5
<i>Full-Time Employees</i>	<i>4</i>	<i>4</i>	<i>5</i>	<i>4</i>	<i>5</i>	<i>▲ 1.0</i>
<i>Part-Time Employees</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>2</i>	<i>▲ 1.0</i>

Vehicle Maintenance Personnel Schedule	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	Change
Internal Services Supervisor	-	-	0.5	0.5	0.5	-
Stock Coordinator	0.5	0.5	0.5	0.5	0.5	-
Fleet Mechanic	2.0	2.0	2.0	2.0	3.0	▲ 1.0
Service Technician	1.0	1.0	1.0	1.0	-	▼ 1.0
Intern	-	-	0.25	0.25	-	▼ 0.25
Total Full-Time Equivalent Positions	5.0	5.0	4.25	4.25	4	▼ 0.25
<i>Full-Time Employees</i>	<i>5</i>	<i>5</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>-</i>
<i>Part-Time Employees</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>▼ 1.0</i>

FY 16/17 Accomplishments

The following list provides a status update for departmental objectives outlined in the FY 16/17 budget document and other tasks completed during the fiscal year. The status list is current as of the date this document was published.



Complete

- Review and revise the vehicle and equipment replacement program.
- Teams continue to be assessed and managed to meet efficiency standards. We will continue to assess work tickets to identify ways in which we can become more cost effective.
- The team will be reviewing HVAC control system efficiencies, as well as alternative fuel options.



Near Completion

- Improve customer communication by providing education as to the digital and analytical processes required of the team. Work to let customers know what work was performed, and what work was potentially postponed.
- Team training has been increased for the year, which will continue to develop a talented team which has the ability to provide outstanding service and safe fleets and facilities for the residents and employees.



Not Complete

- Increase turnaround times on service requests.
- Begin to compile the long term facility maintenance plan.

Fiscal Year 17/18 Objectives

Guiding Principle #1: Maintain and/or Enhance Customer Service and Citizen Satisfaction

- Work to improve customer service via improved digital communication, and status updates of service requests.
- Reduce turnaround times on service requests. Keep all of the teams functioning with full and consistent availability of equipment.

Guiding Principle #3: Evaluate, Plan for, and Implement Important Capital Improvement Projects in Order to Maintain the Village's Infrastructure and Uphold a High Quality of Life for Residents

- Begin to compile the long term facility maintenance plan.

Guiding Principle #4: Assess All Viable Options to Increase/Maintain the Village's Revenue Base

- Continue to evolve the training aspects of each team. Educate new members on routine items, and evolve veterans. Reduce contractor costs, and secure new income sources.

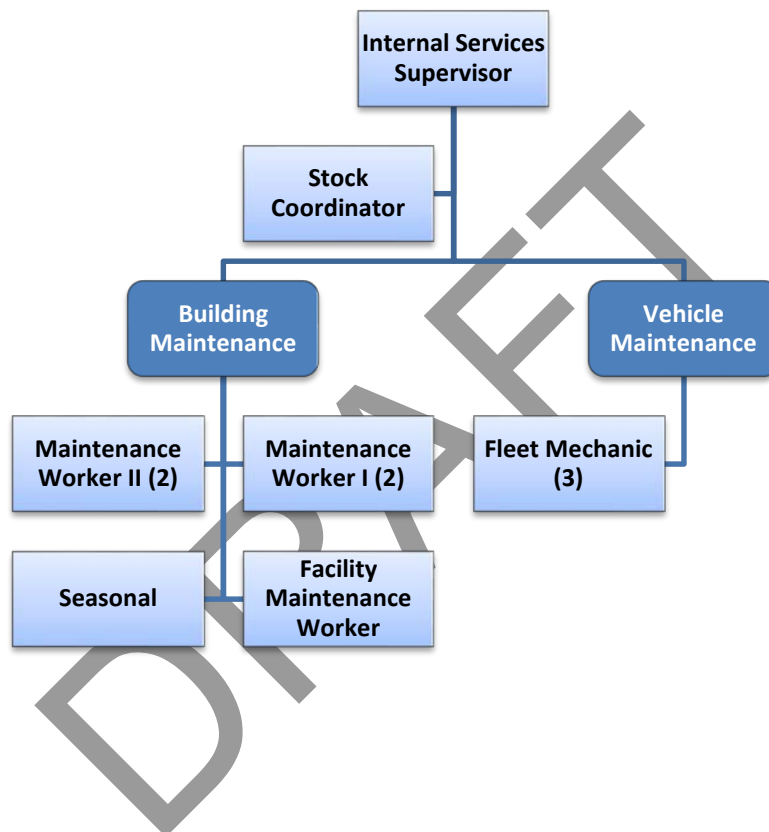
Guiding Principle #5: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare through a Well-Trained and Dedicated Staff.

- Continue to assess and improve the HVAC system. New controls and team members will allow for more efficient use of, and improvement to, the operating system.

Guiding Principle #6: Continue to Promote and Develop Programs with a Conservation Focus.

- Continue to search for waste streams that are environmentally defensible.

Department Organizational Chart



Performance Measures

The FY 17/18 budget document features performance measures related to the Village's Guiding Principles to assist linking budgetary decisions to the intended outcomes determined by the Village Board. Output, efficiency, and outcome measures are used to provide a tangible link from Village services and strategies to the Guiding Principles. Aggressive targets are set during the budget process, not to determine success or failure, but to continuously improve service delivery and provide core services in the most cost-effective manner possible. Additional measures and strategies will be featured in subsequent budgets.

Guiding Principle #4: Continue to Allocate the Necessary Resources for the Maintenance of the Public's Health, Safety, and Welfare Through a Well-Trained and Dedicated Staff						
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Maintain Village facilities to a high standard.	Facilities Maintained	28	28	Output	28	28
	Number of Repair Orders	5,700	6,600	Output	5627	5,500
	Total Jobs Performed	6,691	7,700	Output	6,393	7,000
	Facility Maintenance Costs	\$809,867	\$677,000	Output	1,034,100	700,000
Department Objective	Strategy/Measure	2014	2015	2016		2017
		Actual	Actual	Target	Actual	Target
Maintain optimal level of fleet and equipment availability.	Pieces Maintained	396	378	Output	378	370
	Number of Repair Orders	2,855	3,000	Output	2,960	3,000
	Total Jobs Performed	6,781	5,632	Output	5,342	5,500
	Vehicle Maintenance Costs	\$1,123,558	\$900,000	Output	859,000	850,000

Building Services Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Budget
28	33160	Donations	\$ -	\$ -	\$ -	\$ 30.00	\$ -	\$ -
28	34900	Building Services Billings	734,478.85	737,996.16	917,936.72	449,739.15	808,500.00	927,500.00
28	37110	Insurance Claims	1,035.55	1,195.96	-	-	-	-
28	37905	Sale of Surplus Property	-	-	265.00	161.95	-	-
Building Services Fund Total			\$ 735,514.40	\$ 739,192.12	\$ 918,201.72	\$ 449,931.10	\$ 808,500.00	\$ 927,500.00

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Building Services Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2 YTD	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Personnel										
28900000	41103	IMRF	\$ 28,096.06	\$ 22,815.68	\$ 34,217.00	\$ 14,261.05	\$ 31,500.00	\$ 39,500.00	\$ 41,000.00	\$ -
28900000	41104	FICA	18,939.02	15,297.23	22,614.26	9,843.30	21,500.00	25,900.00	27,500.00	-
28900000	41105	Unemployment Tax	285.12	340.18	440.61	35.72	500.00	700.00	700.00	-
28900000	41106	Health Insurance	50,053.53	43,177.00	52,002.92	22,763.83	46,500.00	52,200.00	53,000.00	-
28900000	41110	Salaries	239,672.49	201,204.84	295,803.05	129,700.70	257,200.00	348,200.00	338,000.00	-
28900000	41140	Overtime	19,910.74	11,381.64	10,708.52	3,184.57	16,000.00	16,000.00	16,000.00	-
Subtotal			\$ 356,956.96	\$ 294,216.57	\$ 415,786.36	\$ 179,789.17	\$ 373,200.00	\$ 482,500.00	\$ 476,200.00	\$ -
Contractual Services										
28900000	42210	Telephone	\$ 4,947.79	\$ 4,021.89	\$ 4,256.10	\$ 1,782.65	\$ 4,000.00	\$ 5,700.00	\$ 5,750.00	\$ -
28900000	42211	Natural Gas	982.83	-	-	-	1,000.00	1,000.00	1,000.00	-
28900000	42234	Professional Services	212.13	443.86	12,915.90	75.00	2,700.00	3,700.00	39,200.00	-
28900000	42242	Publications	158.39	-	250.00	-	500.00	500.00	500.00	-
28900000	42243	Printing & Advertising	64.35	-	57.90	14.81	400.00	450.00	50.00	-
28900000	42260	Physical Exams	-	-	165.00	30.00	200.00	300.00	-	-
28900000	42270	Equipment Rental	348.60	1,243.00	-	-	500.00	500.00	500.00	-
28900000	42272	Leases - Non Capital	-	-	-	-	350.00	350.00	-	-
Subtotal			\$ 6,714.09	\$ 5,708.75	\$ 17,644.90	\$ 1,902.46	\$ 9,650.00	\$ 12,500.00	\$ 47,000.00	\$ -
Supplies & Materials										
28900000	43308	Office Supplies	\$ 150.93	\$ 288.72	\$ 203.26	\$ 65.18	\$ 300.00	\$ 150.00	\$ 150.00	\$ -
28900000	43317	Postage	83.87	12.94	-	-	100.00	500.00	500.00	-
28900000	43319	Building Supplies	145,163.81	139,274.88	148,570.29	78,397.04	135,200.00	137,450.00	137,450.00	-
28900000	43320	Tools, Equipment & Supplies	3,683.13	7,280.50	12,744.25	3,406.51	5,800.00	4,400.00	4,400.00	-
28900000	43332	Office Furniture & Equipment	2,500.00	1,496.33	4,574.81	829.41	2,000.00	-	-	-
28900000	43333	IT Equipment	-	-	-	-	3,600.00	1,150.00	1,200.00	-
28900000	43340	Fuel	3,947.78	2,372.56	2,100.76	1,070.08	3,000.00	3,000.00	2,500.00	-
Subtotal			\$ 155,529.52	\$ 150,725.93	\$ 168,193.37	\$ 83,768.22	\$ 150,000.00	\$ 146,650.00	\$ 146,200.00	\$ -
Maintenance										
28900000	44420	Vehicle Maintenance (S)	\$ 16,056.13	\$ 6,631.04	\$ 5,723.76	\$ 1,964.72	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ -
28900000	44421	Equipment Maintenance (S)	422.42	3,259.78	789.36	599.27	2,000.00	2,000.00	5,000.00	-
28900000	44423	Building Maintenance (S)	-	-	-	-	-	-	-	-
28900000	44426	Office Equipment Maintenance	585.84	437.03	514.33	482.27	525.00	950.00	1,000.00	-
28900000	44445	Outsourced Building Maint.	223,063.34	291,465.85	287,842.38	185,161.33	244,675.00	328,770.00	225,800.00	-
Subtotal			\$ 240,127.73	\$ 301,793.70	\$ 294,869.83	\$ 188,207.59	\$ 252,200.00	\$ 336,720.00	\$ 237,800.00	\$ -
Capital Expenditures										
28900000	43335	Vehicles & Equipment	\$ -	\$ -	\$ -	\$ 11,100.00	\$ 15,000.00	\$ -	\$ -	\$ -
28900000	45590	Capital Purchase	-	43,209.07	-	-	-	35,000.00	-	-
Subtotal			\$ -	\$ 43,209.07	\$ -	\$ 11,100.00	\$ 15,000.00	\$ 35,000.00	\$ -	\$ -
Other Charges										
28900000	47740	Travel, Training & Dues	\$ 4,992.62	\$ 1,627.07	\$ 3,020.65	\$ 295.00	\$ 4,700.00	\$ 15,820.00	\$ 15,880.00	\$ -
28900000	47760	Uniforms & Safety Items	3,129.13	3,034.21	3,506.22	1,316.98	3,720.00	4,420.00	4,420.00	-
28900000	47776	Parts Cost of Sales Variance	(29,995.65)	(24,087.18)	(28,028.65)	(16,448.32)	-	-	-	-
28900000	47790	Interest Expense	-	-	-	-	30.00	15.00	-	-
Subtotal			\$ (21,873.90)	\$ (19,425.90)	\$ (21,501.78)	\$ (14,836.34)	\$ 8,450.00	\$ 20,255.00	\$ 20,300.00	\$ -
Building Service Fund Total			\$ 737,454.40	\$ 776,228.12	\$ 874,992.68	\$ 449,931.10	\$ 808,500.00	\$ 1,033,625.00	\$ 927,500.00	\$ -
2900000	47780	Depreciation Expense	\$ 6,173.00	\$ -	\$ 6,173.00	\$ -	\$ -	\$ -	\$ -	\$ -
FY 17/18 Total			\$ 743,627.40	\$ 776,228.12	\$ 881,165.68	\$ 449,931.10	\$ 808,500.00	\$ 1,033,625.00	\$ 927,500.00	\$ -
(S) indicates those line items that reimburse Internal Service Funds.										

Vehicle Maintenance Service Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Budget
29	34900	Maintenance Billings	\$ 893,955.55	\$ 889,665.93	\$ 749,932.96	\$ 350,131.83	\$ 887,000.00	\$ 865,000.00
29	34920	Fuel Billings	327,716.97	242,704.94	166,907.37	87,225.28	290,000.00	193,000.00
29	34921	Fire District Fuel Billings	58,437.62	46,255.82	35,567.21	16,906.63	60,000.00	37,000.00
29	34922	IGA - Fleet Maintenance	142,706.90	128,270.47	105,220.03	33,787.20	110,000.00	60,000.00
29	37710	Insurance Claims	-	6,713.60	-	-	-	-
29	37905	Sale of Surplus Property	11,360.38	2,040.05	132.50	161.95	-	-
Vehicle Maintenance Service Fund Total			\$ 1,434,177.42	\$ 1,315,650.81	\$ 1,057,760.07	\$ 488,212.89	\$ 1,347,000.00	\$ 1,155,000.00

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Vehicle Maintenance Service Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2 YTD	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
Personnel										
299000000	41103	IMRF	\$ 34,254.79	\$ 31,067.88	\$ 27,493.66	\$ 12,571.99	\$ 31,000.00	\$ 30,500.00	\$ 32,000.00	\$ -
299000000	41104	FICA	23,040.98	20,774.48	18,544.05	8,390.16	21,000.00	20,000.00	22,000.00	-
299000000	41105	Unemployment Tax	356.40	437.42	479.73	-	500.00	500.00	600.00	-
299000000	41106	Health Insurance	68,091.28	51,932.33	49,022.60	22,119.48	53,000.00	45,000.00	45,000.00	-
299000000	41110	Salaries	300,124.93	274,099.30	249,245.69	114,064.48	258,000.00	266,000.00	266,000.00	-
299000000	41140	Overtime	14,644.50	9,839.44	3,724.29	172.35	10,000.00	10,000.00	10,000.00	-
Subtotal			\$ 440,512.88	\$ 388,150.85	\$ 348,510.02	\$ 157,318.46	\$ 373,500.00	\$ 372,000.00	\$ 375,600.00	\$ -
Contractual Services										
299000000	42210	Telephone	\$ 5,657.27	\$ 4,145.29	\$ 4,600.57	\$ 2,169.11	\$ 3,980.00	\$ 4,200.00	\$ 4,200.00	\$ -
299000000	42211	Natural Gas	1,113.86	1,240.59	323.28	-	1,200.00	1,200.00	1,200.00	-
299000000	42234	Professional Services	8,575.14	9,086.08	5,846.14	4,733.44	10,100.00	10,150.00	10,150.00	-
299000000	42242	Publications	4,189.04	4,565.00	4,425.95	1,500.00	8,300.00	4,800.00	4,800.00	-
299000000	42243	Printing & Advertising	80.52	26.08	72.43	309.81	390.00	440.00	50.00	-
299000000	42260	Physical Exams	-	-	75.00	75.00	200.00	300.00	-	-
299000000	42270	Equipment Rental	1,559.31	3,530.14	1,252.00	882.18	3,000.00	3,000.00	3,000.00	-
299000000	42272	Leases Non-Capital	-	-	-	-	330.00	350.00	-	-
Subtotal			\$ 21,175.14	\$ 22,593.18	\$ 16,595.37	\$ 9,669.54	\$ 27,500.00	\$ 24,440.00	\$ 23,400.00	\$ -
Supplies & Materials										
299000000	43308	Office Supplies	\$ 123.79	\$ 272.69	\$ 202.62	\$ 65.17	\$ 300.00	\$ 150.00	\$ 200.00	\$ -
299000000	43317	Postage	91.85	169.30	9.17	61.27	100.00	500.00	500.00	-
299000000	43320	Tools, Equipment & Supplies	4,922.34	7,772.14	14,140.84	3,397.66	10,100.00	14,700.00	14,700.00	-
299000000	43332	Office Furniture & Equipment	-	-	1,273.17	399.96	2,000.00	-	-	-
299000000	43333	IT Equipment	-	-	-	4,245.00	5,600.00	2,600.00	2,600.00	-
299000000	43340	Fuel	2,882.84	2,539.11	2,393.13	1,194.91	4,000.00	2,000.00	2,000.00	-
299000000	43350	Fleet Parts/Fluids (S)	415,826.24	377,539.80	304,018.66	108,598.74	382,850.00	354,300.00	354,300.00	-
299000000	43351	Fuel - Cost of Sales (S)	370,443.63	253,818.02	200,458.56	97,795.22	350,000.00	300,000.00	230,000.00	-
Subtotal			\$ 794,290.69	\$ 642,111.06	\$ 522,496.15	\$ 215,757.93	\$ 754,950.00	\$ 674,250.00	\$ 604,300.00	\$ -
Maintenance										
299000000	44420	Vehicle Maintenance (S)	\$ 11,228.45	\$ 6,055.16	\$ 4,250.43	\$ 1,156.65	\$ 5,000.00	\$ 3,000.00	\$ 4,000.00	\$ -
299000000	44421	Equipment Maintenance (S)	4,628.70	2,170.91	5,500.00	-	5,500.00	5,500.00	2,500.00	-
299000000	44423	Building Services (S)	50,520.53	62,807.88	48,500.00	27,183.48	48,500.00	48,500.00	55,000.00	-
299000000	44426	Office Equipment Maint.	588.13	432.32	514.95	475.71	550.00	950.00	1,000.00	-
299000000	44440	Outsourced Maintenance (S)	96,429.54	125,520.07	71,159.17	38,863.81	70,000.00	70,000.00	70,000.00	-
Subtotal			\$ 163,395.35	\$ 196,986.34	\$ 129,924.55	\$ 67,679.65	\$ 129,550.00	\$ 127,950.00	\$ 132,500.00	\$ -
Capital Expenditures										
299000000	45590	Capital Purchase	\$ 110,000.00	\$ -	\$ -	\$ 42,471.04	\$ 46,000.00	\$ -	\$ -	\$ -
Subtotal			\$ 110,000.00	\$ -	\$ -	\$ 42,471.04	\$ 46,000.00	\$ -	\$ -	\$ -
Other Charges										
299000000	47740	Travel, Training & Dues	\$ 1,043.27	\$ 3,676.08	\$ 3,683.32	\$ 1,005.70	\$ 8,170.00	\$ 10,135.00	\$ 10,150.00	\$ -
299000000	47760	Uniforms & Safety Items	6,343.94	4,631.81	6,237.32	3,924.57	7,300.00	9,020.00	9,050.00	-
299000000	47775	Fuel Inventory Variance	15,710.97	35,505.31	1,908.40	6,336.69	-	-	-	-
299000000	47776	Parts/Fluid Inventory Variance	(20,094.82)	10,196.18	5,597.99	(15,890.69)	-	-	-	-
299000000	47790	Interest Expense	-	-	-	-	30.00	15.00	-	-
Subtotal			\$ 3,003.36	\$ 54,009.38	\$ 17,427.03	\$ (4,623.73)	\$ 15,500.00	\$ 19,170.00	\$ 19,200.00	\$ -
Vehicle Maintenance Service Fund Total			\$ 1,532,377.42	\$ 1,303,850.81	\$ 1,034,953.12	\$ 488,272.89	\$ 1,347,000.00	\$ 1,217,810.00	\$ 1,155,000.00	\$ -
2900000	47780	Depreciation Expense	\$ -	\$ 11,800.00	\$ 11,800.00	\$ -	\$ -	\$ -	\$ -	\$ -
FY 16/17 Total			\$ 1,532,377.42	\$ 1,315,650.81	\$ 1,046,753.12	\$ 488,272.89	\$ 1,347,000.00	\$ 1,217,810.00	\$ 1,155,000.00	\$ -
(S) indicates those line items that reimburse the Internal Service Funds.										

Downtown TIF Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Q2	FY 17/18 Budget
32000100	33050	Donations-Capital-General Govt.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
32000500	31565	Real Estate Tax Downtown TIF	-	-	17,514.64	19,995.00	53,241.19	160,000.00
32000500	36001	Interest	-	-	4.61	5.00	8.88	25.00
32000500	38001	Transfer From General Fund	-	-	-	-	-	-
Downtown TIF Fund Total			\$ -	\$ -	\$ 17,519.25	\$ 20,000.00	\$ 53,250.07	\$ 160,025.00

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Downtown TIF Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
32900100	42230	Legal Services	\$ -	\$ 83,904.13	\$ 13,472.20	\$ -	\$ 10,000.00	\$ -	\$ -	
32900100	42232	Engineering/Design Services	-	-	207,410.50	-	40,000.00	60,000.00	60,000.00	
32900100	42234	Professional Services	-	64,519.06	-	-	40,000.00	-	-	
32900100	43317	Postage	-	-	23.07	-	-	-	-	
32900100	43370	Infrastructure Maintenance	-	-	20,909.33	-	-	-	-	
32900100	45595	Land Acquisition	-	131,043.44	325,637.16	-	-	-	-	
32900100	45593	Capital Improvements	-	-	-	-	-	100,000.00	100,000.00	
32900100	47710	Economic Development	-	-	5,550.00	-	-	-	-	
32900100	48001	Transfer to General Fund	-	-	-	-	-	-	-	
Downtown TIF Fund Total			\$ -	\$ 279,466.63	\$ 573,002.26	\$ -	\$ 90,000.00	\$ 160,000.00	\$ 160,000.00	\$ -

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Police Pension Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Budget
53	37010	Employee Contributions	\$ 413,584.06	\$ 415,618.04	\$ 402,736.84	\$ 171,831.46	\$ 420,000.00	\$ 421,000.00
53	36000	Investment Income Total	1,362,610.25	1,204,124.54	14,004.54	900,521.91	1,490,000.00	1,503,000.00
53	37020	Employer Contributions	1,025,000.00	1,179,000.00	1,240,000.00	1,577,885.33	1,837,000.00	1,900,000.00
53	37030	Prior Year Contributions	-	-	23,147.25	3,713.67	6,800.00	9,650.00
53	37031	Other Member Revenue	-	-	23,119.92	-	-	-
53	37032	Interest from Members	-	-	1,573.81	1,066.03	2,200.00	1,850.00
53	37900	Other Revenue	-	628.50	248.23	-	-	-
Police Pension Fund Total			\$ 2,801,194.31	\$ 2,799,371.08	\$ 1,704,830.59	\$ 2,655,018.40	\$ 3,756,000.00	\$ 3,835,500.00

Police Pension Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
53900000	41195	Benefits & Refunds	\$ 359,724.20	\$ 539,304.68	\$ 903,832.35	\$ 388,291.39	\$ 1,085,000.00	\$ 1,170,000.00		
53900000	42200	Administration	93,196.74	107,249.79	110,678.15	43,604.59	119,000.00	137,500.00		
Police Pension Fund Total			\$ 452,920.94	\$ 646,554.47	\$ 1,014,510.50	\$ 431,895.98	\$ 1,204,000.00	\$ 1,307,500.00	\$ -	\$ -

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Special Service Area #1 Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Q2	FY 17/18 Budget
60000100	31566	Real Estate Tax - SSA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00
60000100	36001	Interest	-	-	-	-	-	-
Special Service Area #1 Fund Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000.00

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Special Service Area #1 Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
60900100	42234	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
60900100	48001	Transfer to General Fund	-	-	-	-	-	-	-	
Special Service Area #1 Fund Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Debt Service Fund

Revenues

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Q2	FY 17/18 Budget
99000500	36001	Interest	\$ 924.49	\$ 3,266.36	\$ 3,215.69	\$ 3,000.00	\$ 2,487.20	\$ 3,500.00
99000500	38001	Transfer From General Fund	850,000.00	596,147.00	599,829.00	605,000.00	610,000.00	625,000.00
Debt Service Fund Total			\$ 850,924.49	\$ 599,413.36	\$ 603,044.69	\$ 608,000.00	\$ 612,487.20	\$ 628,500.00

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Debt Service Fund

Expenditures

			FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Q2	FY 16/17 Budget	FY 17/18 Dept.	FY 17/18 Manager	FY 17/18 Budget
99900100	42228	Investment Management	\$ 1,146.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
99900100	46680	Bond Principal	620,000.00	670,000.00	545,000.00	-	550,000.00	565,000.00	565,000.00	
99900600	46681	Bond Interest	102,371.55	83,575.00	63,575.00	26,337.50	53,000.00	42,000.00	42,000.00	
99900600	46682	Bond Fees	963.00	963.00	535.00	-	2,000.00	2,000.00	2,000.00	
Debt Service Fund Total			\$ 724,480.77	\$ 754,538.00	\$ 609,110.00	\$ 26,337.50	\$ 605,000.00	\$ 609,000.00	\$ 609,000.00	\$ -
Note: Debt service on Series 2014A.										