

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
April 14, 2009

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee J. Glogowski; Trustees B. Dianis, R. Smith, D. Sosine, J. Spella, and J. Steigert, and President J. Schmitt.

Staff Members Present: William Ganek, Village Manager; Jenna Kollings, Assistant Village Manager; Bob Mitchard, Public Works Director; Russell Laine, Chief of Police; Kelly Cahill, Village Attorney; Heena Lee, GIS Coordinator

President Schmitt began by presenting Lance Corporal Ryan McMahon, who has just returned from Iraq, with an Outstanding Citizen Award in appreciation for his service to our country.

Chairperson Glogowski called the meeting to order, and established a quorum with all Committee members present except for Mr. Smith.

AGENDA ITEM 2: Community Development
No items to discuss.

AGENDA ITEM 3: General Administration

A. Executive Session – Interview Candidate to Fill Opening on the Police Commission

Chairperson Glogowski asked for a motion to adjourn the Committee to an Executive Session. Mr. Steigert offered the motion to adjourn, Ms. Sosine seconded the motion. *Committee Member Smith was seated at this time.* A roll-call vote was taken with seven Aye votes and no Nay votes. At that time Chairperson Glogowski adjourned the Committee of the Whole into Executive Session.

After the Executive Session was completed, Chairperson Glogowski began with re-convening the Committee of the Whole, with all Trustees present. Ms. Cahill summarized the points discussed. No further action was taken by the Committee related to Executive Session.

B. Algonquin GIS Internet Demonstration

Ms. Kollings provided a brief overview of the GIS Internet available to the public. The benefits of this system include ease of customer service and communication and mobile applications for employees in the field or emergency operators. Information available includes garbage pickup days, library and school districts, and elevations.

Ms. Lee provided a live demonstration explaining the different ways to use the program, including searching for a specific intersection, identifying the species of a tree on a

property, and business locations and types. Ms. Kollings also noted that tutorials are available online to all users.

Mr. Smith stated the program is very impressive and asked how old the aerial photographs were. Ms. Lee replied they were taken in 2006. Mr. Smith asked how often they are updated and Mr. Ganek replied when funds become available. President Schmitt asked if the pictures were taken by satellite or plane. Ms. Kollings answered that the Village hired a plane.

President Schmitt made a suggestion of taking this information and presenting at the schools for teachers and students. Mr. Ganek also suggested service organizations and the Chamber of Commerce.

Mr. Dianis added that this is a fantastic use of technology.

Mr. Smith asked what details were available to view when looking up a business. Ms. Lee stated the name, address, phone/fax, and business type. She added that, with some businesses, they were able to get permission to list an email address or link to a website as well. Mr. Smith then asked if staff looked into selling ad space for these businesses. Mr. Ganek cautioned that the Village has to be careful with those issues being a public entity. Ms. Kollings added that the links to individual websites should be sufficient.

Chairperson Glogowski commended staff's efforts to produce this tool and was able to easily navigate the program on his own.

Mr. Ganek also complimented Ms. Lee under the direction of Ms. Kollings, as well as the Public Works Department, on their efforts on completing this project. He stated that the Village is light years ahead of other municipalities of this size with this type of technology.

With no further action needed to be taken, Chairperson Glogowski closed this agenda item for discussion.

C. Consider Amendment to Agreement for Administrative Law Judge Services

Ms. Kollings presented the amendment to the Committee explaining that the change would increase the administrative law judge's hourly rate to \$150.00 per hour. This is consistent with the rate Mr. Eterno receives from other municipalities and is in line with the salaries of other area law judges.

The Committee of the Whole recommended unanimously that the Amendment to Agreement for Administrative Law Judge Services be forwarded to the Village Board for consideration.

D. Update on the Gus Macker Basketball Tournament

Mr. Ganek began by stating that today's meeting to be held between Village staff and Mr. Don Brewer, representative of the tournament, was cancelled. Therefore, there were no further updates to offer the Committee. He added that no formal information regarding the details of the event has been submitted to the Village, and the Lions Club, the main sponsor, has pulled out of the event.

Chairperson Glogowski, being a member of the Lions Club, stated they pulled out due to lack of formal plans with volunteers and other organizations involved.

President Schmitt proposed denying the request for this event to take place this year and offered that, if they would like to proceed in the future, staff set a deadline of possibly six months prior to the event to have all proper paperwork and plans submitted for approval.

Chief Laine also said the Police Department had issued a number of requests for information so that the Department could plan for traffic control, number of officers needed, etc. and have yet to receive any answers.

President Schmitt requested that staff write a letter to Mr. Brewer notifying him that if he were to try to move forward with this event in the future, he would have to meet certain deadlines set by the Village to receive approval.

The Committee of the Whole unanimously voted that the Gus Macker Basketball Tournament be disapproved until further notice.

E. Consider Ordinance for the Annual Adjustment to the Merit Compensation Plan

Mr. Ganek summarized the annual update to the Village of Algonquin Employee Merit Compensation Plan for non-union employees. The pay ranges are proposed to increase on average 1.5%.

The Committee of the Whole recommended unanimously that the Ordinance for the Annual Adjustment to the Merit Compensation Plan be forwarded to the Village Board for consideration.

F. Consider Recreation Evaluation Agreement

Ms. Kollings presented the proposed Recreation Evaluation Agreement between the Village and PROS Consulting. She stated this company would conduct an evaluation of how the program is performing and analyze how well we are addressing community needs and meeting the public's expectations pertaining to recreation and events in the Village.

Ms. Sosine asked if the goal is to send out 300 surveys or to receive 300 completed surveys. Ms. Kollings stated that they will receive 300 responses, the number necessary to receive an accurate sampling.

Chairperson Glogowski asked why this could not be done in-house. Ms. Kollings replied that there is not enough employee time to dedicate to the process. Also, the Village would benefit from the impartial opinion of a third party. She added that some steps will be taken by Village staff, such as compiling current and projected demographic information.

Mr. Smith commented on the growth of the recreation program and was pleased with its success. President Schmitt added that the recreation guide/brochure is amazing and is impressed with Sarah Stefan and her ability to complete it on her own. Ms. Kollings stated that she will pass all the compliments on to Ms. Stefan.

The Committee of the Whole recommended unanimously that the Recreation Evaluation Agreement be forwarded to the Village Board for consideration.

AGENDA ITEM 4: Public Works and Safety

A. Consider Bids for Gaslight Park Bird and Butterfly Sanctuary

Mr. Mitchard presented to the Committee the recommendation to use Applied Ecological Services for the Gaslight Park project. The 09-10 budget of \$35,000 will be used for the initial work, with \$8,000 being budgeted in the next three fiscal years following the initial installation.

Mr. Steigert asked why Gaslight Park was chosen for this project. Mr. Mitchard replied that it is a natural wetland with failed trees. It also provides the Village with an opportunity to improve the stormwater functionality of that area. Mr. Ganek added the area lends itself to this type of sanctuary. Mr. Steigert asked who came up with the concept of a bird and butterfly sanctuary. Mr. Mitchard replied that it was Michele Zimmerman's idea.

Chairperson Glogowski asked if the area will be fenced off during construction. Mr. Mitchard stated that it probably wouldn't need to be because it won't be a hazard.

The Committee of the Whole recommended unanimously that the Bids for Gaslight Park Bird and Butterfly Sanctuary be forwarded to the Village Board for consideration.

B. Consider MFT Resolutions:

(1) Supplement for additional costs to purchase salt for 2008

Mr. Ganek explained the need for the supplement to the 2008 resolution. Due to the high cost of salt and an abundance of storm events, the Village exceeded the approved expenditure amount for this item. The supplement requests \$31,740 of the MFT funds for this purpose.

The Committee of the Whole recommended unanimously that the Supplement for additional costs to purchase salt for 2008 be forwarded to the Village Board for consideration.

(2) Authorizing the used MFT funds for the purchase of salt and other materials for road maintenance 2009

Mr. Ganek also presented the MFT resolution for the 2009 calendar year, requesting \$450,000 of the MFT funds be appropriated to the purchase of salt, sand, concrete and gravel for the upcoming year.

Mr. Dianis asked why on the resolution it states \$450,000 and on the Municipal Estimate of Maintenance Costs it lists \$419,822.72. Mr. Ganek replied that the resolution is the budget number; the other is an estimated cost.

President Schmitt added that Senator Althoff and Representative Tryon were working on getting the municipalities some financial relief in regards to the cost of salt.

The Committee of the Whole recommended unanimously that the Resolution Authorizing MFT funds for the purchase of salt and other materials for road maintenance 2009 be forwarded to the Village Board for consideration.

AGENDA ITEM 5: Executive Session

No items to discuss.

AGENDA ITEM 6: Other business

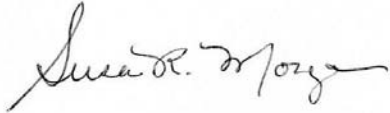
- A. Ms. Sosine asked staff if the Village is now recommending that developers who are not maintaining naturalized areas on their properties install grass areas instead. Mr. Ganek stated he would look into that issue.

- B. Mr. Ganek asked Mr. Mitchard when the scarification process will be taking place so that Committee members could observe. Mr. Mitchard replied it would happen some time in May.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Glogowski adjourned the meeting of the Committee of the Whole at 9:00 pm.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Susan R. Morgan".

Susan Morgan, Recording Secretary