



**Village of Algonquin
Committee of the Whole Meeting Minutes
Held in Village Board Room
October 25, 2016**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees, Debby Sosine, Jerrold Glogowski, Bob Smith, Brian Dianis, Jim Steigert, and President Schmitt. Village Clerk Jerry Kautz was also in attendance.

Staff Present: Tim Schloneger, Bob Mitchard, and Attorney Kelly Cahill.

Chairman John Spella called the Committee of the Whole meeting to order at 7:30 p.m.

AGENDA ITEM 2: Audience Participation

None

AGENDA ITEM 3: Community Development

None

AGENDA ITEM 4: General Administration

A. Consider an Ordinance Amending Chapter 33 to Increase the Number of Available Class F Liquor Licenses

(This item was tabled at the October 11, 2016 Committee of the Whole)

In accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the proposed ordinance increases the Class F Liquor Licenses by one. This change is the result of requests from 423 Café LLC d/b/a Mia's Café, 4120 E. Lake Cook Road, Algonquin a new business that will be opening soon. They are requesting to be able to sell/serve alcohol (beer and wine only) on the premises for consumption on the premises (F) in their establishment.

Summary: The Business, Mia's Cafe, (hereinafter "Business") is intended to be operating under an assumed name of the main company 423 Cafe, LLC formed as an Illinois Limited Liability Company (LLC) located at 2140 E. Lake Cook Road, Algonquin, Illinois 60102, poised for rapid growth in the Entertainment industry. The Business seeks funding to take advantage of a window of opportunity for introducing a new Food and Video Gaming product, which has the potential to dominate the market on the East side of Algonquin.

During discussion, Ms. Sosine was the first to speak against this plan saying she was not in favor of a small restaurant with video gaming. Mr. Glogowski questioned that the food would not be prepared on premise. Mr. Dianis was also opposed to the business plan. Mr. Steigert also stated he was not in favor of the plan. Mr. Smith stated he was in favor of the plan saying this was a high end product with just a small area portion being set aside for gaming. He added that Starbucks does not make the little bit of food it offers on premises, and they still received a class F license. He also said the Village should help local businesses be successful. This project would be an advantage for the Mandile family that has been a local family owned business for years by filling vacancy in their strip mall. The proposed owners, Leslie Blanken and landlord Michael Mandile were present to state their case. They presented their business plan once again and answered questions from the Committee members. Ms. Blanken said McHenry County Board of Health approved the business

model. President Schmitt stated he favors helping small businesses but thinks a standard restaurant, café, or bistro would be best suited for that location and added he thinks there are more video gaming locations in Algonquin than needed as Algonquin is a family friendly community. Chairman Spella stated the video gaming plan is the sticking point for this plan. After everyone stated their position, Chairman Spella asked for consensus on whether the Village Board should add a Class F liquor license to be available.

The consensus was 6 to 1 (Mr. Smith in favor) against increasing Class F licenses.

AGENDA ITEM 5: Public Works & Safety

Mr. Mitchard reported the following:

A. Consider an Agreement with IDOT to Perform Emergency Repairs on Infrastructure

Housekeeping item, this resolution will allow Public Works teams to conduct emergency repairs on infrastructure that resides within the State of Illinois' rights-of-ways without the need to file a "Permit to Construct" application or post a surety bond in advance of making said repairs. The resolution provides that exemption, simplifies the process and allows us to make repairs with a verbal notification to IDOT at the time of emergency. An "after the fact" or follow-up permit is permissible by this resolution. The current resolution, 2014-R-39 is set to expire on December 31, 2016. This resolution will renew this relationship for an additional two years, 2017 and 2018.

Consensus of the Committee of the Whole was to pass this on to the Board for approval.

B. Consider the Purchase of a 2017 F550 Truck from EJ Equipment, Inc. of Manteno, IL

Appearing on the October 11, 2016 Committee of the Whole meeting agenda, Public Works was seeking approval to purchase a new service truck, a Ford 2016 F550 truck chassis with Maintainer brand truck body featuring metal tool boxes and crane. Purchase amount was \$99,545, to have been supplied by Morrow Brother Ford of Greenfield, IL.

In preparation for Village Board approval and purchase, vehicle chassis specifications underwent a final review, where it was discovered that a critical element of the truck chassis was not included, a PTO (power take off) was not available on this truck chassis. Without this provision on the transmission, the crane is inoperable and will not fulfill one intent of the new truck. Staff was able to locate a second truck chassis, a Ford 2017 F550 from EJ Equipment, Inc. of Manteno, IL. The second truck chassis does meet all Village specifications, including the PTO, and uses the same Maintainer brand truck body with metal tool boxes and crane. The cost of the vehicle is slightly higher at a proposed amount of \$100,307. The increase over the originally proposed 2016 Ford truck is \$762.

It is staff's recommendation to issue a purchase order to EJ Equipment, Inc. of Manteno, IL in the amount of \$100,307 for the purchase of a new Ford 2017 F550 with Maintainer brand truck body as a new service vehicle.

The consensus was to move this item along to the Board for approval.

AGENDA ITEM 6: Executive Session

None

AGENDA ITEM 7: Other Business

Items added to Agenda with Mr. Mitchard reporting the following:

(1) Downtown Streetscape – Dry Utility Lowering (ComEd)

This regards Design Services as indicated in the Request for Proposal for the Dry Utility Lowering (ComEd) project in the Village of Algonquin. The estimate was reviewed to ensure the full scope of

the project was addressed. The Dry Utility Lowering portion of the Downtown Streetscape is to address the unsightliness of the existing overhead cables and poles. With a high value put on the aesthetics improvements to downtown, the Village recommended that the dry utility companies (ComEd, AT&T, Comcast, & WOW) relocate the existing overhead facilities to underground installations. The proposal fees reflected here are for the dry utility company to design the lowering of their facility per the limits indicated in the scope of work submitted, as well as construct the work once the design has been approved by the Village. It is important to note that the Village will also be putting together a dry utility construction project in order to build the necessary infrastructure for the utility company to utilize in the lowering of their facility.

Financially, this is an unbudgeted expense of \$1,641,240.00 which will be paid out of the Street Improvement Fund. ComEd requires a deposit of 10% prior to the start of design, however due to the Cost of this project they have agreed to require only \$100,000.00. A vast majority of the remaining cost will not be seen until late 2017. Thus, the remainder of the construction work will be appropriately budgeted in the fiscal year the expense will take place. It is important to note that we anticipate this expense to be reimbursable through the TIF. Staff recommends to approve the "Authority to Work" for ComEd in the total amount of \$1,641,240.00, understanding that we will only be required to advance-fund \$100,000.00 this fiscal year to cover engineering for the utility to plan this work. This is an unbudgeted expense, but will be expensed under the Phase 1 Engineering for the Downtown Streetscape project.

Consensus of the Committee of the Whole was to approve at the next Board meeting.

(2) Downtown Streetscape – Dry Utility Lowering (AT&T)

This Design & Construction Services as indicated in the Request for Proposal for the Dry Utility Lowering (AT&T) project in the Village of Algonquin. The estimate was reviewed to ensure the full scope of the project was addressed. The Dry Utility Lowering portion of the Downtown Streetscape is to address the unsightliness of the existing overhead cables and poles. With a high value put on the aesthetics improvements to downtown, the Village recommended that the dry utility companies (ComEd, AT&T, Comcast, & WOW) relocate the existing overhead facilities to underground installations. The proposal fees reflected here are for the dry utility company to design the lowering of their facility per the limits indicated in the scope of work submitted, as well as construct the work once the design has been approved by the Village. It is important to note that the Village will also be putting together a dry utility construction project in order to build the necessary infrastructure for the utility company to utilize in the lowering of their facility.

Financially, this is an unbudgeted expense of \$246,291.74 which will be paid out of the Street Improvement Fund. The breakout is as attached and includes: Design, Materials, & Labor. A vast majority of the cost will not be seen until late 2017. Thus, the remainder of the construction work will appropriately budgeted for in the fiscal year the expense will take place. It is important to note that we anticipate this expense to be reimbursable through the TIF. Staff recommends approval of the "Authority to Work" for AT&T in the amount of \$246,291.74. AT&T will typically bill this work to the local government entity once all the work has been completed. There will be no need to front any money to begin this project, so we will be able to build this expense, in its entirety, into next year's Capital Improvement Program.

Consensus of the Committee of the Whole was to approve at the next Board meeting.

AGENDA ITEM 9: Adjournment

There being no further business, Mr. Spella adjourned the Committee of the Whole meeting at 8:14 p.m.

Submitted: Jerry Kautz, Village Clerk