



**Village of Algonquin
Committee of the Whole Meeting Minutes
Held in Village Board Room
September 13, 2016**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees, Jerrold Glogowski, Debby Sosine, Brian Dianis, Jim Steigert, Bob Smith, and President Schmitt. Village Clerk Jerry Kautz was also in attendance.

Absent: Trustee John Spella

Staff Present: Tim Schloneger, Bob Mitchard, Russ Farnum, and Attorney Kelly Cahill.

Trustee Bob Smith, sitting in for the absent Chairman John Spella, called the Committee of the Whole meeting to order at 7:30 p.m.

AGENDA ITEM 2: Audience Participation
None

AGENDA ITEM 3: Proclamation

Clerk Kautz read a proclamation recognizing the week of September 17th through 23rd as Constitution Week in Algonquin.

AGENDA ITEM 4: Community Development

A. Consider an Agreement for Village Hall Office Space with the ALITH Chamber of Commerce

Mr. Farnum reported the Chamber has had some complications with their existing landlord and is actively working on finding a new location. There are many advantages to having the Chamber housed in Village space, including our convenient location. The best advantage, from an economic development standpoint, is sharing contact with local businesses in a "one-stop-shopping" environment. The lease calls for free use of the space but the Chamber would allow the Village up to \$5,000 in credits for Chamber membership and events, as well as reimburse the Village for the cost of all expendables, such as paper, copying, internet, etc. There are no direct costs to the Village for implementation of the Agreement, as the space and some furniture already exist in the offices, and the Chamber will be providing their own furniture and equipment. Staff recommends this agreement. Katrina McQuire, Executive Director of the Chamber was in attendance to answer any questions. Mr. Farnum stated a decision will be made as to what office the Chamber will use, but it will be in Community Development. Consensus of the Committee of the Whole was to move this on to the Board for approval.

AGENDA ITEM 5: General Administration
None

AGENDA ITEM 6: Public Works & Safety

Public Works Director, Mitchard reported on the following:

A. Consider an Agreement with Accu-Paving for GMC Lower Lot Rehabilitation Project

The lower parking lot at the Ganek Municipal Building is in need of repaving and is primarily used by the Police Department and staff. This project did not have an engineer's estimate of cost as it was designed in-house, but comparing last year's upper parking lot work, it was estimated to be around \$150K. This project has multiple line items in the budget as it is spread out amongst many departments. The budgeted total given to me was \$250,000.00. This indicates a 46% reduction in cost between budget and low bid. The Village has not worked with Accu-Paving of Broadview, IL which is the low bidder previously, however the project history indicates a plethora of experience working with school districts on parking lots. As this project is not very complex, there is little risk in having a new contractor conduct the work. It is for those reasons and the analysis conducted that staff recommends Accu-Paving, Co. be awarded the low bidder contract in the amount of \$112,432.00 for the subject project.

Consensus of the Committee of the Whole is to move this on to the Board for approval.

B. Consider an Agreement with Arrow Road Construction for the 2016 IMS Program

This project has an engineer's estimate of cost of \$1,330,000.00, which is within 10% of the 3 low bid average, a very good sign of the project not having many if any irregularities. This project is part of the IMS (Infrastructure Management System) program that identified roadways that with repairs would provide the greatest user benefit to the community. The budget number provided was 1.9 million but for reasons unknown, the construction of this project was not provided an approved budget amount. As such, it is uncertain at this time what fund the project will utilize to pay for the installation of these improvements. The Village has worked extensively with Arrow Road Construction of Mount Prospect, IL. Arrow has a wealth of experience working on roadway improvements of this scope. They are well suited to the work, are accustomed to working within Village protocols, and have always provided quality craftsmanship. It is for those reasons and the analysis conducted that staff recommends Arrow Road Construction be awarded the low bid contract in the amount of \$1,128,406.00 for the subject project.

The Committee of the Whole consensus was to forward to the Board for approval.

AGENDA ITEM 7: Executive Session

None

AGENDA ITEM 8: Other Business

Mr. Schloneger reported the Village will be honored in the near future with receiving a very prestigious award that signifies the Village of Algonquin's highest achievement in cooperation and assistance with surrounding communities. It was mentioned that Glenview, IL was the first award winner and they have been in a coalition of several Northshore communities and organizations for several years. More information is forthcoming.

AGENDA ITEM 9: Adjournment

There being no further business, Mr. Smith adjourned the Committee of the Whole meeting at 7:50 p.m.

Submitted: Jerry Kautz, Village Clerk