

**Village of Algonquin  
Committee of the Whole Meeting Minutes  
Held in Village Board Room  
May 10, 2016**

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Trustees Brian Dianis, Debby Sosine, John Spella, Jerrold Glogowski, Jim Steigert, Robert Smith, and Village President John Schmitt.

Staff Members Present: Tim Schloneger, Village Manager; Bob Mitchard, Public Works Director; John Bucci, Police Chief; Michelle Weber, Deputy Village Clerk

Chairperson Steigert called the Committee of the Whole meeting to order at 7:30 p.m.

**AGENDA ITEM 2:** Public Comment – Audience Participation  
None

**AGENDA ITEM 3:** Community Development  
None

**AGENDA ITEM 4:** General Administration  
None

**AGENDA ITEM 5:** Public Works & Safety

**A. Consider an Agreement Engineering Enterprises, Inc. for Phase 1 & 2 Design Engineering Services for the Downtown Streetscape Stage 1 Utility Project**

Mr. Mitchard Presented:

The cost of the proposal is a total of \$304,112.00 and is based on estimated hours of work of staff at hourly rates. The Village did not specifically budget an amount in the Capital Improvement fund but in total has \$380,000.00, to utilize across various line item specific to the Downtown Streetscape. It is staff's recommendation enter into an agreement with Engineering Enterprises, Inc. for this project.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

**B. Consider an Agreement with Trotter & Associates for Phase 1 Design Engineering Services for the Downtown Streetscape Stage 2 Utility Project**

The cost of the proposal is a total of \$69,005.00 and is based on estimated hours of work of staff at hourly rates. The Village did not specifically budget an amount in the Capital Improvement fund but in total has \$380,000.00, to utilize across various line item specific to the Downtown Streetscape. It is staff's recommendation that the Village enters into an agreement Trotter & Associates, Inc. for this project.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

**C. Consider an Agreement with Topographic Survey Engineering Services for the Downtown Streetscape Overview Project**

This proposal was provided only to the design engineering firm utilized in Phase 1 as they have an intimate knowledge of the projects scope and status. The cost of the proposal is a total of \$154,785.00, which is based on estimated hours and hourly rates within the master agreement. The Village budgeted amount in the Street Improvement fund is \$80,000.00. The proposal amount is in excess of the budget due to the large cost associated with the expanded work to include all stages of the Downtown Streetscape project, including the Alta Surveys for several properties. Therefore, this amount is consistent with the projects current requirements, and it is recommended that Christopher B. Burke Engineering, Ltd. does this project. The Street Improvement Fund budget included \$500,000.00 to pay of the final invoice from IDOT for the Edgewood Road project, but this invoice was only about \$300,000, leaving us a surplus of about \$200,000 in that account to pay off the above budget overrun.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

**AGENDA ITEM 6:** Executive Session  
None

**AGENDA ITEM 7:** Other Business

Mr. Glogowski asked since there is going to be work this summer in the downtown area; is it worthwhile for the Garden Club to plant flowers in that area? Also, when will the large planters be put out on the walkways downtown? Mr. Mitchard indicated the work being done this year is strictly design and it will not affect any plantings. He will check with staff on the status of the placement of the planters.

**AGENDA ITEM 8:** Adjournment

There being no further business, the Committee of the Whole meeting was adjourned at 7:38 p.m.

Submitted: Michelle Weber, Deputy Village Clerk