

**Village of Algonquin
Committee of the Whole Meeting Minutes
Held in Village Board Room
April 26, 2016**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees Brian Dianis, Debby Sosine, John Spella, Jerrold Glogowski, Jim Steigert, Robert Smith, and Village President John Schmitt. Village Clerk Jerry Kautz was also in attendance.

Staff Members Present: Michael Kumbera, Assistant Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Ben Mason, Senior Planner; John Bucci, Police Chief; and Attorney Kelly Cahill.

Chairperson Glogowski called the Committee of the Whole meeting to order at 7:30 p.m.

AGENDA ITEM 2: Public Comment – Audience Participation

1. Mr. Donald Purn, 1662 Edgewood Drive, Algonquin, Historic Commission Member, requested the village to advertise for applicants to join the Historic Commission as members since there are some open positions that are not filled.

AGENDA ITEM 3: Community Development

A. Consideration of Proposed Amendments to Chapter 29, Sign Code, regarding Political Signs

Mr. Russ Farnum reported the Village Attorney's office has prepared a proposed amendment to Chapter 29 of the Municipal Code, Sign Code, pertaining to political signs and sign content. This minor change is necessitated by some recent Supreme Court rulings and maintains compliance with the findings of those cases.

During discussion there seemed to be some misunderstanding regarding the ruling by the Supreme Court. Attorney Cahill suggested she prepare a list of what constitutes political signage, sizes, and locations of placement.

Chairman Glogowski then tabled this item to the next Committee meeting.

B. Presentation of Public Art Program displays for 2016-2017

Mr. Ben Mason reported the village's yearly public art display program was replaced by the special exhibit 'Ships Set Sail' in 2015. Following the conclusion of the sailboat sculpture exhibit, staff publicized a new call for artwork this past winter, as part of a return to the annual public art display program in 2016. Mr. Mason provided a Power-Point presentation of the 33 recommended artworks for display. The Committee of the Whole members were pleased with the selections but Mr. Steigert wants to have some of the pieces displayed at locations that would be visited by the largest number people.

Following the consensus was to move this item on to the Board for approval.

C. Consideration of Special Event Permit for Art on the Fox, June 18/19, 2016

Mr. Mason reported, the Village of Algonquin's Public Art Commission has applied for a Public Event License for Saturday June 18, 2016 and Sunday June 19, 2016. The event would be the ninth annual "Art on the Fox" fine art show taking place at Riverfront Park from the hours of 10:00 a.m. to 5:00 p.m. and will be open to the public. The event has taken place in the same manner for the past eight years without any issues or needing approval from the Village Board. However, this year there is a request for a folk guitar player to play amplified music. In addition, some students from McHenry County College will be performing amplified poetry readings.

The Committee of the Whole consensus was to move this item to the Board for approval.

D. Consider Candidate Kukreja for Public Arts Commission Member

Mr. Mason reported, staff received interest earlier this month from an Algonquin resident Julie Kukreja, who is interested in joining the village's Public Arts Commission. Ms. Kukreja has been a student and instructor of art for over 15 years, and attached is a copy of her resume. Staff recommends the Committee move to appoint Ms. Kukreja to fill the seat of

Jeff Kennedy, who is stepping down at the end of his term this month. Should the Committee concur, Ms. Kukreja will be eligible to join the commission as a sitting member in May.

The Committee of the Whole consensus was to pass on to the Board for approval.

AGENDA ITEM 4: General Administration

A. Consider an Ordinance Amending the Amount of Available “A-1” and “E” Liquor Licenses

Mr. Michael Kumbera reported that staff is recommending amending the number of allowable liquor licenses for certain classes to accommodate current requests. Class “A-1” licenses should decrease by two, allowing 27 at one time and Class “E” licenses should increase by one, allowing four at one time.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

AGENDA ITEM 5: Public Works & Safety

A. Consider a Grant Application & Engineering Agreement – Ratt Creek Reach 5 in the Amount of \$25,000.00

Mr. Mitchard reported that staff is looking to restore the eroding creek and enhance the surrounding riparian corridor and detention basins on Ratt Creek. This will allow for a more aesthetically pleasing experience for users of the bike path and boardwalk. This section of Ratt Creek was called out in the Jelke Creek Fox River Watershed Plan as an area needing stream restoration in order to improve water quality in the Fox River. Because it is part of the watershed plan, it is eligible to receive 319 Water Quality grant funds from the EPA. This proposal consists of preparing and submitting that application as well as some preliminary design of the project. Applied Ecological Services has successfully completed two other 319 grant applications for the Village both of which resulted in the Village receiving grant funds. AES also prepared all the project plans that were incorporated into the Jelke Creek Fox River Watershed Plan. Therefore, they should be a nice fit for this work. Therefore, it is the Public Works Department's recommendation that the Committee of the Whole take the necessary action to authorize the Board of Trustees to enter into this agreement with AES for \$25,000.00.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

B. Consider a Retrofit Agreement with Applied Ecological Services Engineering Design/Build Services in the Amount of \$19,500.00 to Naturalize the Spella Park Detention Basin

Mr. Mitchard reported that this agreement was reviewed by staff for the Spella Park detention basin. It is a retro fit agreement with Applied Ecological Services (AES) in the amount of \$19,500. This was approved as part of the 2016/2017 budget and is being paid for out of the Woods Creek restricted funds. These are funds that are collected from development along Woods Creek as part of the watershed. Therefore, staff recommends approval of this agreement in the amount of \$19,500 to AES.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

C. Consider and Agreement with Copenhagen Construction in the amount of \$473,198.40 for Snapper Field Basketball Court Rehabilitation Project

Mr. Mitchard reported that all bids were tabulated and no errors were found. The low bid grand total of \$473,198.40 by Copenhagen is thus upheld. The Village has lots of experience working with Copenhagen and they are a willing and capable contractor. Staff recommends accepting Copenhagen's bid.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

D. Consider an Agreement with Engineering Enterprises, Inc. for Civil Engineering Phase II Design Services for Glenmoor Subdivision Ph. 1 Roadway Rehabilitation Not to Exceed \$49,850.00

Mr. Mitchard reported that staff reviewed the proposal for the Phase 2 Design Engineering Services as indicated in the Request for Proposal for the Glenmoor Subdivision Phase 1 Roadway Rehabilitation Project. This proposal was provided only to the design engineering firm utilized in Phase 1 as they have an intimate knowledge of the projects scope and status. The cost of the proposal is a Not to Exceed total of \$49,850.00. The Village budgeted amount is \$200,000.00. This amount is consistent with the projects current requirements, thus it is Staff's recommendation to consider Engineering Enterprises, Inc. for this project.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

E. Consider an Agreement with Christopher B. Burke Engineering, Ltd. For Civil Engineering Phase II Design Services for Sleepy Hollow Roadway Rehabilitation Not to Exceed \$151,628.00

Mr. Mitchard reported that staff reviewed the proposal for the Phase 2 Design Engineering Services as indicated in the Request for Proposal for the Sleepy Hollow Roadway Rehabilitation project. This proposal was provided only to the design engineering firm Christopher B. Burke Engineering, which was utilized in Phase 1 as they have an intimate knowledge of the projects scope and status. The cost of the proposal is a Not to Exceed total of \$151,628.00. The budgeted amount is \$130,000.00. The proposal amount is in excess of the budget due to the large cost associated with the expanded scope of replacing the entire curb line, adding a boardwalk (just north of Creeks Crossing Drive), and misc. other improvements on nearby public assets. Therefore, this amount is consistent with the projects current requirements, thus it is the recommendation to consider Christopher B. Burke Engineering, Ltd. for this project not to exceed \$151,628.00.

There was discussion about future traffic building up on Sleepy Hollow once the Longmeadow Parkway project is completed. President Schmitt asked staff to work on a traffic calming plan that could be implemented at the time of construction.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

F. Consider an Agreement with Christopher B. Burke Engineering, Ltd. For Civil Engineering Phase II Design Services for Terrace Hill Subdivision Ph. 1 Roadway Rehabilitation Not to Exceed \$135,888.00.

Mr. Mitchard reported that staff reviewed the proposal for the Phase 2 Design Engineering Services as indicated in the Request for Proposal for the Terrace Hill Subdivision Ph. 1 Roadway Rehabilitation project. This proposal was provided only to the design engineering firm Utilized in Phase 1 as they have an intimate knowledge of the projects scope and status. The cost of the proposal is a Not to Exceed total of \$135,888.00. The Village budgeted amount is \$150,000.00. The recommendation is to consider Christopher B. Burke Engineering, Ltd. for the project not to exceed \$135,888.00.

Consensus of the Committee of the Whole was to move this item to the Board for approval.

AGENDA ITEM 6: Executive Session
None

AGENDA ITEM 7: Other Business
None

AGENDA ITEM 8: Adjournment

There being no further business, the Committee of the Whole meeting was adjourned at 8:20 p.m.

Submitted: Jerry Kautz, Village Clerk