

**ALGONQUIN HISTORIC COMMISSION
MINUTES OF WORKSHOP MEETING
December 19, 2015**

CALL TO ORDER – ESTABLISH QUORUM:

Meeting called to order at 8:30 a.m.

PRESENT:

Chairman Jolitz

Members: Zange, Purn, Nee, Thompson

VOLUNTEERS:

Pat Zange

ACTIVITIES:

This session concerned a continuation of sorting donations from local residents, filing, and research, including review of various video footage from the 1940's donated by the Duensing family.

The group also discussed accessioning methods for donated photographs and other items on PastPerfect software, and / or other possible databases that could be developed for organizing and photographs, business ads, business cards, etc, in the Commission's possession.

Commission's budget requirements for the next fiscal year were reviewed and especially upcoming computer hardware / software needs (Commissions current laptop dates from 2006).

The group discussed moving forward the possible purchase of a digital camera, digital card reader, and tabletop tripod for photographing artifacts accessioned on the PastPerfect software and use with its media functions (already approved in the Current year's budget) . Member Zange will investigate Camera needs / options and report back.

Chairman Jolitz advised , he sent an inquiry to Ben Mason for permission for the Commission to use the Information post and box currently located in the Algonquin cemetery. It has remained empty for nearly 2 years and the commission was seeking permission to create a one page flyer about the Cemetery, its History, grave stone symbolism, etc. to place in it and make use of the information box .

Ideas / suggestions of individuals for potential interviewees for the Commission's interview project were reviewed.

Chairman Jolitz and Member Purn also worked on the signage for the next exhibit for the Algonquin Public Library focusing on historic products made in Algonquin.

ADJOURNMENT:

Moved by Member Purn to adjourn. Motion seconded by Member Thompson. Voice vote: All ayes.
Meeting adjourned at 12:00 noon.


Secretary

1-13-16
Date Approved