

**Village of Algonquin
Committee of the Whole Meeting Minutes
Held in Village Board Room
October 27, 2015**

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees John Spella, Debby Sosine, Brian Dianis, Jerrold Glogowski, Robert Smith, Jim Steigert, and Village President, John Schmitt. Village Clerk, Jerry Kautz was also in attendance.

Staff Members Present: Tim Schloneger; Village Manager, Susan Skillman; Comptroller, and Kelly Cahill; Village Attorney

Chairman John Spella called the Committee of the Whole meeting to order at 7:30 p.m.

Audience Comments None

AGENDA ITEM 2: Community Development
None

AGENDA ITEM 3: Public Works & Safety
None

AGENDA ITEM 4: General Administration

A. Final Audit Presentation

Ms. Skillman introduced Ms. Katie Berry who gave a brief overview of the Annual Audit of the Village.

Auditors McGladry LLC presented this report related to Algonquin's audit of the basic financial statements of the Village for the year ended April 30, 2015. A copy of the Audit will be available at the Ganek Municipal Center after the Village Board formally accepts the Audit. Following the presentation the Committee of the Whole consensus was to accept the audit.

B. Consider Amending Section 31.04, Public Events and Entertainments, of the Algonquin Municipal Code Regarding Indemnification and Hold Harmless Agreement Requirements

Mr. Schloneger reporting:

This revision will ensure that event coordinators will provide proper insurance coverage for their events. Specific language will be added to the Code 31.04 to make sure the applicants know exactly what is expected by the village in regard to their event. The consensus of the Committee of the Whole was to move on to the Board for approval.

C. Consider an Agreement with Crown Castle to Install Microwave Communications Technology on Certain Towers for the Police Department's Internal Radio Network

Mr. Schloneger reporting:

Information Systems staff is currently implementing microwave communications technology for the Police Department's internal radio network. This technology will replace existing under-

ground communication infrastructure which has become very costly to operate. This will require the Village to place microwave dishes on strategic sites to maintain existing coverage and services. As such, microwaves are proposed to be installed on existing monopoles at the following locations: (1) Algonquin Cemetery, 1091 Cary-Algonquin Road and (2) Algonquin Wastewater Treatment Facility, 125 Wilbrandt Street.

A license agreement with Crown Castle will need to be executed to install equipment on the monopoles themselves. As both of these sites are leased to Crown Castle by the Village, there will be no recurring rent costs. However, the Village will be assessed certain one-time fees for the initial installation of the microwave equipment. The term of the agreement is for five years with automatic renewals for five periods. The Village Attorney's office has reviewed the agreement and has found it to be in proper order.

The Committee of the Whole consensus was to move these items to the Board for approval.

AGENDA ITEM 5: Executive Session

None

AGENDA ITEM 6: Other Business

A. Algonquin Egg Hunt Location change

Mr. Schloneger reporting:

In trying to improve upon Village events, staff has reviewed locations other than Presidential Park and Golf Club of Illinois for the annual Egg Hunt in April. They found that Towne Park would be a better location for all concerned due to less traffic and can handle crowds of 300. The Committee of the Whole agreed the location change would be beneficial to the community.

AGENDA ITEM 7: Adjournment

There being no further business, the Committee of the Whole meeting was adjourned at 7:52 p.m.

Submitted: Jerry Kautz, Village Clerk