

Village of Algonquin  
Committee of the Whole Meeting Minutes  
Held in Village Board Room  
September 8, 2015

**AGENDA ITEM 1:                      Roll Call to Establish a Quorum**

Present:                                Trustees Johns Spella, Debby Sosine, Brian Dianis, Jerrold Glogowski, Robert Smith, Jim Steigert, and Village President, John Schmitt. Village Clerk Jerry Kautz was also in attendance.

Staff Members Present:        Michael Kumbera, Assistant Village Manager; Bob Mitchard, Public Works Director; Todd Walker, Human Resources Director; Steve Ludwig, General Services Superintendent; and Attorney Kelly Cahill.

Chairman John Spella called the Committee of the Whole meeting to order at 7:30 p.m. and a quorum was established.

Audience Comments    None

**AGENDA ITEM 2:                      Community Development**  
None

**AGENDA ITEM 3:                      General Administration**

**A. Consider a Tobacco Free Campus for Municipal Buildings**

Mr. Walker provided an overview of current Village policies and State statutes pertaining to the prohibition of smoking and tobacco use in municipal buildings and vehicles. Additionally a recent employee wellness survey indicated a majority of our employees want Village campuses to be tobacco-free zones. Therefore, to protect all individuals from exposure to secondhand smoke, reduce health care costs, and to minimize the abuse of unnecessary smoking breaks, staff is recommending the Village of Algonquin implement a strict tobacco-free campus policy effective January 1, 2016.

On January 1, 2016 current policy would be expanded to include prohibiting smoking and/or the use of tobacco on properties that have buildings to include the building, parking lot, and easements surrounding various properties that house staff members during the working day. Mr. Walker added that this mirrors corporate and university policies around the country. Both Trustee Smith and Glogowski want to be fair to employee smokers and wants them to be able to smoke in their vehicles that would be parked in village lots instead having to leave the village property limits and then return in a few minutes after smoking a cigarette. Mr. Walker also added this policy will provide a healthy environment that promotes the health, well-being, and safety of staff and visitors at the Village of Algonquin by minimizing the negative effects of smoking and tobacco use. This also will improve fire safety and to encourage a more sustainable environment. The public and visitors are not going to be affected by this proposal. Mr. Schmitt asked that verbiage stating the public would be asked to leave the property limits if caught smoking be eliminated at which time Mr. Walker agreed to do so. There is a variety of help offered to employees to cure nicotine addiction. These policies also save the residents and employees' money as it pertains to health insurance costs. Following discussion, Mr. Spella asked for a straw poll consensus vote to move this on for Board approval. Sosine, Dianis, Schmitt, Steigert, and Spella stated they are in favor of the proposal. Smith and Glogowski stated they do not support the change. The majority consensus was to move to Board for final approval.

**B. Consider an Ordinance to Increase the Number of A-1 Liquor Licenses Availability by One**

Mr. Kumbera reported the proposed ordinance increases the number of available Class A-1 liquor licenses by one. This change is the result of a request from Yoshi Sushi and Hibachi, to be able to sell alcoholic liquor on the premises for consumption on the premises. Staff recommends that the change in the number of available A-1 licenses be approved. The Committee of the Whole consensus was to move this item along to the Board for approval.

**C. IMRF Audit Results/Resolution Relating to Termination of Participation by Elected Officials in the IMRF**

Mr. Kumbera reported the Illinois Municipal Retirement Fund (IMRF) recently performed an audit of Village records to verify compliance with IMRF statutes, policies and procedures. IMRF auditing staff found one (1) exception in need of corrective action: (Participation of the position of Village Clerk in IMRF) On December 20, 1977, the Village Board approved a resolution determining that the elected position of Village Clerk worked for at least 600 hours in a year. In present day, this is no longer believed to be the case and the audit findings recommend the Village terminate participation of this elected position in the IMRF. The consensus was to pass on to the Board for approval.

**D. Consider Ordinances Abating a Portion of Taxes Heretofore Levied to Pay Principal of and Interest on Certain General Obligation Refunding Bonds**

Mr. Kumbera reported the ordinances that were approved in relation to Bond Series 2013 (Wastewater Treatment Facility expansion) and 2014A (Public Works Facility construction) require that Kane and McHenry County Clerks to annually levy taxes to provide funds for payment of the principal and interest coming due for each referenced bond series. The 2015 tax levy for these bond series are \$806,625.00 and \$602,675.00 respectively, or a total of \$1,409,300.00. The Village has historically abated property taxes for our General Obligation (G.O.) Bond Series. As a condition to abate the debt service in the tax levy, the Village is required to have funds on deposit sufficient to pay the principal and interest on the bonds when due. The Committee of the Whole consensus was to move this item along to the Board for approval.

**AGENDA ITEM 4: Public Works & Safety**

**A. Snapper Field Improvements Discussion**

Mr. Ludwig provided an overview of the Snapper Field basketball/hockey rink project. After review of the project scope, there are some opportunities that should be considered. The estimate for the budget did not include items such as an entrance path, site amenities, drainage issues, and electricity and lighting. Additionally, with materials pricing changes the base estimate for the project is \$314,600, well above our budgeted amount. Furthermore, there are several opportunities to make the site more cohesive than the fractured site we experience today. By adding pavement, amenities, landscaping, and path connectivity between the assets of the park there is the potential to provide a much more complete feeling site and project. The addition of these items would bring our current estimate of the project to \$426,600. The current balance in the Park Improvement Fund to fund such projects is \$589,600.

There are three options to consider (1) postpone the project until necessary funding is proposed and approved, potentially in the next fiscal year budget; (2) move forward with the base project at the estimated amount of \$314,600. This option would utilize the existing budgeted amount to provide design and the initial phase of construction. This will require a commitment to fund the unbudgeted amount next fiscal year; or (3) fund the recommended project at a cost of \$426,600. This would require the use of existing budgeted funds to provide design and the initial phase of construction, and a commitment to fund the unbudgeted amount next fiscal year.

Mr. Steigert started the discussion by saying he is in favor of option 3 and do it all at one time. Mr. Glogowski voiced concern about spending over \$400,000 on the park when the village is not sure what will eventually happen to the municipal pool. Mr. Ludwig responded that the park area would have to be rehabbed in any case and that the pool has recently had upgrades in equipment. Mr. Smith, Mr. Spella, and Mrs. Sosine are also in favor stating the aesthetics are very good for the east side of the village especially a skating rink that would afford the park year round recreational use. The consensus for the Committee of the Whole is to send this item to the next Board meeting for approval.

**AGENDA ITEM 5: Executive Session**

None

**AGENDA ITEM 6: Other Business**

None

**AGENDA ITEM 7: Adjournment**

There being no further business, the Committee of the Whole meeting was adjourned at 8:38 p.m.

Submitted: Jerry Kautz, Village Clerk