

Village of Algonquin
Committee of the Whole Meeting Minutes
Held in Village Board Room
August 25, 2015

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: President, John Schmitt, Trustees Debby Sosine, Robert Smith, Brian Dianis, Jerrold Glogowski, John Spella, and Jim Steigert. Village Clerk Jerry Kautz was also in attendance.

Staff Members Present: Tim Schloneger, Village Manager; Bob Mitchard, Director of Public Works; Andy Warmus, Superintendent of Utilities; and Kelly Cahill, Village Attorney.

Chairman Robert Smith called the Committee of the Whole meeting to order at 7:30 p.m. and a quorum was established.

Audience Comments: None

AGENDA ITEM 2: Community Development
Nothing to report.

AGENDA ITEM 3: General Administration

A. Consider an Ordinance Declaring Certain Office Equipment Surplus

The Village has 11 office chairs that are in various states of disrepair and are not worth salvaging. Staff is requesting to declare this list as surplus.

The Committee of the Whole consensus was to move on to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

A. Intergovernmental Agreement with Carpentersville for Water System Interconnects

Intergovernmental Agreement (IGA) with the Village of Carpentersville to establish two (2) water system interconnections, for the purpose of providing an additional water source during instances of emergency or planned maintenance. The intent is not to provide a means of bulk water sales to either community, and ensures water conservation restrictions are strictly observed by each community during periods of activation. The IGA establishes each community's commitment to the design, construction, operation, and maintenance of the physical structures, as well as serving to demonstrate a sense of "good neighbor" and providing for a mutually beneficial solution in times of need. This IGA has received unanimous approval from the Village of Carpentersville's Committee of the Whole and is expected to receive Board approval within a time frame similar to ours.

Recommendation of Public Works Staff is to approve this agreement.

Consensus of the Committee of the Whole is to pass this item on to the Board for approval.

B. Recommendation for Engineering Design Services – Carpentersville - Algonquin Water System Interconnects

Public Works Department has received responses to out RFP for Design Services for the Carpentersville-Algonquin Water System Interconnects on both the east and west sides of the Village. We send the documents out to eight firms and received 3 qualified and responsible submittals back providing scope of services and related costs for the project. Our budget for this project in the current FY 2015/2016 Operating Budget is \$25,000.00. Each of the submittals came in significantly over the budget, with the lowest cost being Christopher B. Burke Engineering's

proposal at \$36,250.00. It is suspected that the high costs are due to the fact that each firm would have to depend on water model information that would have to be garnered through the Village, or directly from EEI, the firm that holds possession of the water model. After speaking with one of the principals at EEI to negotiate a number to have them complete the project considering that they possess the greatest amount of background relative to the project, at hand, and direct access to the water model. Thomas Talsma has agreed to complete the work for \$30,000.00, and a copy of the scope of services is described in the attached Letter of Understanding.

It is recommended that the Committee of the Whole reject the RFP's that were submitted for the project and take the necessary action authorizing the full Board of Trustees to approve an engineering agreement with Engineering Enterprises Inc. of Sugar Grove, IL in the amount of \$30,000.00. The design work on this project can begin with a secured Intergovernmental Agreement with Carpentersville to share the cost of this design and construction, and the ensuing operation and management of the interconnection valves and meters, including billing arrangements for consumption shared between the communities.

Following short discussion it was the consensus of the Committee of the Whole to approve the agreement.

AGENDA ITEM 5: Executive Session
None

AGENDA ITEM 6: Other Business
None

AGENDA ITEM 7: Adjournment
There being no further business, the Committee of the Whole meeting was adjourned at 7:55 p.m.

Submitted: Jerry Kautz, Village Clerk