

ALGONQUIN HISTORIC COMMISSION

MINUTES OF REGULAR MEETING

JULY 8TH, 2015

7:00 P.M.

CALL TO ORDER – ESTABLISH QUORUM

PRESENT: Chairman Jolitz, Member Purn, Member Adler, Member Zange, Member Thompson, and Member Nee.

ABSENT: Member Koeppel

APPROVAL OF MINUTES OF REGULAR MEETING JULY 8TH, 2015 AND WORKSHOP MINUTES OF JUNE 20TH AND JUNE 27TH: Member Zange moved by to approve May's Minutes. Member Thompson seconded the motion. Voice vote: All Ayes.

AUDIENCE PARTICIPATION: None

OLD BUSINESS

- A. Interview Project – Status Report: No interviews currently scheduled. Several questionnaires have been sent out to new prospective interview candidates for completion.
- B. Participation in Library "Story Telling" event on August 30th, 2015: Chairman Jolitz has confirmed AHC's participation in event with the Library. Additional details will be provided by the Library closer to the event.

APPROVAL OF BILLS FOR PAYMENT:

- No bills were presented for approval and/or payment.

NEW BUSINESS:

- A. Start-up and Training for New "Past Perfect" Software Accessioning
 - a. Member Thompson has corresponded with Mary Ott regarding training. Member Thompson will attempt to schedule a phone conference with Mary Ott during one of the July Workshops.
 - b. Member Thompson and Member Nee intend to continue completing accession forms.
 - c. Chairman Jolitz has ask Member Purn and Member Thompson to collect sample de-accession forms.
- B. Report on June 24th Archives and Collections Management Lecture Held at McHenry County Historical Society in Union

- a. Chairman Jolitz and Member Purn attended the lecture and represented the AHC.
- b. A majority of the lecture focused on facility management and disaster planning. The lecture also discussed proper storage and artifact preservation. Handouts were provided as were suggestions of additional paper and electronic resources.

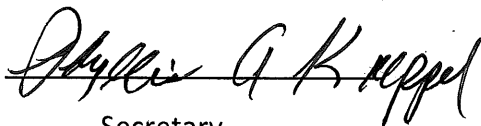
CORRESPONDENCE, COMMENTS OR OTHER BUSINESS:

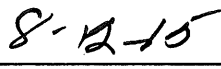
A. Messages:

- a. An individual contacted AHC regarding objects discovery during recent renovations. Member Purn is to contact individual.
 - b. Ben Mason contacted AHC regarding a replacement of concrete stairs at the Phelan house on South River Drive and whether the project need to be approved by the AHC. The AHC determined that a hearing was not needed.
 - c. Ms. Linda Scully of Elgin has requested information on Augus Michealis, Ida Schroeder, and John Schroeder. Member Purn will contact Ms. Scully regarding AHC's information on those individuals.
- B. The Jendruczek Open House is scheduled for July 15th from 5:00 to 7:00 p.m.
- C. The Vito Buffalo memorial concert is schedule for July 20th at 4:00 p.m. at Riverfront Park. A collection of former Vito Buffalo musicians will be present and performing.

ADJOURNMENT: Member Thompson moved to adjourn, Member Nee seconded the motion to adjourn.

Time of adjournment: 7:50 p.m.


Secretary


Date Approved