

Village of Algonquin
Committee of the Whole Meeting Minutes
Held in Village Board Room
July 28, 2015

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: President John Schmitt, Trustees Debby Sosine, Brian Dianis, Jerrold Glogowski, and Jim Steigert. Village Clerk, Jerry Kautz was also in attendance.

Absent: Trustee John Spella

Staff Members Present: Tim Schloneger, Village Manager; Russ Farnum, Community Development Director; Jeff Sutrick, Deputy Chief of Police; and Kevin Chrzanowski, Village Attorney were also in attendance.

Chairman Bob Smith called the meeting to order at 7:30 p.m. and quorum was established.

(Note: John Spella was seated at 7:32)

AGENDA ITEM 2: Community Development

A. Consider Final PUD & Special Use for Dunkin' Donuts at 1319 E. Algonquin Rd.

Ms. Parkhurst reported Mr. Asif Rajabali of Rajabali Properties, LLC has submitted development plans for a proposed Dunkin Donuts restaurant. The Dunkin Donuts will include a drive-through and outdoor seating area. In the future an addition may be added to the building to include retail tenant spaces for lease. The proposed development is located at 1319 East Algonquin Road. The site is Lot 2, an out-lot, in the Jewel shopping center, located west of the main entrance into the site (at the stoplight).

The site is currently vacant and is 1.085 acres in size. The site is zoned B-2 PUD, Business, General Retail, Planned Unit Development and designated for Office/Research/Commerce on the Future Land Use Map. The building is 2,115 square feet with a proposed 1,970 square foot future addition. The building will be constructed with a light sandstone face brick as the main building material and a base of sienna ironspot face brick, separated by a limestone band. The northeast corner of the building (front of building) and the drive-through window (rear of building) have parapet walls constructed with fiber cement siding ranging in shades of brown from dark "black bean" at the base to light "sand dollar" at the top. The building height is 17 feet and the parapet elements are 20.5 feet tall. A cast stone decorative cornice will top the building. The front (north) and east side elevation includes windows with dark bronze framing system; a brown fabric awning over the windows; and a stucco orange band wrapping around the windows. The building will also have wall sconce lighting that shines up and down. The future addition shall match the building height, materials, and colors of the Dunkin Donuts building. The site is an out-lot of the Jewel Shopping Center. There are three entrances into the site, one right-in only entrance off the entrance road from East Algonquin Road; one full access entrance off the east-west frontage road in the development; and one full access, cross connection, to the out-lot to the west, once it is developed. This access point shall be installed but barricaded until the lot to the west is developed. The right-in only access shall change the curb radius to further clarify that it is a right-in only movement. New curb shall be installed on both sides of the east-west access road for the entire length of the property. The curb at the southwest corner shall be straight along the pavement, not with a radius into the site. Vehicles will circle around the building to use the drive-through which is located at the rear of the building.

The site is very well landscaped with significant plant materials. The perimeter of the site is heavily landscaped with flowering crabapple and dogwood trees and three types of shrubs. The monument sign has groundcover and dogwood shrubs around the base. The foundation plantings include shrubs and groundcover. The foundation plantings line the base of the building and the future building area. The building pad will be turf grass until the addition is constructed. There are a few parkway trees and shrubs on site and these will remain. The landscape plan needs to differentiate the existing plant material (greyscale) and the proposed plant material (black line). The existing landscape beds shall have missing shrubs replaced and dead or dying plants removed and replaced. The plans also need to clarify if new plantings are in landscape beds or surrounded by grass. The curb at the west edge of the western landscaping island shall be eliminated. On July 13, 2015 the Planning and Zoning Commission considered the petition and recommended approval of the request for a Final PUD and Special Use Permit for D Donuts with the conditions listed by staff and the finding of facts presented. Staff concurs with the Planning and Zoning Commission and recommends approval of the PUD and Special Use Permit for Dunkin Donuts and retail building with conditions set forth by staff.

Comments: Sanitary sewer connection will be made across Algonquin Road with boring under the street so not to affect traffic. All members praised the plan and gave consensus to move on to the Board for approval.

B. Consider Final PUD for Sleep Number at 1531 S. Randall Rd.

Ms. Parkhurst reported that Mr. Max Odom of Vequity has submitted development plans for a proposed Sleep Number retail store. Sleep Number proposes to construct a free-standing 4,000 square foot retail store in the Galleria. The lot is currently vacant and zoned B-2 PUD Business, General Retail, Planned Unit Development. The lot is designated as Planned Mixed Use Predominately Commercial on the Future Land Use Map. The proposed development is located at 1531 South Randall Road. This is Lot 6 in the Algonquin Galleria. The lot is located between the fountain entrance feature and the Golden Corral Restaurant. The lot is currently pad ready, some parking exists on site. The lot is 1.406 acres in size. The corporation is looking to increased size and better location than their current location in the Commons. It was the consensus of the Committee to pass this on to the Board for approval.

C. Consider a Public Event Permit for the Algonquin Rotary Clubs End of Summer 5K Run

Mr. James Zursin, on behalf of the Algonquin Rotary, has submitted a Public Event/Entertainment License Application proposing to hold their second annual End of Summer 5K Run on Saturday, September 26, 2015 from the hours of 8:00 a.m. to 10:00 a.m. The event would include a 5K run leaving from and ending at Westfield Community School with the route going into the residential Willoughby Farms neighborhood areas just east and south of the school. Please note that permission has been granted by the Westfield Community School Principal, William Doran for the use of the school grounds.

Proceeds from the \$35.00 entry fee to participate in the event will benefit the Algonquin Rotary. Due to the need for a temporary street closure (Sleepy Hollow Road) and the use of enhanced police service (two officers will be contracted for the event), the event is in need of Village Board approval due to road closure(s). The Algonquin Police Department and the Public Works Department have reviewed and approved the proposed route and event. Parking for participants will be available within the Westfield Community School parking lot. The event coordinator has indicated they do not wish to utilize any ambulance service on site during the event. Westfield Community School will be open for participants so there will be no need for portable toilets on site. All debris will be cleared by volunteers and all such debris will be disposed at the school. No alcohol will be permitted. The Rotary will provide the necessary Certificate of Insurance naming the Village of Algonquin as additional insured. It was the consensus of the Committee to pass this on to the Board for approval.

D. Consider a Public Event Permit for St. Margaret Mary's Summer Fest 2015

Rev. Piotr Sarnicki from St. Margaret Mary's Church (111 S. Hubbard St.) has applied for a Public Event/Entertainment License for August 22, 2015. The event which is being called "St. Margaret Mary's Summerfest" will take place on the church grounds from the hours of 12:00 p.m. to 8:00 p.m. and will be open to the public. Admission fees are \$2.00 to enter the tent area. Due to this event including outdoor amplified musical performances by various bands throughout the day and an outdoor pony ride, the Village Board's approval is required.

The event is a community builder which provides food, games, an art show and music. Security will be provided by volunteer church members who are police officers in other communities. Parking will be provided within the church parking lot and the adjacent school parking areas. A site plan is attached. Temporary signs are being requested to be displayed. The necessary liquor permit and raffle permit has been applied for and the required Certificate of Insurance noting the Village as additional insured has been provided. The church is requesting that the Public Event permit fee be waived due to their non-profit status. It was the consensus of the Committee to pass this on to the Board for approval.

AGENDA ITEM 3: General Administration

A. Consider Ordinance Declaring Certain Equipment as Surplus

Mr. Schloneger reported this asset has been selected for liquidation as a result of equipment replacement, age, equipment failure, deferred maintenance and or functionality. The unit will be sold following declaration one (Oce TDS400 - 2 Roll Printer (Plotter) – Serial Number: 442014264) It was the consensus of the Committee to pass this on to the Board for approval.

B. Consider Ordinance Amending Chapter 33 to Increase the Number of Class F Liquor Licenses.

In accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the attached proposed ordinance increases the number of available Class F liquor licenses by one. This change is the result of a request from Starbucks, 790 S. Randall Road, to be able to sell beer and wine on the premises for consumption on the premises. A comment from Trustee Glogowski that he was against coffee houses serving liquor was countered that this ordinance is not issuing a license to Starbucks but only to make room for another Class F license. It was the consensus of the Committee to pass this on to the Board for approval.

C. Slide City Update

Deputy Chief Sutrick updated the committee as to preparations for this event. He met with the organizers on July 23. Parking plans are moving forward with residents and businesses being notified and involved in the process. Security and medical plans have been approved by the department and fire district. A traffic plan was submitted with the police asking for some changes and waiting for a response by July 31. The organizers have stated that 1500 tickets have been presold. Staff is confident it will be a successful event.

AGENDA ITEM 4: Public Works & Safety Nothing to report

AGENDA ITEM 5: Executive Session

Moved by Steigert, seconded by Glogowski, to recess into executive session to discuss land acquisition at 8:10 pm. Roll call vote; Aye – Sosine, Dianis, Glogowski, Steigert, Smith, Spella, Schmitt. Motion carried; 7-ayes, 0-nays

Reconvene and Report Chairman Smith brought the meeting back to order at 8: 22 pm with all Committee members present. He reported the Committee discussed land acquisition with no action required tonight.

AGENDA ITEM 5: Other Business
Nothing to report

AGENDA ITEM 6: Adjournment
There being no further business, Mr. Smith adjourned the Committee meeting was at 8:25 p.m.

Submitted: Jerry Kautz, Village Clerk