

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
July 14, 2015

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: President John Schmitt, Trustees Brian Dianis, Jerry Glogowski, Debby Sosine, Jim Steigert, John Spella, and Robert Smith

Staff Members Present: Tim Schloneger, Village Manager; Steve Ludwig, General Service Superintendent; Kelly Cahill, Village Attorney; and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Bob Smith called the meeting to order at 7:30 p.m. and announced those in attendance. A quorum was established.

AUDIENCE:
None

AGENDA ITEM 2: Community Development

A. Consider Vito Buffalo Memorial Concert/Service Public Event Application

Mr. Schloneger reported Ms. Cynthia Calvillo has requested approval to use Riverfront Park to hold a brief memorial concert to celebrate the life of the recently passed Vito Buffalo. The memorial concert would take place on Monday, July 20, 2015 at 4:00 p.m. The event would include a one hour amplified musical performance by Vito Buffalo's band mates and would be open to the public. Due to the use of Village-owned property and the amplified music, the event is in need of Village Board approval.

The consensus of the Committee of the Whole was to move on to the Board for approval.

B. Consider 2015 Algonquin Evening Cruise In – Public Event Request

Mr. Schloneger reported Mr. Dave Rudin, on behalf of the Algonquin/Lake in the Hills Chamber of Commerce and BGV Motorsports, has submitted a Public Event/Entertainment License Application proposing to hold a one-day event in the Old Town District on Saturday, August 29, 2015. The event would include the closing of S. Main Street from W. Algonquin Road to Washington Street from the hours of 2:00 p.m. to 9:00 p.m. to allow for a car show display; the event would be open from 4:00 p.m. to 8:00 p.m. This car show event would be open to the public's view with no admission fee. BGV Motorsports has submitted a Special Detail Agreement to have two police officers on site during the entire street closure time period. The application included the request to have an amplified D.J. playing music during the show. The Algonquin Police Department and the Algonquin Public Works Department have reviewed and have approved the proposed event. The Police Department will work diligently with the event coordinator to orchestrate the closing of portions of the public street. Due to the closure of a public street and amplified music, the event is in need of the Village Board's approval. Due to the Algonquin/Lake in the Hills Chamber of Commerce being a not-for-profit entity, they are requesting the waiving of the usual \$50.00 permit fee. The required Certificate of Insurance noting the Village of Algonquin as an additional insured has been provided. During discussion it was debated by the (CW) if traffic should be allowed southbound to the Crystal Creek bridge to allow patrons to park in the municipal lot behind 'Martini's on Main'. It was noted the Police Department wants Main Street closed off at Algonquin Road for traffic safety reasons.

Since there is still time before this event, the consensus of the Committee of the Whole is to have Mr. Rudi contact the owners of Martini's and Cucina Bella to get their thoughts and then meet with village staff to refine the plans before getting approval from the Board.

AGENDA ITEM 3: General Administration

Mr. Schloneger reported the following:

A. Consider an Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing, Amending the Number of Available Class B-2 Liquor Licenses.

In accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the attached proposed ordinance increases the number of available Class B-2 liquor licenses by one. This change is the result of a request from Thornton's to be able to sell alcoholic liquor in sealed cartons for consumption off the premises.

The consensus of the Committee of the Whole was to move on to the Board for approval.

B. Consider an Ordinance Amending Chapter 3 of the Algonquin Municipal Code Regarding the Village Attorney and Engineer

As currently written, the Municipal Code creates the Office of Village Attorney and the Office of Village Engineer. The following Ordinance removes these designations and instead states that the Village Attorney and Village Engineer are retained consultants to the Village, which is the appropriate designation.

The consensus of the Committee of the Whole was to move on to the Board for approval.

C. Consider an Ordinance Amending the Village of Algonquin Annual Budget for Fiscal Year 2014-2015
Village department heads submitted requests to increase their budget for Fiscal Year Ending April 30, 2015, that requires approval by the Village Board. Budget Ordinance No. 2014-O-13 created spending authority for Fiscal Year Ending April 30, 2015. Illinois statutes allow the Village Board to delete, add to, or change the budget by a vote of two-thirds of the corporate authorities then holding office. Spending for these revisions has caused the original fund budgets to be exceeded. Budget amendments for these increases to budgeted expenditures are justified under Illinois statutes as follows: budget increases for expenditures may be made due to the use of Fund Balance (cash reserves) that existed at the beginning of the fiscal year. The preliminary surplus (Revenues over Expenditures) in the General Fund indicates an increase of approximate \$1,000,000 at April 30, 2015. Following are necessary changes:

General Fund:

The expenditure budget for services in the General Fund increases by \$491,600 for the various items outlined in Exhibit A, with the primary expenses relating to TIF Legal and Land Acquisitions and the purchase of a 2015 John Deere 544K Front Loader by the Streets Department.

Capital Funds:

Street Improvement Fund: Engineering expenditures for Grand Reserve which used restricted funds held by the Village for completion of this project. The expenditure budget for Grand Reserve increases \$30,000 for engineering of this project. The offset for these increases is restricted cash reserves. The offset for these increases is cash reserves in the beginning Fund Balance.

Water & Sewer Improvement Funds:

Infrastructure Maintenance expenditures for water and sewer change orders performed by IDOT relating to the Western Bypass project. The expenditure budget for the Western Bypass increases \$466,675 for this project.

Capital expenditures for Indian Grove Sanitary Sewer increases \$215,000 for additional sanitary sewer work.

Capital expenditures for Illinois Route 31 Relocation/Indian Grove increases \$367,100 for water main work. The offset for these increases is cash reserves in the beginning Fund Balance.

Development Fund:

Cul-De-Sac: The significant snowfall during the winter season caused contracted snow removal services to exceed budget and a budget increase of \$30,000 is required. The offset for this increase is cash reserves in the beginning Fund Balance.

Police Pension Fund:

The expenditure budget for Disability/Retirement/Refund payments increases by \$126,500 for expenditures relating to the unexpected retirements of police pension members during FYE 2015. The offset for this increase is cash reserves in the beginning Fund Balance.

The consensus of the Committee of the Whole was to move on to the Board for approval.

D. Consider a Resolution Ratifying Modifications to an Agreement between the Village of Algonquin and the Illinois Department of Transportation Relating to the Project Commonly Known as the Illinois Route 31 Algonquin Bypass

This is a housekeeping item relating to the transfer of property from the State of Illinois to the Village during the Western By-pass project. The state will reimburse the village for maintenance of property transferred such as Main Street that was once designated as Illinois Route 31. (CW) consensus was to move this forward for approval. The consensus of the Committee of the Whole was to move on to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

A. Consider a Resolution Authorizing the Execution of a Local Agency Agreement within the Illinois Department of Transportation for Grant Assistance for the Construction of the Harper Drive Multi-Use Path. This is for the cost share of a bike/shared use path from Edgewood Drive to Huntington Drive. This path is being constructed as part of two projects. The Harper Drive Street Improvement Project will cover the on street portion of the bike path as it travels north on Harper Drive. The Harper Drive Bike Path Project will cover the portion from the cul-de-sac of Harper Drive through the Village owned property to Huntington Drive. The estimated cost of the path is \$692,802.00. Under this grant we would be responsible for \$100,336.00 of that cost. We are currently finishing the phase 2 design of this path with construction anticipated to start in the fall. The consensus of the Committee of the Whole was to pass on to the Board for approval.

B. Consider a Resolution for Harper Drive Street Improvements

C. Consider a Resolution for Harper Drive Bike Path

Harper Drive Street Improvements and Harper Drive Bike Path projects are scheduled for construction starting this fall. IDOT requires that the Village Board pass a resolution that allows for the expenditure of Motor Fuel Tax money for our cost share on the projects. Once the resolutions are passed, IDOT allocates this money towards our MFT expenses.

It was the consensus of the Committee of the Whole move Harper Drive Street Improvements and Harper Drive Bike Path projects on to the Board for approval.

D. Consider a Resolution Authorizing an Intergovernmental Agreement Between the Village of Algonquin and the Algonquin/Lake in the Hills Fire Protection District for Fleet Maintenance and Repair Services.

In February of 2013, the Village and the Algonquin-Lake in the Hills Fire Protection District (ALFPD) entered into an intergovernmental agreement for fleet maintenance and repair services. The term of the original agreement has expired and both parties would like to continue the established and productive relationship. ALFPD operates a fleet of vehicles and fire apparatus that requires regular and periodic maintenance and repair. The Village provides service to the ALFPD upon request. The projected revenue for FY16 from the Village's Fleet Maintenance and Repair Agreements with ALFPD and Pingree Grove Police Department is \$125,000.

The consensus of the Committee of the Whole was to pass on to the Board for approval.

AGENDA ITEM 5: Executive Session

Nothing to report.

AGENDA ITEM 6: Other Business

None

AGENDA ITEM 7: Adjournment

There being no further business, Mr. Smith adjourned the meeting of the Committee of the Whole at 7:59 p.m.

Submitted: Jerry Kautz, Village Clerk