

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
June 9, 2015

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: President John Schmitt, Trustees Brian Dianis, Jerry Glogowski, Debby Sosine, Jim Steigert, John Spella, and Robert Smith

Staff Members Present: Tim Schloneger, Village Manager, and Bob Mitchard, Public Works Director. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Jim Steigert called the meeting to order at 7:30 p.m. and announced those in attendance. A quorum was established.

AGENDA ITEM 2: Community Development
Nothing to report.

AGENDA ITEM 3: General Administration

A. Consider Ordinance Establishing Prevailing Wage Rates for the Village of Algonquin

Mr. Schloneger reporting, per state statute, the village is required to pass an ordinance establishing prevailing wage rates on an annual basis for public works projects. The Prevailing Wage Act requires contractors and subcontractors to pay laborers, workers, and mechanics employed on public works construction projects no less than the general prevailing rate of wages (consisting of hourly cash wages plus fringe benefits) for work of a similar character in the county where the work is performed.

Consensus of the Committee of the Whole was to move this item on to the Village Board for approval.

B. Consider Resolution Requesting Permission for Temporary Closure of a State Highway for the 2015 Founders' Days Parade

Mr. Schloneger reporting on a resolution for road closure required by the State of Illinois in order to close a section of Illinois Route 62 for the Founders' Parade on Saturday, July 25, 2015. This resolution, after it has been passed by the Board, signed by John Schmitt and attested to by Village Clerk Jerry Kautz, will be returned to the Police Department. They will forward it to the Illinois Department of Transportation to obtain their written permission for this road closure.

The consensus of the Committee of the Whole was to move on to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

Mr. Mitchard presented the following items that require Village Board action.

A. Consider Bids for Charles Street Drainage Improvements

The Village of Algonquin opened bids on May 19, 2015 for Charles Avenue drainage improvements. This project will replace 350 feet of failed storm sewer on the east side of the village that have caused localized flooding to properties on Charles Avenue and Dana Point in the Riverwoods Subdivision. The existing sewer is severely clogged with tree roots and is unserviceable in its current condition. The village's crews attempted to clean the sewer with our sewer jet and root cutters but were unsuccessful. When we originally budgeted this job at \$60,000, we had

only planned to replace the section of pipe that was root-bound, but, during the project design, it was determined that construction would be too difficult due to utility conflicts in the easement, so the entire length of the pipe would need to be relocated to the other side of the easement. This more than doubled the length of pipe on the job and therefore increased the cost due to the change in scope. The engineer's estimate on the job ended up at \$126,440. There were four bidders on the project, with the lowest responsible bidder being Copenhaver Construction at \$116,844. To offset the additional cost of the project, we intend to do all the inspection work on the project using in-house staff, saving about \$15,000. Also, the Downtown Concept project and preliminary design came in \$50,000 under budget, so we will move monies from that project to cover the additional cost of this job. It is the recommendation to enter into a contract with Copenhaver Construction of Gilberts, Illinois, in an amount not to exceed \$116,844.

The consensus of the Committee of the Whole was to move on to the Board for approval.

B. Consider Engineering Agreement with Christopher Burke for the Downtown Streetscape

This is a proposed agreement with Christopher Burke Engineering, Inc. for a concept plan design in the amount of \$143,332 for the downtown streetscape. Concept design for this project was passed as part of the 2015–2016 FY budget in the amount of \$200,000. Money for this service is coming out of the Street Improvement Fund. This service is to assemble a detailed concept plan for the Downtown Algonquin Streetscape for presentation to the Board of Trustees and the downtown business owners and residents. This plan will detail project scope that will include pedestrian elements, bikeway access, lighting, elimination of overhead utilities, overall parking consideration in the entire area, historic Village Hall plaza improvements, incorporation of public art, and upgrade of walkability everywhere in downtown.

The consensus of the Committee of the Whole was to move on to the Board for approval.

C. Consider Bids for Phase 1 Design Engineering Services for the Sleepy Hollow Roadway

The village received proposals for Phase 1 Design Engineering Services as indicated in the request for proposal for the Sleepy Hollow Roadway Rehabilitation project. Each proposal was reviewed with an emphasis on the firm's qualifications, expertise, work load, team makeup, and value. The cost of the proposal is a not-to-exceed total of \$70,393. This cost is based on an unknown amount of CBBEL man-hours and direct fees of \$5,740 for subconsultant work. The village budgeted \$72,000 for this project. Based on all the above-mentioned qualities, it is staff's recommendation that Christopher B. Burke Engineering, Ltd. be considered for this project.

The consensus of the Committee of the Whole was to move this item on to the Board for approval

D. Consider Bids for Phase 1 Design Engineering Services for the Terrace Hill Roadway Rehabilitation

Bids have been received for Phase 1 Engineering services for Terrace Hill and Glenmoor Subdivision Road Rehabilitation or Reconstruction projects. Depending on the finding of the cores and investigative work as part of the Phase 1 discovery, the projects could change from a rehab to a reconstruction scope, particularly in the Terrace Hill area where original construction techniques have been extremely suspect. The cost increases in the Terrace Hill area are due to two scope changes to the project. First, we added the bike path replacement around the pond in the James B. Wood Park that was promised to the neighbors in that area within a 5-year time frame, and secondly, the cost of working with the ACOE permitting relative to placing a new box culvert bridge over Woods Creek on Woods Creek Lane to correct the repeated flooding problem over that pavement that causes extended road closures during heavy rains. We will also be adding a clear span bike bridge just north of Woods Creek Lane to match the other two pedestrian crossing that currently exist. The current culverts under the bike path have eroded, have failed twice in 20 years, and have required replacement and continual maintenance. Glenmoor Phase 1 came in right at budget, although we did add a lighting design component to the project to install a village-owned standard in that area. The cost for design is \$165,586.

The consensus of the Committee of the Whole was to move this item on to the Village Board for approval.

E. Consider Bids for Phase 1 Design Engineering Services for the Glenmoor Roadway Rehabilitation

Staff reviewed proposals for the Phase 1 Design Engineering Services for the Glenmoor Phase 1 Roadway Rehabilitation project. Each proposal was reviewed, with an emphasis on the firm's qualifications, expertise, work load, team makeup, and value. The RFP for this project was sent only to Engineering Enterprise, Inc. (EEI) of Sugar Grove, Illinois. The cost of the proposal is a not-to-exceed total of \$111,977. This cost is based on a level of effort of 647 EEI man-hours and direct fees of \$22,660 for subconsultant work. The village budgeted the amount of \$112,000 for this project. Based on all the above-mentioned qualities, it is staff's recommendation that Engineering Enterprise, Inc. be considered for this project.

The consensus of the Committee of the Whole was to move on to the Board for approval.

F. Consider Bids for Phase 1 Design Engineering Services for the Snapper Field Basketball Court

Staff reviewed engineering and design services for the replacement of the Snapper Field Basketball Court and Ice Skating facility. Two contractors responded to the RFP, with Planning Resources of Wheaton, Illinois, being the best qualified and lowest bidder on the work. We have done several projects with Planning Resources in the past, including Cornish Park and Hill Climb Park, and find their work to be outstanding and responsive. We do not have a separate budget line item for these services, but the cost was actually included in the overall budget of \$150,000 that is provided in the Park Improvement Fund. Therefore, the expenditure of \$20,000.00 for this contract with Planning Resources will leave us with \$130,000 to fund the construction of the basketball/skating facility. The consensus of the Committee of the Whole was to move on to the Board for approval.

G. Consider Amending Master Agreement with Christopher Burke for Phase 2 Engineering Services on the Surrey Lane Drainage Improvements Project

The village has a master agreement work order form from Christopher B. Burke Engineers that amends our current work agreement for engineering services on the Surrey Lane Drainage Improvements Project for Phase 2 engineering services. The original agreement teams CBBEL with Applied Ecological Service to complete the design work of this complex storm sewer and natural areas mitigation project in the Gaslight North Subdivision. Early on in the planning of this project, the Army Corps of Engineers (ACOE) representative provided written approved our design strategy for the project. However, the representative was replaced midway through the design by a different ACOE employee who wanted to change the scope of the permit. In order to keep the project on track, the Public Works Department had to renegotiate the terms of on-site and off-site mitigation to offset for the loss of "waters of the United States" impacted by filling the creek behind five homes on Surrey Lane. The work detailed in the proposal involves fixing the eroding section of Ratt Creek tributary along Edgewood Road, in an area contiguous to a private bridge that will be removed as part of the planned work. This project needs to be done to count as off-site mitigation on the Surrey Lane drainage project because we are proposing to fill the creek behind the houses on Surrey Lane. This repair will be included on the ACOE permit for the Surrey Lane project. However, it needs to be fixed separately from that project as they are two different types of work. We cannot submit the ACOE permit for the Surrey Lane drainage project until the Board of Trustees provides approval to go ahead with this proposal. Because time is of the essence on this project and promises as to schedule deadlines have been given to the five homeowners, we need to expedite the process. CBBEL has agreed to add the AES design build contract to the approved agreement and start work immediately. The cost of \$58,807 will be added to the existing master agreement and will be a direct pass-through charge with no markup by CBBEL, but will be collectively invoiced through the same project.

The consensus of the Committee of the Whole was to move this item on to the Board for approval.

AGENDA ITEM 5: Executive Session
Nothing to report.

AGENDA ITEM 6: Other Business

A. Consider Algonquin Commons Public Event - Summer Concert Series

The Algonquin Commons property manager, Susan Mann, submitted a Public Event/Entertainment License Application wishing to hold a series of outdoor Summer Concerts on three consecutive days (August 28 thru August 30, 2015). Due to there being outdoor amplified music involved, Village Board approval is necessary. There would be no admission fees and the event is open to the public.

The consensus of the Committee of the Whole was to move on to the Board for approval.

AGENDA ITEM 7: Adjournment

There being no further business, Mr. Steigert adjourned the meeting of the Committee of the Whole at 7:59 p.m.

Submitted: Jerry Kautz, Village Clerk