

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
April 14, 2015

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees Brian Dianis, Jerry Glogowski, Debby Sosine, Jim Steigert, John Spella, and Robert Smith

Absent: President John Schmitt

Staff Members Present: Tim Schloneger, Village Manager; Russ Farnum, Community Development Director; Bob Mitchard, Public Works Director; John Bucci, Police Chief; Katie Gock, Recreation Coordinator; and Jeanna Ballard, Intern. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Jerry Glogowski called the meeting to order at 7:30 p.m. and announced those in attendance. A quorum was established.

Clerk Kautz read a proclamation: The Village of Algonquin Proclaims National Public Safety Telecommunicators Week April 12-18, 2015

AGENDA ITEM 2: Community Development
Nothing to report.

AGENDA ITEM 3: General Administration

A. Consider Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing, Amending the Number of Available Class A-1 Liquor Licenses

Mr. Schloneger reported, in accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the proposed ordinance increases the number of available Class A-1 liquor licenses by one. This change is to accommodate a new request for a restaurant license by Iron Horse Bar & Grill, Inc., an establishment that is proposing to open in the old Foley's Pub location.

The consensus of the Committee of the Whole was to pass on to the Board for approval

B. Consider Special Event Requests:

(1) Harvest Hustle 5K Run/Walk, Downtown Algonquin, Saturday, October 3, 2015

Ms. Gock reported the Recreation Department is planning the third annual Harvest Hustle 5K run/walk for Saturday, October 3, to benefit the Recreation for "All-Gonquin" scholarship fund. This event will consist of a 3.2-mile run and 1.5-mile walk course throughout downtown Algonquin. The race will start and end on Main Street near Historic Village Hall. Per village code Section 31.04, the department is requesting approval to close Main Street for the duration of the event. In addition, we will have various volunteers and staff stationed throughout the course to assist with traffic control, water stations, and providing first aid as needed. Public Works will provide "no parking signs" where needed, and ample signage will be provided leading up to event day.

The consensus of the Committee of the Whole was to pass on to the Board for approval.

(2) Slide the City, Saturday-Sunday, August 15-16, 2015, North Main Street

Jess Loren representing the event organization reported Social Tech Pop submitted a public event/entertainment license application proposing to hold a two-day event in the Old Town District (specifically North Main Street) on August 15 and 16, 2015. The event would include the closing of North Main Street from West Algonquin Road to Cary/Algonquin Road for two full days to allow for the operation of a large, up to 2500-foot water slide, food vendors, beer garden and radio station vehicles. This event would be open to the public with slide rider fees ranging from \$15 to \$60. Attendees could enjoy the event without riding the slide for a \$5 entry fee to enjoy viewing sliders and the beer/food garden/music area. The slide event hours would run from 10 a.m. to 8 p.m. The beer/music/food area would remain open until 10:30 p.m., with liquor sales ending at 10 p.m. on Saturday and 8 p.m. on Sunday. Due to the closure of a public street, amplified music, and all else that would go along with this event, the event is in need of Village Board approval. The Algonquin Police and Public Works Departments have reviewed and approved the proposed event. The Police Department will work diligently with the event coordinator to orchestrate the closing of portions of the public streets involved and the directing of traffic to get attendees across Algonquin Road when needed to attend the event. During discussion, many questions were asked by the Committee of for which the event would have to reimburse the village; the estimate by Ms. Loren was 15,000 to 18,000 gallons per day. Other concerns of water drainage, vendor area, traffic control, and security were discussed. Extra police will be needed and have cost reimbursed.

Following discussion, the consensus of the Committee of the Whole was to allow this event to proceed providing all of village staff's concerns and suggestions are met. It will be moved forward to the Board for approval.

- C. Consider Resolution to Renew, for One Year, an Intergovernmental Agreement with the County of Kane for Animal Control Services

Mr. Schloneger reported a housekeeping item being a resolution to renew an intergovernmental agreement with Kane County for animal control services. The original three-year agreement, entered into December 17, 2013, allowed the Village two one-year renewal options, with a renewal date of July 1. The proposed resolution will extend the agreement for the first renewal option, through June 30, 2015.

The consensus of the Committee of the Whole was to pass on to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

- A. Consider Bids for Asphalt Material Purchases for 2015 Using MFT Funds

Mr. Mitchard reported bids were opened for asphalt material purchase April 1, 2015. Five bids were received for the project. Curran Contracting Company was the low bid for the material at \$42,420.60. The amount was budgeted in the MFT Fund under the Materials line item. This is for asphalt the village will purchase in order to do in-house repairs to various streets. Eligible repairs are pothole filling, patching, surface course, and edge repairs. We use a combination of both surface course and binder course material to complete this type of work, both of which are shown in the bid documents.

The Consensus of the Committee of the Whole was to move this item on to the Board for approval at the next meeting.

- B. Consider Supplemental Resolution for the Expenditure of MFT Funds for 2014 Materials

Mr. Mitchard reported a supplemental resolution for the expenditure of MFT Funds for 2014 materials. A resolution for expenditure of funds was approved in the past in order to purchase these materials (salt, de-icing liquid, concrete and asphalt). However, this is the additional amount we need based on the increase in the cost of salt for calendar year 2014. This is simply the paperwork end to closing out this MFT section number.

The consensus of the Committee of the Whole was to pass on to the Board for approval.

C. Consider Rejecting Bids for Woods Creek Streambank Stabilization and Restoration

Mr. Mitchard reported the bid spec for this project specifically stated that, "With submittal of a bid for the work, the successful bidder will have a degreed ecologist who has knowledge in streambank restoration and restoration ecology on staff who has worked for the company for at least 2 years. (Resume will be required to be submitted as part of the bid.)" Upon checking the bid documents for the three lowest bidders, it was found that none of them met this requirement. Both Team REIL and Front Range Environmental proposed hiring an outside consultant to meet this requirement. Copenhaver Construction did not submit any staff resumes with their bid. After consultation with the village attorney, it was, in fact, determined that the three low bidders did not meet the village's specific requirement to be considered successful bidders. Our budget for this project was \$200,000. The fourth and fifth lowest bidders on this project were Cardno at \$263,750.15 and Encap, Inc. at \$281,707.15. Both of these companies meet the specifications that we established in the bid documents; however, both are substantially higher than our budgeted amount and the engineer's estimate of \$162,050.81. Therefore, we are recommending the rejection of all the bids. We plan to re-bid this project next year for a May 2016 construction start date.

The consensus of the Committee of the Whole was to pass on to the Board for approval.

D. Consider Agreement with Applied Ecological Services for Engineering Services for the Woods Creek Reach 2 Design Proposal and 319 Grant Application

Mr. Mitchard reported a proposed agreement with Applied Ecological Services for engineering design services and IEPA 319 grant application services in the amount of \$49,000. This is for the Woods Creek Phase II Streambank Stabilization project. Engineering for this project was added to the 2015–2016 FY budget in the amount of \$60,000. Design on this project would begin after May 1, 2015. We plan to combine this section with Phase I of the stabilization project and apply for the IEPA grant for the combined sections. This will make this a more comprehensive project that will further enhance the Woods Creek Corridor.

The consensus of the Committee of the Whole was to move this item on to the Board for approval.

AGENDA ITEM 5: Executive Session
Nothing to report.

AGENDA ITEM 6: Other Business
Nothing to report.

AGENDA ITEM 7: Adjournment

There being no further business, Mr. Glogowski adjourned the meeting of the Committee of the Whole at 8:21 p.m.

Submitted: Jerry Kautz, Village Clerk