

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
August 26, 2014

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson Robert Smith, Trustees Debby Sosine, Jerry Glogowski, Jim Steigert, Brian Dianis, John Spella, and President John Schmitt

Staff Members Present: Tim Schloneger, Village Manager; Russ Farnum, Community Development Director; Michael Kumbera, Assistant to the Village Manager; Katie Parkhurst, Senior Planner; and Katie Gock, Recreation Coordinator. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Smith called the meeting to order at 7:30 p.m. and announced those in attendance. A quorum was established.

AGENDA ITEM 2 Community Development

A. Special Use for Animal Adoption and Animal-Assisted Therapy (2014-08)/Crème de la Crème Animal Foundation, 1325 South Main Street Animal Foundation, 1325 South Main Street

Ms. Parkhurst reported that Lisa M. Petrongelli-Halloran has submitted a petition for opening an animal adoption and animal-assisted therapy center. The proposed business would operate out of an existing building at 1325 South Main Street. The building was designed and constructed as a single story residential home, however, has been used as a home and business over the years. The zoning of the property is B-1, Business-Limited Retail. The house is located on the east side of South Main Street, one lot north of Wilbrandt Street. The entire area has been designated on the Comprehensive Plan as Planned Mixed-Use Predominately Commercial. The lot is currently occupied by a vacant structure. The Crème de la Crème Animal Foundation is a not-for-profit organization that was established in 2011. It is a no-kill rescue that provides animal adoption and animal-assisted therapy, and is also a donated pet food distributor agency. Currently operating in two locations (Barrington Hills and unincorporated Algonquin), it has grown to a point where having an adoption center makes sense. The organization uses foster homes to house the pets that are available for adoption. Ms. Petrongelli-Halloran would like to use the building at 1325 South Main Street to show pets that are available for adoption to potential adopters and to conduct animal-assisted therapy. Cats and birds may be housed at this location while awaiting adoption. Dogs for adoption and therapy animals would be brought to the location for meet-and-greets with adopters and for therapy sessions. During discussion, it was brought to the attention of the Committee of the Whole that Ms. Halloran is a clinical psychologist and nurse practitioner who has conducted extensive doctorate-level research on animal-assisted therapy. She brings a great deal of knowledge to the animal-assisted therapy practice and application within the organization. Also, Ms. Halloran stated the house is 1,100 square feet, and she thinks about 15-20 cats would be housed there at a time. The cats would live in one room of the house, a room would be used for therapy, and another for visits.

Dogs would only be present during the day to meet prospective owners and then be taken back to kennels in other communities. This plan was recommended by the Planning and Zoning Commission. Consensus of the Committee of the Whole was to move this item on for approval.

B. Special Use for Truck and Car Rental and Limited Used Car Sales (2014-07)/Algonquin Auto Clinic, 2033 East Algonquin Road

Ms. Parkhurst reported Mr. Demetrios Mastakas, owner of Algonquin Auto Clinic and Tire, has submitted a petition for a Special Use Permit for truck and car rentals and limited used car sales at Algonquin Auto Clinic (2033 East Algonquin Road). The building has been designated on the Comprehensive Plan as Retail and is currently zoned B-2 PUD SU. A Special Use permit is required for truck and car rental due to the outside storage of the vehicles. The Algonquin Auto Clinic and Penske Trucks have a partnership whereby customers can rent trucks from Penske at Algonquin Auto Clinic. Algonquin Auto will serve as a rental agent where people can pick up and drop off the trucks. All trucks shall be parked behind the building whether they are in for service or rental. Algonquin Auto is also asking for permission to rent cars at some point in the future as Penske and Enterprise Car Rental are owned by the same parent company. If car rentals were to occur on the property, all rental vehicles would be required to be parked behind the building so they do not interfere with the other tenants in the building. Due to the nature of the auto repair business, the owner has requested permission to sell an occasional vehicle at the site. There are a few times a year when a vehicle owner would decide to give the car to the business instead of paying for the repairs. The Algonquin Auto Clinic would like to be able to sell these cars from the site. This request also has a recommendation from Planning and Zoning Commission.

Following brief discussion, consensus of the Committee of the Whole was to pass this on to the Board for approval.

AGENDA ITEM 3: General Administration

A. Consider Ordinances Abating the 2014 Tax Levy for Debt Service:

- (1) General Obligation Refunding Bonds, Series 2013
- (2) General Obligation Refunding Bonds, Series 2014A

Mr. Kumbera reported the village ordinances that were approved in relation to Bond Series 2013 (Wastewater Treatment Facility expansion) and 2014A (Public Works Facility construction) require Kane and McHenry County Clerks to annually levy taxes to provide funds for payment of the principal and interest coming due for each referenced bond series. The 2014 tax levy for these bond series are \$804,325 and \$608,575, respectively, or a total of \$1,412,900. The village has historically abated property taxes for our General Obligation (G.O.) Bond Series. As a condition to abate the debt service in the tax levy, the village is required to have funds on deposit sufficient to pay the principal and interest on the bonds when due.

Consensus of the Committee of the Whole was to move these two items on for approval.

B. Update on BYOBag Campaign

Ms. Parkhurst updated the Village of Algonquin's role and would support the BYOBag Campaign efforts and assist with the implementation of the program. Algonquin would continue our role as a "green" leader in McHenry County. The Village of Algonquin's position would be to encourage, not mandate, businesses and residents to participate. The village would help with education through the website, social media, newsletters and press releases as to why limiting the use of plastic bags is a benefit for everyone and the environment.

Consensus was to move forward with implementation of the program.

AGENDA ITEM 4: Public Works & Safety

A. Consider Rescinding Award of Bid to and Rescinding the Motion Authorizing Execution of a Contract with Continental Construction for Center Street Seawall Repair and Awarding the Bid to another Bidder

Mr. Schloneger reported Continental Construction Company, Inc. was the low bidder, with a bid amount of \$39,410. Continental Construction could not show that they were a qualified bidder as their corporate status was involuntarily dissolved. With this, the village engineering firm recommends that the Village Board rescind its award of bid to Continental Construction, rescind its authority for staff to execute the contract with Continental Construction, and instead bring a motion to award the bid to the next lowest, qualified bidder, Alliance Contractors. Christopher B. Burke Engineering recommends accepting Alliance Contractor's bid for the amount of \$45,860.50.

Consensus was to move this on to Board for authorization

AGENDA ITEM 5: Executive Session
Nothing to report.

AGENDA ITEM 6 Other Business

1. Ms. Katie Gock reported the village is conducting its second annual Harvest Hustle 5K Walk/Run in historic downtown Algonquin on October 11, 2014. It consists of a 1.5 mile walk and a 3.2 mile run. The entry fees are \$20 for walking and \$25 for the run, with proceeds to benefit "Recreation for All-gonquin," the village's youth assistance program.

The Committee of the Whole consensus was to approve the event at the next Board meeting.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Smith adjourned the meeting of the Committee of the Whole at 8:06 p.m.

Submitted: Jerry Kautz, Village Clerk