

VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
August 12, 2014

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chairperson Robert Smith, Trustees Debby Sosine, Jerry Glogowski, Jim Steigert, and President John Schmitt

Absent: Trustees Brian Dianis and John Spella

Staff Members Present: Tim Schloneger, Village Manager, and Russ Farnum, Community Development Director. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Smith called the meeting to order at 7:30 p.m. and announced those in attendance. A quorum was established.

**AGENDA ITEM 2** Community Development

Nothing to report.

**AGENDA ITEM 3:** General Administration

A. Consider Ordinance Granting an Amendment to the 2013-2014 Fiscal Year Budget

Village department heads submitted requests to increase their budget for fiscal year ending April 30, 2014, that requires approval by the Village Board. Budget Ordinance No. 2013–O–13 created spending authority for fiscal year ending April 30, 2014. Illinois statutes allow the Village Board to delete, add to, or change the budget by a vote of two-thirds of the corporate authorities then holding office. The changes requested are as follows:

General Fund: The expenditure budget for services in the General Services Administration increases by \$1,711 for office furniture and equipment for the purchase of a defibrillator for use at William J. Ganek Municipal Center.

Capital Funds: Motor Fuel Tax Fund: Engineering expenditures for the Spring Creek Section 2 project were expected to be complete at FYE 2013. The expenditure budget for Spring Creek Section 2 increases \$5,000 for engineering of this project. Engineering expenditures for the Cumberland/Copper Oaks projects required additional funds to address drainage issues that were not known during the original budget process. The expenditure budget for Cumberland/Copper Oaks increases \$7,000 for engineering for this project. The offset for these budget increases is cash reserves in the beginning Fund Balance.

Consensus of the Committee of the Whole was to move this item on for approval.

B. Consider Ordinance Amending Chapter 25, Escrow Fee Requirements

Mr. Farnum reported as part of the update to the Subdivision Ordinance, the categories for collecting review fees and the required escrow fees were simplified and fees modified. The escrow fees are being increased to be more in line with actual invoices received from the village's outside consultants. The escrow fees are listed in a separate chapter of the municipal code from the subdivision ordinance. Due to these changes, Chapter 25 of the Municipal Code also needs to be updated.

Consensus of the Committee of the Whole was to move this forward to the Board for approval.

C. Consider Ordinance Amending the 2014/2015 Merit Compensation Plan

Mr. Schloneger reported although this year's plan (2014/2015) was just approved in May 2014, he was seeking the Board's consideration and approval on amending this document to reflect two changes:

Merit Program changes:

1. Change title of Accountant to Senior Accountant (remains at a Grade 9)
2. Move I.S. Director from Grade 15 to Grade 16

With the transition of our Finance Director's retirement and those responsibilities allocated to others, we have changed our Accountant's title to "Senior Accountant." In addition, to ensure that we remain competitive and consistent in our pay ranges, it is appropriate to move our Information System Director from a Grade 15 to 16.

Consensus of the Committee of the Whole was to move this item on to the Board for approval.

**AGENDA ITEM 4:** Public Works & Safety  
Nothing to report.

**AGENDA ITEM 5:** Executive Session  
Nothing to report.

**AGENDA ITEM 6** Other Business

A brief discussion centered on the new waste pickup program by Groot Industries to take effect September 1.

**AGENDA ITEM 7:** Adjournment

There being no further business, Chairperson Smith adjourned the meeting of the Committee of the Whole at 7:45 p.m.

Submitted: Jerry Kautz, Village Clerk