

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
March 25, 2008

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Glogowski; Trustees Dianis, Smith, Spella, Sosine, and Steigert; and President Schmitt

Staff Members Present: William Ganek, Village Manager; Jenna Kollings, Assistant Village Manager; Sarah Stefan, Events and Recreation Coordinator; Andrew Warmus, Utilities Superintendent; Kelly Cahill, Village Attorney

AGENDA ITEM 2: Community Development
No items to discuss.

AGENDA ITEM 3: General Administration

A. Presentation of Annual Photo Contest Awards

Ms. Stefan presented to the Committee the Annual Photo Contest Award winners. She provided a PowerPoint presentation featuring all the winning photos as well as other notable photos submitted. She ended by presenting Ms. Brenda Vodicka with her awards. Ms. Vodicka submitted seven photos that placed in this year's contest.

Mr. Steigert commented on the wonderful pictures submitted and appreciated the beautiful pictures captured by the photographers, especially of the parks that were most recently upgraded.

With no official action to be taken on this issue, Chairman Glogowski closed the discussion to move on to the next item.

B. Overview of the Village of Algonquin Recreation Programming 2002 - Present

Ms. Stefan provided an overview on the Village's Recreation Program. She highlighted how programs have grown since 2002, including examples of how young children have moved through different programs offered as they got older. Another highlight was the Lifeguard Team from the Village's Water Park, competing in the State Lifeguard Games and achieving 3rd place out of over 80 teams participating.

Ms. Stefan continued by summarizing the Senior Transportation Program and its importance to the community. She also thanked the Board and Village for the support they have shown the program.

Mr. Ganek expressed his appreciation for the hard work that Ms. Stefan and Ms. Kollings have done with all the recreation programs.

Mr. Steigert said that this area is a source of great pride for the community, as it supports businesses within the Village as well. He then asked if there are any programs aimed at special needs. Ms. Stefan stated that the programs offered are available to all persons and that if special

assistance is needed, the Village will do its best to accommodate. Mr. Ganek added that NISRA also helps to provide assistance when needed with the Village covering the added costs for the out of district NISRA fees.

Mr. Smith stated he initiated this idea many years ago and that he is happy to see what the program has become over the past couple of years.

With no official action to be taken on this issue, Chairman Glogowski closed the discussion to move on to the next item.

C. Consider Extension to the Comcast Cable Television Franchise Agreement

Ms. Kollings provided a brief summary as to why the Comcast Cable Television Franchise Agreement should be extended. Comcast and the Fox Valley Regional Cable Commission need additional time to work out the terms of the ordinance. Therefore, they are asking to extend the agreement to May 30, 2008.

The Committee of the Whole recommended unanimously that the Extension to the Comcast Cable Television Franchise Agreement be forwarded to the Village Board for consideration.

AGENDA ITEM 4: Public Works & Safety

- A. Presentation of the Proposed Wastewater Pretreatment Program
- (1) Grease Management
 - (2) Industrial Monitoring

Mr. Warmus began his presentation by providing an overview on the proposed ordinance for a grease management program. He stated that by managing the amount of fats, oils, and grease put into the wastewater system, they can protect the environment, reduce impact on wastewater facilities, extend the life of infrastructure, and lessen maintenance costs over all.

President Schmitt asked that if when frying foods at home, there is a half an inch of grease left over does it create a problem by throwing it down the sink. Mr. Warmus stated that grease is produced by restaurants, coffee shops, homes, etc. With businesses the Village can regulate how they dispose of their grease and other byproducts; with residences, it's a matter of education. He also added that other municipalities offer a foil-lined bag to their residents to dispose of leftover grease.

Mr. Steigert asked if the residents used such a bag, would Waste Management to pick it up. Mr. Ganek added that the bags wouldn't be "picked up" residents would just throw them away with all the other garbage.

Mr. Warmus continued by stating that Village staff sent out a brief survey to all the restaurants to determine what kind of grease traps or interceptors the business utilizes, how often they are cleaned, and what the general volume is that the restaurant experiences. The next step is to draft an ordinance to define construction standards, permit requirements, performance indicators, and education on best management practices.

Mr. Smith asked how violations would be enforced. Mr. Warmus stated that there is an in-house environmental compliance employee who will be doing the inspections.

Chairman Glogowski asked how long businesses will have to comply with the new ordinance. Mr. Warmus stated that the larger chain restaurants will be able to comply faster than the smaller

“mom and pop” businesses. However, the Village will work with those businesses that need time to comply. Mr. Glogowski agreed that the smaller restaurants should have more time.

Mr. Steigert asked if this new condition will go back to businesses that were constructed under the procedures of previous building code. Mr. Warmus stated that some businesses that will have to comply will have issues with space and money, which was a main reason for doing a survey before writing the ordinance.

Mr. Dianis asked that if only one person is conducting inspections, will this take away from other duties they will have to perform. Mr. Warmus replied that this is what that the environmental compliance officer was specifically hired for; however, it might be that it will still be too much to be handled by one person. At that time the Village can look into hiring a part-time assistant; as the program gets going, they will have a better feel for what the needs for this position will be.

President Schmitt asked, regarding construction standards, if there are any plans to review existing restaurants and request retrofitting if they are not set up to handle the amount of grease that they will be disposing. Mr. Warmus replied that a lot of the existing businesses have grease traps; however, they are not sure if they are the proper size. Also, the Village will be inspecting these businesses and requiring them to be up to code if needed.

President Schmitt then asked what kind of time frame does staff anticipate giving businesses to comply with the new ordinance. Mr. Warmus stated that he does not know at this time, but by the time the ordinance is written and brought back to the Committee in July, they will have that set.

President Schmitt asked if the use of enzymes (as used in septic systems) would be beneficial to the system if used in businesses and residences. Mr. Warmus replied that there are a lot of different things being said about using enzymes. Breaking down grease takes a long time, and it's not certain that the store-bought enzymes are geared specifically towards grease. He stated that he will have a better answer to that question at future meetings.

President Schmitt concluded that, even though this program is tailored toward businesses, as a citizen, he has learned a lot from this discussion and presentation, and requested that residents have the opportunity to be just as educated regarding this subject. Mr. Warmus agreed and would like to have the opportunity to educate the public in different ways and venues, including posting information on the Village website.

Mr. Smith asked if it would be possible to send out information with the water bills. Mr. Warmus stated he would like to see that done.

Mr. Spella asked how long grease would take to break down in a landfill. Mr. Warmus said he didn't know, but it would probably break down faster than if the grease were disposed of using a plastic bag or container. Mr. Spella then noted that he would like everyone to consider how one fix can affect something else long term. Mr. Warmus stated he will strongly consider that issue, but added they will also look into recycling material that is clean enough, for example, the bio-diesel program.

Ms. Sosine asked if there can be an educational program run through the elementary schools, noting that children tend to take home what they've learned, and try to implement it with their parents. Mr. Warmus agreed and added that water conservation education in this form has had a great impact on the community.

Mr. Warmus then presented the Sewer Use and Pretreatment Program. This is designed to reduce the amount of, eliminate, or alter the nature of pollutants in the wastewater system. Regulation for this type of program falls under the USEPA and not the IEPA. The staff is looking at taking a

proactive stance with this program instead of being ordered to do so by the EPA. It is hoped that with this ordinance it will provide inspectors with the ability to conduct inspections and sampling at private businesses. The benefits of this program will be similar to that of the Fats, Oils, and Grease Program. It will increase the life of infrastructure, lower maintenance costs, and have less negative impact on the environment.

Mr. Dianis thanked Mr. Warmus for the proactive stance for this issue. Mr. Dianis added that it will give the Village the time to do things right instead of rushing through to comply.

With no official action to be taken on this issue, Chairman Glogowski closed the discussion to move on to the next item.

AGENDA ITEM 5: Executive Session

None necessary.

AGENDA ITEM 6: Other business

No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairman Glogowski adjourned the meeting of the Committee of the Whole at 9:05 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Susan Morgan".

Susan Morgan, Recording Secretary