

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
May 27, 2014

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson Jim Steigert, Trustees Debby Sosine, Jerry Glogowski, Brian Dianis, John Spella, and President John Schmitt

Staff Members Present: Tim Schloneger, Village Manager; Michael Kumbera, Assistant Village Manager;; Russ Farnum, Community Development Director; John Bucci, Deputy Police Chief. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Steigert called the meeting to order at 7:30 p.m. and announced those in attendance.

Note: Trustee Bob Smith was seated at 7:42 p.m.

AGENDA ITEM 2 Community Development

- A. Consider Resolutions and Ordinance in Connection with Tax Increment Financing in the Village of Algonquin, Illinois
- (1) Resolution Authorizing Feasibility Study and a Housing Impact Study Concerning the Redevelopment of Certain Property
 - (2) Ordinance Authorizing the Establishment of Interested Parties' Registries and Adopting Rules for Such Registries for Redevelopment Project Areas
 - (3) Resolution Concerning a Public Meeting to be Conducted as Required by the Tax Increment Allocation Redevelopment Act

Mr. Schloneger reported the village has been studying various preliminary tasks to research and establish a tax increment financing (TIF) district for the downtown area. This tool, in conjunction with the recent Downtown Planning Study, provides a strategy to revitalize existing properties within a defined geographical area and to stimulate and enhance private development. The three above items are necessary by law to proceed. Letters will be mailed June 5 to residents in the proposed TIF District explaining the process. A public meeting will then be held on June 23 at 7 p.m.

Consensus was to move these items to the Board for approval.

- B. Revisiting the Pole Sign Variation Request (2014-05)/Neuhalfen, 308 South Main Street

Mr. Farnum reported that, after consideration of this item at the May 13 Committee of the Whole meeting, the Committee asked specifically for information on similarly situated nonconforming signs

in the Old Town District. Some of the issues raised by the Committee were discussed. The sign ordinance, as it applies to the Old Town District, distinguishes between remodeled homes that are now used for commercial purposes (like the case at hand) and typical commercial buildings. This distinction is important as this discussion is focused on similarly situated properties consisting of remodeled homes used for commercial uses. Such properties typically have a small front yard setback in which “pole signs” are allowed, with the total sign area restricted to eight square feet. After meetings between the village staff and the petitioners, the following compromise is proposed: 1) The total size of the panels on the sign shall be restricted to no more than 16 square feet, and no more than two sign panels shall be allowed; 2) The sign(s) shall be installed in general conformity with the proposal except for changes necessitated to comply with the terms of this approval or other requirements of the sign ordinance. This variation is granted specifically for the petition at hand and subject to the terms of approval. There are no other variations or adjustments to the sign ordinance or any village ordinance otherwise granted as part of this approval; 3) This approval is limited to Catara Skin Care and Rejuvenation and Neuhalfen Engineering, and any change in the businesses shall require replacement or alteration of the sign to be in conformity with the sign ordinance requirements in place at that time.

During discussion, Catherine and Andrew Neuhalfen, who were in attendance, again asked the Board to reconsider and allow the current 24-square foot sign, but the members of the Committee of the Whole stated this is a compromise and the consensus is to approve 16 square feet.

AGENDA ITEM 3: General Administration

A. Consider Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing, to Update the Number of Available Licenses in Classes B-2 and F.

Mr. Schloneger reported this is a housekeeping item to increase the above classes. Applications are pending from Algonquin Citgo (B-2) and El Fuego Tacos and Burritos (F).

Consensus of the Committee of the Whole was to move this item on to the Board for approval.

B. Consider Rejecting Bids and Waiving Bidding for Refuse and Recycling Services

Mr. Kumbera reported the village issued a request for proposals for residential solid waste collection and disposal service. A total of three firms responded. On review of all submitted bids, and to ensure consistency with existing services provided by Waste Management, staff recommends the Village Board reject all bids received for residential solid waste collection and disposal service and instead negotiate contract terms directly with a waste hauler. A motion rejecting all bids received for residential solid waste collection and disposal service and authorize staff to negotiate directly with Groot Industries on a waste-hauling agreement shall be presented to the Village Board at a later date.

The consensus of the Committee of the Whole was to move on to the Board for approval of the motion at the next Board meeting.

AGENDA ITEM 4: Public Works & Safety

A. Consider Ordinance Amending Section 41.19, Speed Limits

Deputy Chief Bucci reported a review was made of the applicable speed restrictions on Wintergreen Terrace. Wintergreen Terrace has been developed since the area was previously reviewed. It is also part of the current Bunker Hill Drive construction detour. A speed study was performed under the direction of Sgt. Sutrick. He also analyzed the roadway using the Illinois Department of Transportation's Alternate Criteria on Low Volume Residential Streets. As a result of the speed study and Alternate Criteria analysis, the Police Department recommends the speed limit on Wintergreen Terrace be reduced from 30 mph to 25 mph for the entire length of the roadway from Fairway View Drive west to Square Barn Road. During discussion, members of the Committee asked that the police review the speeds on all village streets to meet the 25 mph speed limits.

The Committee of the Whole consensus was to approve this request at the next Board meeting.

B. Consider Resolution Authorizing Execution of a Law Enforcement Mutual Agreement and the Existence and Formation of the Illinois Law Enforcement System by Intergovernmental Cooperation Between the Village of Algonquin and the Illinois Intergovernmental Cooperation Act

Deputy Chief Bucci reported a resolution is required authorizing Village President Schmitt to execute the letter of agreement between the village and the Illinois intergovernmental Cooperation Act and a third party Public Agency known as "ILEAS" (Illinois Law Enforcement Alarm System). The Algonquin Police Department has been a member agency of Illinois Law Enforcement Alarm System (ILEAS) since its inception in 2003. Members of APD have participated in events and received specialized training through ILEAS. The village has also received the benefits of mutual aid responses in the past from other cities coordinated through ILEAS. Answering a question regarding cost, Deputy Chief Bucci stated the normal salaries of the officers involved are incorporated.

Following discussion it was the consensus of the Committee of the Whole to forward this item for Board approval.

AGENDA ITEM 5: Executive Session

Nothing to report.

AGENDA ITEM 6: Other Business

Nothing to report.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Steigert adjourned the meeting of the Committee of the Whole at 8:17 p.m.

Submitted: Jerry Kautz, Village Clerk