

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
April 22, 2014

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson Jerry Glogowski, Trustees Debby Sosine, Jim Steigert, Brian Dianis, John Spella, and President John Schmitt

Absent: Trustee Bob Smith

Staff Members Present: Michael Kumbera, Assistant Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Katie Parkhurst and Ben Mason, Senior Planners. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Glogowski called the meeting to order at 7:30 p.m. and announced those in attendance.

AGENDA ITEM 2 Community Development

A. Special Use for Recycling (2013-05)/Get Green Recycling Center, 1035 West Algonquin Road

Ms. Parkhurst reported Danny Meyers, owner of Get Green Corporation, has submitted a petition for a Special Use Permit for a recycling drop-off center. The facility will be located at 1035 West Algonquin Road in an existing building that formerly housed a manufacturing company. Get Green Recycling is proposing to open a recycling buy-back center at 1035 West Algonquin Road. This would be a satellite location to the processing center located in Aurora. The drop-off center will accept all types of metals, white goods with a certificate that all Freon has been removed, and electronics. All operations, storage of materials and equipment would be contained within the building. The plan is that customers will drive into the building, park their car, unload the recyclables, and then drive out of the building. The building will contain a warehouse section to sort and store the materials and an office to process the paperwork. The proposed hours of operation are 8 a.m. to 5 p.m., Monday through Friday, with limited hours on Saturdays. Five employees will work at this site. A recycling drop-off center is allowed in I-1 zoning districts with a Special Use Permit. All materials are required to be stored inside the building, and no processing of materials other than bundling and bailing shall be permitted.

Staff recommends approval. Following a few questions of clarification, the Committee of the Whole consensus was to pass on to the Board for approval.

B. Special Use for Pet Grooming (2014-04)/Clips 'n Wiggles, 4065 West Algonquin Road

Mr. Mason reported Daniel and Angela Cords have submitted a petition for a Special Use Permit for Clips 'n Wiggles, a proposed new pet grooming business. The location is 4065 W. Algonquin Road, which is a vacant tenant space in the Square Barn Commons commercial building. The property is zoned B-2 PUD and is located at the southwest corner of Square Barn and Algonquin Roads. Pet care uses require a Special Use Permit according to the Zoning Code and are permitted in the B-1 and B-2 commercial districts. The proposed hours of operation are 7:30 a.m. to 4 p.m., Monday through Friday, and 7:30 a.m. to 3 p.m. on Saturdays. Staff will initially consist of the two owners, with the likelihood that additional groomers will be added as the business grows. Ample parking of 145 spaces is provided on-site for the shopping center and will be sufficient to accommodate the business. When asked, Mr. Cord said he is an experienced pet groomer.

Committee of the Whole consensus was to pass on to the Board for approval.

- C. Consider Public Event Request for Red Dress Foundation Charity Run, Saturday, August 9, 2014, 7 – 10 a.m., Presidential Park

Mr. Kumbera reported Mr. Michael Guerrieri, on behalf of the Red Dress Foundation, has submitted a Public Event/Entertainment License Application proposing to hold their third annual 5K run/walk on Saturday, August 9, 2014, from the hours of 7 to 10 a.m. The event would include a 5K run/walk leaving from and ending at Presidential Park, with the 5K route going into the residential neighborhood just south of Presidential Park. This event has been conducted in the past with no problems, and the proper paperwork and insurance certificates have been provided.

Committee of the Whole consensus was to pass on to the Board for approval.

AGENDA ITEM 3: General Administration

- A. Consider Ordinance for the Annual Adjustment to the Merit Compensation Plan

Mr. Kumbera reported on the annual update to the Village of Algonquin Employee Merit Compensation Plan. Staff has researched comparable communities in the region and is proposing the grade classification and compensation levels identified in the ordinance. The proposed increase would be consistent with the budget assumptions made in the 2014-15 budget recently approved by the Village Board. The program has been in place for a number of years and has proven to be accepted as a tool for employee motivation and to improve work productivity.

Committee of the Whole consensus was to pass on to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

- A. Presentation of First Place Award in the Hydrant Hysteria Competition to Public Works Employees

Mr. Andy Warmus introduced Gary Hallaert and Jason Meyer from Public Works staff who, as a team, won first place in the recent Hydrant Hysteria Competition at the 2014 WaterCon Conference and Exhibition. They demonstrated how they won the timed contest of assembling a water hydrant in the quickest time. This was the first contest held, and the two were congratulated warmly by the Village Board and those who attended tonight's meeting.

- B. Consider Intergovernmental Agreement with the McHenry County Conservation District for Temporary and Permanent Easements in Connection with the Indian Grove Road Improvement Project

Mr. Mitchard reported this IGA covers four different easements needed as part of the Indian Grove Road Improvement Project are temporary and will allow the Village to re-align the Prairie Trail bike path where it crosses both Hubbard Street and the Souwanas Trail. This is being done so that it aligns more safely at both intersections and provides better site lines for motorists to see pedestrians using the path. This will also allow for a permanent land use easement with the district so that we can install new water main under the Prairie Trail, allowing for a looping between Indian Grove and both Janak's and Dierk's Subdivisions. Exhibit 4 also provides a permanent land use easement with the district for our existing sanitary sewer that crosses under the path where no current easement exists. This agreement has already gone before the Conservation District and been passed by their Board.

Consensus was to move this item forward for approval.

(Clerk's note: Chairman Glogowski recessed the meeting at 8:04 p.m. to allow representatives from the State and County to present a resolution to Village President Schmitt declaring the bypass bridge over Algonquin Road be known as the John C. Schmitt Bridge. A small reception followed in the lobby and Chairman Glogowski reconvened the Committee of the Whole meeting at 8:28 p.m.)

- C. Consider Agreement with Trotter & Associates for Construction Management Services for the Indian Grove Road Reconstruction Project

Mr. Mitchard reported this proposed agreement with Trotter & Associates for construction management services for the Indian Grove Road Reconstruction Project. This project was originally passed as part of the 2012–2013 FY budget. However, due to changes in the plans and scope resulting from residential meetings and requests, it had been delayed until fiscal year 2014-15. The project is now scheduled to start mid to late May 2014. Trotter & Associates originally gave us their attached proposal in March of 2012, anticipating performing construction management services in FY 2012-2013. They have agreed to honor this proposal with no fee increases for the new scheduled start date. We have budgeted \$160,000 for these services in the 2014-15 budget. Therefore, there are adequate funds to approve the proposal as the agreement calls for \$138,485.

Consensus was to move this item forward for approval.

- D. Consider Agreement with Christopher Burke Engineering for Engineering Services for the Highland Avenue Road Reconstruction Project

Mr. Mitchard reported this agreement with Christopher Burke Engineering, Inc. for phase 1 engineering services is in the amount of \$86,212 is for Highland Avenue Road Reconstruction Project. Phase 1 engineering for this project was passed as part of the 2014–2015 FY budget in the amount of \$136,000. Money for this service is coming out of the Street Improvement Fund. Design for this project is intended to resurface the deteriorating roadway, reinforce the failed sub-base and reconstruct Highland Avenue from Tanglewood Drive to the village limits. This project will also rehabilitate Highland Avenue from the village limits to Haegers Bend Road, both sections totaling a distance of approximately one mile. The section of Highland Avenue located in Barrington Hills will be closely coordinated with them.

Since this item is well within budget, the consensus of the Committee of the Whole is to pass this along to the Board for approval.

- E. Consider Agreement with Applied Ecological Services for Engineering Services for the Grand Reserve Creek Restoration Project

Mr. Mitchard reported this agreement with Applied Ecological Services is for engineering services in the amount of \$21,700 for the Grand Reserve Restoration Project. Engineering for this project was passed as part of the 2014–2015 FY budget in the amount of \$21,700. There is still some remaining work to be completed in this subdivision that was not done by the developer before they went bankrupt. Money is budgeted here to use the remainder of the Letter of Credit to fix the creek and wetlands and plant the prairie areas that were never seeded.

The Committee of the Whole consensus was to pass on to the Board for approval.

- F. Consider Agreement with Engineering Enterprises, Inc. for Engineering Services for the Copper Oaks Section 1 Road Resurfacing Project.

Mr. Mitchard reported this agreement with Engineering Enterprises, Inc. for engineering services in the amount of \$134,186 is for Copper Oaks section 1 Road resurfacing project. Engineering was passed as part of the 2014-2015 FY budget in the amount of \$138,000. The project will utilize the base stabilization process to renovate the subgrade of the road, as well as do curb patching, sidewalk repair, driveway approach replacement, and a new asphalt driving surface.

Consensus was to move this item forward for approval.

G. Consider Bids:

Mr. Mitchard reported on the following:

(1) Asphalt Material Purchases for 2014 Using MFT Funds

Bids were received on April 16, 2014, and opened for the aforementioned project. One bid was received from Arrow Road Construction in the amount of \$114,802.96 which includes the hauling rate. The haul rate is based on round-trip miles from Algonquin public works to the asphalt plant. Therefore, public works recommends accepting Arrow Road Construction Company's bid in the amount of \$114,802.96.

The Committee of the Whole consensus was to pass on to the Board for approval.

(2) Indian Grove Road Improvement Project

There were three bidders on the project, with the low bidder being RA Mancini of Lakemoor, IL. This contractor recently performed the installation of the Western Bypass 16-inch water main for the village of Algonquin, where they performed adequately in all aspects of the project. The base bid for this work included complete road reconstruction of the roadways within the Indian Grove Subdivision and road rehabilitation and sidewalk installation on South Hubbard Street, as well as all underground work associated with this area, as necessary. Alternative A prices out the installation of 35 additional trees on the project to offset tree loss. Alternative B, which is broken into six sub-alternates based on location, is to use the direction-drilling method in place of conventional water main installation in an effort to save more mature trees in the Indian Grove area.

The combined engineer's estimate for all work, including both alternatives, is \$2,761,527.00 RA Mancini's price for the base bid work and both alternatives is \$3,196,930.90, which is about \$546,930 over the village's budget for this work and about \$435,000 over the engineer's estimate. This project has been very difficult to develop, design and budget. Considering the significant cost overruns, yet weighing the importance of this project for the neighborhood, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval to enter into a contract for the Indian Grove Subdivision Road Reconstruction Project with RA Mancini in the amount of \$3,196,930.90, accepting the base bid, Alternative A and all of Alternative B.

During discussion it was noted by President Schmitt that, though the bid was higher than budgeted, the village has saved funds from other projects, and this is a first class endeavor with many issues that had to be resolved as one example trying to save as many older trees as possible. It was originally budgeted at \$2.7 million, but the low bid was \$3.2 million, the lowest bidder being R A Mancini. He supports moving on with this project and so did the rest of the Committee of the Whole when asked for consensus.

AGENDA ITEM 5: Executive Session

Executive Session : Moved by Schmitt, seconded by Dianis, to recess to executive session to discuss pending litigation. Roll call vote: voting aye – Sosine, Dianis, Glogowski, Schmitt, Steigert, Spella. Motion carried 6-ayes, 0-nays, 1-absent at 8:50 p.m.

Reconvene & Report : Moved by Schmitt, seconded by Dianis, to reconvene the Committee of the Whole meeting. Roll call vote: voting aye – Sosine, Dianis, Glogowski, Schmitt, Steigert, Spella. Motion carried 6-ayes, 0-nays, 1-absent at 9:05 p.m.

AGENDA ITEM 6: Other Business
Nothing to report.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Glogowski adjourned the meeting of the Committee of the Whole at 9:06 p.m.

Submitted: Jerry Kautz, Village Clerk