

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
January 14, 2014

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson Brian Dianis, Trustees Debby Sosine, Jim Steigert, Brian Dianis, and President John Schmitt

Absent: Trustees Bob Smith, Jerry Glogowski, John Spella

Staff Members Present: Tim Schloneger, Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Jack Walde, Finance Director; Michael Kumbera, Assistant to the Village Manager; and Andrez Beltran, Intern. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Dianis called the meeting to order at 7:30 p.m. and announced those in attendance.

(Note: Trustee Smith was seated at 7:35 p.m.)

AGENDA ITEM 2 Community Development
No items to discuss

AGENDA ITEM 3: General Administration

A. Consider Letter of Agreement with the McHenry County Department of Health for the We Choose Health Complete Streets Grant

Mr. Farnum reported the McHenry County Department of Health (MCDH) has approved a \$10,000 mini-grant for the village to prepare a "Complete Streets" policy. This grant will essentially reimburse the village for staff and village engineer's time spent in preparing a complete streets policy for Board review and adoption. A complete streets policy assures that the village recognizes the streets are used for more than just the movement of personal cars. The policy is intended to encourage opportunities for transit, as well as the provision of sidewalks, safe crossing, bike paths, and other improvements that promote healthy living by offering the opportunity to travel by more than just a personal automobile. The We Choose Health Grant is a multi-year initiative to help improve overall health, reduce health disparities, lower health care costs, increase workplace productivity and decrease school/workplace absenteeism in McHenry County. With this grant opportunity, MCDH is working on the following initiatives: coordinated school health, smoke-free public places, complete streets, safe routes to school and joint-use agreements. In order to expand the reach of the program and meet the needs within local jurisdictions, MCDH is issuing mini-grants to school districts, municipalities and park districts. The MAPP Obesity Workgroup will serve as the oversight committee for the grant activities. When questioned, Mr. Farnum replied, in preparing the plan, the village can be flexible and there is no mandate to follow. This mini-grant will help the village in obtaining other grants.

Following discussion it was the consensus of the Committee of the Whole to move this item on to the Board for approval.

B. Discussion on Refunding of Bond Series 2005B

Mr. Walde reported the village presently has another General Obligation Bond (2005B) that can be refunded with new General Obligation Bonds with reasonable savings. Interest rates on newly issued bonds continue to be historically low. Refunding of two bonds (2005A and 2005B) was discussed with the Village Board in October 2013 during a Committee of the Whole meeting. With Board approval, staff pursued the refunding. The first bond (2005A) was refinanced on December 3, 2013. Staff has since been working with our financial advisor and bond counsel for a potential sale of 2014A refunding bonds for the 2005B series. In this regard, a bid process will occur on Tuesday, January 21, 2014, for the sale of bonds that would replace the 2005B bond issue. The proceeds from the sale will retire 2005B on April 1, 2014, the call date. In the interim, the funds will be escrowed. The proceeds of the bond issue will pay all issuance costs of the bond issue. With no questions, Mr. Walde then proceeded to the next item.

C. Consider Ordinance Abating a Portion of the 2013 Property Taxes

Ordinance 2013-0-57 was issued in connection with Bond Series 2013 and requires the Kane and McHenry County Clerks to annually levy taxes to provide funds for payment of the principal and interest coming due for that bond series beginning with the 2013 tax levy. The 2013 tax levy amount is \$856,067.01. As a condition to abate the debt service in the tax levy, the village is required to have funds on deposit sufficient to pay the principal and interest on the bonds when due. Mr. Walde determined that there is sufficient cash in the appropriate fund to pay the principal and interest amounts.

Consensus was to move on to the Board for action.

D. 2013 Algonquin Community Survey Presentation

Mr. Kumbera and Andrez Beltran reported that work on the second annual Algonquin Community Survey to residents of the village had been initiated. This survey was scientific in design with a margin of error of +/- 5 percent. Fifteen hundred residents were randomly selected to complete the survey which was delivered via mail in late September. The overall response rate was 25.3 percent, with 379 residents responding anonymously. Goals of the survey were to acquire community input of village programs and services, provide public education on the same, evaluation of public services, and to establish a baseline for future evaluation and analysis. The survey asked questions about quality-of-life measures, perceptions of safety, quality and importance of village programs and services, performance of village employees, and general demographic information.

AGENDA ITEM 4: Public Works & Safety

A. Consider Ordinance Declaring Certain Property and Equipment as Surplus

The following equipment is considered surplus:

Department	Unit Number	Reason	Comment V.I.N.
Internal Services	904	Mileage/Age	Delete from fleet 2FAFP71W04X176268
Internal Services	909	Mileage/Age	Delete from fleet 1FMZU72X6YUB69969
Internal Services	903	Mileage/Age	Delete from fleet 1FTWX31R18EC11484
P W & Admin	403	Mileage/Age	Replaced 2B3KA43G16H486460
G.S.A.	104	Mileage/Age	Replaced 2B3KA43G56H486462
WWTF	821	Age	Replaced 1GDP7H1J1MNJ515134
Nussbaum Alignment Machine		8 years	Obsolete

These assets have been selected for liquidation as a result of a combination of conditions including mileage, age, rust, deferred maintenance and or functionality.

It was the consensus of the Committee of the Whole to move this item on to the Board for approval.

AGENDA ITEM 5: Executive Session

Executive Session. Moved by Schmitt, seconded by Dianis, to recess to Executive Session to discuss litigation. Roll Call vote: voting aye – Sosine, Dianis, Smith, Steigert, Schmitt. Motion carried: 5-ayes, 0-nays, 2-absent. Time: 8:07 pm.

Reconvene Meeting. Moved by Sosine, seconded by Smith, to reconvene the Committee Meeting. Roll Call vote: voting aye – Sosine, Dianis, Smith, Steigert, Schmitt. Motion carried: 5-ayes, 0-nays, 2-absent. Time: 8:42 pm.

Chairperson Dianis stated litigation was discussed with nothing to report in open session.

AGENDA ITEM 6: Other Business
Nothing to report.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Sosine adjourned the meeting of the Committee of the Whole at 8:44 p.m.

Submitted: Jerry Kautz, Village Clerk