

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
October 8, 2013

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson John Spella, Trustees Debby Sosine, Jerry Glogowski, Jim Steigert, Bob Smith, Brian Dianis, and President John Schmitt

Staff Members Present: Tim Schloneger, Village Manager; Bob Mitchard, Public Works Director; Jack Walde, Finance Director; Russ Laine, Police Chief. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Spella called the meeting to order at 7:30 p.m. and announced those in attendance.

AGENDA ITEM 6: Other Business (Due to time constraints, this item was moved to the beginning of the meeting.

Randall and Algonquin Roads Intersection Discussion

The team of TranSystem and Bollinger Lach was present at the meeting is being recommended by the County Transportation Committee to conduct the Phase II engineering for the reconstruction of the Randall and Algonquin Roads intersection; however, they have not yet been hired by the County and have not done any formal engineering on this project to date. The county, in an effort to engage both Algonquin and Lake in the Hills, wanted to give the local communities an opportunity to see the same presentation that the Transportation Committee and County Board saw. It appears that the proposed continuous flow intersection is the best solution at this time as it would be an only choice to apply for much needed federal funding. The lengthy presentation included the phase 1 engineering study and what communications where involved with local businesses, elected officials, residents, etc. There were several questions asked by Committee of the Whole members as this was stated as an informational meeting with no decisions being made or recommended. It is apparent that Board members are split on their opinions of what is best for the intersection, and Village Manager Tim Schloneger stated later in the evening that it is vital for the involved communities' economic growth to come to some consensus on upgrading this major intersection. Following discussion, one county board member, Yvonne Barnes from District 1 which covers a good portion of Algonquin, addressed the Committee of the Whole extending an invitation for one-on-one conversation with trustees to keep lines of communications open in regards to this major project. Chairman Spella thanked all present for attending tonight.

AGENDA ITEM 2: Community Development

No items to discuss.

AGENDA ITEM 3: General Administration

A. Presentation of the Financial Audit for Fiscal Year Ending April 30, 2013 – Auditors McGladry and Pullen

Mr. Walde reported all audit documents were submitted within the prescribed time limits. He then introduced Auditor Linda Abernethy from McGladry and Pullen, LLC who presented the Annual Audit for fiscal year ending 2013. She reviewed and touched upon various segments of the audit. The official document will be available for public for viewing at the Ganek Municipal Center. The village received the “Certificate of Achievement for Excellence in Financial Reporting” from the “Government Finance Officers Association.”

After the review, it was the Committee of the Whole consensus to accept the audit at the next Board meeting

B. Discussion on Refunding of Bond Series 2005A and 2005B

Treasurer Jack Walde reported that, in 2005, the village issued \$9,000,000 of General Obligation Sewer Bonds, Series 2005A, and \$2,935,000 of General Obligation Refunding Bonds, Series 2005B. The two series have an early redemption date of April 1, 2014. As current rates are lower than in 2005, it is proposed that the village issue refunding bonds in December and January to refinance the two 2005 series bonds. Series 2013 would refinance Series 2005A, which has an average rate of 4 percent. Series 2014 would refinance Series 2005B, which has an average rate of 3.9 percent. Two series are required as the bonds total an amount greater than \$10,000,000, which is the annual limit for issuing bank qualified bonds. Splitting the timing will permit bank qualification of each series. By obtaining bank qualification, the village enables the bonds to be more attractive and thereby generate a lower interest rate. At today's rates, Series 2013 is estimated at 3.0 percent, which should result in a savings of around \$400,000. For Series 2014, the estimated rate is 2.3 percent, and estimated savings is \$130,000. Following Mr. Walde's report, there were no questions for Mr. Kevin McCanna who was present representing Spear Financial.

There was Committee of the Whole consensus to move this item forward to the Board for approval.

C. Consider Ordinance Amending Chapter 6A, Water and Sewer Department, Regarding Processing Fees and Surcharges

Treasurer Jack Walde reported Finance recently reviewed the threshold for disconnection of water/sewer service disconnections attributable to overdue accounts. It was felt that monthly charges had increased as a result of annual increases in the billing rates and that the disconnection threshold should be changed as well. The overdue amount for disconnection was increased to \$100 as a result of the review. The higher threshold has reduced the number of disconnections being made each month. Also reviewed were the fees that should be assessed when disconnections are necessary. Staff recommends revisions to Chapter 6A, Section B Notice of Disconnection as follows:

1. Increase the administrative processing fee to from \$40 to \$65, and
2. Increase the surcharge for reinstatement after normal working hours from \$60 to \$70.

These increases take into consideration higher salaries and related expenses for all personnel involved in the disconnection process, including administrative employees as well as public works employees. Responding to a question, Mr. Walde noted it has been four years since the last disconnect fee was increased.

Following discussion it was the consensus was to move this item forward to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

- A. Consider Intergovernmental Agreement with Dundee Township Park District for the Joint Creation and Cooperative Maintenance of a Rare Fen Park Preserve in Braewood Park

Mr. Mitchard reported this is an intergovernmental agreement with Dundee Township for the use of village property as part of the Dixie Briggs Fromm Nature Preserve. This agreement came about because the township has been restoring the rare hillside prairie and fen located on the nature preserve property adjacent to Braewood Park. The area of Braewood Park adjacent to this preserve was heavily covered in invasive tree and shrub species and was essentially unusable. The township cleaned this up as part of their restoration and seeded it with a native prairie mix. This provides a buffer to the rare fen and keeps the invasive species that were located on our property from encroaching into their protected area. In order to ensure that this area stays native, the township wishes to install a fence around this small area so that people will not enter the nature preserve here, but instead use one of the four other designated entrance areas. In exchange for this they will maintain this as a native space as part of the nature preserve property. The agreement and resolution have been reviewed by the village attorney.

The consensus of the Committee of the Whole was to move on to the Board for approval

AGENDA ITEM 5: Executive Session

No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Spella adjourned the meeting of the Committee of the Whole at 9:38 p.m.

Submitted: Jerry Kautz, Village Clerk