

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
June 25, 2013

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Jim Steigert; Trustees Brian Dianis, Jerry Glogowski, Bob Smith, John Spella, Debby Sosine and President John Schmitt

Staff Members Present: Tim Schloneger, Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Ben Mason, Senior Planner; Michael Kumbera; Assistant to the Village Manager; Andrez Beltran; Intern. Kelly Cahill, Village Attorney, and Jerry Kautz, Village Clerk, were also in attendance.

Chairperson Steigert called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present.

AGENDA ITEM 2: Community Development

A. Special Use for a Drive-Through (2013-8)/ Panera Bread, 451 South Randall Road (Randall Rolls Subdivision)

Mr. Ben Mason reported Chicago Bread, LLC has submitted a petition for a drive-through addition to the existing Panera Bread restaurant located at 451 South Randall Road. The subject property is part of the Randall Rolls Subdivision which was approved in 2000 and also includes the adjacent Buffalo Wild Wings and Red Robin restaurants. The entire development is zoned B-2 PUD, and the proposed drive-through requires a Special Use Permit and review by the Planning and Zoning Commission and Village Board. Overall, Panera Bread would hire ten new employees to help staff the drive-through component of the business, and it is projected that 280 customers per day would use this service. The village has received written confirmation from the adjacent restaurants for the drive-through addition advising they are comfortable with the plans since they all share a common access and parking. During discussion, Panera representatives Jason Berg and Mark Berkland were in attendance to answer any questions, the first being a concern about curb restrictions at the drive-through. Mr. Berkland will provide staff with a turning radius exhibit. The trees that will be moved due to the construction are shared with Red Robin and will be maintained by Panera. The grease trap cleanout and garbage pickup will occur early in the morning so as not to interfere with normal business. One major concern was that cars waiting for orders would back up out onto Rolls Drive creating a traffic hazard. The Committee of the Whole settled on Panera's designating two parking spaces to wait for orders that weren't ready. These spaces could be designated as normal parking at a later date if this is not an issue.

AGENDA ITEM 3: General Administration

A. Consider Resolution to Authorize Execution of a Cool Cities Agreement

Mr. Kumbera gave a PowerPoint presentation on how the village is using innovative ideas to participate in the Cool Cities Program. He reported that, on December 18, 2007, the Village Board approved an agreement supporting the U.S. Conference of Mayors Climate Protection Agreement through the Sierra Club's Cool Cities Program. Algonquin is currently one of 59 communities throughout Illinois recognized by the Cool Cities Program that is implementing clean energy initiatives, improving sustainability, saving residents and taxpayers money, and protecting the environment. The previous agreement has expired and a new three-year agreement is now available. The goals of the Cool Cities Program call for a reduction on dependence of fossil fuels and development of clean energy sources, support of greenhouse gas (GHG) reduction legislation, and reduction of GHG from 2009 levels per capita. The village, through its ECO-Committee, continues to act as a regional leader in sustainable practices, including water conservation, the Tree City USA Program, naturalized detention basins, alternate fuel program (biodiesel and natural gas), LED light conversion, and several more. Staff sees participation in the Cool Cities Program as a method to recognize the village's innovative strides in conservation and allow greater access to grant funding to further support these initiatives. The endorsement of this agreement is not binding, and village goals and appropriations, which may or may not be consistent with the agreement, are and will remain local policy decisions that are approved by the Village Board. This agreement is consistent with current practice and village-wide goals of promoting and developing programs with a conservation focus; staff respectfully recommends its approval.

When discussion finished, it was the consensus of the Committee of the Whole to forward this on to the Board for approval.

B. Consider Ordinance Amending Chapter 11, Parks and Playgrounds, Adding Parks Available for Rental

Mr. Kumbera also reported staff has reviewed village-owned parks and pavilions that are available for public rental by permit. With the closure of Towne Park for construction of the Illinois Route 31 Western Bypass, the village no longer offers viable alternatives for patrons to reserve a park with adjacent athletic fields and playgrounds. Accordingly, staff is recommending only the pavilions at Willoughby Farms Park (2001 Wynnfield Drive) and Hill Climb Park (801 Circle Drive, south pavilion) be added to Section 11.03A, in addition to Towne Park, Riverfront Park, and Cornish Park pavilions.

Consensus of the Committee of the Whole was to pass on to the Board for approval

AGENDA ITEM 4: Public Works & Safety

A. Granting Authority to Vacate a Portion of the Easement Not Required for Public Use in the Highlands Storm Sewer Project

Attorney Cahill reported that, as part of the Edgewood Drive improvement project, Public Works is making improvements to the storm sewer in the area. As part of these improvements, new storm sewer will be constructed on Lot 5 (1902 Edgewood), and those property owners have agreed to grant the village an easement for that purpose. An easement agreement has been drafted, and the village manager will sign that on the village's behalf. During these improvements, it was also discovered that a portion of an existing storm water easement located on Lot 6 (1900 Edgewood) was not necessary as the storm sewer was not located within the easement area. In fact, a portion of the residence is actually built over our easement. Thus, in order to clean up this property, an ordinance has been prepared vacating the unnecessary portion of the easement--the pavement lying underneath the structure.

It was the consensus of the Committee of the Whole to forward this on to the Board for approval.

B. Consider Bids for Fieldcrest Farms Street Improvements

Mr. Mitchard reported bids were opened on June 18 for the above project. Arrow Road Construction, who has done several projects for the village in the past, was the low bidder at \$1,259,777.66. He also stated their work has been excellent and recommends accepting the bid.

Consensus of the Committee of the Whole was to pass on to the Board for approval.

AGENDA ITEM 5: Other Business

1. Trustee Glogowski stated he would like the Board to have more information regarding the McHenry County and IDOT decision for a CFI at Randall and Algonquin Roads. President Schmitt responded that IDOT will not provide funds for the much needed project unless it is rated an acceptable intersection for federal funding requirements which means a CFI will be the only solution.

AGENDA ITEM 6: Executive Session

No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Steigert adjourned the meeting of the Committee of the Whole at 8:21 p.m.

Submitted: Jerry Kautz, Village Clerk