



MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF  
ALGONQUIN, McHENRY & KANE COUNTIES, IL HELD IN VILLAGE HALL ON  
JULY 16, 2013

---

**CALL TO ORDER:** Village President John Schmitt brought the regular meeting to order at 7:30 p.m. Deputy Village Clerk Michelle Weber called the roll.

**ROLL CALL:** Present: President Schmitt; Trustees Jim Steigert, Deborah Sosine, John Spella, Jerry Glogowski, Brian Dianis. Absent: Robert Smith. A quorum was established. Staff in attendance – Michael Kumbera, Assistant to the Village Manager; Steve Kuzynowski, Deputy Chief of Police; Robert Mitchard, Director of Public Works; Craig Arps, Building Commissioner. Attorney – Carlos Arevalo.

**PLEDGE TO FLAG:** Deputy Village Clerk Weber led all present in the Pledge of Allegiance.

**ADOPT AGENDA:** Moved by Spella, seconded by Dianis, to adopt tonight's agenda, deleting Item 15, Executive Session. Voice vote: ayes carried.

**AUDIENCE PARTICIPATION:** None

**CONSENT AGENDA:** The following items are considered routine in nature and were approved / accepted by one motion with a voice vote:

**A. Meeting Minutes of Boards, Committees & Commissions:**

1. Village Board Meeting of 7/2/2013
2. Committee of the Whole of 7/9/2013

Moved by Spella, seconded by Glogowski, to approve the Consent Agenda of July 16, 2013 as listed. Voice vote: ayes carried.

**OMNIBUS AGENDA:** The following items were considered routine in nature and were approved by one motion with a roll call vote:

**A. Pass Ordinance:**

1. ORDINANCE 2013-O-30 ACCEPTING AN EASEMENT FROM THE MCHENRY COUNTY CONSERVATION DISTRICT FOR WATERMAIN FACILITIES

**B. Adopt Resolutions:**

1. RESOLUTION 2013-R-27 AUTHORIZING THE EXECUTION OF A MANAGEMENT SERVICES AGREEMENT WITH CHRISTOPHER BURKE FOR THE HIGHLANDS SUBDIVISION STREET IMPROVEMENT PROJECT
2. RESOLUTION 2013-R-28 AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE MCHENRY COUNTY CONSERVATION DISTRICT FOR A WATERMAIN EASEMENT AS PART OF THE WESTERN BYPASS PROJECT

Moved by Steigert, seconded by Dianis, to approve the Omnibus Agenda of July 16, 2013. Roll vote: voting aye - - Steigert, Smith, Spella, Sosine, Glogowski, Dianis.

Motion carried: 5-ayes; 0-nays; 1-absent

**APPROVAL OF BILLS:**

Moved by Dianis, seconded by Sosine, to approve the List of Bills for payment dated 7/16/13 and Payroll dated 7/15/13 in the combined amount of \$1,093,848.34 as recommended. Roll call vote: voting aye – Glogowski, Steigert, Spella, Sosine, Dianis. Motion carried: 5-ayes, 0-nays; 1-absent:

**PAYMENT OF BILLS:**

General	\$320,374.39
Cemetery	2,633.00
MFT	10,067.36
Street Improvement	2,073.32
Swimming Pool	5,539.71
Park Improvements	1,500.00
W & S	152,608.41
Water & Sewer Improvements	3,224.00
Village Construction	8,190.00
Building Maintenance	5,506.05
Vehicle Maintenance Service	25,181.24
Total	\$536,897.48

## COMMITTEE & CLERK'S REPORTS:

### COMMITTEE OF THE WHOLE ~.

Motioned by Sosine to award the bid for Highland Subdivision Improvements to Copenhaver Construction in the amount of \$2,291,522; seconded by Glowgowski.

Roll call vote: voting aye – Glogowski, Steigert, Spella, Sosine. Dianis.

Motion carried: 5-ayes, 0-nays; 1-absent:

VILLAGE CLERK ~ Deputy Clerk Weber reported future meetings of Boards and Commissions.

## STAFF REPORTS:

VILLAGE MANAGER ~ Mr. Kumbera reported the following:

1. Our offices have been in contact with the local fire protection district coordinating cooling centers.
2. The financial auditing firm will be onsite this week and next compiling the annual audit for fiscal 2012-13
3. Construction updates:
  - a. The Western Bypass is on schedule at 27 percent complete. Utility work continues on the north and south legs of Main Street.
  - b. The Algonquin Road crack sealing was completed by McDOT
  - c. Randall Road resurfacing work has been completed and pavement striping continues by Kane County DOT.
  - d. Traffic information for the Founders' Days Festival has been made available to the public.
  - e. The July 25 summer concert will be held at Algonquin Lakes Park to correspond with the Founders' Festival.

COMMUNITY DEVELOPMENT ~ Mr. Arps reported the following:

1. Ribbon cuttings will be held at the following new businesses:
  - a. July 19 at 9:00 a.m., Rock, Paper, and Scissors Salon located at 1497 South Randall
  - b. August 9 from 9:00 a.m.-12:00 p.m. at Algonquin Square Apartments. A temporary C/O was issued for the second building.

PUBLIC WORKS ~ Mr. Mitchard reported the following:

1. There will be a preconstruction meeting Monday, August 22, for the Highlands Subdivision Improvement Project; we are expecting a mid-August start date. Staff is not expecting any road closures. There will, however, be lane closures on occasion. The final utility easement on the east side was acquired July 15. The two areas on the west side where an easement was not acquired will not affect the work to be done since these easements are for sidewalk improvements only. We will try to work with the residents at the time the work is being done. Work on this project will continue through winter.
2. The Fieldcrest Farms project will be started very soon, and an update on that will be coming in the near future.
3. Copper Oaks Phase 1 design has begun and will address storm sewer problems that were identified in the last floods.
4. Snapper Field update: All correspondence has been forwarded to Mr. Schloneger and will be reviewed and addressed with AAYO. Until there is some resolution between the parties involved, all planning and work has stopped.

POLICE DEPARTMENT ~ Deputy Chief Kuzynowski reported the following:

1. On July 24, the Police Department will be administering a written police exam at Westfield School; approximately 228 applicants will be taking the exam.
2. They are finalizing the Founders' Day's action plan
3. Sgt. Salazar and Officer Rivera, along with our Police Explorers, will be attending the 2013 Police Explorers Conference in Springfield August 4-10. Sgt. Salazar holds a position on the State Conference Committee for the Explorers.

VILLAGE ATTORNEY ~ Mr. Arevalo reported the following:

Their office has been involved with drafting and negotiating intergovernmental agreements, property issues, and ongoing litigation.

CORRESPONDENCE & MISCELLANEOUS: None

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: There being no further business, it was moved by Spella, seconded by Sosine, to adjourn. Voice vote: ayes carried.

President Schmitt adjourned the meeting at 7:45 p.m.

Submitted:

Approved this 6<sup>th</sup> day of August, 2013

---

*Deputy Village Clerk, Michelle Weber*

---

*Village President, John Schmitt*