

VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
April 9, 2013

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chairperson – Trustee Jerry Glogowski; Trustees John Spella, Brian Dianis, Robert Smith, Jim Steigert , Debby Sosine, and President John Schmitt

Staff Members Present: Tim Schloneger, Village Manager; Bob Mitchard, Public Works Director; Russ Laine, Police Chief; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Glogowski called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present.

**AGENDA ITEM 2:** Community Development

No items to discuss.

**AGENDA ITEM 3:** General Administration

No items to discuss.

**AGENDA ITEM 4:** Public Works & Safety

A. Consider Resolution Requesting Permission for Temporary Closure of a State Highway

Chief Laine reported this is a housekeeping measure necessary to temporarily close State Highway Route 31 for the Founders' Days Festival parade. It is in the form of a resolution, and, after adoption at the next Board meeting, it will be forwarded to Illinois Department of Transportation. Route 31 (Main Street) should not be a problem during the construction of the bypass.

Consensus of the Committee of the Whole was to pass on to the Board for adoption.

B. Consider Resolution to Execute Engineering Services Agreements for Various Projects

Mr. Mitchard reported these are engineering service agreements with various engineering firms for services on projects budgeted in the FY 2013-2014 budget. All are in keeping with the approved budget amounts. They include: (1) Harper Drive Phase 1 Engineering – Christopher Burke Engineering, \$36,712; (2) Copper Oaks Section 1 Phase 2 Engineering – Engineering Enterprises, Inc. \$65,944; (3) Cumberland Parkway/Copper Oaks Section 2 Phase 2 Engineering – SpaceCo. \$23,300; (4) Bunker Hill Drive Phase 2 Engineering – Christopher Burke Engineering \$49,220; (5) Surrey Lane Drainage Improvements Phase 1 Engineering – Christopher Burke Engineering \$74,868.

The Committee of the Whole consensus was to pass on to the Board for approval.

C. Consider Bids for Blue Ridge Detention Basin Naturalization

Mr. Mitchard reported bids were opened for the Blue Ridge Detention Basin Naturalization April 4, 2013; five bids were received for the project. Applied Ecological Services (AES) was the low bidder for the project at \$88,564.43. This work is slated to begin the first week in May as part of the FY 13-14 budget. The budgeted amount for the project was \$90,000. References were checked on AES and all were very satisfactory. AES has also done numerous projects for the village and has been working with us for over eight years now with excellent results on all past projects. This project will beautify the area and improve the water quality of the ponds.

Consensus of the Committee of the Whole was to move forward to the Board for approval.

D. Consider Proposal for Purchase of Hook Lift Fleet Trucks

Mr. Mitchard reported the Public Works Department is looking for approval to purchase three used hook lift trucks in the amount of \$148,500 from Equipment Sales, Inc. Public Works will spend additional amounts to paint, provide modifications and purchase hook lift attachments for these assets. The necessary modifications are to change over front plow attachments and some hydraulics to allow these trucks to work with our current plow configuration. The purchase of the "V boxes" is also necessary for the distribution of salt and liquids during the winter months. The amount also reflects costs for two flatbed attachments and one additional arborist /leaf collection box. These attachments will be used interchangeably between these hook lift trucks and between departments. Mr. Schmitt asked why we wish to purchase these used trucks. Mr. Mitchard responded saying the current snowplow/dump trucks sit for the entire summer while the hook lift trucks can be used in a variety of ways using different attachments such as flat beds, water hauling, dump containers, and tree hauling. These types of vehicles are projected for ten years of useful life and are in very good condition. They are also warranted for one year.

It was the Committee of the Whole consensus to pass on to the Board for approval.

E. Consider Ordinance Declaring Certain Property and Equipment as Surplus

In conjunction with the consideration of the purchase of the three International 7400 hook lift trucks, Public Works asked that the Board declare the following assets surplus in the Streets and Parks and Forestry Divisions:

1. 511, 2001 1FDXF47F31EB23385 FORD F-450 SUPER DUTY
2. 512, 2002 1FDXF47F32EA45451 FORD F-450 SUPER DUTY
3. 520, 1998 1HTSDAAR9WH535325 I. H. 4900 SERIES
4. 526, 1998 1HTSDAAR7WH535324 I. H. 4900 SERIES
5. 610, 2002 1FDXF47F52EA45452 FORD F-450 SUPER DUTY

These assets have been selected for liquidation as a result of a combination of conditions, including mileage, age, rust, deferred maintenance and functionality.

Following discussion it was the Committee of the Whole consensus to pass on to the Board for approval.

**AGENDA ITEM 5:** Executive Session  
No items to discuss.

**AGENDA ITEM 6:** Other Business  
No items to discuss.

**AGENDA ITEM 7:** Adjournment

There being no further business, Chairperson Glogowski adjourned the meeting of the Committee of the Whole at 7:55 p.m.

Submitted: Jerry Kautz, Village Clerk