

VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
March 26, 2013

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chair Person – Jerry Glogowski; Trustees Brian Dianis, Debbie Sosine, John Spella, Jim Steigert, Robert Smith and President John Schmitt

Staff Members Present: Tim Schloneger, Village Manager; Russ Farnum, Community Development Director; Robert Mitchard, Public Works Director; Michael Kumbera, Assistant to the Village Manager; Katherine Parkhurst, Senior Planner; Ben Mason, Senior Planner; Andrew Warmus, Utilities Supervisor; Kevin Chrzanowski, Village Attorney; and Michelle Weber, Deputy Village Clerk

Chairperson Glogowski called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present.

**AGENDA ITEM 2:** Community Development

A. Sleepy Hollow Cell Tower (2013-04) – Consider Annexation, Zoning Upon Annexation to R1-E, and Special Use Permit for an Antenna Tower on Sleepy Hollow Road South of Longmeadow Parkway

Mr. Mason explained that this petition by Crown Castle involves a cleanup of an earlier annexation by the village of the surrounding Willoughby Farms residential subdivision, which inadvertently included the cell tower property. At this time, Kane County considers the property to be under the jurisdiction of the village. Upon annexation, the property owner will be required to pave the existing gravel driveway to meet village code and landscaping shall be installed around the entire perimeter of the tower's fencing. The proposed landscaping would be reviewed and approved by staff. Any future petitions or proposed developments would need to be brought before the Planning and Zoning Commission and Village Board for final approval.

There being no discussion, it was the consensus of the Committee of the Whole to pass on to the Village Board for approval.

B. Special Use for Medical Office (2013-02) – Soma Medi Spa and Wellness, 790D South Randall Road (Woods Creek Shopping Center)

Ms. Parkhurst explained Mark C. Santa Ines, MD, submitted a petition for a Special Use Permit for a medical office to be located at 790D South Randall Road (Woods Creek Shopping Center). The Soma Medi Spa is a full service medical spa that effectively combines a serious approach to skin, hair and body care. The spa welcomes men, woman and children with a variety of services. The proposed hours of operation for the clinic will be 9:00 a.m. to 7:00 p.m. Monday through Friday, and Saturday, 9:00 a.m. to 5:00 p.m. The office will employ two physicians, two laser technicians, two estheticians, two receptionists, and two medical assistants.

The clinic shall comply will all code requirements for a medical office and in accordance with their proposal. A set of building plans shall be submitted for review and approved by the village's Building Department prior to any work being done in the space. A sign permit shall be applied for and reviewed by Community Development Department staff. The clinic shall be allowed wall signage that follows the PUD and Sign Code. No monument signage shall be permitted.

There being no discussion, it was the consensus of the Committee of the Whole to pass on to the Village Board for approval.

**AGENDA ITEM 3:** General Administration

**A.** Consider Ordinance for the Annual Adjustment to the Merit Compensation Plan

Mr. Schloneger presented an update to the Village of Algonquin's Employee Merit Compensation Plan. Staff has researched comparable communities in the region, including the Fox Valley area, and is proposing the grade classification and compensation levels identified in the ordinance. On average, the pay ranges are proposed to increase an average of 2 percent, which is below the Bureau of Labor Consumer Price Index increase of 3.2 percent. The proposed increase would be consistent with the budget assumptions made in the 2013-14 budget recently approved by the Village Board. It was also noted by Mr. Schloneger that these increases are not guaranteed but based on merit.

There being no discussion, it was the consensus of the Committee of the Whole to pass on to the Village Board for approval.

**B.** Consider an Ordinance Amending Various Chapters of the Algonquin Municipal Code to Provide for Video Gaming Requirements.

Mr. Kumbera presented a draft ordinance amending the Algonquin Municipal Code to provide for video gaming regulations. The ordinance amends Chapters 12, 33, 43 and Appendix B of the Algonquin Municipal Code. The ordinance would allow video gambling devices pursuant to the Illinois Video Gaming Act and applicable regulations. Additionally, penalty provisions related to video gaming have been included under the authority of the Liquor Commission. Video gaming terminals are proposed to be licensed on an annual basis, per machine. Operations of machines are limited to a restricted area for those over 21 years of age and shall be monitored by an employee over 21 years of age. A camera surveillance system with recording ability is also required for the gaming area. The establishment must adopt a responsible gaming policy which outlines all employee education, training, and procedures to promote responsible gaming. Additionally, terminal operators who operate within the corporate limits are also required to be licensed by the village.

Before discussion, the following made comments to the Committee: Randy Errington, property owner of 113 South Main Street; Frank Gumma, Ideal Gaming; and Jeff Battaglia, Riverview Restaurant, 1320 South Main Street. All spoke in favor of video gaming and felt that allowing this would not only give patrons something to do but would provide an even playing field with establishments in nearby communities that allow video gaming. Chairman Glogowski asked for comments from the Committee. Mr. Smith believes this can be a revenue generator for small businesses in town and may keep jobs if businesses are allowed to partake in this legal option. Mr. Steigert, not a strong proponent of gambling, is on the side of the businesses. Ms. Sosine had visited an establishment where video gaming is allowed and did not notice the machines until her third visit when they were pointed out to her. With proper signage near the machines and agreements between the establishment and the game supplier, she would be in favor of video gaming in Algonquin. Mr. Dianis does not want to see video gaming in Algonquin. He is concerned about where the discretionary money comes from and if it is coming from other household funds. Mr. Spella feels a business must realize this is supplemental income and that it will not be a main income source for an establishment. He is in favor of allowing video gaming in Algonquin. As an entertainment factor, Mr. Glogowski is in favor of allowing video gaming. Mr. Schmitt feels that the argument of putting these in will save a business is a reach at best. He was against OTB when it was presented to the Board and is against bringing video gaming into the Village. He would like to see fees to go toward recreation.

Chairman Glogowski asked for a roll call vote as to whether this motion should be brought before the Board. With five ayes (Sosine, Smith, Spella, Glogowski, Steigert) and two nays (Dianis and Schmitt,) this motion will be brought to the Board with the following changes being made to the ordinance:

1. Include that video surveillance can be used to obtain evidence of any unlawful activity;
2. Include a timeline that video surveillance tapes must be maintained;
3. Monitor extended, beyond-normal operation of video gaming devices;
4. Indicate how disciplinary action for gaming will be attached to liquor license;
5. Signage to be clear to patron payouts, who to contact if machine malfunctions, and age requirements;

6. Once standardized training becomes available, include guidelines for employee training'
7. Indicate how the area will be restricted and what type of barrier is required. It will need more than a golden rope.

Mr. Kumbera made note of the changes and will have an ordinance available to bring before the Board at the April 2 Village Board meeting.

**AGENDA ITEM 4:**                      Public Works & Safety

A.                      Water Model Presentation by Engineering Enterprises, Inc.

Mr. Warmus introduced Michele Piotrowski, Engineering Enterprises, Inc. Ms. Piotrowski presented the current statistics of water main, water treatment plants, storage tanks, booster stations, pressure reducing valves, SCADA system, pressure zones, and residents served. She showed the highs and lows of various subdivisions and the limitations and possible problems arising with our current system. She also included where she feels the village should be and the upgrades needed to maintain a safe and effective water supply throughout the village now and in the future. Estimated improvements would cost \$8,096,400. Most recommended improvements do not need to be completed immediately. Staff will work on obtaining Clean Water Act financing of 1.93 percent to fund some of the improvements.

Messrs. Steigert, Smith, and Glogowski questioned the reasoning, why these improvements need to be made, and how the current system would function while these improvements were implemented. Mr. Mitchard indicated our system, at this time, is working fine but this is more for future planning.

There was one recommendation coming out of the Water Model Study that requires immediate attention. Since the construction of the bypass started there have been four water main breaks in Towne Park. There is an urgency to complete the water main improvements prior to the completion of pillar work being done in Towne Park. Mr. Schloneger added that he would like the Committee to consider moving a budget adjustment to the Board to allow the 16-inch water main work as part of the Western Bypass project. The 8-inch water main which currently exists has proven to be insufficient in its inability to deliver the required fire flows for commercial properties which are located along Algonquin Road, does not allow for an adequate means of moving water between pressure zones, and does not provide adequate capacity for future economic development opportunities in the downtown area or which may lie to the north of Algonquin Road. To this end the Village would enter into a professional service agreement with Civiltech.

It was the consensus of the Committee of the Whole to pass on the engineering work to the Village Board for approval.

AGENDA ITEM 5:                      Executive Session  
No items to discuss.

AGENDA ITEM 6:                      Other Business  
No items to discuss.

AGENDA ITEM 7:                      Adjournment

With no further business, Chairman Glogowski adjourned the meeting of the Committee of the Whole at 9:18 p.m.

Submitted: Michelle Weber, Deputy Village Clerk