

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
July 24, 2007

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Smith; Trustees Dianis, Glogowski, Sosine, Spella, Steigert; and President Schmitt

Staff Members Present: William Ganek, Village Manager; Jeff Mihelich, Assistant Village Manager; Jenna Kollings, Assistant Village Manager; Bob Mitchard, Public Works Director; Katherine Thornton, Senior Planner; Ben Mason, Planner; Andrew Bogda, CDD Intern; and Kelly Cahill, Village Attorney

AGENDA ITEM 2: Community Development

A. Lowe Drive Subdivision – Final Plat of Subdivision & Preliminary and Final Planned Unit Development.

Ben Mason presented an overview of the Lowe Drive Subdivision and introduced Bruce Hawkins of Aspen Homes who is petitioning for the final plat of subdivision and preliminary and final planned unit development. They are proposing to subdivide three non-conforming lots into two, on which the existing single family home will be demolished and two new homes will be built. The lot layout and architectural elevations were displayed for review. The Planning and Zoning Commission and staff recommended the plan for approval.

Trustee Steigert commented on the exceptional quality of the architecture.

Trustee Glogowski asked if there would be an opportunity to enhance the aesthetics of the left elevation of the home on the northern lot. Joe Safin with Bloodgood Sharp Buster Designs stated that additional windows could be added to the proposed elevation.

Mr. Mihelich stated that the new home owners will be a part of the existing association, and all association members will be able to utilize the park land and beach areas.

Chairman Smith stated in reference to the owners of the new properties, that they would need to be made aware that the beach is association property, not private to them, and asked if it could be documented. Bruce Hawkins stated that this issue would be a part of the closing documents at the sale of the home.

Trustee Glogowski commented on the beautiful layout of the homes and the added value to the neighborhood.

Trustee Dianis also commented on the architectural style but had noticed on the south lot elevation, the grading appears to be more level then on the north lot and he asked if that was accurate or just the way the drawing came out. Joe Safin said that it was not representative and that he assumes that the topography will be similar to the north lot. Trustee Dianis also stated that the lot size still seems less than required after the three lots were made into two, and was advised by Mr. Mihelich that it was a PUD.

Trustee Sosine asked if this area will flood more being next to the river, with there being more concrete instead of grass on that property. Mr. Mihelich stated that it is in the flood plain, but there will be a flow through foundation system, so that if there is a flood, any flood waters will flow under the foundation. Owners will not have a finished basement due to this feature.

President Schmitt commented on the positive changes this will bring to that neighborhood and Algonquin in general.

Trustee Glogowski asked if the developer's lawyers have looked into deed restrictions for this particular project. Bruce Hawkins said that they could not find any evidence of any deed restrictions for these properties. He also wanted to note, in regards to flooding, that the finished floor would be 3 feet above the base flood elevation.

Chairman Smith also commented on the positive developments along the river.

There were no other comments from the Committee or public.

The consensus of the Committee of the Whole was that this was an excellent plan and beautiful addition to the neighborhood, and unanimously recommended that the Final Plat of Subdivision & Preliminary and Final Planned Unit Development for the Lowe Drive Subdivision be forwarded to the Village Board for consideration.

B. Meyer Drive Plat of Vacation and Dedication

Katherine Thornton presented the Meyer Drive Plat of Vacation and Dedication. This is just part of a housekeeping measure associated with the new public works facility. The petition is to vacate the old right of way and dedicate the new right of way in order to accurately reflect what was constructed in the field.

There were no comments from the Committee or the public.

The Committee of the Whole recommended unanimously, to forward the Meyer Drive Plat of Vacation and Dedication to the Village Board for consideration.

- At this time, while waiting for the next presentation to be set up, Chairman Smith called for Mike Clarke, President of EnviroSafe Appliance Recycling Inc, 25308 Perkins Road,

Harvard IL. His company removes Freon based appliances from residences and businesses, guaranteeing in writing, proper disposal of these units according to EPA guidelines. He outlined the dangers to the environment when Freon is released. He also summarized the City of Woodstock's new ordinance prohibiting the curb side placement of any such appliances, instead utilizing EnviroSafe to pick these items up either from residents or businesses. His clientele includes Marengo Disposal, Hebron Disposal, and Jensen Disposal.

His concern is that when items are placed curb side, non-regulated workers will pick them up and not dispose of them properly, releasing Freon into the environment. He brought company and EPA literature on this issue. Chairman Smith asked him to leave his literature for further review by staff. Mr. Ganek took the information.

Jenna Kollings outlined Waste Management's contract with the Village stating that certain appliances can not be disposed of with normal garbage pick up. Waste Management has an agreement with a third party – Environmental Field Services, that enables residents to have such items picked up. Mr. Clarke advised that he called Waste Management and stated that they could not guarantee proper disposal.

Chairman Smith noted that staff will investigate this matter.

C. Presentation of Parks, Trails, and Open Spaces Concept Plan and Description of Public Input Process.

Mr. Mihelich presented the first ever Parks, Trails, and Open Space Concept plan. He emphasized that the plan was not near final form, but wanted to give the committee an idea of what was going on as the public review process begins. The reason for plan is to assess existing parks, identify any shortcomings, and identify potential linkages between parks, schools and neighborhoods.

Intern Andrew Bogda presented a Power Point presentation to outline what is to be included. He detailed the different types of trails, parks, and open spaces and reviewed existing parks and proposed parks.

Mr. Mihelich suggested that if the committee is comfortable with this plan, they would open it up for public comment for 30 days. The plan and associated text would be on display at the Village Hall. All resident comments will be shared with the Planning and Zoning Commission. Then on August 20, there will be a public input session.

Chairman Smith said Mr. Bogda did a very nice presentation.

President Schmitt and Trustee Steigert commented on the comprehensive documents and map, and was a good effort and presentation.

Chairman Smith called for any public comments. Audience member Chris Kempf requested that bicycle path proposed for Souwanis Trail be a class 1 trail.

Chairman Smith stated that no Committee action was necessary at this time and that they will wait for feedback from the residents.

AGENDA ITEM 3: General Administration

A. Consider Resolution Regarding Transportation Funding for McHenry County.

President Schmitt presented the Resolution for Transportation Funding for McHenry County. Funding for the western bypass and other projects have disappeared from state highway funding and construction plans. The former McHenry County Better Roads Coalition is requesting that every community in McHenry County pass a similar resolution. The purpose is to send a message to Springfield that it is not acceptable to have millions of dollars of funds that are earmarked for community projects not be used as they were originally intended.

Chairman Smith expressed his support for this resolution.

Trustee Dianis stated that he would have liked to have seen stronger language in this document. President Schmitt said that the proposed language was selected in order to generate consensus among all of the various affected municipalities.

Trustee Glogowski agreed that we are headed in the right direction.

The Committee of the Whole recommended unanimously that the Resolution for Transportation Funding for McHenry County be forwarded to the Village Board for consideration.

B. Ordinance Amending Municipal Code Section 2.08-A Regarding Duties of the Clerk.

Mr. Ganek presented an ordinance outlining Village clerk duties, specifically taking meeting minutes. This issue dated back to when there were six separate subcommittees, Committee of the Whole, and Village Board, and taking minutes was taxing on the Clerks office. Eventually the operation became just the Committee of the Whole and Village Board. The ordinance would specify that the Village Clerk will be responsible for the preparation and submittal of all meeting minutes starting with the 2009 term of office. The Village Clerk has been advised and is comfortable with the language in the ordinance.

Trustee Sosine asked if the Clerk was doing this now. Mr. Ganek replied no.

The Committee of the Whole recommended unanimously that the request to consider the Ordinance amending the Algonquin Municipal Code Regarding the Duties of the Clerk be forwarded to the Village Board for consideration.

AGENDA ITEM 4: Public Works & Safety

A. Resolution for Use of MFT Funds for Huntington Drive Reconstruction Project (Harnish Drive to Hanson Road)

Mr. Ganek presented the resolution for the use of motor fuel tax funds for the Huntington Drive Reconstruction Project. The bid was just awarded for this project and this is just an appropriation for the funds.

The Committee of the Whole recommended unanimously that the Resolution for Use of MFT Funds for Huntington Drive Reconstruction Project (Harnish Drive to Hanson Road) be forwarded to the Village Board for consideration.

AGENDA ITEM 5: Executive Session

None necessary


AGENDA ITEM 6: Other business

Trustee Steigert originally established the Algonquin/Lake In The Hills Coalition of Community Organizations. One of the purposes was to develop a teen center. There were funds raised through the sale of a monopoly style game. Lake In The Hills had originally donated their old public works building as the site for the teen center but residents did not like the site selection, and the funds set aside for this project have not been used. Mr. Steigert would like to donate these funds to the Recreational Program to help out families with having their children attend Village programs that they may otherwise not be able to afford. He then presented a \$5,015.00 check to President Schmitt.

AGENDA ITEM 7: Adjournment

There being no further business, Chairman Smith adjourned the meeting of the Committee of the Whole at 8:15pm.

Respectfully Submitted,



Susan Morgan, Recording Secretary