

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
February 12, 2013

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Brian Dianis; Trustees Debby Sosine, Jerry Glogowski, John Spella, Robert Smith, Jim Steigert and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Bob Mitchard, Public Works Director; Russ Farnum, Community Development Director; Diane LaCalamita, Property Maintenance Inspector; Russell Laine, Police Chief; Michael Kumbera, Assistant to the Village Manager; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Dianis called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present.

Note: Before business was discussed, Chairman Dianis turned the meeting over to President Schmitt who, in turn, said he wanted to say a few words and thank Bill Ganek for his 20 plus years of service to Algonquin. This meeting will be his last official meeting as Village Manager. Afterwards the President announced that the Algonquin Village Hall will be renamed the William J. Ganek Municipal Center. Mr. Ganek was very surprised and grateful for this honor.

AGENDA ITEM 2: Community Development

A. Monument Sign Panel Variation (2013-03)/Starbucks, 1532 East Algonquin Road (Algonquin Town Center) (sign location 1450 East Algonquin Road, Chubby's Gyros, Inc.)

Diane LaCalamita reported Starbucks Corporation has submitted a petition for a variation to the Village's Sign Code (Chapter 29) to allow for the installation of off-site monument sign panels for the Starbucks location at 1532 East Algonquin Road. Starbucks wishes to use the existing monument sign at the adjacent Chubby's Gyro's, Inc. restaurant located at 1450 East Algonquin Road. The owner of Chubby's Gyros, Connie Pagones, has agreed to share the monument sign with Starbucks Corporation and has provided a copy of a monument sign agreement between themselves and Starbucks Corporation. The following findings of fact should be used if the Committee recommends approval of the project:

1. The proposed use of the monument sign is appropriate and desirable in this location as half of the existing sign has gone unused for many months, resulting in a less-than-desirable appearance.
2. Starbucks Corporation has requested the installation of their own monument sign on several occasions during the past years only to be denied by the village.
3. Chubby's Gyros Inc. has agreed to modify the existing sign to a single-user sign should Starbucks Corporation cease use of the sign in the future.

Staff recommends approval with the following conditions: 1. A sign permit shall be applied for and reviewed by Community Development Department staff. 2. Chubby's Gyros Inc. and/or Peter Andriopoulos, or future owner(s) of the property, shall assume responsibility for modifying the existing monument sign to revert to a single-user sign that meets all adopted Sign Code criteria within 90 days in the event Starbucks Corporation ceases use of the off-site monument sign at 1450 East Algonquin Road.

There were no questions, and the Committee of the Whole consensus was to move on to the board for approval.

AGENDA ITEM 3: General Administration

A. Video Gaming Update

Mr. Kumbera reported on a comprehensive study of video gaming machines already in use around the State of Illinois. Before discussion, the following people wanted to speak: Ken Fishleigh, 300 Eastgate, Algonquin, owner of Nero's Restaurant, and Nick Lennox of Bolingbrook, Illinois, who is employed by the gaming industry. Both spoke in favor of allowing the machines in Algonquin and the revenue benefits the village would gain by allowing gaming. Chairman Dianis asked for consensus of the members as this subject has been discussed at length in the past. Mr. Smith said he was in favor of moving forward as this would be good for local businesses. Mr. Glogowski said he is not in favor of approving a future ordinance allowing machines and that he has heard from several residents who are not in favor; he would like to have a referendum to see how many residents would want gaming. Mr. Smith replied that the Board must vote the way they feel is best for the village and not be legislated by referenda. Mr. Steigert said he would vote yes but did have reservations. President Schmitt stated he is personally not in favor of the gaming machines but said he would vote yes with the caveat of attaching a sunset of two years. It was brought up that any municipality can cease gaming machines at any time if the officials feel it is detrimental to the community. Mr. Spella said yes, as did Ms. Sosine. Chairman Dianis wants to wait until staff prepares the draft ordinance before he makes his final decision.

The consensus of the Committee of the Whole was to direct staff to prepare an ordinance and have it ready to review next month.

B. Review Proposed 2013-2014 Enterprise and Special Fund Budgets

- (1) Water and Sewer Operating Fund
- (2) Cemetery Fund
- (3) Swimming Pool Fund
- (4) Building Services Fund
- (5) Vehicle Maintenance Service Fund

Mr. Mike Kumbera presented an overview of the proposed budget for the following funds, all of which are balanced:

- (1) Water and Sewer Operating Fund

The Water and Sewer Operating Fund is a separate enterprise fund that does not receive any tax income since revenue is derived solely from the usage of the Village's water and sewer services. It is for this reason that the fund is classified as a true enterprise fund. It is the pure business of

providing water and sewer services. The revenues and expenditures are directly related to the demand for these water and sewer services and are not supplemented by any other fund or tax dollars. The fiscal year 2013/2014 Water and Sewer Operating Fund budget is proposed to be balanced, with estimated revenues and expenditures of \$6,055,550 (an 8% increase from the current fiscal year budget).

(2) Cemetery Fund

Estimated revenue of \$35,650 for the Cemetery Fund includes interest, purchases of gravesites, fees for grave openings, and revenue from the communications tower located on the cemetery site (rental income). The \$1,500 under the perpetual care revenue line item is from proceeds received for the purchase of gravesites and used for major cemetery repair anticipated in the future (when there are no more sales of gravesites); revenues from this source should not be spent on annual maintenance expenses other than headstone repairs. Estimated expenditures of \$35,650 reflect the current contract for maintenance of the cemetery which consists of all lawn mowing, weed control, trimming, snow removal, and leaf raking. A contingent amount (\$1,000) will assist staff with older areas of the cemetery where there are questions of burial position and alignment. These services will include survey work, ground x-ray services, and cemetery consultant services

(3) Swimming Pool Fund

The Swimming Pool Fund is proposed to be balanced at \$204,300, with required improvements and maintenance of the facility. With a significant subsidy from the General Fund (38% of the pool's expenses) to cover the increasing maintenance costs, recreational swimming opportunities continue to be offered to the public in the 2013 swim season at affordable rates. Hopefully, a few more years of swimming and water recreation enjoyment can be provided to our residents under this proposal. However, we will need to recognize that the life of this facility will be coming to an end in the near future. Policy discussion on eliminating or replacing this recreational facility must begin in the near future.

(4) Building Services Fund

The Building Services Fund (\$724,100) is a self-balancing fund, with the expenditures being offset by the revenues generated from each department of the village. The charges to each department are based on the building maintenance and supply needs of that specific department. Although facilities continue to age, no major capital improvements are planned. The budget for building maintenance is a 3 percent decrease from last fiscal year. The maintenance of the Village's facilities is an investment that must be sustained to ensure long-term benefit for employees and residents.

(5) Vehicle Maintenance Service Fund

The Vehicle Maintenance Service Fund of \$1,455,800 is a self-balancing fund, with the expenditures being offset by the revenues (reimbursements) generated from each department of the Village. The charges to each department are based on the fleet vehicles and equipment maintenance needs of that specific department. The costs of fuel and automotive parts and supplies likewise are difficult to predict, but savings in more efficient vehicles are helping to offset increasing costs of fuel. Quality vehicle maintenance of an aging fleet can adequately maintain vehicle and equipment reliability. The solid reliability of the village's vehicles and equipment has resulted in reduced "down time" and has provided more efficient use of the Village's personnel and equipment.

Following the presentation, Mr. Kumbera explained the process and time schedule for bringing the fiscal budget before the Village Board for approval.

C. Consider Agreement with Algonquin Area Youth Organization (AAYO) for Athletic Opportunities on Village-Owned Property

Ms. Katie Gock reported on an agreement renewal with the Algonquin Area Youth Organization (AAYO) for the use of parks and baseball fields throughout the village. AAYO is an affiliate organization of the village that provides residents the opportunity to play baseball and softball on a recreational as well as a competitive level. The initial agreement with AAYO was executed in 2009 and set into place until 2012 along with a supplemental contract. The proposed agreement is for three years. In exchange for the use of the parks and baseball fields, AAYO will pay the village a per-player fee of \$8 for 2013, \$10 for 2014, and \$12 for 2015. Additionally, AAYO will be charged the fixed hourly rate of \$25 per hour of light usage at Kelliher Park.

There were no questions, and the consensus of the Committee of the Whole was to move forward for approval.

AGENDA ITEM 4: Public Works & Safety
No items to discuss.

AGENDA ITEM 5: Executive Session
No items to discuss.

AGENDA ITEM 6: Other Business

1. Trustees should send any thoughts or ideas regarding the proposed video gambling ordinance to Mr. Mike Kumbera.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Dianis adjourned the meeting of the Committee of the Whole at 8:25 p.m.

Submitted: Jerry Kautz, Village Clerk