

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
November 27, 2012

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Debby Sosine; Trustees Jim Steigert, Bob Smith, Brian Dianis, Jerry Glogowski, John Spella and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Michael Kumbera, Assistant to the Village Manager; Andy Warmus, Utilities Superintendent; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Sosine called the meeting to order at 7:30 p.m. and established a quorum with all Committee members.

AGENDA ITEM 2: Community Development

A. Consider Special Service Area for Riverside Plaza

Mr. Ganek reported a Special Service Area (SSA) was mutually agreed to as part of the recent amendment to this project. The purpose of the SSA is to provide a financial mechanism for the village to recapture costs related to providing special services to this property. Those may include the right-of-way improvements and/or off-site parking in the event the developer or subsequent owner fails to perform in accordance with the provisions set forth in the PUD. As agreed within the PUD ordinance, the village will only levy against this SSA if the developer or a future owner(s) fails to perform their obligation(s) in accordance with the PUD approval. Mr. Farnum reported that, following approval of this ordinance proposing the establishment of the SSA, the village will provide legal notice and a public hearing on the proposal, followed by adoption of another ordinance that establishes the SSA. If the SSA was invoked, a rate of two percent would allow for the payback of items in less than ten years. The impact on an average unit owner would be approximately \$1,000 a year, depending on assessed value, if the two percent is fully implemented.

Following discussion, it was the consensus of the Committee of the Whole to move on to the Board for approval

AGENDA ITEM 3: General Administration

A. Consider License Agreement Renewal with Foresite Wireless, Inc.

Mr. Kumbera reported a license agreement renewal is proposed with Foresite Management, Inc. of Wauconda, Illinois for the lease of tower space on three water towers in the village (Hanson, Jacobs, and Copper Oaks). Foresite provides wireless internet solutions to commercial and residential customers in the Algonquin area. The initial license agreement with Foresite was executed in 2003 and renewed in 2008. The proposed license agreement is for 12 months, with an additional 12-month option that increases the monthly fee by four percent. In exchange for use of water tower space, Foresite will pay the Village a monthly fee of \$1,250 (\$15,000 annually) as well

as maintain internet connections and equipment at Water Treatment Plant #3, Water Treatment Plant #2, and Lions/Armstrong Memorial Pool, as well as an additional location to be determined. Additionally, the services provided at the Lions-Armstrong Memorial Pool also include the maintenance of camera surveillance equipment, with the Village's option to add service for a camera at an additional location to be determined. Standard indemnification and insurance provisions are included in the license agreement.

Following discussion, it was the consensus of the Committee of the Whole to move on to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

A. Consider Two-Year Construction and Maintenance Resolution with IDOT

Mr. Warmus reported this is a housekeeping item whereas the Illinois Department of Transportation Division of Highways sends an annual request to each municipality for the passage of a resolution recognizing the Village of Algonquin's right to a blanket permit. In addition, IDOT would allow work in the State of Illinois' right-of-ways without first seeking a "Permit to Construct" and posting a surety bond if there is an emergency situation such as a water main break. Trustee Glogowski questioned the lack of language on the emergency after-the-fact permit. Mr. Ganek stated IDOT allows the village to first make verbal notification of an emergency roadway opening, then follow up with an after-the-fact permit for said work. The village will get confirmation from IDOT on this. Passage of this resolution provides permissions for the years of 2013 and 2014.

Following discussion the Committee of the Whole gave consensus to forward this resolution to the Board for adoption.

AGENDA ITEM 5: Executive Session

Recess to Executive Session: Moved by Schmitt, seconded by Dianis, to recess into Executive Session to discuss Personnel. Roll call vote: voting aye Sosine, Steigert, Smith, Spella, Dianis, Glogowski, President Schmitt. Motion carried: 7-ayes, 0-nayes at 7:40 p.m.

Reconvene and Report: Moved by Dianis, seconded by Smith, to reconvene the Committee of the Whole. Roll Call vote: voting aye – Spella, Steigert, Glogowski, Sosine, Dianis, Smith, President Schmitt. Motion carried: 7-ayes, 0-nays at 10:02 p.m.

Attorney Cahill reported that a personnel matter was discussed with no action to be taken tonight.

AGENDA ITEM 6: Other Business

No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Sosine adjourned the meeting of the Committee of the Whole at 10:04 p.m.

Submitted: Jerry Kautz, Village Clerk