

Village of Algonquin
Committee of the Whole Meeting
2200 Harnish Drive
Village Board Room
Meeting Minutes
June 26, 2007
7:30 p.m.

AGENDA ITEM 1: Roll Call – Establish Quorum

PRESENT: Chairperson Jim Steigert, Village President John Schmitt, Trustees Robert Smith, Brian Dianis, John Spella, Debbie Sosine and Jerry Glogowski.

*Staff Members
And Consultants:*

William Ganek, Village Manager; Jeffrey Mihelich, Asst. Village Manager; Jenna Kollings, Asst. Village Manager; Robert Mitchard, Public Works Director; Kevin Crook, Information Systems Coordinator; Teresa Nortillo, Nortillo & Associates and Kelly Cahill, Village Attorney.

AGENDA ITEM #2: Community Development

A. Algonquin Corporate Campus – Marketing Update and Consideration of Phase 2 Service Agreement

Jeffrey Mihelich reviewed the completion of the Phase I of Algonquin Corporate Campus marketing campaign which included brochure folders, site analysis, identify target markets, public relation pieces, trade show attendance and meetings with brokers and site selectors. Jeffrey explained that face to face meetings have made it apparent that incentives are desired, labor market data and website enhancements are needed, and the need to concentrate on local markets and target medical uses. Jeffrey reviewed the progress of existing users of the Corporate Campus and proposed a Phase II marketing effort. The second phase would include target labor analysis, a cost condition comparison report, more face to face meetings, web site enhancements and additional marketing. Staff and the EDC recommend a \$50,000 service agreement with Nortillo & Associates.

Trustee Sosine questioned if the Village has the ability to track website hits. Jenna Kollings answered yes and that hits are steadily increasing.

Trustee Glogowski asked how our market compares to nearby communities like Elgin and Crystal Lake. Jeffrey Mihelich explained that further analysis is needed for land and architectural costs. Trustee Glogowski questioned if our strict architectural requirements may be a cause for lack of interest in our area. Jeffrey answered that it may have some impact but it is vital that we look for quality in our buildings and landscaping requirements with the result of a high quality development.

President Schmitt noted that he felt the website enhancements were important for site selection presentation and asked how long it may take get updated. Jeff responded that it may take up to six months as the components needed review and that Egov would put information together.

Trustee Smith asked if benchmarks need to be met prior to payment being paid out. Jeff answered yes there is a timeline to follow.

Trustee Dianis questioned the footnote #3 on page 13 of the Consultant Service Agreement (IBID?). Jeff noted that this will be corrected. Trustee Dianis along with Trustee Steigert concurred that they felt getting the website updated was of importance.

Consensus was to recommend the consideration of the approval of the Phase II Marketing Plan for the Algonquin Corporate Campus to the Village Board.

AGENDA ITEM #3: General Administration

A. Community Wide Wireless Internet (WiFi) Discussion

Jenna Kollings said that staff is looking for direction from the Village Board on whether staff should continue to explore WiFi installation throughout the community. Jenna explained that WiFi is considered a region wide service which promotes economic development, is handy for travelers and mobile workers, and can be very efficient for local government services and said that no licensing is required. Kevin Crook explained the layout of the necessary equipment throughout the Village and explained the process which would prevent failures.

Resident, Jeff Lake of 1961 Cumberland Parkway, said that his 27 years of technology experience has brought him to caution the Committee to go into this process carefully and take caution with certain providers. Mr. Lake recommended considering targeting those who currently do not have the services of Comcast and AT&T provided and also recommended a survey to the residents.

President Schmitt felt such service would save residents money and felt it would encourage economic development and benefit the business community.

Trustee Spella asked how long it would take to find out the actual cost. Jenna Kollings noted that such information could be founded by the fall of 2007.

Trustees Glogowski and Smith both agreed that further research is needed.

Trustee Sosine asked how this will effect the competition. Jenna said it was too early to say. Trustee Sosine asked about how secure the information is. Kevin Crook explained that the Police Department would be using a frequency strictly for public safety. Kevin explained that computer systems allow for the users to protect from invasion and that such information just pops up upon the set up of the computer. Trustee Sosine asked if any grants were available for such projects. Jenna said that option would be explored.

Consensus was to recommend the approval of further staff review of WiFi installation within the Village to the Village Board.

B. Community Unit School District 158 Square Barn Road Campus
Recapture Agreements

1. Roadway Improvements
2. Sanitary Sewer Improvements
3. Water Main Improvements

Jeffrey Mihelich explained that School District 158 is seeking recapture for costs of infrastructure improvements which included sanitary sewer, water lines and turn lanes along Square Barn Road that will also benefit nearby properties.

Consensus was to recommend to the Village Board the approval of the payment of recapture fees in the amount of \$204,952.19 for Square Barn Road improvements, \$64,113.84 for sanitary sewer and \$65,000 for water main to School District 158.

AGENDA ITEM #4: Public Works and Safety

A. Consider Bid – Huntington Drive North Rehabilitation
Recommendations

Robert Mitchard said that four good bids were received. Robert said that staff was recommending accepting the low bid from Arrow Road Construction of Mt. Prospect in the amount of \$906,825.00.

Trustee Glogowski asked for an explanation of the vast difference between line item amounts. Robert Mitchard explained that because there is no line item for profit and overhead, each contractor will put it somewhere. *Trustee Glogowski* asked if Arrow had different levels of crews. Robert answered that he was unaware of different levels.

Trustee Smith said that Arrow has had good jobs and bad in the past. He questioned the results of Arrows last three jobs. Robert Mitchard said he felt Arrow has a good work ethic and said they have always repaired any discrepancies and have followed up on their punch list which can be difficult with this line of work and felt that their work has held up well.

Consensus was to recommend the acceptance of the Arrow Road Construction bid of \$906,825.00 to the Village Board.

AGENDA ITEM #5: Executive Session

An executive session was not necessary.

AGENDA ITEM #6: Other Business


President Schmitt said the he and Larry Keeler gave a presentation to Kane County in regards to a toll bridge.

Trustee Glogowski questioned when the damaged Huntington Drive retaining wall would be restored. William Ganek explained that a geotechnical study was needed and decisions would be made based on its results. Robert Mitchard said the study and planning could take several weeks so snow fencing will be installed promptly to block access to the paved pathway area. *President Schmitt* recommended the installation of more permanent style warning signs that kids can not knock over.

AGENDA ITEM #7: Adjournment

There was no further business to discuss; Chairperson Steigert adjourned the meeting at 8:45 p.m.

Respectfully Submitted By:


Diane LaCalamita, Recording Secretary