

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
August 28, 2012

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Bob Smith; Trustees Jerry Glogowski, Debby Sosine, Brian Dianis, John Spella and President John Schmitt

Absent: Trustee Jim Steigert

Staff Members Present: William Ganek, Village Manager; Craig Arps, Building Commissioner; Russ Farnum, Community Development Director; Ben Mason, Senior Planner; Bob Mitchard, Public Works Director; Andy Warmus, Utilities Superintendent; Jack Walde, Finance Director; Kelly Cahill, Village Attorney; Jerry Kautz, Village Clerk

Chairperson Smith called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present except for Mr. Steigert.

AGENDA ITEM 2: Community Development

A. Consider Ordinance Amending Chapter 23, Building Codes, Regarding Swimming Pools

Mr. Arps reported staff recommends amending Chapter 23 of the Municipal Code that adopts and modifies the various Building Codes enforced by the Village, including the International Residential Code. Appendix G of the International Residential Code controls the design and construction of swimming pools, spas and hot tubs in or on the lot of a one- or two-family dwelling. Section AG102.1 in Appendix G lists various definitions associated with pools, spas and tubs. The definition of a swimming pool is defined as follows: Swimming Pool: any structure intended for recreational bathing that contains water over 24 inches (610 mm) deep. This includes in-ground and on-ground swimming pools, hot tubs and spas. There was an incident where a property owner was issued a citation for not obtaining a pool permit and not protecting a 48-inch high, above-ground swimming pool with an appropriate barrier. When this citation went before the Administrative Law Judge, the property owner maintained that there was less than 24 inches of water in the pool. The judge reluctantly ruled that since it could not be proved there was more than 24 inches of water in the pool, it, then, did not meet the definition of a swimming pool; consequently, the structure did not need a permit or protection. Therefore, staff is recommending the ordinance amended be as follows: Swimming Pool: any structure intended for recreational bathing that is capable of containing water over (24) inches deep. This includes in-ground and on-ground swimming pools, hot tubs and spas. It is noted that the International Residential Code is revised as to the definition of a swimming pool. Staff

also recommends that swimming pools be added to Section R105.1 as amended by Chapter 23.03.2 of the Municipal Code.

Following discussion it was the consensus of the Committee of the Whole to move this item on to the Board for approval

AGENDA ITEM 3: General Administration

A. Discussion on Advance Refunding of the 2005A Bond Series

Mr. Walde reported municipal bond rates for general obligation bonds are presently at levels favorable for a refinancing of Bond Series 2005A which was issued to finance the expansion of the sewerage treatment plant. A debt issue of \$6,615,000 (the eligible amount) using current interest rates results in a savings of approximately \$600,000 over the remaining life of the bonds, which would mature on April 1, 2025. Staff is looking for direction to begin working with Spear Financial for a bond closing date in early October.

Committee of the Whole consensus was to give staff that direction.

B. Consider Ordinances Abating a Portion of the 2012 Property Taxes:

- (1) Consider General Obligation Bonds, Series 2005A
- (2) Consider General Obligation Bonds, Series 2005B
- (3) Consider General Obligation Refunding Bonds, Series 2010

Mr. Walde also reported ordinances that were issued in connection with Bond Series 2005A, 2005B, and 2010 require the Kane and McHenry County clerks to annually levy taxes to provide funds for payment of the principal and interest coming due for each of the referenced bond series. The 2012 tax levies for these bond series are \$854,660.00, \$114,656.26, and \$655,300.00, respectively, or a total of \$1,624,616.26 for tax levy 2012.

As a condition to abate the 2012 tax levy debt, the village is required to have funds on deposit in the appropriate debt service funds sufficient to pay the principal and interest on the bonds when due. Mr. Walde has determined that there is sufficient cash in the appropriate funds to pay those principal and interest amounts. The finance director's statement certifying that funds are on deposit in the required amount is attached. Therefore, if the village abates these bonds at this time, there would be no need to require property tax increases over the next year to satisfy the bond payment for next year.

With no discussion the Committee of the Whole consensus was to pass along for acceptance.

C. Review and Accept the Public Art Display Selections for 2012/2013

Mr. Mason presented the art selections for public display. There are 40 works of art that were selected for display beginning in fall 2012.

Outdoor Location:

River Pointe Shopping Center – Randall Rd/Algonquin Rd Craig/Steven Development

Indoor Locations:

Village Hall – Harnish Drive Village of Algonquin
Historic Village Hall – Main Street Village of Algonquin
Public Works Office – Meyer Drive Village of Algonquin
Algonquin Area Library – Harnish Drive Algonquin Area Library District
East Side Library – Eastgate Drive Algonquin Area Library District
School District 158 Administration Building – Academic Drive CSD 158
Jacobs High School – Bunker Hill Drive CUSD 300
Westfield Community School – Sleepy Hollow Road CUSD 300
Neubert Elementary School – Huntington Drive CUSD 300
Algonquin Lakes Elementary School – Compton Drive CUSD 300
Eastview Elementary School – Longwood Drive CUSD 300

After previewing all the selections, the Committee of the Whole consensus was to pass along for acceptance.

D. Consider Resolution Requesting that McHenry County Adopt a Moratorium on New Billboards

Mr. Farnum reported McHenry County has received two more applications for electronic changeable copy billboards--one on Algonquin Road near Dennis Avenue and one on Route 31 north near Oakwood and Linden Avenues. There are currently other billboards that have been recently constructed along Algonquin Road, most of which are still not leased. It is apparent that there is an intent on the part of the outdoor advertising sign companies to get their uses established prior to the county's adoption of the pending Unified Development Ordinance, which would add more regulation to such signs and also make them a conditional use. Staff has drafted a resolution requesting that McHenry County put a moratorium in place and not allow any pending new billboard applications or permits so as not to cause blight on Algonquin and surrounding communities.

Following discussion, it was the consensus of the Committee of the Whole to move to the Board for adoption.

AGENDA ITEM 4: Public Works & Safety

A. SCADA Needs Assessment – Project Summary

Mr. Mitchard reported Supervisory Control and Data Acquisition (SCADA) System Needs Assessment project accomplished through the efforts of Engineering Enterprises, Inc., TRI-R Systems, and the staff of the Utilities Division. The project scope included a complete inventory of system hardware of existing sites, evaluation of existing electrical components, software platform, operational controls, and means of communication between the RTUs (Remote Telemetry Units) and the main computer. Their evaluation produced a highly comprehensive evaluation listing detailed recommendations for improvements at each site. Additionally, cost estimates have been generated for each site, which outline updates to a main computer, a SCADA server, software platform, and related infrastructure. Finally, an implementation plan

created a potential route for achieving the suggested improvements, anticipated costs per site to be realized over three fiscal years, the first being 2012/2013.

Staff has selected TRI-R Systems as our electrician/systems integrator of choice to conduct this needs assessment, to maintain current SCADA systems, and provide future services as they relate to this report. The decision to move forward with TRI-R Systems was made after a qualification-based selection process was employed in consideration of the two system integrators currently used by the village--Kamp Synergy and TRI-R Systems. Since one of the project goals was to unify the two different SCADA systems, we felt it appropriate to have a single integrator. Mr. Mitchard said the changeover and upgrade are very intricate, and he asks for waiver of bids to work with TRI-R. President Schmitt asked what would happen if nothing is done. Mr. Mitchard replied we would have to band-aid a very outdated system for years to come. What's recommended at this time will be good for 20 years. Mr. Warmus added that the current system software crashed several times, as early as last week at Well #9. This system would eliminate lag times in solving emergency problems. Attorney Cahill explained the waiver of bid process stating since there are so many parts involved, and the systems are complex, the bidding could be waived for the whole package. Tri-R would do all the work including, installation, training, and trouble-shooting, and the village would not have to depend on several companies to complete the upgrade. When asked, Mr. Ganek said it has been budgeted this year and is included in the 5-year capital plan. The water and sewer plants have excess capacity for the future growth and will not need expansion for years. There is an implementation plan totaling \$1,000,000 through the 2014/15 fiscal year. Mr. Smith was concerned about the non-bid process. Mr. Mitchard said this system is so important that the village should not consider bidding this project in bits and pieces as it is the backbone of the water and sewer system.

Following discussion, it was the unanimous consensus of the Committee of the Whole to move this item on to the Board for approval.

B. Consider Ordinance Declaring Certain Property and Equipment as Surplus

Mr. Ganek reported the following equipment needs to be listed as surplus as it is obsolete and can be no longer used. Staff can no longer get parts for these, and we have also gone to an electronic version of testing and recording the monitor usage. The new software does not support these obsolete units. These items have been replaced with new items in this year's budget.

Quantity Five Industrial Scientific TMX 412 gas detection monitors

Quantity Two Industrial Scientific DS 1000 docking stations for gas monitors

It was the consensus of the Committee of the Whole to move on to the Board for approval.

AGENDA ITEM 5: Executive Session
No items to discuss.

AGENDA ITEM 6: Other Business

No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Smith adjourned the meeting of the Committee of the Whole at 8:47 p.m.

Submitted: Jerry Kautz, Village Clerk