

Chapter 9
ECONOMIC DEVELOPMENT COMMISSION

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9.01 ESTABLISHMENT

It is hereby established a citizens commission which shall be known as the Algonquin Economic Development Commission ("Commission") for the purpose of structuring sound economic development programs through conducting such research and inventory of resources for the preparation of industrial fact profiles to be used in presentations to industrial and commercial prospects considering expansion or location in the Algonquin area. The Commission shall make its findings and recommendations to the Village Board in the manner provided herein.

9.02 MEMBERSHIP

The membership of the Commission shall be composed of seven Commissioners; residency in the Village shall not be required for membership by three members. The Commissioners shall be appointed by the President with the advice and consent of the Village Board. One of the seven Commissioners shall be appointed chairperson by the President with the advice and consent of the Village Board.

The term of office for each Commissioner shall be three years beginning on the date of the first Village Board meeting in May (annual meeting).

Upon expiration of a member's term, successors shall be appointed for 3-year terms by the President, with the advice and consent of the Village Board. In addition to the seven members herein provided, the Village Board serve as ex officio members. The chairperson of the Planning and Zoning Commission or his/her designee shall also serve as an ex officio member of the Commission.

9.03 FUNDING

The Commission shall be authorized to expend no municipal funds other than those appropriated and approved by the Village Board.

9.04 VOLUNTEERS

The Commission is authorized to enlist the volunteer services of such other members of the community who will assist in achieving the goals of sound economic growth, recognizing broad community involvement will assure broad community support.

9.05 **REPORTING AND RECORD KEEPING** *Amended, 21-O-44, 01-O-63, 95-O-11*

The Commission shall comply in all respects with the Open Meetings Act and shall keep comprehensive minutes of all meetings which describe clearly and completely each and every subject discussed at said meetings and any action taken by the Commission. Copies of said minutes shall be provided to the Village Board together with any support data, documents and attachments. The Commission shall meet quarterly on the second Thursday of each month immediately following the close of the quarter prior at 6:30 p.m. at the Ganek Municipal Center. The Commission may also hold additional special meetings, as necessary, as part of its business visitation program. Village staff shall supply the Commission with program status reports during those months when the Commission is not scheduled to meet. The Commission shall make periodic reports on its progress and shall make recommendations to the Village Board regularly, but in no case not less than once every 6 months.

9.06 **VACANCIES**

If a vacancy occurs on the Commission, said vacancy may be filled by the appointment of a Commissioner by the President with the advice and consent of the Village Board.