



**Village of Algonquin
Minutes of the Special Committee of the Whole Meeting
Held On February 10, 2026
Village Board Room
2200 Harnish Dr. Algonquin, IL**

Trustee Brehmer, Chairperson, called the Committee of the Whole meeting to order at 7:54 p.m.

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees, Jerry Glogowski, Laura Brehmer, Maggie Auger, Brian Dianis, Bob Smith, John Spella, President, Debby Sosine and Clerk, Fred Martin.

A quorum was established

Staff in Attendance: Tim Schloneger, Village Manager; Nadim Badran, Deputy Village Manager/Director of Public Works; Patrick Knapp, Community Development Director; Stacey VanEnkevort, Recreation Director; Dennis Walker, Chief of Police; Kelly Cahill, Village Attorney

AGENDA ITEM 2: Public Comment

A.J. Levin has comments about a new car wash.

AGENDA ITEM 3: Community Development

Patrick Knapp

A. Consider a Request for a Variation Allowing an Accessory Structure to Exceed the Height of the Principal Structure

The Village of Algonquin, the "Petitioner", is requesting a variation for the Public Works facility at 110 Mitchard Way, the "Subject Property," to allow the construction of a new salt storage dome, which exceeds the height of the principal structure.

The Planning and Zoning Commission reviewed the Request at its meeting on February 9, 2026. Director Knapp will provide a verbal update of the Public Hearing and the Commission's findings and recommendations. The Village requests approval of a Variation to allow an accessory structure to exceed the height of the principal structure. The proposed accessory structure is a salt storage dome to be used by the Village of Algonquin and the McHenry County Division of Transportation (McDOT). While the dome has an overall height of sixty-seven feet (67'), the Zoning Code defines building height for non-flat roofs as the mean height between the eaves and ridge, resulting in a calculated building height of approximately forty-two feet (42'). This exceeds the height of the existing principal structure, which is over thirty-nine feet (39'). Although the Zoning Code does not expressly limit the height of accessory structures such as salt storage domes, accessory buildings are intended to remain subordinate to the principal structure. The requested Variation allows the Village to proceed with the proposed salt storage dome in a manner consistent with best planning practices and the intent of the Zoning Code.

Staff finds that the standards for a variation have been met and recommends that the Committee of the Whole advance the request to the Village Board for approval of the Variation to allow an accessory structure to exceed the height of the principal structure.

It is the consensus of the Committee to forward this to the Village Board for approval

B. Consider an Ordinance Amending the Westview Crossing Annexation and Development Agreement

Article 9-4 of the Westview Crossing Annexation and Development Agreement requires CalAtlantic Group (the "Developer") to complete improvements to Square Barn Road. These improvements include repaving Square Barn Road along the northern half of the subdivision, constructing a multi-use path along the southern portion of the property adjacent to Square Barn Road, and reconstructing Square Barn Road to an urban cross-section along the southern half of the property.

The Developer has been coordinating with Village Staff, and an alternative arrangement has been reached whereby the Developer will provide a payment of \$440,000.00 to the Village in lieu of constructing these improvements, as the Village will already be undertaking construction of other portions of Square Barn Road in the near future.

Staff recommends that the Committee of the Whole advance this matter to the Village Board for approval of an Ordinance amending Article 9-2 of the Westview Crossing Annexation and Development Agreement.

It is the consensus of the Committee to forward this to the Village Board for approval

C. Consider the Illinois Legends 12U Softball Tournament Public Event on April 25 and 26, 2026

Ryan McNeilly, on behalf of the Illinois Legends 12U Softball Team, is seeking approval of a Public Event License for a girls' softball tournament occurring April 25 – 26, 2026.

This event request is for the Legends of the Turf Invitational at Presidential Park in Algonquin. The applicant expects up to 144 participants at different times of the day between the hours of 7:00 a.m. and 9:00 p.m. A concession stand will be available offering packaged snack items. In addition to requesting approval of a Public Event License, the applicant has also requested that the bathrooms be open on both days.

All Village Departments and the Algonquin-Lake in the Hills Fire Protection District (ALFPD) have reviewed this request and recommend approval, subject to the following conditions:

- Village Police officers and other officials shall have free access to the event at all times to ensure that the event complies with the Municipal Code;
- All garbage/debris from the event shall be deposited in on-site trash bins by the event coordinator;
- Any on-site food truck operators will need to apply for a separate Special Event permit through the Village of Algonquin at least 2 weeks in advance and shall pay the applicable Special Event Fee;
- All temporary tents or structures shall be securely anchored according to the manufacturer's instructions. Cooking is prohibited under tents unless the tent is certified for such use. In the event of unfavorable weather conditions, all temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind above 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.
- The applicant shall abide by all provisions of the Algonquin Municipal Code, with specific attention to the Public Event/Entertainment section, along with all provisions/requirements of the Public Event/Entertainment License Application checklist and the application provided.

It is the consensus of the Committee to forward this to the Village Board for approval

AGENDA ITEM 4: General Administration

Stacey VanEnkevort

A. Consider an Agreement with the Trails Swim Team for the 2026-2028 Seasons

The Village's Affiliate Organization Agreement with the Trails Swim Team, Inc. is proposed for renewal for the 2026–2028 swim seasons for use of the Lions-Armstrong Memorial Swimming Pool. Each season, Village staff meets with the Swim Team Board and leadership prior to the start of the season and again following the season to review facility use, operational expectations, maintenance responsibilities, staffing needs, insurance requirements, and cost recovery. These meetings ensure the agreement appropriately reflects Village resources, staffing impacts, and risk exposure.

The proposed 2026–2028 Affiliate Agreement is largely consistent with the prior agreement and continues to provide structured access to the facility while protecting Village interests through defined fees, staffing requirements, insurance, and liability protection provisions.

Summary of Key Terms

- Term: Three-year affiliate agreement for the 2026–2028 swim seasons
- Facility Use: Scheduled swim practices, meets, and invitational events at the Lions-Armstrong Memorial Swimming Pool
- Fees & Staffing: Annual facility and staffing fees with incremental increases to reflect operational and labor costs; Village provides required staffing
- Scheduling Requirements: Annual practice and meet schedules due to the Village by January 31
- Insurance & Risk Management: Trails Swim Team must meet insurance requirements and protect the Village from liability related to facility use

The agreement provides a partial offset of facility operations and staffing costs while ensuring appropriate supervision, maintenance standards, and risk management. Annual fee and hourly rate increases reflect rising operational and labor costs and are consistent with prior adjustments.

Staff respectfully requests Village Board approval of the Affiliate Organization Agreement with the Trails Swim Team, Inc. for the 2026 through 2028 swim seasons.

It is the consensus of the Committee to forward this to the Village Board for approval

B. Consider the 2026 Summer Concert Series Thursdays, beginning June 11, 2026 through August 6, 2026 in Towne Park C. Algonquin Recreation Summer Events – Requested Approvals and Street Closure

The Recreation Department is preparing for the upcoming summer events in Algonquin, including our Summer Concert Series in Towne Park. These concerts encourage participants to come to Algonquin and enjoy Towne Park and our beautiful downtown area. Concerts will run Thursdays beginning June 11 through August 6 starting at 7:00pm-8:30pm. This year we have added an additional concert for a special celebration recognizing America's 250th birthday on July 2nd with additional activities added that evening.

Schedule of Events

- June 11 Shout Out Hits from 60's to present
- June 18 Elton Jeff & The Honky Cats Elton John Tribute
- June 25 ARRA Classic Rock
- July 2 Tim Gleason Band Country
- July 9 The Spazmatics Pop Rock/80's
- July 16 Reckless Rock/Pop
- July 23 Brass from the Past Legends of Rock and Soul
- July 30 Heartache Tonight Eagles Cover
- August 6 Jessie's Girl Pop Rock/80's

*August 13, 20 & 27 may be used as makeup dates for inclement weather in needed

Approvals Requested:

1. Pursuant to the Algonquin Municipal Code section 34.12, staff is proactively requesting a waiver to invite various food vendors to sell food and drink products during the concert series.
2. Pursuant to Section 11.04 of the Municipal Code, the department is seeking a wavier as it pertains to alcoholic beverages only during the duration of the concerts.
3. Pursuant to Section 31.04 of the Municipal Code, the Village Board must approve any public events in the Village, including concerts and musical performances.
4. Pursuant to Algonquin Municipal Code Section 43.10, regarding amplified sound systems, staff is requesting approval to have live and amplified music at all listed events.
1. Staff respectfully requests Village Board approval for the above listed events. Thank you for your support and consideration.

It is the consensus of the Committee to forward this to the Village Board for approval

AGENDA ITEM 5: Public Works and Safety

Nadim Badran

A. Consider an Agreement with Peerless Fence for the Snapper Field Fence Replacement

The purpose of this memorandum is to recommend waiver of competitive bidding and approval of a baseball field fence replacement project at Snapper Park due age, and to ongoing safety concerns, particularly related to the proximity of the baseball field to the adjacent pool facility. The existing fencing at Snapper Park is aging and does not provide an adequate safety barrier. Of particular concern is the baseball backstop and surrounding fencing that separates the field of play from the public pool area. Foul balls and overthrown balls pose a safety risk to pool patrons, spectators, and staff, creating potential liability exposure for the Village. Upgrading the fencing is due based on age but will also significantly improve safety by increasing fence height, improving structural integrity, and ensuring consistent containment of balls within the field of play.

The Village received a proposal from Peerless Fence for comprehensive fencing improvements at Snapper Park, which include:

- Replacement of the baseball backstop and wing fencing with a 20-foot-high black vinyl chain link system
- Replacement of fencing along the sidelines, outfield, and dugout fronts
- Installation of new yellow safety caps along sideline and outfield fencing
- Repairs to the outfield fence alignment and gaps
- Removal and disposal of all existing fencing materials

These improvements are designed to meet current safety expectations for public athletic facilities and reduce the risk of injury to nearby pool users. Staff did obtain one other proposal which was slightly less than the quote from Peerless, however, the scope of work was not as detailed. Additionally, Peerless Fence has been the vendor selected for the last several park projects including Presidential Park, and have always performed exceptionally.

The total proposed cost for all fence replacements and associated repairs is \$89,730.00. Sufficient funds are available in the Park Improvement Fund for completion of this work this fiscal year.

The proposal is based on prevailing wage and tax-exempt pricing and includes removal and disposal of existing materials. Staff recommends that the Committee of the Whole take the necessary action with Peerless Fence in the amount of \$89,730.00 and move that motion on to the Village Board of Trustees for approval. Work will begin as soon as the contract is approved and weather allows.

It is the consensus of the Committee to forward this to the Village Board for approval

B. Consider an Agreement with Clarke Environmental Mosquito Management, Inc for the 2026 Mosquito Control Program

The purpose of this presentation is to garner approval for contracted and budgeted expenses for mosquito control, Village-wide, provided by Clarke Environmental Mosquito Management, Inc. of St. Charles, IL. This annual program, which has run for many years now, has had a wonderful impact upon minimizing the potential health risks that can be associated with mosquitos. The program limits their populations through a variety of efforts and monitoring, and provides the added benefit of fewer populations for the improved comfort and health of the community. The budget was based upon the proposal amount, which is \$45,700.00. The quote is attached for your review, and reflects a 3% increase from 2025 pricing.

General Services budgeted \$45,700.00 for this work for the upcoming year. The proposal matches this budget figure. Clarke Environmental has provided excellent service to the Village over the last several years, and has been very responsive to staff when needed.

I, therefore, recommend the Committee of the Whole approve this, and pass it along to the Village Board, to award this work for \$45,700.00 to Clarke Environmental Mosquito Management, Inc. St. Charles, IL.

It is the consensus of the Committee to forward this to the Village Board for approval

C. Consider an Agreement with Visu-Sewer of Illinois, LLC for Storm Sewer Lining in Gaslight Terrace

For consideration is a proposal from Visu-Sewer of Illinois, LLC for cured-in-place pipe (CIPP) lining of four storm sewer segments at various locations throughout the Village. Location maps for each storm sewer segment are included with this agenda item.

The Public Works Department previously solicited proposals from Visu-Sewer and National Power Rodding (NPR) for lining of two storm sewer segments: a 24-inch storm sewer on Surrey Drive and a 12-inch storm sewer on Zange Road. Visu-Sewer submitted a proposal in the amount of \$56,000, compared to NPR's proposal of \$109,000 for the same scope of work. Based on the significant cost difference, staff identified Visu-Sewer as the most cost-effective option.

We have \$125,000 budgeted in the Natural Area and Drainage Improvement Fund for storm sewer rehabilitation in the current fiscal year, so staff requested an expanded proposal from Visu-Sewer to include two additional storm sewer segments requiring lining. The revised proposal includes the following locations:

- 12-inch storm sewer on Zange Road (178 linear feet)
- 12-inch storm sewer on Surrey Drive (143 linear feet)
- 18-inch storm sewer on Fairway View (200 linear feet)
- 24-inch storm sewer on Surrey Drive (65 linear feet)

The total cost to complete the lining of all four storm sewer segments is \$104,548.00. All four pipe segments have been internally televised by the Village's Underground Division. Based on observed conditions, pipe depth, access limitations, and surrounding infrastructure, staff determined that CIPP lining is the most appropriate rehabilitation method. Several of the sewer segments are located in areas where open-cut replacement would be difficult and disruptive. Additionally, excavation and surface restoration would significantly increase project costs. Lining provides a structurally sound, long-term solution while minimizing surface disturbance and overall expense. Funding for this work is available within the FY2026 Natural Area and Drainage Improvement Fund. Therefore, the Public Works Department recommends that the Committee of the Whole advance the proposal from Visu-Sewer of Illinois, LLC in the amount of \$104,548.00 to the Village Board for approval.

It is the consensus of the Committee to forward this to the Village Board for approval

D. Consider an Agreement with Huffman Landscape for the 2026-2028 Tree Planting Program

The Village has contracted with Huffman Landscape since 2022 to plant trees within parkways and municipal sites. This work includes the supply and installation of trees to replace those removed in the previous year due to storm damage, structural issues or disease.

Huffman Landscaping offers very favorable pricing, averaging below \$300 per installed tree, which is well below pricing received through the MPI. The average cost per tree has remained steady since 2022. In comparison, recent pricing received from other contractors ranges from \$575 to \$700 per tree. Huffman Landscape has provided tree planting services to the Village of Algonquin since 2022 and has also served the Village of Rolling Meadows for 40 years, the Village of Mount Prospect for 40 years, and the City of Beloit for 35 years. They have been reliable to work with throughout the four years we have utilized them for the Village's tree planting program, and always responsive to staff when contacted.

Funding for tree planting is provided from two sources within the Village budget. The primary source is the Park Improvement Fund, which includes a restricted account funded by tree removal fees charged to new developers. These fees are collected and strictly used for planting new trees within the Village. If funds are not available in the restricted account, tree planting expenses will be paid from the General Services Budget.

The Parks and Ecology team has recently brought tree removals back in-house, resulting in savings of approximately \$150,000 within the General Services budget by eliminating contracted services. These savings may be used for tree planting should adequate funds not be available in the restricted tree planting fund.

Due to the storm that passed through the Village in August 2025, staff is looking to increase the tree planting quantity for the year to make up for the trees that were lost in the storm. Typically, 300 to 350 trees are planted per year. Based on the favorable pricing through this vendor, and the need to supplement what was lost in the storm, staff is looking to plant 450 to 500 trees in the coming year.

1. The current contract for the Village of Algonquin tree planting program has expired.
2. The Village solicited new pricing from our current contractor.
3. Huffman Landscaping was able to keep prices steady at 2022 levels.
4. Sufficient funds will be available within the Park Improvement restricted fund and/or General Services operating budget to cover this cost.

Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of the 2026-2028 Tree Planting Program contract for the 2026 planting season to Huffman Landscape for \$148,700.00

Additionally, it is further requested to authorize the Village Manager or his designee to sign an extension of this contract for an additional two years at \$149,200.00 in 2027 and \$149,700.00 in 2028 if deemed appropriate at the time.

It is the consensus of the Committee to forward this to the Village Board for approval

E. Consider a Renewal Agreement with V3 for the Trails of Woods Creek Naturalized Area Ecological Management

The purpose of this memorandum is to request approval to extend the existing maintenance contract for the Trails of Woods Creek Natural Area for an additional one-year term, extending the contract expiration date to April 30, 2027.

As part of the original agreement related to the Trails of Woods Creek Subdivision, Pulte Homes provided funding to the Village to cover the cost of maintenance and monitoring services for Outlots G, H, and I. These services have been performed by V3 Companies under contract with the Village. V3 Companies did not utilize the full amount of funds provided by Pulte during the current contract term. As a result, sufficient funding remains available to cover one additional year of maintenance services for the Trails of Woods Creek Natural Area without requiring any additional financial contribution from the Village. Extending the contract will allow continued professional maintenance of the native landscape areas, ensuring the long-term health and performance of the wetlands and prairie plantings while fully utilizing the remaining Pulte-provided funds for their intended purpose.

1. The Village received funds from Pulte to pay for natural area maintenance at the Trails of Woods Creek Natural Area
2. The funds were placed in the wetland restricted fund earmarked for natural area management.
3. The original contract expired on 12/31/2025 and we are requesting an extension to 04/30/2027 so that the remaining funds can be used for an extra year of management.

Therefore, it is recommended that the Committee of the Whole take action to move this matter forward to the Village Board for approval of a one-year extension of the V3 Companies maintenance contract through April 30, 2027.

It is the consensus of the Committee to forward this to the Village Board for approval

AGENDA ITEM 6: Executive Session

None

AGENDA ITEM 7: Other Business:

Trustee Glogowski, commented on the Schweitzer Environmental Center, 16N690 Sleepy Hollow Rd, Dundee
President Sosine, reminded the Board to file their economic interest statements
Trustee Brehmer, commented on River Day and river clean up.

AGENDA ITEM 8: Adjournment:

There being no further business, Chairperson Brehmer adjourned the meeting at 8:57 p.m.

Submitted:

Fred Martin, Village Clerk