

**VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
March 27, 2007**

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chairperson – Trustee Glogowski; Trustees Dianis, Read, Smith, Spella, Steigert; and President Schmitt

Staff Members Present: William Ganek, Village Manager; Katherine Thornton, Senior Planner; Police Chief Laine, Michele Zimmerman, Assistant Public Works Director; and Ryan Farrell, Village Attorney

**AGENDA ITEM 2:** Community Development

A. Jewel Annexation – 2007-03

Ms. Thornton gave a brief overview of the petition to annex and zone a sliver of land owned by Jewel that had been overlooked in the legal description during the original annexation of the Jewel property. Adding this piece of property does not change the approved plan for the site. The Planning and Zoning Commission recommended approval of the request during its March 12, 2007 meeting.

The Committee of the Whole recommended that the petition to annex and zone the Jewel parcel be forwarded to the Village Board.

B. Fountain Square – 2007-05

Ms. Thornton presented the petition for a new multi-tenant retail building on Lot 1 in the Fountain Square development. Highlights included architecture, landscaping, and site plan. She stated that staff concurs with the Planning and Zoning Commission and recommends approval of the Final Planned Unit Development with the conditions noted in her staff report dated March 27, 2007.

The Committee and President Schmitt concurred that the proposed development is a pleasant addition to the site.

President Schmitt asked for clarification of the proposed signage, to which Ms. Thornton answered that each tenant within the building would be allowed one wall sign. If one tenant were to occupy the entire building a monument sign would be allowed in addition to the one wall sign.

Trustee Smith asked what the marketing plan is for this project, to which the petitioner answered that they would ideally like one tenant to occupy the entire building. Existing tenants in Fountain Square include a Jimmy Johns, a party store, a Verizon dealer, and a flooring retailer.

Trustee Dianis asked if additional landscape would be added to the back of the building, to which Ms. Thornton stated that the water tower would cover most of the back, but additional landscape has been requested by staff.

Trustee Dianis noted concern that sufficient parking is dependent on cross access. He recommended that the ordinance be revised to reflect that the dumpster stay in the same location as originally shown on the plan.

Trustee Glogowski complimented the gazebo accent, stating that it creates a park-like setting for the neighborhood.

The Committee of the Whole recommended that the Final Planned Development be forwarded to the Village Board with the recommended change to keep the dumpster in the same location.

### **AGENDA ITEM 3: General Administration**

#### **A. Consider Ordinance Declaring Certain Vehicles as Surplus**

Mr. Ganek presented a formal request to declare vehicles surplus due to mileage or condition of the vehicles.

The Committee of the Whole recommended that the request to declare certain vehicles as surplus be forwarded to the Village Board.

### **AGENDA ITEM 4: Public Works & Safety**

#### **A. Consider Ordinance Amending Chapter 4, Police Commission Rules.**

Police Chief Laine gave a brief overview of the proposed changes to the Police Commission Ordinance. He reported that the hiring process would remain the same. However to expedite and improve efficiency of the process, hiring would be done under the authority of the offices of the Village, not the Commission. Discipline and promotions would remain the responsibility of the Police Commission.

Trustee Glogowski asked if this was typical of other communities to which Chief Laine answered that most communities that reach the level of Home Rule make these adjustments.

Trustee Smith recommended that a committee be considered if help is needed to evaluate candidates.

The Committee of the Whole recommended that the request to consider amending Chapter 4, Police Commission Rules be forwarded to the Village Board as presented.

**AGENDA ITEM 5: Executive Session**

None necessary

**AGENDA ITEM 6: Other Business**

President Schmitt reported that Cornish Park was well utilized by Village residents during the past weekend.


There was a general discussion regarding National Night Out, a community project planned by Trustees Dianis and Smith. President Schmitt recommended holding the event at one area in the Village to help the Police and Fire Departments direct their attention. Trustee Smith stated the pool would provide a variety of activities to attract more residents. The proposal is for a two-hour event after which, the residents could go back to their neighborhood to continue the community message. Trustee Dianis suggested a voluntary food drive to help promote doing things for others. Trustee Smith suggested inviting other community organizations and businesses to get involved. Trustee Steigert recommended limiting the time of the activities so the message is not ignored.

Trustee Glowgowski asked staff to look into the neon window signs at Fountain Square to ensure they comply with Village code.

**AGENDA ITEM 7: Adjournment**

There being no further business, the meeting of the Committee of the Whole was adjourned at 8:12p.m.

Respectfully Submitted,



Susan Witte, Recording Secretary