

VILLAGE OF ALGONQUIN  
COMMITTEE OF THE WHOLE  
Meeting Minutes  
Algonquin Village Hall Board Room  
February 13, 2007

**AGENDA ITEM 1:** Roll Call to Establish a Quorum

Present: Chairperson – Trustee Dianis; Trustees Glogowski, Read, Smith, Spella, Steigert; and President Schmitt

Staff Members Present: William Ganek, Village Manager; Jeffrey Mihelich, Assistant Village Manager; Jenna Kollings, Assistant Village Manager; Robert Mitchard, Public Works Director; Kelly Cahill, Village Attorney

**AGENDA ITEM 2:** Community Development

None

**AGENDA ITEM 3:** General Administration

A. Review Proposed 2007-2008 Enterprise Fund and Special Fund Budgets

The Enterprise Fund and Special Fund Budgets are the second of the three part series of the 2007 – 2008 budget. Mr. Ganek presented the proposed Water and Sewer Operating Fund Budget, which is solely supported from usage fees. Highlighted were revenue and proposed expenditures. Proposed revenues are anticipated to be slightly higher than expenditures, which is reflected in the proposed budget.

Mrs. Kollings gave a brief presentation of the proposed budget for the cemetery and swimming pool funds highlighting revenue and expenditures. Small fee increases are proposed for daily passes, lessons, and pool rental, which will cover recent increases in electricity fees and in the guidelines set by the State of Illinois for minimum wage.

Trustee Smith asked staff about the option of weekend pool passes. Mr. Ganek noted that this would likely result in less overall revenue.

Mrs. Kollings presented the proposed budget for the building services fund highlighting revenue, planned expenditures, and future goals and objectives. This fund, which funds a new division within Public Works Department, will allow routine building service maintenance costs to be shared among all Village Departments. A new hybrid vehicle for the Internal Services Superintendent is proposed as part of the budget to continue the Village's commitment to improving the environment.

Trustee Dianis suggested that a hybrid car also be considered for the money budgeted to purchase a car for the Utilities Superintendent.

**AGENDA ITEM 4: Public Works & Safety**

**A. Consider Contract for Maintenance of Algonquin Cemetery and Agreement for Excavation for Internment.**

Mrs. Kollings reported that both contracts for maintenance and excavation for internment of the Algonquin cemetery expire on April 30, 2007. She presented the proposed new five-year contract, which includes a slight increase to cover the cost of the spring cleanup and the foundation maintenance for the headstones.

Trustee Dianis recommended that the contract include language requesting that the Village be notified of any subsurface or latent conditions found at the gravesite during excavation.

It was the consensus of the Committee to forward the contract for Maintenance of the Algonquin Cemetery and Agreement for Excavation for Internment to the Village Board.

**B. Consider Amendment to Chapter 16, Cemetery, Regarding Fees**

Mrs. Kollings reported that internment/disinternment and gravesite purchases were last adjusted in 2000. The proposed amendment would cover the increased cost for cemetery maintenance.

It was the consensus of the Committee to forward the Amendment to Chapter 16 to the Village Board.

**AGENDA ITEM 5. Executive Section**

None necessary

**AGENDA ITEM 6: Other Business**

President Schmitt proudly reported that the Village of Algonquin was awarded the Theta Award at the McHenry County Defenders Annual meeting. The award was given for the Village's conservation efforts.

**AGENDA ITEM 7: Adjournment**

There being no further business, the meeting was adjourned at 8:20 pm.

Respectfully Submitted,



Sue Witte  
Recording Secretary