



**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN,  
McHENRY & KANE COUNTIES, IL HELD IN VILLAGE HALL ON MARCH 15, 2005**

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**CALL TO ORDER:** Acting Village President John Schmitt called the regular meeting to order at 8:00 PM. In the absence of Village Clerk Jerry Kautz, Deputy Clerk Jenna Kollings called the roll.

**ROLL CALL:** Present: Trustees Constance Donner, Robert Smith, John Spella, Barbara Read, Jim Steigert, Acting President John Schmitt. A quorum was established.  
Staff in attendance: Village Manager William Ganek, Assistant Village Manager/Deputy Clerk Jenna Kollings, Assistant Village Manager Jeff Mihelich, Public Works Director Robert Mitchard, Police Chief Russ Laine. Attorney – Kelly Cahill, Engineer – Frank Cuda.

**PLEDGE TO FLAG:** Deputy Village Clerk Kollings led all present in the Pledge of Allegiance.

**ADOPT AGENDA:** Moved by Smith, seconded by Read, to adopt tonight's agenda as printed, deleting item 17, Executive Session.  
Voice vote; ayes carried.

**AUDIENCE PARTICIPATION:**

James Ranallo, 635 Clearview Court, addressed the Board to express his concerns regarding trash on Huntington Drive, between Route 31 and Village Hall. He felt that government officials and staff should be more diligent about checking properties and streets in the Village for compliance with Village Codes. He also expressed concerns over parking matters; vehicles parked over sidewalks; parking of boats, trailers, and campers; and the work assignments/conduct for field employees.

**CONSENT AGENDA:** The following items are considered routine in nature and were approved/accepted by one motion with a voice vote;

A. Meeting Minutes of Boards, Committees & Commissions:

1. Regular Village Board meeting held March 1, 2005
2. Committee of the Whole meeting held March 8, 2005

B. Village Manager's Report for February 2005

Moved by Spella, seconded by Smith, to approve the Consent Agenda of March 15, 2005 as listed.  
Voice vote; ayes carried.

**OMNIBUS AGENDA:** The following items are considered routine in nature and are approved by one motion with a roll call vote;

A. Authorize Agreements

- (1) With Steve Scott (Parkside Auto) for a Municipal Utility Easement
- (2) With the Algonquin Lions Club for a Waiver of Fees and Street Closure for the June 11, 2005 Algonquin Hill Climb Festival

Moved by Steigert, seconded by Read, to approve the Omnibus Agenda of March 15, 2005

Roll call vote; voting aye -- Steigert, Donner, Read, Schmitt, Smith, Spella.

Motion carried; 6-ayes, 0-nays.

**APPROVAL OF BILLS:**

Moved by Read, seconded by Smith, to approve the List of Bills for payment, as funds become available, and as recommended by the Village Manager; Bills dated 03/15/05 in the amount of \$1,704,430.83 and Payroll dated 03/15/05 in the amount of \$340,659.15.

Roll call vote; voting aye -- Read, Donner, Schmitt, Smith, Spella, Steigert.

Motion carried; 6-ayes, 0-nays.

**PAYMENT OF BILLS:**

General Fund	\$120,399.95
Motor Fuel Tax Fund	11,505.65
Street Improvement Fund	12,078.50
Swimming Pool Fund	133.93
Park Fund	400.00
W & S Operating Fund	139,225.10

W & S Bond/Interest Fund	414,540.00
W & S Improvement Fund	516,182.90
Cul de Sac Fund	22,400.00
Vehicle Maintenance Fund	30,012.29
Debt Service Fund	437,552.51
Total	\$1,704,430.83

## **COMMITTEE & CLERK'S REPORTS:**

**COMMITTEE OF THE WHOLE** ~ Acting President Schmitt reported that the Committee met on March 8, 2005, and covered the following topics:

1. Bunker Hill Drive residents addressed the Committee to express their concerns over traffic problems and traffic calming issues on their street. The Committee expressed that they will hold an open house in the near future to further discuss the issue with residents.
2. Ms. Alina Zaucha requested to annex her property, which is located along Wynnfield Drive in the Willoughby Farms subdivision. The parcel would include one single-family home. The Committee recommended approval. The following Board action is required at this time.

Moved by Schmitt, seconded by Read, to pass **ORDINANCE 2005-O-08, AUTHORIZING EXECUTION OF AN ANNEXATION AGREEMENT CONCERNING CERTAIN TERRITORY KNOWN AS THE ZAUCHA PROPERTY.**

Roll call vote; voting aye -- Schmitt, Read, Steigert, Donner, Smith, Spella.

Motion carried; 6-ayes, 0-nays.

Moved by Schmitt, seconded by Read, to pass **ORDINANCE 2005-O-10, GRANTING ZONING UPON ANNEXATION AND APPROVING A FINAL PLANNED DEVELOPMENT AND FINAL PLAT OF SUBDIVISION FOR CERTAIN PROPERTY KNOWN AS THE ZAUCHA PROPERTY.**

Roll call vote: voting aye – Schmitt, Read, Steigert, Donner, Smith, Spella.

Motion carried; 6-ayes, 0-nays.

Moved by Schmitt, seconded by Spella, to pass **ORDINANCE 2005-O-09, ANNEXING THE ZAUCHA PROPERTY TO THE VILLAGE OF ALGONQUIN.**

Roll call vote: voting aye – Schmitt, Read, Steigert, Donner, Smith, Spella.

Motion carried; 6-ayes, 0-nays.

3. Mr. Glenn Higgin petitioned to annex his property, located at 852 S. Main Street and containing a single-family home converted to business use. The Committee recommended approval. The following Board action is required at this time.

Moved by Schmitt, seconded by Read, to pass **ORDINANCE 2005-O-11, AUTHORIZING EXECUTION OF AN ANNEXATION AGREEMENT CONCERNING CERTAIN TERRITORY KNOWN AS THE HIGGIN PROPERTY (852 SOUTH MAIN STREET).**

Roll call vote: voting aye – Schmitt, Read, Steigert, Donner, Smith, Spella.

Motion carried; 6-ayes, 0-nays.

Moved by Schmitt, seconded by Smith, to pass **ORDINANCE 2005-O-13, GRANTING ZONING UPON ANNEXATION AND APPROVING A FINAL PLANNED DEVELOPMENT AND FINAL PLAT OF SUBDIVISION FOR CERTAIN PROPERTY KNOWN AS THE HIGGIN PROPERTY (852 SOUTH MAIN STREET).**

Roll call vote: voting aye – Schmitt, Read, Steigert, Donner, Smith, Spella.

Motion carried; 6-ayes, 0-nays.

Moved by Schmitt, seconded by Smith, to pass **ORDINANCE 2005-O-12, ANNEXING THE HIGGIN PROPERTY TO THE VILLAGE OF ALGONQUIN (852 SOUTH MAIN STREET).**

Roll call vote; voting aye – Schmitt, Read, Steigert, Donner, Smith, Spella.

Motion carried; 6-ayes, 0-nays.

4. Jerry Glogowski, representing the Lions Club, presented the Club's request for waiver of fees for their Hill Climb event. Action was taken under the omnibus agenda.

5. The Committee considered a request from Cingular Wireless to utilize space at the existing tower site at the Algonquin cemetery. The lease agreement will be presented to the Village Board once it is complete.
6. Mr. Ganek and Mr. Walde presented the 2005/2006 General Fund and Other Funds budget proposal to the Committee.
7. Ms. Kollings presented the concept plan for a new recycling cart program with Waste Management.
8. The Committee considered bids for the Alta Vista subdivision road improvement project. The following Board action is required at this time.

Moved by Schmitt, seconded by Smith, to award the bid for the Alta Vista Subdivision Road Reconstruction project to Arrow Road Construction in the amount of \$656,397.98.

Roll call vote: voting aye – Schmitt, Read, Steigert, Donner, Smith, Spella.

Motion carried; 6-ayes, 0-nays.

Minutes summarizing the Committee of the Whole meeting of March 8, 2005, as approved on the Consent Agenda, are on file at Village Hall.

**VILLAGE CLERK** ~ Deputy Clerk Kollings announced upcoming scheduled Village meetings.

### **STAFF REPORTS:**

**VILLAGE MANAGER** ~ Mr. Ganek reported the following:

The Village recently received a report from the State of Illinois Department of Conservation which outlined recipients of OSLAD funding. The Village has received \$2.3 million over the past ten years; the Village has also matched this funding. Out of all the Counties, municipalities, park districts, conservation districts, and forest preserve districts in the State, the Village is ranked in the top seven agencies who have received the most grant funding for park development. Thus, the Village's efforts in this area have been very successful. This success, however, makes it more challenging to receive grants in the future.

Mr. Ganek announced that the programs advertised in the recently published recreation brochure are bringing in record numbers of participants, demonstrating that these programs are becoming successful. The Board commented on the attractive appearance of the spring/summer 2005 recreation brochure.

**PUBLIC WORKS DIRECTOR** ~ Mr. Mitchard reported the following:

His staff has been conducting tree trimming in Terrace Hill and Creekside subdivisions. Street sweeping services will resume this week; the street sweeper cannot operate in below-freezing weather since it uses water, but can resume its duties now that the weather is warming up. The Parks and Forestry Division is conducting preparatory work in the parks and ball fields as the spring sports seasons approach. Sanitary sewer maintenance and televising is being conducted by the Utilities Division, and a major source of inflow and infiltration was detected in an industrial area along Randall Road. His staff is doing site work at municipal facilities. And, the Water Treatment Plant No. 3 construction project is behind schedule. The contractor is working steadily and aiming for substantial completion by August 2005.

**ASSISTANT VILLAGE MANAGER - DEVELOPMENT** ~ Mr. Mihelich reported the following:

His office has been working on the retail marketing strategy. Temporary occupancy has been granted to Ruby Tuesday restaurant. JoAnne Fabrics plans to open soon. Chili's restaurant will open in a week. Barrett's is also open. The Public Art Master Plan input session will be held on March 16 from 6:00 to 8:00 p.m. The next Committee of the Whole meeting agenda will include several community development-related items.

**VILLAGE ENGINEER** ~ Mr. Cuda reported the following:

Steel construction on the Lakewood water tower is complete and he has inspected the work. His office is working on the transmission main and well house for Well 15. He has also been busy with plan reviews.

**POLICE DEPARTMENT** ~ Chief Laine reported the following:

The first DARE graduation was held at Neubert Elementary School last Friday; five more graduation ceremonies are scheduled at area schools. His staff is working with the Police Commission on establishing a new eligibility list. And he has been busy addressing various traffic issues.

**VILLAGE ATTORNEY** ~ Ms. Cahill reported the following:

The Village Attorney's office has been busy addressing property maintenance issues, development matters, and recapture agreements.

**CORRESPONDENCE & MISCELLANEOUS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** There being no further business, it was moved by Smith, seconded by Read, to adjourn.

Voice vote; ayes carried.

The meeting was adjourned at 8:28 PM.

Respectfully submitted:

Approved this 5th day of April, 2005:

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*Deputy Village Clerk, Jenna Kollings*

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*Acting Village President, John Schmitt*