

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN,
McHENRY & KANE COUNTIES, IL HELD IN VILLAGE HALL ON DECEMBER 16, 2003**

CALL TO ORDER: Acting Village President John Schmitt called the regular meeting to order at 8:00 PM. In the absence of Village Clerk Jerry Kautz, Deputy Clerk Jenna Kollings called the roll.

ROLL CALL: Present: Trustees Jim Steigert, Barbara Read, Robert Smith, John Spella, and Acting President John Schmitt. Absent: Constance Donner. A quorum was established.
Staff in attendance: Administration – William Ganek, Robert Mitchard, Jeff Mihelich, Russ Laine, Jenna Kollings. Attorney – Dave Rogers, Engineer – Frank Cuda.

PLEDGE TO FLAG: Deputy Clerk Kollings led all present in the Pledge of Allegiance.

ADOPT AGENDA: Moved by Schmitt, seconded by Smith to adopt tonight's agenda as printed, amending item 7.A.(1) to read "Approving the Final Plat of Subdivision and Final Development Plan for Phase 5 of the Manchester Lakes Subdivision," and including item 15, Executive Session.
Voice vote; ayes carried.

AUDIENCE PARTICIPATION:

Mr. Jerry Glogowski of 730 Butterfield, Algonquin, spoke regarding the Montarra sign agenda item. He wishes that the Village would remove the sign. Mr. Mihelich explained that the original PUD included a special condition prohibiting monument signs, according to policy. However, Montarra Restaurant needs a freestanding sign. The sign will be smaller than what the sign ordinance allows. Acting President Schmitt added that each case is reviewed individually, and a sign is justified in this instance. Trustee Smith indicated that, if the business moves, only a similar business can occupy the sign.

CONSENT AGENDA: The following items are considered routine in nature and were approved/accepted by one motion with a voice vote;

A. Meeting Minutes of Boards, Committees & Commissions:

1. Economic Development Commission Meeting Held September 11, 2003
2. Board Meeting Held December 2, 2003
3. Committee of the Whole Meeting Held December 9, 2003

B. Village Manager's Report for November 2003

Moved by Smith, seconded by Steigert, to approve the Consent Agenda of December 16, 2003 as listed.
Voice vote; ayes carried.

OMNIBUS AGENDA: The following items are considered routine in nature and were approved by one motion with a roll call vote:

A. Pass Ordinances

1. **ORDINANCE 2003-O-62, APPROVING THE FINAL PLAT OF SUBDIVISION AND FINAL DEVELOPMENT PLAN FOR PHASE 5 OF THE MANCHESTER LAKES SUBDIVISION**
2. **ORDINANCE 2003-O-63, AMENDING THE FINAL DEVELOPMENT PLAN FOR BRIARWOOD CENTER LOT 3 (MONTARRA SIGN)**

Moved by Read, seconded by Smith, to approve the Omnibus Agenda of December 16, 2003 as listed.

Roll call vote; voting aye --Smith, Schmitt, Read, Steigert, Spella. Absent: Donner.

Motioned carried; 5-ayes, 0-nays, 1-absent.

APPROVAL OF BILLS:

Moved by Read, seconded by Steigert, to approve the List of Bills for payment, as funds become available, and as recommended by the Village Manager, including bills dated 12/16/03 in the amount of \$813,177.71 and Payroll expenses dated 12/15/03 in the amount of \$324,407.93.

Roll call vote; voting aye -- Read, Schmitt, Smith, Steigert, Spella. Absent: Donner.

Motion carried; 5-ayes, 0-nays, 1-absent.

PAYMENT OF BILLS:

General Fund	\$214,216.42
Motor Fuel Tax Fund	39,493.81
Street Improvement Fund	4,288.81

Swimming Pool Fund	239.79
Park Fund	105,764.63
W & S Operating Fund	50,963.81
W & S Improvement Fund	12,568.50
W & S Construction Fund	51,957.18
Village Construction Fund	291,653.12
Vehicle Maintenance Fund	42,031.64
Total	\$813,177.71

COMMITTEE & CLERK'S REPORTS:

COMMITTEE OF THE WHOLE ~ Trustee Spella reported that the Committee of the Whole met on December 9, 2003. Some of the items discussed at the meeting were approved on tonight's Omnibus Agenda, including the Manchester Lakes Phase 5 final planned development and final plat, and the Montarra sign PUD amendment. In addition, Don Brewer presented his project to develop a Flag City USA program in Algonquin, which would aim for the installation of a flagpole with an American flag at every residence in the Village. Wall mounted flags would also be available. Mr. Brewer asked the Board for a waiver of the permit fees and requested their support in the form of an ordinance. The Board presented Mr. Brewer with several questions and comments regarding the program. The Committee also received an update from Mr. Chuck Lawrence from Alvord, Burdick & Howson, L.L.C., who gave a progress report on the water system upgrades. Plans are on track and they continue to work to identify future well sites. At the meeting, Mr. Ganek updated the Committee on the Harrison Street traffic calming efforts. The Committee also discussed canceling the December 23, 2003, Committee of the Whole meeting.

The following actions are necessary at this time:

Moved by Spella seconded by Smith to approve **ORDINANCE 2003-O-64, AMENDING SECTION 2.08-A, COMMITTEES, OF THE ALGONQUIN MUNICIPAL CODE.**

Roll call vote; voting aye –Schmitt, Read, Steigert, Smith, Spella. Absent: Donner.

Motion carried: 5-ayes, 0-nays, 1-absent.

Minutes from the Committee of the Whole meeting are on file for viewing at Village Hall.

VILLAGE CLERK ~ Deputy Clerk Kollings announced upcoming scheduled Village meetings.

STAFF REPORTS:

VILLAGE MANAGER ~ Mr. Ganek reported the following:

New pictures from the annual School District 300 high school art exhibits are now on display in the entryway to the Board room. It is tradition for the Village to pick a piece of artwork from both Dundee Crown and Jacobs high schools. He thanked Mr. Jesse Kaczmariski from Dundee Crown and Mr. Zachary Magnuson from Jacobs High School for their contributions, and has sent a letter of recognition from Acting President Schmitt to both students.

Mr. Ganek is getting ready for the budget push. He wishes happy holidays for all.

PUBLIC WORKS DIRECTOR ~ Mr. Mitchard reported the following:

His department is working to complete remaining punch list items at the new public works facility. An open house is planned for January 10. The salt dome is complete and filled in preparation for the winter season. He expressed thanks to Meyer Material for their loan of a conveyor belt, which allowed public works staff to fill the new dome with forty loads of salt in two days (this is four times the capacity of the old facility). Preconstruction meetings are being scheduled for Manchester Lakes Phase 5 and School District 158 campus projects. Well drilling tests are underway on the west side of the Village. And, he and his staff are busy updating the capital improvement project plans.

ASSISTANT VILLAGE MANAGER - DEVELOPMENT ~ Mr. Mihelich reported the following:

The Holly Days event took place last weekend. The Business Connection newsletter will be sent out soon. He is working on the Community Development budget. Finally, walls are going up in the Lifestyle Center development.

Acting President Schmitt complimented Village staff, including Sarah Stefan and Trustee Barb Read, on their efforts in working with the downtown businesses to put together the Holly Days event.

VILLAGE ENGINEER ~ Mr. Cuda reported the following:

The Southwest Interceptor project will be re-bid next week. McHenry County Highway Department informed his office that progress is being made to begin the sanitary sewer replacement project as part of the Algonquin Road project. The wastewater treatment plant phase 5D project is nearing completion. Finally, he will be meeting with contractors regarding elevated tanks to review plans for a new tower.

POLICE DEPARTMENT ~ Chief Russ Laine reported the following:

A safety checkpoint was held by the Algonquin police department and the Illinois State Police along south Route 31 on Saturday night. They made a number of arrests and wrote tickets for DUI, possession of cannabis, no driver's license, seatbelt violations, no insurance, and expired plates. The checkpoint was successful. Sergeant Wade Merritt was appointed to the Illinois Association of Chiefs of Police traffic safety committee in part due to his traffic enforcement and education efforts. The police department annual luncheon has been scheduled. And, he continues to work on the Police Department budget proposal.

VILLAGE ATTORNEY ~ Mr. Rogers reported the following:

His office has been busy working on development matters, pending litigation, and the PrimeCo class action suit vs. Skokie that will be discussed during Executive Session.

CORRESPONDENCE & MISCELLANEOUS:

Acting President Schmitt announced that he sent letters to both McHenry and Kane county departments of transportation a few weeks ago regarding timing of the lights along Randall Road. He received calls back from both counties, who indicated that they are working together. However, each county is working with a different signaling system.

Mr. Schmitt received a call a few weeks ago from Pat Summerall's Champion's of City Management, a group that is recognizing quality management in municipal planning. This is a nice honor. If the Village is chosen, they will film Village operations for broadcast on CNN. The Village will get a copy of the broadcast. However, we have to pay for the production costs. This might not be an option to pursue due to budget constraints, but is an item for consideration.

OLD BUSINESS: None

EXECUTIVE SESSION:

Moved by Steigert, seconded by Smith to recess into Executive Session to discuss pending litigation. Voice vote: ayes carried. The Board recessed into executive session at 8:35 p.m.

The Board reconvened at 8:47 p.m. Moved by Smith, seconded by Steigert to reconvene the Village Board meeting of December 16, 2003. Voice vote; ayes carried. Acting President Schmitt and Trustees Read, Smith, Steigert, and Spella were present. Trustee Donner was absent.

Village Attorney Rogers reported on the closed session. He gave an explanation of the pending litigation between PrimeCo and the Village of Skokie et al. Algonquin was invited to join Skokie in the lawsuit. Mr. Rogers explained the options and strategies to the Board in closed session, and will bring a motion to the first meeting in January for action.

NEW BUSINESS:

Chief Laine informed the Board that the Algonquin Police Department has been actively participating with the McHenry County Chiefs of Police Association to secure federal funding for a memorial at the McHenry County courthouse in honor of those law enforcement officials currently serving and those who have given their lives in the line of duty. The federal government will provide up to \$150,000 in grant funding for the project, and the police departments will raise the match. They

are asking the Village Board for their support (not monetary) in order to meet the criteria of the grant. A copy of a proposed resolution is before the Board.

Moved by Schmitt, seconded by Steigert, to approve **RESOLUTION 2003-R-21, IN SUPPORT OF THE MCHENRY COUNTY CHIEFS OF POLICE ASSOCIATION EFFORT TO ESTABLISH A COUNTY-WIDE POLICE OFFICER MEMORIAL.**

Roll call vote; voting aye – Schmitt, Read, Steigert, Smith, Spella. Absent: Donner.

Motion carried: 5-ayes, 0-nays, 1-absent.

ADJOURNMENT: There being no further business, it was moved by Smith, seconded by Read, to adjourn.

Voice vote; ayes carried.

The meeting was adjourned at 8:50 PM.

Respectfully submitted:

Approved this 6th day of January 2004:

Deputy Village Clerk, Jenna Kollings

Acting Village President, John Schmitt