

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN,
McHENRY & KANE COUNTIES, IL HELD IN VILLAGE HALL ON NOVEMBER 18, 2003**

CALL TO ORDER: Acting Village President John Schmitt called the regular meeting to order at 8:00 PM. In the absence of Village Clerk Jerry Kautz, Deputy Clerk Jenna Kollings called the roll.

ROLL CALL: Present: Trustees Jim Steigert, Barbara Read, Constance Donner, Robert Smith, John Spella, and Acting President John Schmitt. A quorum was established.

Staff in attendance: Administration – William Ganek, Robert Mitchard, Jeff Mihelich, Ed Urban, Jenna Kollings. Attorney – Dave Rogers, Engineer – Frank Cuda.

PLEDGE TO FLAG: Deputy Clerk Kollings led all present in the Pledge of Allegiance.

ADOPT AGENDA: Moved by Spella, seconded by Read to adopt tonight's agenda as printed, excluding item 15, Executive Session.

Voice vote; ayes carried.

AUDIENCE PARTICIPATION: None

CONSENT AGENDA: The following items are considered routine in nature and were approved/accepted by one motion with a voice vote;

A. Meeting Minutes of Boards, Committees & Commissions:

1. Truth in Taxation Hearing for the 2003 Tax Levy Held November 4, 2003
2. Board Meeting Held November 4, 2003
3. Committee of the Whole Meeting Held November 11, 2003

B. Village Manager's Report for October 2003

Moved by Spella, seconded by Read, to approve the Consent Agenda of November 18, 2003 as listed.

Voice vote; ayes carried.

OMNIBUS AGENDA: The following items are considered routine in nature and were approved by one motion with a roll call vote;

A. Pass Ordinances

1. **ORDINANCE 2003-O-61, APPROVING THE PROPERTY TAX LEVY FOR THE YEAR 2003**

B. Adopt Resolutions

1. **RESOLUTION 2003-R-18, REQUESTING PERMISSION FOR TEMPORARY CLOSURE OF A STATE HIGHWAY (HOLIDAY PARADE)**

Moved by Smith, seconded by Steigert, to approve the Omnibus Agenda of November 18, 2003 as listed.

Roll call vote; voting aye -- Donner, Smith, Schmitt, Read, Steigert, Spella.

Motioned carried; 6-ayes, 0-nays, 0-absent.

APPROVAL OF BILLS:

Moved by Read, seconded by Steigert, to approve the List of Bills for payment, as funds become available, and as recommended by the Village Manager, including bills dated 11/18/03 in the amount of \$561,946.02 and Payroll expenses dated 11/14/03 in the amount of \$306,661.51.

Roll call vote; voting aye -- Read, Schmitt, Donner, Smith, Steigert, Spella.

Motion carried; 6-ayes, 0-nays.

PAYMENT OF BILLS:

General Fund	\$163,472.00
Motor Fuel Tax Fund	982.50
Street Improvement Fund	53,185.56
Swimming Pool Fund	831.62
Park Fund	73,898.40
W & S Operating Fund	78,732.12
W & S Improvement Fund	11,831.00
Village Construction Fund	161,120.99
Vehicle Maintenance Fund	17,891.83
Total	\$561,946.02

COMMITTEE & CLERK'S REPORTS:

COMMITTEE OF THE WHOLE ~ Trustee Spella reported that the committee met November 11, 2003, with minutes on file for viewing at Village Hall. Some of the items discussed at the meeting were approved on tonight's Omnibus Agenda, including the Tax Levy Ordinance and the Temporary Closure of a State Highway (Route 31) for the Holiday Parade. Other items discussed include the presentation of the financial audit for Fiscal Year ending April 30, 2003. Jack Walde, Finance Director, and Steve Sawatsky from McGladrey and Pullen presented the audit. Mr. Sawatsky indicated that the audit revealed that Algonquin is a strong and clean municipality which is financially sound. The Committee also considered bids for the Braewood Park Restoration and Streambank Stabilization project. Chuck Lawrence from Alvord, Burdick & Howson, L.L.C. was introduced and answered questions from the Committee regarding the status of Water Treatment Plant Number 3.

At the meeting, Acting President Schmitt reminded the committee of the groundbreaking for the Algonquin Commons on November 12 at 1:00 p.m. Mr. Ganek and Todd Walker, Human Resources Director, outlined the Village's options for health insurance. A discussion also took place regarding Veteran's Day. Acting President Schmitt suggested that a ceremony be considered next year in honor of Veteran's day.

The following actions are necessary at this time:

Moved by Schmitt seconded by Steigert to acknowledge receipt of the Village of Algonquin Financial Audit for Fiscal Year Ending April 30, 2003.

Roll call vote; voting aye – Schmitt, Read, Steigert, Donner, Smith, Spella.

Motion carried: 6-ayes, 0-nays.

Moved by Schmitt seconded by Read to approve the low bid for the Braewood Park restoration and stream bank stabilization project.

Roll call vote; voting aye – Schmitt, Read, Steigert, Donner, Smith, Spella.

Motion carried: 6-ayes, 0-nays.

VILLAGE CLERK ~ Deputy Clerk Kollings announced upcoming scheduled Village meetings.

STAFF REPORTS:

VILLAGE MANAGER ~ Mr. Ganek had no report.

PUBLIC WORKS DIRECTOR ~ Mr. Mitchard reported the following:

The preconstruction meeting for Algonquin Commons for underground and site improvements was held recently. At this meeting, staff relayed their concerns to the developer regarding Randall Road configuration and utilities; the Algonquin Commons engineer was responsive and helpful. His department is conducting the final review of School District 158 campus project for underground work. He has completed budget proposals for vehicle maintenance and building maintenance accounts. His staff is revising the capital improvement plans. His department moved into their new facility last week; Mr. Mitchard thanked Village staff for their assistance. He encouraged trustees to stop by to visit the new building.

ASSISTANT VILLAGE MANAGER - DEVELOPMENT ~ Mr. Mihelich, reported the following:

Mr. Mihelich announced that the Woods Creek shopping center is nearing completion. Maurice's is open, and Pier One should be opening in the next week. Payless Shoes should also be opening this weekend. The lifestyle center is moving along. The Algonquin Corporate Campus is also making progress; the boulevard is paved. A building permit was issued for Advantage Moving. The Grand Reserve lift station is under construction.

VILLAGE ENGINEER ~ Mr. Cuda, reported the following:

Now that public works staff has moved into their new building, Phase 5D of the wastewater treatment plant project can move forward to completion. He has also been wrapping up work on the Braewood Pump Station, contract documents for rebidding the southwest interceptor project, the Gaslight North project, and Algonquin Hills Phase 3.

POLICE DEPARTMENT ~ Deputy Chief Ed Urban reported the following:

The Police Department is working with the police commission to finalize an eligibility list for police officers. They are working on details for the holiday parade. In addition, the police department will be hosting a pursuit management course.

VILLAGE ATTORNEY ~ Mr. Rogers reported the following:

His office has been busy with the Village Treasurer's office on financial matters, with the Assistant Village Manager-Operations/Deputy Clerk on administrative matters, and on contract reviews.

CORRESPONDENCE & MISCELLANEOUS:

Acting President Schmitt announced that a meeting was held recently between the Algonquin Lions Club and Village staff regarding the potential Hill Climb festival proposed for next June. At the meeting, staff challenged the Lions to answer certain questions about the festival; the Lions will present their responses and overall proposal to the Board.

Acting President Schmitt attended a meeting in Huntley today regarding the Route 47/I-90 interchange project. He will bring a draft resolution in support of the project to the Committee of the Whole for consideration.

OLD BUSINESS: None

NEW BUSINESS:

Trustee Steigert requested that statistical information be added to the Village Manager's report concerning new building permits, in particular remodeling permits. Mr. Mihelich indicated that the Community Development Department will take a look at it.

ADJOURNMENT: There being no further business, it was moved by Steigert, seconded by Read, to adjourn.

Voice vote; ayes carried.

The meeting was adjourned at 8:27 PM.

Respectfully submitted:

Approved this 2nd day of December, 2003:

Deputy Village Clerk, Jenna Kollings

Acting Village President, John Schmitt