

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN,  
McHENRY & KANE COUNTIES, IL HELD IN VILLAGE HALL ON NOVEMBER 19, 2002**

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**CALL TO ORDER:** In the absence of Village President Ted Spella, Trustee Schmitt called the regular meeting to order at 8:05 PM. Village Clerk Jerry Kautz called the roll.

**ROLL CALL:** Present: Trustees Jim Steigert, Barbara Read, Bob Smith, Constance Donner, John Schmitt, Linda Wolski. A quorum was established.

Staff in attendance: Administration – Bill Ganek, Robert Mitchard, Jeff Mihelich, Russ Laine.

Attorney – H. David Rogers, Engineer – Frank Cuda.

Clerk Kautz explained that a Temporary Chairperson must be appointed for tonight's meeting. The trustee that is appointed still retains seat as trustee and can proceed with duties

Moved by Schmitt, seconded by Read, to appoint Trustee Jim Steigert as Temporary Chair for tonight's Regular Village Board Meeting.

Roll call vote; voting aye -- Schmitt, Donner, Wolski, Steigert, Smith, Read.

Motion carried; 6-ayes, 0-nays.

**PLEDGE TO FLAG:** Clerk Kautz led all present in the Pledge of Allegiance.

**ADOPT AGENDA:** Moved by Schmitt, seconded by Wolski, to adopt tonight's amended agenda as printed, including Item 14, Executive session to discuss property acquisition.

Voice vote; ayes carried.

**AUDIENCE PARTICIPATION:** None

**CONSENT AGENDA:** The following items are considered routine in nature and were approved/accepted by one motion with a voice vote;

A. Meeting Minutes of Boards, Committees & Commissions:

1. Village Board Meeting of 11/05/02

B. Village Manager's Report for October 2002

Moved by Wolski, seconded by Read, to approve the Consent Agenda of November 19, 2002 as listed.

Voice vote; ayes carried.

**OMNIBUS AGENDA:** The following items are considered routine in nature and were approved by one motion with a roll call vote;

A. Pass Ordinances

1. **ORDINANCE 2002-O-60, APPROVING THE PROPERTY TAX LEVY FOR THE YEAR 2002**

Moved by Donner, seconded by Schmitt, to approve the Omnibus Agenda of November 19, 2002 as listed.

Roll call vote; voting aye – Donner, Wolski, Steigert, Smith, Read, Schmitt.

Motion carried; 6-ayes, 0-nays.

**APPROVAL OF BILLS:**

Moved by Schmitt, seconded by Read, to approve the List of Bills for payment, as funds become available, and as recommended by the Village Manager; Bills dated 11/19/02 in the amount of \$1,354,443.97 and Payroll dated 11/15/02 in the amount of \$292,460.87

Roll call vote; voting aye -- Schmitt, Donner, Wolski, Steigert, Smith, Read.

Motion carried; 6-ayes, 0-nays.

**PAYMENT OF BILLS:**

General Fund	\$156,641.63
Cemetery Fund	336.59
Motor Fuel Tax Fund	250,593.11
Street Improvement Fund	172,618.03
Swimming Pool Fund	345.13
W & S Operating Fund	95,928.67
W & S Improvement Fund	63,481.24
W & S Construction Fund	273,246.70
Village Construction Fund	309,607.48
Insurance Fund	66.50
Vehicle Maintenance Fund	<u>31,409.69</u>
Total	\$1,750,935.73

## **COMMITTEE & CLERK'S REPORTS:**

**GENERAL ADMINISTRATION COMMITTEE** ~ Trustee Schmitt reported the Committee met November 12, and read from his minutes which are forthcoming. The following item requires Board action at this time.

1. Moved by Schmitt, seconded by Smith, to acknowledge receipt of the Village of Algonquin Financial Audit for Fiscal Year Ending April 30, 2002  
Roll call vote; voting aye -- Schmitt, Donner, Wolski, Steigert, Smith, Read.  
Motion carried; 6-ayes, 0-nays.

**COMMUNITY DEVELOPMENT COMMITTEE** ~ Trustee Steigert reported that the Committee has not met since the last Board Meeting.

**PUBLIC WORKS & SAFETY COMMITTEE** ~ Trustee Wolski reported the committee met tonight, November 19, with minutes forthcoming. The following action is required at this time.

1. Moved by Wolski, seconded by Schmitt, to award the contract for the Countryside Booster Station Control Valve to Cecchin Plumbing in the amount of \$86,400.00.  
Roll call vote; Voting aye -- Wolski, Steigert, Smith, Read, Schmitt, Donner.  
Motion carried; 6-ayes, 0-nays.

2. Moved by Wolski, seconded by Donner, to accept the low bid and award the contract for the Algonquin Lakes Park Improvements to Great Lakes Landscape Company in the amount of \$1,178,770.00 including Alternate A - Gazebo \$35,266.  
Roll call vote; Voting aye -- Wolski, Steigert, Smith, Read, Schmitt, Donner.  
Motion carried; 6-ayes, 0-nays.

3. Moved by Wolski, seconded by Smith, to accept the low bid and award the contract for the Algonquin Hills Phase 3 Roadway and Streetscape Improvements to Arrow Road Construction in the amount of \$1,634,230.21  
Roll call vote; Voting aye -- Wolski, Steigert, Smith, Read, Schmitt, Donner.  
Motion carried; 6-ayes, 0-nays.

4. Moved by Wolski, seconded by Smith, to accept the low bid and award the contract for the Huntington Drive Booster Station Improvements to Carmichael Construction, Marengo, IL in the amount of \$126,880.00  
Roll call vote; Voting aye -- Wolski, Steigert, Smith, Read, Schmitt, Donner.  
Motion carried; 6-ayes, 0-nays.

5. Moved by Wolski, seconded by Donner, to instruct the Police Chief to eliminate one parking spot on west side of Main Street at Washington Street due to a sightline problem.  
Voice vote; ayes carried

**COMMITTEE OF THE WHOLE** ~ No Report

**VILLAGE CLERK** ~ Clerk Kautz reported upcoming scheduled Village meetings. He also announced the McHenry County Highway Department is conducting an open house to discuss Algonquin Road widening between Route 47 and Randall Road on December 10, 3:00 to 8:00 P.M. at the Boulder Ridge Country Club.

## **STAFF REPORTS:**

**VILLAGE MANAGER** ~ Mr. Ganek reported the following:

There will be a groundbreaking ceremony for the Algonquin Business Park on December 21 at 9:00 A.M. He has been working on the Budget process. There will be a Water & Sewer Division expansion tour scheduled for Board members sometime early next year.

**PUBLIC WORKS DIRECTOR** ~ Mr. Mitchard reported the following:

Meyer Drive and the Facilities Building parking lot is now paved. Walls are beginning to rise on the Public Works Building. Other Village Facilities projects are progressing.

**COMMUNITY DEVELOPMENT DIRECTOR** ~ Mr. Mihelich reported the following:

The Community Development Committee will be discussing items including the Portillos Restaurant, and the Grand Reserve Age Restricted Community. A new business in the Old Town District will open soon, "Not Too Shabby" will sell antique furniture. The Planning & Zoning Commission will review zoning updates.

**VILLAGE ENGINEER** ~ Mr. Cuda reported the following:

Huntington Hill S-Curve road initial lift is complete but I.D.O.T. wants the road closed until next week when sidewalks and other finishing touches will be completed.

**POLICE CHIEF** ~ Chief Laine reported the following:

Working with the Police Commission on the upcoming sergeants promotion exam. Interviewing for certain various department positions. Officer recruitment is taking place. Staff is working on the budget process. Also finishing plans for the Christmas Parade.

**VILLAGE ATTORNEY** ~ Mr. Rogers reported the following:

His office has been involved with preparing for the Liquor Commission Hearing this Thursday. He has several real estate matters to be discussed in Executive Session.

**CORRESPONDENCE & MISCELLANEOUS:**

1. Trustee Smith attended the Algonquin Library Eastside Branch opening.
2. Trustee Read complimented Staff for the Parks & Recreation flyer.

**OLD BUSINESS:** None

**RECESS INTO EXECUTIVE SESSION:** Moved by Schmitt, seconded by Wolski, to recess into Executive Session to discuss property acquisition.

Voice vote; unanimous ayes carried.

The meeting was recessed at 8:41 P.M.

**RECONVENE:** The Regular meeting was reconvened at 9:03 P.M. with the following Trustees responding present; Steigert, Smith, Read, Schmitt, Donner, Wolski.

**REPORT:** Attorney Rogers reported the Board discussed three possible land acquisitions with the following action on two of them required at this time.

1. Moved by Schmitt, seconded by Donner, to approve the acquisition of 13.62 acres of land adjacent to Crystal Creek known as the "Richard H. Schaul" property in the amount of \$80,000. and authorize the Village Manager to execute the sales agreement contingent on receiving a favorable environmental report.

Roll call vote; voting aye -- Schmitt, Donner, Wolski, Steigert, Smith, Read.

Motion carried; 6-ayes, 0-nays.

2. Moved by Schmitt, seconded by Donner, to accept donation of Lot 3 of the Kaper Business Center, Unit 3, known as Arbor Hills Wetland, as previously agreed upon.

Roll call vote; voting aye -- Schmitt, Donner, Wolski, Steigert, Smith, Read.

Motion carried; 6-ayes, 0-nays.

**NEW BUSINESS:** None

**ADJOURNMENT:** There being no further business, it was moved by Schmitt, seconded by Read, to adjourn.

Voice vote; ayes carried.

Temporary Chair, Steigert adjourned the meeting at 9:12 PM.

Respectfully submitted:

Approved this 3rd day of December, 2002:

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*Village Clerk, Gerald S. Kautz*

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*Temporary Chairman, Jim Steigert*