

**MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN,  
McHENRY & KANE COUNTIES, IL HELD IN VILLAGE HALL ON OCTOBER 16, 2001**

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**CALL TO ORDER:** In the absence of Village President Ted Spella, Trustee John Schmitt called the regular meeting to order at 8:00 PM. In the absence of Village Clerk Jerry Kautz, Deputy Clerk Jenna Kollings called the roll.

**ROLL CALL:** Present: Trustees Jim Steigert, Barbara Read, Linda Wolski, Bob Smith, Constance Donner, John Schmitt. Absent: President Ted Spella. A quorum was established.  
Staff in attendance: Administration – Jenna Kollings, Robert Mitchard, Jeff Mihelich, Russell Laine.  
Attorney – H. David Rogers, Engineer – Frank Cuda.

It was moved by Trustee Wolski, and seconded by Trustee Smith, to nominate Trustee Schmitt as Temporary Chair. Voice vote; ayes carried.

**PLEDGE TO FLAG:** Deputy Clerk Kollings led all present in the Pledge of Allegiance.

**ADOPT AGENDA:** Moved by Schmitt, seconded by Smith, to adopt tonight's agenda as printed deleting Item 14, Executive Session.  
Voice vote; ayes carried.

**AUDIENCE PARTICIPATION:** None

**CONSENT AGENDA:** The following items are considered routine in nature and were approved/accepted by one motion with a voice vote:

A. Meeting Minutes of Boards, Committees & Commissions:

1. General Administration Committee meeting of 9/18/01
2. Community Development Committee Meeting of 9/25/01
3. Regular Village Board Meeting of 10/2/01

Moved by Wolski, seconded by Smith, to approve the Consent Agenda of October 16, 2001 as listed.  
Voice vote; ayes carried.

**OMNIBUS AGENDA:** The following items are considered routine in nature and were approved by one motion with a roll call vote;

A. Pass Ordinances

1. **ORDINANCE 2001-O-57, AMENDING CHAPTER 41.14 OF THE ALGONQUIN MUNICIPAL CODE, SPEED LIMITS (25 MPH ON BUNKER HILL DRIVE)**
2. **ORDINANCE 2001-O-58, AMENDING CHAPTER 31 OF THE ALGONQUIN MUNICIPAL CODE, BUSINESS REGULATIONS, SECTION 31.12, AMMUNITION AND FIREARMS**

B. Adopt Resolutions

1. **RESOLUTION 2001-R-15, WAIVING THE BIDDING PROCESS AND AUTHORIZING STAFF TO EXECUTE AN ANNUAL SERVICE AGREEMENT WITH INSITUFORM TECHNOLOGIES USA, INC.**
2. **DETERMINING THE AMOUNT OF FUNDS TO BE LEVIED FOR THE 2001 TAX YEAR THROUGH REAL ESTATE TAXES FOR THE VILLAGE OF ALGONQUIN**

Moved by Donner, seconded by Wolski, to approve the Omnibus Agenda of October 16, 2001 as listed.

Roll call vote; voting aye – Donner, Wolski, Steigert, Smith, Read, Schmitt.

Motion carried; 6-ayes, 0-nays..

**APPROVAL OF BILLS:**

Moved by Smith, seconded by Read, to approve the List of Bills for payment, as funds become available, and as recommended by the Village Manager; Bills dated 10/16/01 in the amount of \$204,313.48 and Payroll dated 10/15/01 in the amount of \$259,478.71.

Roll call vote; voting aye -- Steigert, Read, Schmitt, Wolski, Donner, Smith.

Motion carried; 6-ayes, 0-nays.

**PAYMENT OF BILLS:**

General Fund	\$134,898.26
Cemetery Fund	2,737.50
Swimming Pool Fund	11.40
W & S Operating Fund	32,775.82

W & S Construction Fund	25,735.38
Insurance Fund	222.60
Vehicle Maintenance Fund	<u>7,932.52</u>
Total	\$204,313.48

**COMMITTEE & CLERK'S REPORTS:**

**GENERAL ADMINISTRATION COMMITTEE**~ Trustee Smith reported that the Committee met and discussed the following:

1. The 2001 Tax Levy was discussed and addressed under the omnibus agenda. A public hearing will be held.
2. The Committee considered an ordinance regarding ammunition that was also addressed under the omnibus agenda.
3. They received an update on the Downtown Façade Rehabilitation Program. Midwest State Bank has agreed to underwrite the loans. The Village would buy the interest rate down, thus freeing up capital. The program would remain under Village control.
4. The Algonquin/Lake in the Hills Chamber of Commerce submitted a request for use of space at Historic Village Hall. The Committee directed staff to try and accommodate the request.
5. Trustee Smith presented a job description for a recreation and events coordinator. This position is being considered for inclusion in next year’s budget.

**COMMUNITY DEVELOPMENT COMMITTEE** ~ Trustee Donner reported that the Committee has not met since the last Board meeting.

**PUBLIC WORKS & SAFETY COMMITTEE** ~ Trustee Read reported that the Committee met to discuss the following matters:

1. The Committee evaluated speed and traffic studies for Bunker Hill Drive and Fairway View Drive. The studies did not justify stop signs. However, the Committee did recommend that the speed limit be reduced to 25 mph along Bunker Hill Drive; this was approved under the omnibus agenda.
2. They reviewed the concept plan for Cornish Park, and endorsed the plan with the addition of pedestrian level lighting along the path.
3. The Committee received a request for sidewalks at Gaslight Park. This was referred to staff.
4. They discussed waiving bids in lieu of a service agreement with Insituform; this was approved under the omnibus agenda.
5. Ms. Tillinghast, a Village resident, expressed concerns about creek erosion on her property, due to removal of vegetation on the neighboring Kristensen property. The issue was referred to staff.

**COMMITTEE OF THE WHOLE** ~ No report.

**VILLAGE CLERK** ~ Deputy Clerk Kollings announced upcoming scheduled Village meetings.

**STAFF REPORTS:**

**PUBLIC WORKS DIRECTOR** ~ Mr. Mitchard reported the following:

The pre-construction meeting for Riverwoods Phase II will be held in the near future. Significant progress has been made at the Cemetery with the following additions: purchase orders have been written for installation of new directional markers; water spickets have been replaced; an antique drinking fountain has been installed; the old flagpole has been removed; parking by the new memorial is complete; a purchase order has been written for demolition of the old hotel on cemetery property. He has scheduled a team meeting to review the new Public Works facility plans. He has been working on personnel matters, including promotions and recruitment. Kelliher Park is out to bid, and they received bids for the Woods Creek Riparian Corridor. They will go out to bid for the Water Treatment Plant 1 project soon.

**ASSISTANT TO THE VILLAGE MANAGER** ~ Ms. Kollings reported the following:

President Spella and Mr. Ganek are in Springfield, presenting their request for grant funding for the beginning phase of development of Algonquin Lakes Park. Staff is continually reviewing the security situation in the Village to protect facilities and personnel in light of the recent terrorist attacks. She is diligently preparing budget worksheets for dissemination to department heads next month.

**COMMUNITY PLANNING DIRECTOR** ~ Mr. Mihelich reported the following:

The Community Development Committee will meet next Tuesday to discuss the Creekside and Manchester Lakes developments. The Historic Commission received plans for a commercial building at 114 S. Main Street. They recommended issuance of a certificate of appropriateness for this project. The Building Commissioner issued the temporary certificate of occupancy for the new library. He has also been working on downtown revitalization and commercial marketing plan.

**VILLAGE ENGINEER** ~ Mr. Cuda reported the following:

Bids are due on Thursday for the South River and Jacobs water main projects. The north downtown project bids will be due next week. Construction of North River Drive continues; they are currently installing driveway approaches. Riverwoods Phase II is beginning. His office is working on plans for Meyer Drive utilities, as well as Wastewater Treatment Plant Phase 5D and Huntington Drive Booster Station improvements.

**POLICE DEPARTMENT** ~ Chief Laine reported the following:

The new police canine, Duke, started training this week with his partner, Officer Rob Eicherl. The Police Commission will be meeting and presenting the final eligibility roster. He met with the Fire Protection District and the Lake in the Hills Police Department to coordinate security efforts and make plans for shared assistance and teamwork. Halloween hours are on October 31, 2001, from 3:00 to 7:30 p.m. He urged people to only trick-or-treat at houses where you know the people. His department is actively working on the budget. There is a Town Hall meeting next Tuesday night at McHenry County College, sponsored by State Representative Rosemary Kurtz, to discuss public safety and local responses to national threats.

**VILLAGE ATTORNEY** ~ Mr. Rogers reported the following:

Staff has been involved with contract and development reviews, and easement acquisition.

**CORRESPONDENCE & MISCELLANEOUS:** Trustee Smith indicated that he received a request from a resident asking for an extension of Halloween hours. Chief Laine indicated that the hours are advisory. Trustee Smith moved to extend the Halloween hours to 8:30 p.m. There was not second.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** There being no further business, it was moved by Smith, seconded by Read, to adjourn.

Voice vote; ayes carried.

Temporary Chair John Schmitt adjourned the meeting at 8:26 PM.

Respectfully submitted:

Approved this 6<sup>th</sup> day of November, 2001:

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*Deputy Village Clerk, Jenna R. Kollings*

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*Trustee John Schmitt, Temporary Chair  
at the October 16, 2001 Board Meeting*