

VILLAGE OF ALGONQUIN
COMMITTEE OF THE WHOLE
Meeting Minutes
Algonquin Village Hall Board Room
May 8, 2012

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Chairperson – Trustee Jim Steigert; Trustees Debby Sosine, Brian Dianis, John Spella, Jerry Glogowski, Bob Smith and President John Schmitt

Staff Members Present: William Ganek, Village Manager; Bob Mitchard, Public Works Director; Russ Laine, Chief of Police; Russ Farnum, Director of Community Development; Jeff Sutrick, Police Sergeant; Kelly Cahill, Village Attorney; Michelle Weber, Deputy Village Clerk

Chairperson Steigert called the meeting to order at 7:30 p.m. and established a quorum with all Committee members present.

AGENDA ITEM 2: Community Development
No items to discuss

AGENDA ITEM 3: General Administration

A. Public Event Requests:

- (1) Algonquin/Lake in the Hills Chamber of Commerce Cruise Nights – June 12, July 10, and August 14, 2012 (Oakridge Court Shopping Center).
- (2) Consider Public Event Permit for Club Car Show – June 23, 2012 (Walmart)

Mr. Ganek reported that staff reviewed these proposals and recommends approval.

It was the consensus of the Committee of the Whole to move these two items on to the Board for approval.

- (3) Founders' Days 2012 – July 26 through 29 (downtown)

Mr. Ganek summarized some of the challenges with the past parade route on Routes 62 and 31. Now that Edgewood Road is closed, an alternative detour will be needed for Route 31 traffic. Jerry McEvilly from the Founders' Committee commented on the two routes that were discussed previously with the Algonquin Police Department and agreed that both would be suitable. With that said, he needs to know today which route will be approved for his committee to secure sponsors and parade participants. Chief Russ Laine originally suggested eliminating the parade this year. After some discussion he was asked to review different routes such as using Huntington Drive, eliminating the need to detour Route 31 traffic. He was also asked to try to find a way to keep the parade on Route 31 by detouring truck traffic to Route 72 and Miller Road, but that option was not acceptable. After further review it was suggested that Huntington Drive be used as a parade detour route. A

Huntington Drive detour would have some logistical issues with truck traffic going up Huntington Hill. An additional seven police officers, besides the normal designated officers, would be needed to ensure facets of safety are in place for pedestrians, parking, parade (floats and foot) and through traffic.

Sergeant Jeff Sutrick presented two possible parade routes:

Route 1--Downtown Route: Includes the parade route beginning at Eastgate and Route 62 to Route 31, ending at Washington Street. This route would not allow parking on the side streets in the downtown area. Sergeant Sutrick and Chief Laine expressed concerns using this route, feeling truck traffic would not be able to use the detour up Huntington Hill due to the size and weight of the trucks, and the turn radius is not wide enough at Huntington and Hanson Roads. It would be left to the discretion of the truck driver whether they wanted to attempt the detour, try to turn around, or wait out the parade. Trustee Smith asked if it would be possible to display signage at Route 72 and down Route 31 notifying traffic of the road closure. Sgt. Sutrick explained we would need permission from both Kane County and Carpentersville to display the signs, and there is always the possibility that the drivers will not see the signage. A contingency would need to be put in place for every scenario.

Route 2--Huntington Route: Includes staging on parts of Huntington Drive/Hanson Road. All streets that feed into Huntington Drive between Route 31 and Hanson would be shut down only during the parade. The parade would go down Huntington Drive from Neubert School to Circle Drive, with no parking on any streets that are used for staging or for the parade. President Schmitt asked what the timing would be of the street closure and how traffic would be stopped from going into the parade. Sergeant Sutrick indicated the staging areas would be closed prior to the parade, with Huntington Drive closing just prior to the start of the parade. Once the parade passes, street traffic can resume westbound on Huntington. Police personnel would be staged and directing traffic prior, during, and following the parade as needed. Chief Laine added it was agreed with the Founders' Committee that participation in the parade has been decreased to no more than 50 participants, unlike the 120 or more in the past. Trustee Glogowski would like to confirm that lesser participation would occur no matter which route was chosen. Chief Laine indicated that the Police Department favored Route 2. After discussing the various pros and cons of both routes, it was decided by the Committee for staff to request from the state approval of Route 31 closure, with advanced signage down Route 31 from Route 72.

It was the consensus of the Committee of the Whole to move this item on to the Board for approval.

AGENDA ITEM 4: Public Works & Safety

A. Indian Grove Subdivision Improvements

(1) Recommended Improvements for Bidding

Trustee Steigert opened by thanking the three Indian Grove Subdivision representatives from the Homeowners' Association.

Mr. Ganek reviewed the ten points that were addressed in the letter from the Homeowners' Association dated May 2, 2012 regarding concerns of the residents. He explained the changes the Village has made to the original road improvement plan to address their concerns. With these changes, two roadway surface options were given for the Committee to consider:

- (a) 27-foot full width (20-foot road, 3.5 x 2 curb) from back of the concrete safety shelf on either side of the road.
- (b) 24-foot cross-section which would have 21-foot pavement and curb without the concrete safety shelf or shoulder behind the curb.

After some discussion the Committee decided to move forward with all changes explained and option (a) (27-foot cross-section from back of the concrete safety shelf on either side of the road). Trustee Glogowski would like it noted that Chairperson Steigert was not allowing audience participation.

It was the consensus of the Committee of the Whole to move this item on to the Board for approval.

B. Consider Engineering Agreement with Trotter and Associates for Indian Grove Phase 3

Mr. Mitchard explained, of the five proposals received, Trotter and Associates came in as the least costly at \$138,485.00 while still offering the Village a high value of service. This proposal is based on the inclusion of sidewalk as part of the improvements. The decision to take sidewalks off the project will decrease the proposal will decrease by the proportionate percentage that the sidewalk represents in the scope of the job.

It was the consensus of the Committee of the Whole to move this item on to the Board for approval.

C. Consider Resolution Authorizing a Grant Application for the Illinois Transportation Enhancement Program (ITEP) Funds for Main Street Historic District Improvements

Mr. Farnum explained the grant process done with Mr. Kerr. Mr. Mitchard explained this \$1,638,749 grant (80 percent) with a local match of \$409,687 (20 percent) would enable the Village to enhance the Downtown Historic area from Madison Street to Edwards Street (2,500 linear feet). Mr. Ganek added the Village would receive \$1.8 from the recently approved intergovernmental agreement with IDOT for the jurisdictional transfer of Main Street. A portion of these funds would be used as part of this match for the grant. In this agreement there was a question about the tree preservation ordinance. Staff has been negotiating with IDOT on the dollars in lieu of tree preservation. Staff was able to secure an additional \$100,000 for tree replacement.

It was the consensus of the Committee of the Whole to move this item on to the Board for approval.

AGENDA ITEM 5: Executive Session
No items to discuss.

AGENDA ITEM 6: Other Business
No items to discuss.

AGENDA ITEM 7: Adjournment

There being no further business, Chairperson Steigert adjourned the meeting of the Committee of the Whole at 8:42 p.m.

Submitted: Michelle Weber, Deputy Village Clerk